



# After School Program Application Form

Student Information (please print)

• Student's Name (Last Name, First Name) \_\_\_\_\_ Age \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 School: \_\_\_\_\_ Grade: \_\_\_\_\_

• Parent/Guardian: \_\_\_\_\_ Legal Custody:  yes  no  
 Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

• Parent/Guardian: \_\_\_\_\_ Legal Custody:  yes  no  
 Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

### Authorized Pick-Up and Emergency Contact List

Only people listed on the authorized pick-up list will be allowed to sign your child out of After School Program. Any changes must be made IN PERSON.  
 In case of emergency, Parents/Guardians will be contacted first. If Parents/Guardians cannot be reached, we will then call the people below in the order listed.

• Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 • Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 • Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 • Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
 • Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

I give permission for my child to sign himself/herself in or out on the attendance sheet for the program. Initials \_\_\_\_\_

#### PLEASE CHECK IF THE CHILD HAS HAD ANY OF THE FOLLOWING:

- |   |  |  |  |                                       |
|---|--|--|--|---------------------------------------|
| <input type="checkbox"/> Chicken Pox    | <input type="checkbox"/> Mumps         | <input type="checkbox"/> Frequent Colds  | <input type="checkbox"/> Nose Bleeds   | <input type="checkbox"/> Appendicitis |
| <input type="checkbox"/> Measles        | <input type="checkbox"/> Sinus Trouble | <input type="checkbox"/> Headaches       | <input type="checkbox"/> Skin Rash     | <input type="checkbox"/> Constipation |
| <input type="checkbox"/> German Measles | <input type="checkbox"/> Ear Infection | <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> Hay Fever     | <input type="checkbox"/> Diphtheria   |
| <input type="checkbox"/> Tonsillitis    | <input type="checkbox"/> Fainting      | <input type="checkbox"/> Scarlet Fever   | <input type="checkbox"/> Heart Trouble | <input type="checkbox"/> Asthma       |

#### YEAR OF LAST IMMUNIZATION OR BOOSTER

Tetanus \_\_\_\_\_ Mumps \_\_\_\_\_  
 Diphtheria \_\_\_\_\_ German Measles \_\_\_\_\_  
 Whooping Cough \_\_\_\_\_ Hepatitis \_\_\_\_\_  
 Polio \_\_\_\_\_

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_ Reason: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

### PARENTS INDICATE WHICH MONTHS YOUR CHILD IS ATTENDING AFTER SCHOOL

AUG \_\_\_\_\_ SEPT \_\_\_\_\_ OCT \_\_\_\_\_ NOV \_\_\_\_\_ DEC \_\_\_\_\_ JAN \_\_\_\_\_ FEB \_\_\_\_\_ MAR \_\_\_\_\_ APR \_\_\_\_\_ MAY \_\_\_\_\_ JUN \_\_\_\_\_

# WAIVER RELEASE

## AGREEMENT ASSUMING RISK OF INJURY OR DAMAGE, WAIVER AND RELEASE OF CLAIMS AND AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT FOR MINOR CHILD

In consideration of the City of Los Angeles acting through its Department of Recreation and Parks granting the below named minor child ("Minor") the opportunity to participate in Downey Recreation Center's After School Program ("Program"), I, (print name) \_\_\_\_\_, the undersigned, as parent or legal guardian of the Minor, do hereby agree as follows:

- **I am aware that there are certain risks of injury and/or damage inherent in the Program activities.**
- **I understand that if my child misbehaves and/or is sick and needs to be sent home, I agree to pick her/him up at the time requested by staff.**
- **I agree to complete the health history form** providing Minor's current, complete and truthful health history, including immunization history and overall physical, mental and emotional health status. Under certain medical conditions, I understand that Downey Recreation Center may require a written authorization based on a physical examination by a licensed medical person as a requirement for the Minor to participate in the Program.
- **I confirm to the best of my knowledge and belief**, Minor is not subject to a physical or mental infirmity nor under the influence of any medication or other substance which might hinder his/her safe participation in the program.
- **I will instruct Minor to abide by all safety regulations** and to take reasonable precautions to minimize the risks of injury or damage arising from participation in the Program.
- **I give my consent to have Minor participate in all aspects of the Program** and I knowingly assume full responsibility for all risks of bodily injury, death or property damage which Minor may sustain as a result.
- **I give my consent to have the Minor transported** by car, van, chartered bus, chartered school bus and /or public transportation, or walking as part of the Program.
- **I understand that the City has no obligation to obtain medical treatment for Minor.** Should it be necessary for Minor to have emergency medical care while participating in the Program, I hereby give the City personnel my permission to use their judgment in obtaining medical care, and; **I give permission to the medical care provider** selected by the City personnel to render medical care deemed necessary and appropriate.
- **I also authorize the City to make, procure or use photographs**, films, tapes or other likenesses of Minor's physical image and/or voice as may be needed for use with Program's publicity materials.
- **Except for the gross negligence or willful misconduct of the City**, I waive all rights of recovery which Minor or I may have now or in the future, whether known or unknown, against the City of Los Angeles or its officers, agencies or employees, and I release, acquit and forever discharge the City from any and all liability for any bodily injury or other personal injury, damage, loss or expense, claims, demands, causes of action, money damages, costs, loss of services or use, compensation, debts, including attorney fees, which result from or are in any way connected with Minor's participation in the Program or any related activities.
- **I have carefully read this agreement.** I understand what it means and my signature below is my own free act. I intend it to be legally binding on Minor and myself. I also acknowledge that I have received the After School Parent letter and agree to the terms and policies described therein.
- **Important:** Parent or Guardian's signature required:

Parent's Signature

X \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Name

(please print) \_\_\_\_\_ Tel: ( ) \_\_\_\_\_

Student's Name \_\_\_\_\_

Participant Name (Nombre del Participante) \_\_\_\_\_

## **AFTER SCHOOL PAYMENT LEDGER**

**-FOR OFFICE USE ONLY-**

Registration Fee: \_\_\_\_\_ Registration RR#: \_\_\_\_\_

### **AFTER SCHOOL PARENTS INFORMATION GUIDE –For Parents**

**Initials**

\_\_\_\_\_ I, understand there is no pro-rating. Monthly fee is set, fee will not be adjusted based on attendance or amount of days in the month.

\_\_\_\_\_ I, understand the fee for the After School Club is due one business day before the 1st of every month.

\_\_\_\_\_ I, understand to call the Downey Recreation Center office by 1pm if your child(ren) is absent and/or do not need to be picked up.

\_\_\_\_\_ I understand that I must pick up my child(ren) from the After School Club by 6:00 pm.

\_\_\_\_\_ I, understand that if I pick up my child(ren) after 6:05pm, a \$1 late fee after every minute after 6:05pm.

\_\_\_\_\_ I, understand that your child must re-register in our program for each new school calendar year.

\_\_\_\_\_ I, understand, if any information on this application changes, please let the office know so that we can make the proper adjustments.

\_\_\_\_\_ I, understand

\_\_\_\_\_ I, understand your child(ren) can be suspended from After-School program due to conduct, behavior, and attitude.

**Parents Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Participant Name (Nombre del Participante):** \_\_\_\_\_

**GENERAL POLICIES (POLIZAS Y REGLAS GENERALES)**

- 1. Participants must be age appropriate by the first day they attend and may be required to show proof of age.**  
(Los participantes deben ser de edad apropiada en el primer día que asistan y pueden ser obligados a presentar prueba de edad.)
- 2. Program participants must be picked up by 6:00 pm or be charged for late fees.**  
(Los participantes del programa deben ser recogidos a las 6:00 p.m. o se le cobrar por la Atención Extendida.)
- 3. Registration is on a first come first serve basis as there are limited spaces available.**  
(El registro es en un primer llegado primer servido base, ya que solo hay un límite de espacios disponibles.)
- 4. No Refunds unless the program is cancelled. There are no credits or make-up days for missed days.**  
(No hay reembolsos a menos que el programa sea cancelado. No hay créditos ni días de maquillaje para los días perdidos.)
- 5. Program participants that have one (1) unauthorized absence are subject to being dropped from the program and a new participant from the waiting list will take their place on the program roster.**  
(Los participantes del programa que tienen uno (1) ausencia no autorizadas están sujetos a ser retirados del programa y un Nuevo participante de la lista de espera ocupará su lugar en la lista del programa.)
- 6. DRESS CODE: Closed-toed shoes with rubber soles must be worn daily.**  
(INDUMENTARIA/CUBIERTAS FACIALES: Zapatos de pie cerrado con suelas de goma deben usarse diariamente.)
- 7. PHOTO RELEASE: By registering, you authorize the City to make, procure or use photographs, films, tapes or other likenesses of Minor's physical image and/or voice as may be needed for use with Program's publicity materials.**  
(DIVULGACIÓN DE FOTOS: Al registrarse, usted autoriza a la Ciudad a hacer, adquirir a utilizar fotografías, películas, Cintas u otras semejanzas de la imagen física y/o voz del Menor según sea necesario para su uso con los materiales de publicidad de Programa.)
- 8. The facility is NOT responsible for lost or stolen articles. No Electronics or valuables may be brought to program.**  
(La instalación NO son responsables por artículos perdidos, robados o quebrados. No se pueden traer artículos electrónicos ni objetos de valor al programa.)

**I acknowledge that I have read and understand all of the policies as listed on this application. By my child's participation I agree to follow and abide by these rules.**

(Yo reconozco que he leído y entendido todas las pólizas como se indica en esta solicitud. Por la participación de mi hijo/a, estoy de acuerdo de seguir y cumplir estas reglas.)

**Print Name of Parent/Guardian (Nombre de Tutor/ Guardián):** \_\_\_\_\_

**Signature of Parent/Guardian (Firma de Tutor/Guardián):** \_\_\_\_\_ **Date (Fecha):** \_\_\_\_\_