

CITY OF LOS ANGELES • DEPARTMENT OF RECREATION AND PARKS
Job Bulletin: Recreation Assistant at Lincoln Heights Rec Center

Position: Recreation Assistant

Location: Lincoln Heights Recreation Center

About Us:

Lincoln Heights Recreation Center is a vibrant community-focused facility dedicated to providing quality sports and recreational activities for children and families of all ages. We are seeking a passionate and skilled recreation assistant to join our team and help grow our sports programs, promote good sportsmanship, and provide exceptional training to children of all ages.

Position Overview:

As a recreation assistant at Lincoln Heights Recreation Center, you will play a key role in developing and implementing sports training programs for children of various age groups as well as assisting with special events. Your primary responsibilities will include:

Conducting Sports Clinics: Design and lead clinics that cater to different age groups and skill levels, focusing on skill development, teamwork, and fun.

Promoting Good Sportsmanship: Instill the values of fair play, respect, and good sportsmanship in all participants while fostering a positive and inclusive sport environment.

Training Other Coaches: Provide training and mentorship to other coaches, ensuring they are equipped with the knowledge and skills to effectively teach sports to children.

Program Growth: Develop strategies to attract new participants to our sports programs and retain existing members through engaging and dynamic training sessions.

Qualifications:

Proven experience as a sports instructor or coach.

Strong knowledge of soccer, football, and/or basketball fundamentals, rules, and coaching techniques.

Excellent communication and interpersonal skills.

Ability to work effectively with children of all ages.

Passion for promoting physical activity and sportsmanship.

How to Apply:

Please submit your resume, a cover letter detailing your relevant experience you hold to vanessa.leyva@lacity.org.

Last Day to Apply: December 21, 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf