

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

TRAVEL TOWN MUSEUM



SPECIAL PROGRAM ASSISTANT II (SPA II)

Salary: \$17.14 per Hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

SPA II positions are part-time, at-will employees of the City of Los Angeles, Department of Recreation and Parks, who work with the public at Travel Town Museum. All positions require availability of weekends and holidays.

Available hours

- 15 to 20 hours per week based on facility needs and the employee's availability; hours will vary
- No set schedules can be provided

Description of Duties

- Opening and closing facility
- Maintenance duties including cleaning buildings, restroom upkeep, picking up trash, cleaning rental areas, blowing/raking leaves, deep cleaning, etc.
- Crowd control

Qualifications

- Must possess prior maintenance experience
- Must be responsible and dependable
- Willing to assist with the public

To Apply

1. Complete a City application: <http://per.lacity.org/application.pdf>
2. Submit the City application and your resume to Kurt.Ulbrich@lacity.org; resumes will not be accepted without a City application.

Deadline date to apply: Open until sufficient applications are received.

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.