

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
NORMANDIE RECREATION CENTER  
1550 S. Normandie St.  
Los Angeles CA 90006

**Recreation Assistant**  
**Year Round**  
**6 Positions Available**

**Available Hours:**

0-20 hours per week; will vary, on call  
Varies, Monday through Saturday

**Description of Duties:**

Candidates will assist and supervise children during camp, afterschool and sports programs. Assist Supervisors with office work, performing a variety of duties, answering phones, customer service, computer work, and processing of payments from patrons.

**Qualifications:**

Ability to supervise and lead children in a variety of activities. Computer literacy with Google applications. Ability to lift and carry 50 pounds. Ability to communicate and work as part of a team.

**To Apply:**

Send resume or apply with:

Benjamin Juarez  
Normandie Recreation Center  
1550 S. Normandie Ave, Los Angeles CA 90006  
Or email to: [Normandie.recreationcenter@lacity.org](mailto:Normandie.recreationcenter@lacity.org)

**Last Day to Apply: May 8<sup>th</sup>, 2024**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:  
[https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)