

City of Los Angeles, Department of Recreation and Parks
DAVID M GONZALES RECREATION CENTER
10943 Herrick Ave., Pacoima, CA 91331

RECREATION ASSISTANT

AVAILABLE HOURS: 0-20 hours

Hours will depend on the number of activities the staff is able to teach and assist with. Applicants must be available to work weekdays between 3pm-9pm and/or Saturdays between 8am-5pm. Applicants must be available for the duration of the class/sports session. Sessions are offered on a quarterly basis.

DESCRIPTION OF DUTIES: Applicants will teach classes or assist with sports programs for participants, ages 3-17 years. Applicants must have leadership skills, be organized, and be able to interact with the public in a positive and professional manner. Applicants will be selected based on knowledge of the class or sport they are teaching/helping with and must be able to explain and demonstrate methods they would use to plan and implement the class/sport. Staff will create lesson plans and provide instruction in one or more of the following classes or sports (**or activities similar to**):

CLASS FIELD	SPORTS FIELD
Cheer	Gymnastics
Ballet	Track and Field
Hip-Hop	Basketball
Folklorico	Soccer
Skateboarding	Volleyball
Adult Classes	Softball/Baseball
Senior Classes	Flag Football
Open to additional classes not listed	Open to additional sports not listed

QUALIFICATIONS:

- Applicants must be at least 18 years old.
- Teaching or coaching, knowledge of the activity and experience working with youth is preferred. Training may be provided.
- Responsible and reliable
- Ability to communicate clearly and effectively, both orally and in writing
- Ability to move, carry and set up equipment and supplies needed for the program(s)
- Enthusiastic, responsible, reliable, professional and the ability to display good judgement and inspire and motivate participants
- Ability to follow direction and adapt to change

TO APPLY: Send resume to the following email address:

Email: davidgonzales.recreationcenter@lacity.org

Subject: **Recreation Assistant**

LAST DAY TO APPLY: February 1, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf