

RAMON GARCIA RECREATION CENTER

SUMMER CAMP 2024 PARENT HANDBOOK

JUNE 13TH - AUGUST 9TH

(CAMP WILL BE CLOSED ON WEDNESDAY, JUNE 19TH & THURSDAY, JULY 4TH)

Camp Hours 7:30am - 6:00pm



- Achieving gender equality through a continuous commitment to girls and women in sports.
- Persons with disabilities are welcome to participate in our programs.
- Reasonable accommodations will be made with prior arrangements.
- Payments by Check, Debit/Credit, or Correct Change Only
- A Collection Fee will be charged for each check returned by the Bank.
- Full refunds are issued when the Recreation Center cancels the activity.
- A 15% collection fee is assessed for all other refunds.
- Good Sportsmanship is Everyone's Responsibility. Be a Good Sport.
- Information on this flyer is subject to change without prior notice.

1016 SOUTH FRESNO ST. LOS ANGELES, CA 90023

PHONE: 323.265.4755

EMAIL: GARCIA.RECREATIONCENTER@LACITY.ORG

INSTAGRAM : @GARCIARC_LACITY

LAPARKS.ORG



Dear Parents,

Thank you for choosing Camp Garcia for your child's camp experience. We are confident that through our fun-filled activities and our positive-spirited staff members, your child will have great memories to carry throughout their childhood.

This camp is a supervised recreational program that includes various activities such as arts & crafts, board games, sports, and special events that have been woven together in a traditional day camp setting. Our goal is to provide children with a safe and nurturing environment by creating a positive, diverse recreational community where children can learn, grow, and be themselves. Our program strives to meet the fundamental needs for the growth and development of all children.

Please take a moment to read through the entire handbook and familiarize yourself with the information provided. The information in this packet includes all the policies and procedures that you will need to know for this program. It is essential that you understand this information. We also ask that you please review this packet with your child(ren) so that they may also have a better understanding of the program. After reviewing the handbook, it is our sincere hope that it will provide you with a complete understanding of how our program operates on a day-to-day basis. In addition to this handbook, you will receive weekly newsletters to prepare you for the upcoming week. It will include a general idea of daily activities, including anything special that needs to be worn or brought to camp, and details concerning the weekly trip.

We look forward to working with you and your child and anticipate a safe, fun, and enjoyable summer with us. If you should have any questions regarding any of the information contained in this packet, please do not hesitate to call the park office at (323) 265-4755.

Sincerely,
Garcia Day Camp Staff

General Information

Hours of Operation: Camp Garcia will operate from 7:30 am - 6:00 pm, Monday through Friday (except holidays). Extended care hours will occur from 7:30 am - 9:00 am and 4:00 pm - 6:00 pm. Organized activities will begin at 9:00 am and end at 4:00 pm.

Camp Registration: The following must be completed for each camper!

- A completed and current Registration Packet signed by the parent/guardian.
- A complete and current Health History Form.
- A signed parent agreement.
- A one-time \$25 non-refundable registration fee must be paid at the time of registration for each child. This fee includes a current camp T-shirt.

(Attention: This does not reserve a weekly spot.)

- Weekly fee paid in full by Friday *before* attendance.

You must notify our office immediately of any changes that need to be made to your child's application (ex., Phone number, address, medical information, etc.).

Registration will be an ongoing process until the maximum number of children has been reached in each session. There is no priority for participants who are already registered. Registration is taken on a first-come first-served basis and will fill quickly. If you plan on sending your child(ren) all nine (9) weeks of camp, we recommend paying ahead of time. Each week we will house a maximum of 60 children.

**Disclosure: Limited spaces are available for all Field Trips to the first 45 campers that register.*

Weekly Camp Fees:

Standard Weekly Fee: \$50

Weekly Fee w/ Attestation Form* under \$91,000: \$25

Fees are non-transferable and may only be applied as indicated on the receipt. Only payments by cash, personal checks, money orders, credit (Visa or MasterCard) or debit cards will be accepted. Please make all checks payable to: City of Los Angeles. A collection fee will be charged for every check returned by the bank.

Late Pick-Up Fees: You will be charged \$5.00 for every 15 minutes after 6:00 pm.

Parents, please contact the office immediately if you anticipate being late. If campers are not picked up by the time the park closes at 9:00 pm, the camper will be turned over to LAPD. *Please don't keep your child waiting.*

Refund/Other Fees: Full refunds are only issued when the Recreation Center cancels the activity, a 15% cancellation fee is associated with all refunds. After the first day of a week/session, the Recreation Center issues a partial refund to patrons withdrawing from the program.

CAMPERS WILL NOT BE ACCEPTED ON A DAILY OR HOURLY BASIS; THERE ARE NO PRO-RATED FEES.

Sign-In/Out Procedures: Parents, or a designated person, must sign-in and sign-out the child daily with a full print and signature, or the child will not be accepted. *The child will be released only to those adults whom the Parent/Guardian has designated on the original application form.* If a Parent/Guardian requests that someone else sign-in and/or sign-out their child, the request must be made in person and added to the child's application form. For this reason, we ask that you list as many people as possible who may pick up your child from camp. For the safety of your child, anyone signing a camper out may be requested to provide identification.

If an emergency transpires, a parent must email Christian.Oliva@lacity.org, Marisol.hernandez@lacity.org and CC: Garcia.recreationcenter@lacity.org and:
1. State your child's full name, 2. State the child's birthdate, 3. State a phone number where we can contact you to verify this information, 4. State the full name of the person picking up your child, 5. State the circumstance, and 6. Follow up with a phone call. *The email must come from an email account listed on the registration form.*

If a parent is aware they will be picking up their child(ren) after 6:00 pm due to an emergency, please make sure to call the office and let the staff know. If a child is not picked up by 9:00 pm when the park closes and parents and/or emergency contacts cannot be reached, staff must call the police and report abandonment.

Child Abuse/Mandated Reporters: Under the mandatory Child Abuse and Neglect Reporting Act, California Penal Code Section 11161.5, the recreation staff is mandated to report any suspected form of child abuse to the proper authorities. We are obligated to report suspected child abuse: physical, sexual, emotional, neglect, abandonment, etc.

Non-Custodial Parent: *Unless a copy of a current Restraining Order or Family Law Court Order is on file at the Recreation Center, a non-custodial parent will be allowed to sign-out the camper at any time. For the happiness of the child, we ask that divorced or separated couples agree to review this parent manual together and agree to abide by the policies herein.*

Check IN/OUT: Organized group activities will begin at 9:30 am. For this reason, it is in your child's best interest to arrive to camp by 9:00 am or s/he will miss out on these activities. We will have activities planned until 4:00 pm daily.

Participation: A variety of activities will take place throughout the day. It is important, and to each child's benefit, that everyone participates in all activities. Participation by everyone makes camp more fun for all. **WARNING: Children will get DIRTY!! Please dress them appropriately.**

Dress Code: Due to the different kinds of activities in which your child will be participating, proper attire is a must. Modest sports-activity attire is preferred (shorts, pants, t-shirts). Clothes must be in good taste and should cover the body adequately. The camp director reserves the right to determine the appropriateness of dress. For their protection, Children must wear closed-toe shoes to camp and will not be allowed in camp with heeled or platform shoes, sandals, or crocs. If children need to change their clothes during camp hours, please ensure that they can dress themselves. Counselors and other campers are not permitted to change the clothes for campers. It is recommended that on days that swimwear is required, children must wear their swimsuit to camp underneath their clothing.

Personal Property: We recognize that campers may want to bring personal property to camp, such as electronic devices (smartphones, Nintendo Switch, etc.) toys, mementos, and other belongings. Unfortunately, if they bring these personal items, they risk losing the items, having them damaged, or even stolen. Though we do our best to prevent such occurrences, Garcia Recreation Center, its staff, and the City of Los Angeles are not responsible for lost, damaged, or stolen property.

We encourage our campers not to bring expensive jewelry or other valuable items to camp. iPads and video games should be left at home. Cell phones shall be used only with the permission of a counselor and should be kept in the child's backpack throughout the day and not left in plain sight.

Disclosure: If cellphones become a distraction throughout the day, counselors have been instructed to take them away and turn them into the office. A parent/guardian must then pick up the cellphone at the end of the day.

In addition, all clothing, backpacks, and lunch pails should be clearly labeled with the name of the child. Lost articles are kept for 30-days before being donated to charity.

Lost and Found: Any lost and found items will be put in the Lost & Found box. Before leaving, please search through the Lost & Found box for any of your items. Lost articles are kept for 30-days before being donated to charity with the exception of cell phones and expensive personal items.

Breakfast: Unfortunately, breakfast is not included. Please make sure that your child eats a hearty breakfast before coming to camp. If you are running late, your child will be allowed to eat their breakfast during the morning extended care hours.

Lunch & Special Diet: Lunch will be provided by the Summer Lunch Program and will be served daily from 11:30 am to 12:15 pm with the exception of field trip days. Menus will be posted and sent to you in our weekly newsletter. If your child is on a special diet, please pack a spoil-free lunch for your child every day. Do not pack foods that need refrigeration or heating. Also, please advise the staff of any food allergies your child may have and indicate this in their registration packet.

