

**MEETING AGENDA**

**CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
COMMISSION TASK FORCE ON CONCESSIONS**

**Thursday, February 15, 2024, at 10:00 a.m. or soon thereafter  
as the Board of Recreation and Park Commissioners  
adjourns its Regular Meeting noticed for 9:00 a.m.**

**El Sereno Recreation Center  
4721 Klamath St., Los Angeles CA 90032**

**Please Note Public Comment Will be Taken In-Person Only**

**To listen to the meeting via Teleconference  
Use this link: <https://us02web.zoom.us/j/89586303717>  
Or Dial +1 669 900 6833 to Join the Meeting  
Then Enter This Webinar ID: 895 8630 3717 AND PRESS #**

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**FIONA HUTTON, CHAIR  
BENNY TRAN, COMMISSIONER**

**Staff:**

**Matthew Rudnick, Executive Officer  
Brenda Aguirre, Assistant General Manager  
Rachel Ramos, Senior Management Analyst II  
City Attorney Representative**

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**PUBLIC COMMENT WILL BE TAKEN IN-PERSON ONLY. TO LISTEN TO THE MEETING VIA TELECONFERENCE USE THIS LINK: <https://us02web.zoom.us/j/89586303717> OR DIAL (669) 900-6833, AND ENTER **895 8630 3717** AND THEN PRESS #.**

**THIS AGENDA AND ITS REPORTS ARE AVAILABLE ONLINE AT: <https://www.laparks.org/commissioners/concessions-task-force>**

**NOTICE TO PAID REPRESENTATIVES - IF YOU ARE COMPENSATED TO MONITOR, ATTEND, OR SPEAK AT THIS MEETING, CITY LAW MAY REQUIRE YOU TO REGISTER AS A LOBBYIST AND REPORT YOUR ACTIVITY. SEE LOS ANGELES MUNICIPAL CODE 48.01 ET SEQ. MORE INFORMATION IS AVAILABLE AT [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). FOR ASSISTANCE, PLEASE CONTACT THE ETHICS COMMISSION AT (213) 978-1960 OR [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).**

**I. CALL TO ORDER**

**II. NEW BUSINESS**

**A. RFP**

- In development-City wide food and beverage service
- Soon to be released-Stoney Point Ranch & Riding Center Manager

**B. Echo Park Lake Cafe**

February 15, 2024

III. ONGOING BUSINESS

- A. Rancho Park Golf Clubhouse Renovation Update
- B. Griffith Park Pony Ride Facility
- C. Park Center Food & Beverage Concession
- D. Los Angeles Equestrian Center

IV. FUTURE AGENDA ITEMS

Requests by Commissioners to Schedule Specific Future Agenda Items.

V. PUBLIC COMMENT

Comments by the Public on Matters Presented to the Commission Task Force.

VI. NEXT MEETING

The next Commission Task Force on Concessions Meeting will tentatively be held on Thursday, March 21, 2024 at 10:00 a.m. or soon thereafter as the Board of Recreation and Park Commissioners adjourns its Regular Meeting noticed for 9:00 a.m. at Pacific Palisades Recreation Center, 851 Alma Real Dr., Pacific Palisades, CA 90272.

VII. ADJOURNMENT

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Task Force Meetings may do so.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to this meeting. For additional information, please contact the Commission Office at (213) 202-2640.

Information on Agenda items and audio recordings may be obtained by calling the Commission Office at (213) 202-2640. Copies of the Agenda may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

**CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
COMMISSION TASK FORCE ON CONCESSIONS  
SUMMARY OF NEW AND CURRENT BUSINESS ITEMS  
February 15, 2024**

RFP Update

- Staff is developing an RFP for City wide food and beverage service, including food truck and mobile food service locations. Estimated release date is February 2024.
- An RFP is being finalized for a long-term manager of Stoney Point Ranch and will be released in early 2024.

Echo Park Lake Café

- The operator of the café abandoned the contract in December 2023 and it has been closed since. Staff is conducting outreach to local restaurant operators who may be interested to reopen and operate the café under an interim two year agreement while an RFP for a long term agreement is developed and a new long term contract established. The intent is to get the café reopened as soon as possible. An update on this process will be provided at the next meeting.

Rancho Park Golf Clubhouse Renovation Update

- Hazardous material abatement is complete.
- Construction is underway and on schedule to be complete in summer/fall 2024.
- Project updates website: <https://www.establishedin1947.com/>

Griffith Park Pony Ride Facility

- Verbal update to be provided.

Park Center Food & Beverage Concession

- The ten year agreement with Rowena Partners was approved by City Council on November 1, 2023.
- The concessionaire is in the process of obtaining the necessary building and health department permits.
- Construction expected to begin in spring 2024 with a completion and opening in summer 2024.

Los Angeles Equestrian Center

- On February 1, 2024, ASM Global officially assumed its onsite role as the new manager of the equestrian center and is working closely with RAP staff through the transition, including identifying needed facility improvements and establishing new agreements with boarders, trainers and sub-tenants.