CITY OF LOS ANGELES - DEPARTMENT OF RECREATION AND PARKS





SS PARKS

EEN PROGRAM

YOUTH EMPLOYMENT INTERNSHIP PROGRAM

Positions Available: 10

Available hours: 0-20 hours per week, flexible schedule Monday-Friday between 9:00 am-9:00 pm, Saturdays during the LAUSD school session (August - June).

Pay Rate: \$20.18 / hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

CLASS Parks seeks Recreation Assistants for our dynamic Youth Employment Internship Program. As a vital member of our team, you will be assigned to one of the following classes: Camp Counseling & Leadership Training, Outdoor Education & Leadership Training, Crime Scene Investigation &Leadership Training or Technology & Leadership Training.

By joining us, you play a crucial role in shaping a positive and enriching experience for the youth in our communities. If you're passionate about youth development and ready for an exciting challenge, apply now to be a part of our impactful team.

DESCRIPTION OF DUTIES

- Develop program materials for specific categories as established by CLASS Parks.
- Act as a group leader, facilitating and supervising recreational activities in an educational setting, including, but not limited to:
- Organizing individual and group activities while demonstrating creativity and energy.
- Supervising a group of up to 40 teens, ages varying from 11-17 years old.
- Leading teens in creative activities, including indoor and outdoor games, sports, specialized activities, course-specific curriculum, and other class-specific activities.
- Set up and breakdown of activity supplies (e.g., canopies, tables, chairs, water coolers, and games).
- Prepare materials for program needs (e.g., loading vehicles, printing paperwork, assisting in creating curriculum).
- Support the Recreation Director in establishing rules and emergency procedures with participating youth and field staff.
- Most activities are outdoors, and staff may be exposed to the sun and heat for prolonged periods.
- Perform other designated duties as assigned by the Recreation Director (e.g., preparation of crafts, office work, errands, etc.)

QUALIFICATIONS

- Experience working with teens, ages 11-17 years old, in a group setting, preferably in an educational environment.
- Ability to actively lead a group of teens and work independently, as well as collaboratively, as needed.
- Ability to think creatively and proactively, solving problems effectively.
- Effective communication skills with parents, youth, co-workers, and supervisor.
- Ability to participate in multiple activities that may include walking and/or standing for long periods, squatting, kneeling, and lifting/carrying at least 20 lbs.
- Must be reliable, responsible, and punctual for assignments.
- Applicants will be selected based on their experience and knowledge of the above-mentioned subjects and should be able to clearly demonstrate methods they would use to implement effective programs and/or activities.
- Applicant should be willing and able to drive city vehicles (passenger vans). Applicants will be van-trained by city personnel.

Send your resume to:



mason.cota@lacity.org

Deadline to Apply: May 20th, 2024





For more information, visit our web at

www.laparks.org/classpark

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment can be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921 ord 187134 8-24-21.pdf