

City of Los Angeles Department of Recreation and Parks
HOLLYWOOD RECREATION CENTER
1122 Cole Ave., Hollywood CA 90038; 323-467-6847

RECREATION ASSISTANT – General Sports Position

Job Description: Assist with Sports leagues. Must have knowledge in one or several of the main sports the park offers (Baseball, Softball, Volleyball and Soccer) and be able to officiate multiple divisions, up to 12yrs old. Duties may include field prep/tear down, officiating & serving as liaison with coaches and parents. Candidates are expected to be computer literate & able to fill in for related office work if needed (e.g.: registration, evaluation sheets, team rosters, draft sheets, etc.).

Available Positions: 0-6

Available Hours: 0-20 hours/week. Beginning 2/12/2024

- Hours will vary, Monday-Friday, 4:00pm-9:30pm, Saturdays 7:30am-3:00pm
- Hours are based on enrollment, budget, RAP policy and staff availability
- Applicants must be able to work the dates and times listed

Duties and Qualifications:

- Must have knowledge of sports
- Able to officiate multiple divisions, up to 12yrs old
- Field prep/tear down
- Officiating & serving as liaison with coaches and parents
- Candidates are expected to be computer literate & able to fill in for related office work if needed (e.g.: registration, evaluation sheets, team rosters, draft sheets, etc.).

To Apply: Send Resume to:
Send Resume to:
Kennedy.Kimbell@lacity.org
Subject Line: General Sports Position
Hollywood Recreation Center
1122 Cole Ave.
Los Angeles, CA 90038
323-467-6847
Hollywood.recreationcenter@lacity.org

Last Day to Apply: March 6th, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:
https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf