

City of Los Angeles Department of Recreation and Parks  
Palisades Recreation Center

**VENDOR/ACTIVITY PARK PERMIT APPLICATION**

Date of Event: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: From \_\_\_\_ a.m./p.m. To \_\_\_\_ a.m./p.m.

Permittee Name: \_\_\_\_\_ Phone: \_\_\_\_\_/\_\_\_\_\_

PLEASE PRINT LEGIBLY

Main Number

Alternate Number

Permittee Address: \_\_\_\_\_

Street Name

City

ZIP

Estimated Attendance: \_\_\_\_\_ Planned Activity/Description: \_\_\_\_\_

Company/Vendor: \_\_\_\_\_ / Phone Number: \_\_\_\_\_

**Type of Vendor/Activity** (Please Select all that apply)

\_\_\_\_ Sports Groups    \_\_\_\_ Magician    \_\_\_\_ Pony Rides\*    \_\_\_\_ Mini Train Rides\*  
\_\_\_\_ Lazer Tag/Nerf    \_\_\_\_ Puppet Show    \_\_\_\_ Petting Zoo\*    \_\_\_\_ Food Truck\*    \_\_\_\_ Moon Bounce  
\_\_\_\_ Other (Please Explain) \_\_\_\_\_

\*Activities may require the additional cost of permitting out parking spaces etc...

Liability Insurance coverage is mandatory for all vendors in order for their equipment to be placed in a City of Los Angeles Park.

**INSURANCE:**

ALL VENDORS MUST COMPLY WITH THE CITY OF LOS ANGELES INSURANCE REQUIREMENTS. TO OBTAIN INFORMATION ON HOW TO VERIFY CITY INSURANCE FOR YOUR SUPPLIER, PLEASE VISIT <https://kwikcomply.org> OR ASK STAFF FOR INFORMATION SHEET TO PROVIDE TO VENDOR. IT IS THE RESPONSIBILITY OF THE PERMITTEE TO MAKE SURE THEIR CHOSEN VENDOR IS INSURED AND LISTED ON THE ABOVE SITE. THE OFFICE WILL VERIFY THIS INFORMATION TO COMPLETE YOUR PERMIT.

**INDEMNIFICATION:**

In consideration of the City granting permission requested herein, Permittee agrees to indemnify and hold harmless the City and its officers, agents and employees from any and all claims, demands, lawsuits, actions of any kind, damages, judgments, amounts paid in settlement, costs and expenses (including attorney's fees) which may be incurred or arise out of Permittee's exercise of the Permit or from any Permittee's activities related thereto. Permittee acknowledges that it will use City facilities at its own risk and expressly waives any right to make or prosecute claims or demands against the City for any loss, injury or damage which Permittee may sustain by virtue of the exercise of the permission granted or by reason of any defect, deficiency or impairment which may occur from time to time from any cause of the water supply system, drainage system, heating system, gas mains, electrical apparatus or cable furnished for the event or for any loss resulting from fire, water, tornado, civil commotion, riot, landslide, windstorm, earthquake, or other acts of God.

**SAFETY:**

PERMITTEE IS REQUIRED TO FOLLOW AND ADHERE TO MANUFACTURER SAFETY GUIDELINES WITH RESPECT TO THE INSTALLATION AND USE OF ANY PERMITTED EQUIPMENT USED ON CITY PREMISES. CITY OF LOS ANGELES FEE/PAYMENT: Range from \$0-\$200.00 Each Vendor (non-refundable) exceptions may apply under specific circumstances. Check or money order made payable to: "City of Los Angeles, Department of Recreation and Parks." CREDIT CARDS ARE NOT ACCEPTED AT THIS TIME.

I certify that all statements on this application are complete and correct.

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Recreation Director

\_\_\_\_\_  
Date