



City of Los Angeles Department of Recreation and Parks

Woodland Hills Recreation Center

5858 Shoup Ave., Woodland Hills, CA 91367



Seasonal Recreation Assistant Senior Camp Counselor

Available Hours: 0-40 hours per week (may vary depending upon camp enrollment)

Description of Duties: Candidates must be:

- Able to provide care and supervision of children ages 3-15 in a day camp setting
- Able to provide customer service to parents and children
- Able to complete light administrative work
- Able to lead and organize activities for children ages 3-15 (Activities include but are not limited to: sports and games, arts and crafts, and field trip supervision)
- Able to walk up to 3 miles for field trips
- Enthusiastic, proactive and energetic and able to encourage children to gain interest in activities in a positive manner
- Aware of environment at all times and must ensure a safe environment for all campers

Hours: Monday to Friday, 7:00am to 6:30pm, June 15 – August 9

Qualifications: Candidates must be age of 18 or older. Candidates must be available for at least 7 full weeks of camp between the times of 7:00am and 6:30pm. Candidates must be available **Saturday, June 15th from 9:00am-5:00pm** for training. NO EXCEPTIONS. First aid and CPR certification must be completed before May 31, 2024 and valid for the duration of the camp session.

To Apply: Complete online application online: <https://forms.gle/jM7gBXRPyX3AbKK6>
This application will automatically be sent to Camp Sharwood. You will receive an automated email confirmation.

Send resume via email to Camp Sharwood: RAP.CAMPCHARWOOD@LACITY.ORG
with "Your Name Camp Application" in the subject line.

Last Day to Apply: March 19th, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf