

PAN PACIFIC RECREATION CENTER

7600 Beverly Blvd. ~ Los Angeles, California 90036 ~ T: (323) 939-8874

RECREATION ASSISTANT Sports Programs

Available hours: Up to 20 hours/week
Monday – Friday 9am – 7pm (Varies);
Saturday & Sunday as needed

Description of Duties: Assist full-time recreation staff in the delivery of recreational activities or programs in a sports league setting. Duties may include, but are not limited to:

- Organizing individual or group practices and games
- Extensive knowledge of flag football, soccer and/or volleyball rules and regulations
- Supervising children; officiating; leading children in creative activities, indoor and outdoor games, special events and trophy ceremonies
- Set up and tear down of games and practices
- Chalk outline and field setup.
- Experience working with children ages 5-12 years old in a sports environment
- Able to actively lead children, work independently and work collaboratively with others
- Able to work weekends, holidays, days and evenings as needed
- Able to attend all preseason and postseason meetings.
- Basic computer skills
- Able to lift and carry up to 25lbs

To apply:

Floyd.thweatt@lacity.org
Pan Pacific Recreation Center
7600 Beverly Blvd.
Los Angeles, CA 90036

Last date to apply: February 13, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf