

APPROVED

MAR 07 2024

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 24-055

DATE March 07, 2024

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WINNETKA RECREATION CENTER – LIGHTING AND CAMERA UPGRADES (PRJ21549) PROJECT – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15302 [REPLACEMENT OF EXISTING STRUCTURES AND FACILITIES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AS THE STRUCTURE REPLACED AND HAVE SUBSTANTIALLY THE SAME PURPOSE AND CAPACITY] AND SECTION 15303 [CONSTRUCTION AND LOCATION OF LIMITED NUMBERS OF NEW, SMALL FACILITIES OR STRUCTURES; INSTALLATION OF SMALL NEW EQUIPMENT AND FACILITIES IN SMALL STRUCTURES; AND THE CONVERSION OF EXISTING SMALL STRUCTURES FROM ONE USE TO ANOTHER WHERE ONLY MINOR MODIFICATIONS ARE MADE IN THE EXTERIOR OF THE STRUCTURE] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 1(12) AND CLASS 3(4) OF CITY CEQA GUIDELINES

B. Aguirre	_____	for	M. Rudnick	_____
B. Jones	_____		C. Santo Domingo	<u>DF</u>
B. Jackson	_____		N. Williams	_____

General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work and the total budget of the Winnetka Recreation Center – Lighting and Camera Upgrades (PRJ21549) Project (Project), as described in the Summary of this Report;
2. Approve the Project to be bid and constructed through the Department of Recreation and Parks (RAP) list of pre-qualified on-call contractors;
3. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
4. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15302 [Replacement of existing structures and facilities where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and

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capacity] and Section 15303 [Construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure] of California CEQA Guidelines and Article III, Section 1, Class 1(12) and Class 3(4) of City CEQA Guidelines and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;

5. Authorize RAP's Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and
6. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Winnetka Recreation Center is located at 8401 Winnetka Avenue in the Canoga Park community of the City. This 15.95-acre facility provides multipurpose fields, picnic areas, and a recreation center for the use of the local community. Approximately four thousand fifty-seven (4,057) City residents live within a one-half (1/2) mile walking distance of Winnetka Recreation Center. Due to the facilities, features, programs and services it provides, Winnetka Recreation Center meets the standard for a Community Park, as defined by the City's Public Recreation Plan.

PROJECT SCOPE

The scope of work of the proposed Project includes the following:

- Demolition of existing lighting equipment
- Installation of new sports field and park lighting
- Installation of security cameras

PROJECT FUNDING

The 2021-22 Adopted Budget included Seventy-Five Million Dollars (\$75,000,000.00) in the Unappropriated Balance for RAP to make capital improvements at City parks and facilities (Council File No. 21-0935). In response, RAP developed a capital improvement plan to utilize the \$75,000,000.00 in funds to complete various park projects citywide. This Project is one of the Park Projects that RAP has identified for the use of these funds.

The total amount of funding available for the Project is One Million, Five Hundred Eighty Two Thousand, Seven Hundred Forty-Seven Thousand Dollars (\$1,582,747.00), which is the total budget inclusive of the budget contingency amount set forth below.

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See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

On-Call Contract	Contingency Amount
Electrical	\$150,000.00

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Deferred Maintenance	302/89/89727H	\$1,582,747.00	100%
Total		\$1,582,747.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project. See below the anticipated schedule for the proposed Project:

Phase	Duration
Predesign	July 2022 – July 2023
Design	July 2023 – December 2024
Bid and Award	January 2024 – February 2024
Construction	February 2024 – August 2024
Post Construction	September 2024 – February 2025

TREES AND SHADE

This Project will have no impact on the existing trees and shade at Winnetka Recreation Center.

ENVIRONMENTAL IMPACT

The proposed Project consists of replacement of existing structures where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity and installation of small new equipment.

According to the parcel profile report retrieved on February 6, 2024 this area resides in a liquefaction zone. The construction of this Project will not create conditions that could lead to liquefaction.

This site is not within a coastal, methane, or historic zone, so there is no reasonable possibility that the proposed Project may impact on an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of February 6, 2024, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site. They have listed RB Case # 913060352 and RB Case # 913060370 near the Project area (within 1,000 feet). They are both leaking underground storage tanks. The SWCB closed the cases respectively in 2000 and 2004. According to the Caltrans Scenic Highway Map there is no scenic

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highway located within the vicinity of the proposed Project or within its site. Furthermore, the proposed Project is not located in proximity of a known historical resources and will not cause a substantial adverse change in the significance of any historical resource.

Based in this information, staff recommends that the Board of Recreation and Park Commissioners' (Board) determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15302 and Section 15303 of California CEQA Guidelines and Article III, Section 1, Class 1(12) and Class 3(4) of City CEQA Guidelines. RAP Staff will file a Notice of Exemption with the Los Angeles County Clerk upon Board's approval.

FISCAL IMPACT

The approval of this commitment of Deferred Maintenance will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Deferred Maintenance or funding sources other than RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility. Future staffing and equipment cost demands for the new improvements will be requested through RAP's standard budget process.

This Report was prepared by Nicolas Caulfield, Management Assistant, Planning, Maintenance and Construction Branch.