

CITY OF LOS ANGELES

DEPARTMENT OF RECREATION AND PARKS

STUDIO CITY RECREATION CENTER

12621 RYE ST. STUDIO CITY, CA 91604

Phone: (818) 769-4415 Fax: (818) 769-4724

Email: rapstudiocityrc@lacity.org

Recreation Assistant

Recreation Assistant/Summer Camp Counselor

NUMBER OF POSITIONS AVAILABLE

10

Hours Available:

- Mon-Fri
- 8 a.m. – 6:00 p.m.

Weekly Available Hours

- Varies
- 0-30 hours per week

Description of Duties:

- Ability to teach, lead and assist children Sports Camp. (Sports: Soccer, Basketball, Flag Football, Baseball or Volleyball)
- Ability to supervise children
- Ability and desire to work with children outdoors and indoors.
- Ability to assist with ideas for camp program.
- Ability to teach, lead and assist children in different activities such as arts n' crafts, sports, cooking, etc...
- Ability to work with children with disabilities.
- Be open to all camp activities.
- Be in charge of special events for camp.
- Be able to communicate with Parents and staff
- Leading camp songs during group time.

Qualifications:

- Applicants must be available to work early morning and late afternoon shifts.
- Applicant should have at least six months of prior experience in supervising children.
- Applicants must be available to attend all training sessions and mandatory staff meetings.
- Applicant must have the ability to develop and implement activities for kids of all ages.
- Applicant must possess an invested passion and enthusiasm for the day camp experience
- Applicant must have reliable transportation.
- Computer skills are required.
- Applicant must be available to work full or half days.
- Essential assets for the ideal Recreation Assistant/Camp Counselor is to have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
- Have professional appearance and well groomed.

To Apply:

- Send resume to: Stephanie Estrada – Recreation Coordinator, Studio City Recreation Center, 12621 Rye Street, Studio City, CA 91604 – PH.(818)769-4415 Email- Stephanie.estrada@lacity.org

Last Day to Apply: February 7, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf