

City of Los Angeles Department of Recreation and Parks



CAMP BALBOA



SUMMER DAYCAMP

JUNE 12- AUGUST 9
9:00AM-4:00PM



**EXTENDED
CARE 8am-9am
4PM-6PM**

**AGES
5-12 YRS**

REGISTER HERE



REGISTRATION BEGINS MARCH 18, 2024

17015 Burbank Blvd. Encino, CA 91316 | **Phone:** (818) 756-9642

Email: Balboa.SportsCenter@lacity.org | **Instagram:** BalboaSportsComplex

CAMP BALBOA WELCOMES YOU!

1. Registration begins **MARCH 18, 2024** and will continue until registration is full. Spaces are limited; applications will be processed as received.
2. **REGISTER CAREFULLY.** There are **NO REFUNDS**, and **NO TRANSFERS of FEES** from one week to the next.
3. Participants must be age appropriate by the first day they attend and may be required to show proof of age.
4. A one time registration fee of \$25.00 per camper is required and it is NOT REFUNDABLE.
5. Your child is registered for a week of camp once we receive the full payment for that specific week and all registration forms. Your child's first week of camp must be paid in Full at the time of registration. REGISTER CAREFULLY—NO TRANSFERS of FEES.
6. Payments may be made by Visa, MasterCard, check or money order payable to: **L.A. City, Dept. of Rec. & Parks.**
7. Balances must be paid **BY THURSDAY MORNING 9:00am** the week before your child attends.
8. **ALL TRIP VENUES are now CASHLESS.** When your child attends a trip you will need to send your child with a **re-loadable cash card for lunch.** Counselors will assist the campers in handling cash cards and receipts.
9. **Due to staff availability and unforeseen circumstances: All scheduled field trips and activities are subject to change or cancellation without prior notice.**
10. There are no alternate activities for campers on Trip Days. If your child is not attending the trip he/she will not be at Balboa for the day.
11. A weekly newsletter will be sent home with all important information for trips and activities. Times will vary on trip days so please check the WEEKLY NEWSLETTER each week for camper arrival times and trip durations.
12. Campers should bring their lunch daily. On Trip Days Campers should bring EITHER their Lunch OR a reloadable cash card.
13. The parent of a Camper who requires a one-on-one aide or "Shadow" must provide their own Assistant. The One-On-One Shadow MUST be from an Agency, not a family member. The parent shall pay all trip fees for the Shadow and any other fees associated with camp.
14. Please retain all receipts for tax purposes as we do not provide duplicates.
15. For safety purposes, please submit a recent photo of your child with their registration.
16. The Parent Manual will be provided for you. It contains more detailed information about the camp day, camper expectations, policy and procedure, and other vital information.
17. ALL REQUIRED FORMS MUST BE SUBMITTED BEFORE YOUR CHILD ATTENDS CAMP.

Persons with disabilities are welcome to participate in our programs. In some cases a person of assistance may be required to aide the disabled participant at the cost of the patron.

		CAMPER		LUNCH	What to	WEEKLY
Week of:	TRIP LOCATION	ARRIVAL TIME	TRIP Duration	Or Cash card	Bring & Wear	CAMP FEE
Week 1 June 12th-June 14th	NO FIELD TRIP THIS WEEK	NO TRIP	NO TRIP	NO TRIP	Camp Shirt	\$180
Week 2 June 17th-June 21st No Camp June 19		9:00am	Movies Thursday June 20th	Popcorn & Small drink	Camp Shirt Tennis Shoes	\$190
Week 3 June 24th- June 28th		8:30am	9:00am To 5:30pm June 27th	Cash Card	Camp T-Shirt Tennis Shoes Water sun- screen	\$220
Week 4 July 1st- July 5th No camp July 4th		8:30am	9:00am To 5:30pm July 3rd Wednesday Trip	Cash Card	Swim suit Camp shirt Water shoes Sunscreen water	\$200
Week 5 Thursday July 8th-July 12th		8:00am	8:30am To 5:30pm July 11th	Cash Card	Camp shirt Tennis shoes sunscreen water	\$280
Week 6 Thursday July 15th-July 19th		8:00am	8:30am To 7:30PM July 18th	Cash Card	Camp shirt Tennis shoes Sunscreen Water & snacks	\$305
Week 7 July 22nd-July 26th		8:00am	8:30AM To 5:30PM	Cash Card	Swim suit camp shirt Water shoes Sunscreen Extra clothes water	\$220
Week 8 July 29- August 2nd		9:00 am	9:00am- To 4:30pm	Cash Card	Camp T-Shirt Tennis Shoes	\$200
Week 9 August 5th-August 9th		9:00am	9:30am To 4:00pm	Sack lunch Snacks & water	Camp T-Shirt Tennis Shoes Sack Lunch & water	\$120

CAMP BALBOA SUMMER '24 REGISTRATION FORM

Participant Name _____

DOB _____ AGE _____

Group _____

Camper Information

Child's Gender: (please circle)

Male / Female / Other Current Grade: _____

Address _____ City _____ State _____ Zip Code _____

Parent or Guardian Name: _____ E-mail Address: _____
Best Contact Phone: () _____ - _____ Home / Work Phone() _____ - _____ Ext.: _____

Parent or Guardian Name: _____ E-mail Address: _____
Best Contact Phone: () _____ - _____ Home / Work Phone() _____ - _____ Ext.: _____

The following individuals have my unrestricted permission to pick up and sign out the above children without any further confirmation from me. Photo identification will be required upon picking up the participant.

Name _____ Phone:() _____ Relation _____
Name _____ Phone:() _____ Relation _____
Name _____ Phone:() _____ Relation _____
Name _____ Phone:() _____ Relation _____

The following individuals are **NOT AUTHORIZED** to pick up and sign out the above children. **Please Note:** If named person is a biological parent, written documentation by the court is required.

Name _____ Phone:() _____ Relation _____
Name _____ Phone:() _____ Relation _____

MEDICAL INFORMATION: Insurance Provider _____ Policy # _____

Physician _____ Phone() _____ Dentist _____ Phone() _____

Is child on medication? Yes _____ No _____

If so, what Kind: _____ **Amount** _____ **Frequency** _____

Reason for limitations of physical activities, if any _____

Allergies or food sensitivities, if any: _____

List any major illness or medical conditions or behaviors that we should be aware of in case of a major emergency

PLEASE CHECK ALL THAT APPLY

- Week 1- Four Day
 Week 2- Four Day
 Week 3- Four Day-
 Week 4- Four Day
 Week 5- Four Day
 Week 1- Five Day
 Week 2- Five Day
 Week 3- Five Day-
 Week 4-Five Day
 Week 5- Five Day
 Week 6- Four Day
 Week 7- Four Day
 Week 8- Four Day
 Week 6- Five Day
 Week 7- Five Day
 Week 8- Five Day

CAMP DAYS & HOURS & FEES		
<u>Registration</u>	Includes 2 Camp Shirts	\$25 (one time fee)
<u>Camp Days</u>	Monday—Friday (9AM-4PM) **Field Trips on Thursdays** unless specified	\$190 4 Day option no field trip \$200-\$305 5-Day option
<u>Extended Care</u>	Extended care 8AM-9AM & 5PM-6PM	\$65
<u>Extra Camp Shirt</u>	Must be worn daily; two included with reg fee.	\$10 each
<u>Late Pick Up Fee</u>	Pick-up after 6:00pm	\$1 per minute

Balboa Summer Camp will consist of:

Cooking

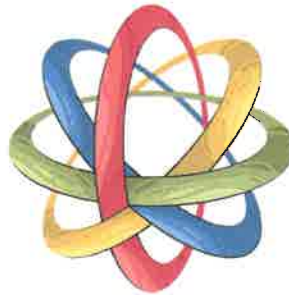
Science

Field Trips on Thursdays

Sports

Indoor Games

Arts & Crafts



NO CAMP ON:

JUNE 10-11, 2024

JUNE 19, 2024

JULY 4, 2024

Camp Balboa Summer Registration (Continued)