Please provide extra drinks for your child. The best drinks are those that do not contain a lot of sugar or salt; such as Kool-Aid or Gatorade. Water bottles are encouraged and fully supported by our staff. It is important that we work together to prevent dehydration of any child and have a health-conscious attitude.

Snack: Campers will be provided with two (2) snacks daily. However, we do encourage parents to provide their children with snacks/food as they deem necessary.

Pre-Trip Procedures: It is imperative that all children arrive to camp on time on Field Trip Days. A schedule of the trips and times is located near the end of this manual. Prior to all trips, all participants will receive a pre-trip orientation. Participants will be assigned to groups before boarding the bus. Health History/Emergency Forms will be taken on every single trip. A trip itinerary and a complete roster of participants will be left at the center. Upon arriving, our staff will designate an identifiable and known landmark where participants will go in the event that anyone becomes separated from the group. All participants will be advised to remain at the designated spot until one of our staff members arrives to retrieve them.

Field Trips: Trip days will, for the majority of the time, fall on Wednesdays. In addition, there will be no supervision available at the center for any child who elects not to attend. Any child that does not meet at the center will not be permitted to go on the field trip. We will not wait for late campers, **NO EXCEPTIONS!** Please refer to your weekly itinerary for drop-off and pick-up times. The schedule will also let you know what your child should bring. Please note where we are going on our field trip, how long we will be gone for, and send your child with spending money accordingly. If a trip requires additional payment, that payment must be made a day in advance.

Note: No child may go on a field trip without the current camp t-shirt.

Field Trip Lunch: You will be notified whether to send a non-perishable lunch or lunch money for trip days. We ask that you please abide by our request as some locations do not allow outside food and others may not have anywhere to purchase food. If you are asked to send money for your child's lunch, a minimum amount will be suggested. Any camper 5-7 will have their money cared for by a counselor. Please speak to any Summer Camp Staff if you feel that your child may need help with any purchases.

***Disclosure: Most Theme Parks are now cashless, meaning that they only accept credit cards, debit cards, or smartphone devices (such as Apple Pay or Google Pay). If you will be sending your child(ren) with money we ask that you send them with the exact dollar amount (ex. \$5, \$10, \$20, \$50, \$100) or a prepaid card.**

Swim & Water Days: Unless otherwise noted, swim days will be once a week for ages 7 and up. 5 to 6 years will have water play at the center. Please send a towel, sunscreen, and a change of clothes for those who will be participating in water play. All Los Angeles City Aquatic rules will be observed when visiting LA City pools. Lifeguards are on duty at all times. In addition, camp staff will supervise the campers in the pool. All swimmers must wear appropriate swimwear. They are to wear a swimsuit or trunks with an inner lining; they will not be permitted in the pool with anything else. Please have your child wear their swimsuit underneath their clothes. On pool days each child should bring a towel, sunscreen, and sandals to wear at the pool only.

Sunscreen: Since camp is primarily an outdoor experience, the chance of sunburns is great. Please send your child to camp with sunscreen.

Health History Form/ Emergency Cards: For the protection of your child, we require that the Health History Form and application be completed and accurate. We cannot accept a child with the parents/guardians listed as the only emergency contacts. It is mandatory that another adult be listed in the event that the parents/ guardians cannot be located. If you know you cannot be contacted at the number listed on your child's application on a particular day, please provide staff in writing, with an alternate number at sign-in time.

If your child has any allergies, food sensitivities, disabilities, or characteristics/ conditions that might impact their participation, please note these items in the health section of the registration form. Also, please be sure to bring these items to the attention of either the park director or the program director.

If your child has left the Recreation Center due to an illness (such as chickenpox, the flu, etc.), a doctor's note may be required to show that the illness has been taken care of. This is usually the case for communicable diseases.

Illness, Emergency, and Medication:

- Minor Injuries: Staff, certified in CPR/First Aid, will administer treatment for minor cuts, scrapes, and bruises. The injury will be logged, and the parent will receive notification upon pick-up.
- Emergency/Major Injuries: In the event of a major medical emergency, 911 will be called, and the child will be transported to the nearest hospital (LAC-USC Medical Hospital/White Memorial). The parent/guardian will be called immediately. We will use the phone numbers listed on the application. In the event that the parent cannot be located, the other emergency contacts will be notified.

