

City of Los Angeles, Department of Recreation and Parks  
**DAVID M GONZALES RECREATION CENTER**  
10943 Herrick Ave., Pacoima, CA 91331; 818-899-1950

**RECREATION ASSISTANT**  
**CAMP COUNSELOR**

**AVAILABLE HOURS:** 0-39 hours/week

Must be available Monday – Friday, 7:45am-6:15pm

Spring Camp runs March 26-29. Summer Camp runs June-August, 2024

Exact schedule will be based on enrollment and the needs of the program

**DESCRIPTION OF DUTIES:**

Supervision of campers. Counselor will create and/or implement activities related to the program including, but not limited to, sports, arts & crafts, games, camp songs, science, water activities and weekly theme related activities. Counselor must be able to participate in all scheduled activities pertaining to camp & additional duties as needed for the effectiveness of the program such as set up & clean up, lifting & moving equipment, canopies, tables, and water coolers. Counselor must adhere to all City and departmental policies as well as all safety and health protocols. Additional responsibilities not listed may be needed for the effectiveness of the program.

**QUALIFICATIONS:**

- Applicants must be at least 18 years or older
- Must be available the duration of summer
- CPR/first aid is preferred
- Experience working with school aged kids is preferred
- Responsible and reliable
- Communicate clearly and effectively, both orally and in writing
- Effective customer service skills
- Ability to supervise campers and engage in all camp activities including exposure to the sun and able to stand and walk for extended periods of time
- Ability to move, carry and set up sports equipment, games, crafts and other supplies needed for programming
- Enthusiastic, responsible, reliable, professional and the ability to display good judgement and inspire and motivate campers
- Ability to follow direction and adapt to change
- Ability to swim is preferred

**TO APPLY:** Send resume to the following email address:

Email: [davidgonzales.recreationcenter@lacity.org](mailto:davidgonzales.recreationcenter@lacity.org)

Subject: ***Camp Counselor***

**LAST DAY TO APPLY:** February 1, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

[https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)