INITIALS _____

AUTHORIZATION TO PARTICIPATE

My child, a minor, has my permission to participate in all Camp Balboa activities therein (including chartered bus trips). I understand that certain activities by nature have an increased risk of injury, including death, despite extensive measures taken by staff to provide a safe environment and ensure the safety of my child. I understand the nature of games and sports activities and I am aware of the minor's experience and capabilities and believe my child to be qualified, in good health and in proper physical and emotional condition to participate in such activities. I agree to relieve the City of Los Angeles, Department of Recreation & Parks, its officers and agents and employees from any injury to my child in connection with this program. I further understand that the City of Los Angeles Department of Recreation & Parks CARRIES NO INSURANCE.

PARENT INITIALS _____

CONSENT TO TREATMENT OF A MINOR

I, as the parent/legal guardian of the minor participating in this program, do hereby authorize the City of Los Angeles Department of Recreation & Parks to act as agents for the undersigned to consent for any x-ray examination, anesthetic, medical or surgical diagnosis or treatment/hospital care which is deemed advisable by, and is to be rendered under the general or specialized supervision of any physician/surgeon licensed under the provisions of the Medicine Practice Act on the medical staff of a licensed hospital; whether such diagnosis or treatment is rendered at the office of said physician or at said hospital. It is understood that this authorization is given in advance of any such diagnose, treatment or hospital care which the aforementioned physician in the exercise of their best judgment, may deem advisable. This authorization shall remain effective through the conclusion of the event or program that the minor is participating in, unless revoked sooner in writing and delivered to said agent.

PARENT INITIALS _____

GENERAL POLICIES

1) Campers must meet age requirements by the start of camp and may be required to show proof of age. **2) Refunds** may be issued for long-term illnesses only, provided that we receive a signed note from a licensed physician within the same week the child was absent. A 15% processing fee will apply to all refunds in addition to all other non-refundable fees. Allow 6 to 8 weeks for processing of refunds. No full refunds will be given unless the activity is cancelled by the center. **3) All camp deposits are non-refundable and non-transferrable, NO EXCEPTIONS.** **4) Tuition, must be paid in full (for all camps), no later than said due date, or you may lose your space in the program and your deposit. If payment has not been paid by said due date, a late fee of \$10.00 will apply.** **5) Only the parents and authorized individuals listed on this application will be allowed to sign-out the child. When picking up the child ALL authorized individuals will be required to present a picture I.D. at anytime a staff member requests it, NO EXCEPTIONS. Written permission must be provided by the parent/guardian if you wish your child to be released to anyone other than those authorized on the registration form.** **6) For safety purposes, Camp t-shirt and tennis shoes must be worn daily. Children who attend camp without a t-shirt will be issued one and you will be billed appropriately.** **7) Campers are responsible for providing and applying their own sun block as necessary. Staff WILL NOT be held responsible for providing, applying, or having to remind campers to apply sun block.** **8) For the safety and happiness of the children and staff, parents are not permitted to linger in or around the program for extended periods of time.** **9) Parents are not permitted to drop-off, pick-up, or accompany the children on any camp field trips.** **10) Staff reserves the right to change or alter programming at any time without notice.** **11) The facility, the staff, and the City of Los Angeles Department of Recreation and Parks are not responsible for broken, lost, or stolen items/ articles. Cell phones, electronics, personal toys, games and other items are NOT permitted at camp.** **12) Camp Hours are from 8:00am-6:00pm. Any child picked up after 6:00pm will be assessed a \$1.00 per child late fee for each minute late, over and above all other fees.** **13) All activities, other than scheduled field trips will occur at Balboa Sports Complex.**

Refunds and Cancellations

Due to scheduling of staff, busses, trip reservations, pre-purchase of tickets, and the inability to replace your child's space on the days they are absent, **NO REFUNDS, MAKE-UPS, OR TRANSFERS of money,**

Refunds will be processed **ONLY** if you meet the pre-requisites listed below.

- Refunds must be requested **Two Weeks in advance.** NO FULL REFUNDS.
- Deposits and Registration Fees are NOT REFUNDABLE.
- Refunds **will not** granted if your child attends any portion of the camp week.

