

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS



4989 Sepulveda Boulevard, Sherman Oaks, CA 91403
(818) 756-9459, Fax (818) 756-7583

SPECIAL PROGRAM ASSISTANT II (SPA II)

Salary: \$17.14 per Hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

SPA II positions are part-time, at-will employees of the City of Los Angeles, Department of Recreation and Parks, who work at Sherman Oaks Castle Park maintaining the outside grounds. Hours vary Monday thru Sunday. All positions require availability of mornings weekends and holidays.

Available Hours

- 10 to 20 hours per week based on facility needs and the employee's availability; hours will vary
- No set schedules can be provided
- Must be able to work early mornings

Description of Duties

- Outside maintenance duties include cleaning golf courses, cleaning rental areas, picking up trash, raking leaves, etc.
- Operation of outside gas powered equipment such as mowers, edgers, tree saws and leaf blowers
- Indoor maintenance duties include cleaning and maintaining building, restrooms and storage areas, etc.

Qualifications

- Prior maintenance experience is a plus
- Responsible, dependable and able to follow direction

To Apply

1. Complete a City application: <http://per.lacity.org/application.pdf>
2. Submit the City application and your resume to Shooshig.Papaian@lacity.org **and** Dario.Tello@lacity.org; resumes will not be accepted without a City application.

Deadline date to apply: Open until sufficient applications are received.

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.