Illness, Emergency, and Medication Continue:

- **Illness:** This is a Well Child Facility. DO NOT send your child to camp if s/he does not feel well. Should your child become ill while at camp, s/he will be separated from the other children and tried to be made comfortable as soon as possible. Parents/Guardians will be called at the numbers listed on the registration packet to pick up the child immediately. For the protection and safety of all participants, campers with contagious conditions will not be admitted in the Summer Camp. Proof of medical doctor's release is required before the camper is re-admitted to the camp.
- **Medication:** We are not authorized to administer any medication. If your child requires any sort of medication, it must be signed in and out of the office. All medication must have the child's name on the label, along with clear instructions for use. Staff will not be responsible for directly administering medication to the child but will supervise the child as s/he takes their own medication. You are required to advise the Director IMMEDIATELY, in writing, of any and all changes to medical history, authorization, and contact info.

Camp Rules

The following rules are meant to be discussed and understood by campers and their parents:

- Play fair.
- Use your words to communicate. Never resort to physical violence.
- Always be polite and treat others the way you would like to be treated.
- Always listen to staff members.
- Always tell a staff member when you are having problems that you cannot handle on your own.
- Always ask a counselor for permission when you need to go somewhere (ex. The restroom). You are never to leave the presence of a staff member, and you are never to go anywhere alone, especially during a field trip.
- Always ask a counselor if you need something. Only staff members are allowed in the cabinets, closets, supply room, refrigerator, etc.
- Always follow directions and stay with your group at all times.
- Always participate in all activities, this will make your camp experience more fun. If you are unable to participate in a specific type of activity, your parent must provide us with a written notice.
- Do not remove any materials or equipment of any type from the facility at any time. This is considered stealing.
- Only one child is allowed in the restroom at a time.
- Do not talk to strangers. Only talk to other campers and staff.
- Show integrity.
- Be responsible for personal belongings and workstations.

Bus Rules

The following bus rules are meant to be discussed and understood by the camper and their parents:

- Use the bathroom before boarding the bus.
- Once seated, campers must remain in their seats facing forward while the vehicle is in motion.
- Arms and legs must be kept inside the vehicle at all times.
- Ensure that the entire body and personal belongings are clear of the aisle.
- Eating, drinking, and/or chewing gum is not allowed.
- Windows on buses may not be any lower than the third notch.
- Talking and singing is permitted as long as it does not distract the driver.
- The use of iPods, phones, or any electronic devices is not permitted on the bus.

Unacceptable Behavior

The following behaviors could result in automatic expulsion from the program.

- Fighting
- Disrespect of any type, either towards a staff member or a fellow camper.
- Destruction or vandalism of materials or property.
- Harassment and/or bullying.
- Stealing from fellow campers and/or staff members.
- Biting or threatening any staff members or fellow children will not be tolerated.
- Under no circumstance, shall a child possess a weapon or illegal substance of any kind at any time. Any evidence of this behavior will result in further legal action.
- Filming and photographing other campers is not allowed.

Problem Resolution

In the event that your child should have a problem with another camper, s/he should bring it to the attention of the recreation staff to resolve the issue. Under no circumstances should any camper or parent retaliate against another. Parents are encouraged to address any concerns and/or problems with our staff.

Please direct any concerns to the Director in Charge and/or Coordinator.

Behavior Guidance

We want a fun and safe camp for everyone to enjoy, but there will be consequences for continual misbehavior. Violent behavior and disobedience that endangers and/or disrupts the camp requires immediate parent pick-up. In the event that the rules are broken, the following Redirection Procedures will be carried out.

Redirection Procedures:

- **First Incident:** Campers will receive a verbal warning about the behavior and may be redirected to a different activity.
- **Second Incident:** The camper will have a conference with the Day Camp Director and a Behavior Notice will be sent home.
- **Third Incident:** The camper will have a conference with the Director-in-Charge and will be sent home with a Behavior Notice with a scheduled meeting for the parents.
- **Fourth Incident:** The parent will be asked to pick up their child as soon as possible. The Director-in-Charge will meet with the parents and campers to discuss the resolution of the incident or the dismissal of the camper from the program.

Violent Behavior and disobedience that endangers and/or disrupts the camp requires immediate parent pick-up and may lead to the dismissal from the program. In the event a parent or authorized adult cannot be located, the camper may be dismissed from all camp activities.

All Behavioral Notices are kept in the camper's files. Campers are accepted back to camp when parents have signed the form. If the parent would like to request a copy of the Behavioral Notice, please speak to a camp staff. There are no refunds if the camper is expelled from camp or is not permitted on a trip.

A Behavioral Notice will only be used after we have tried our best to positively redirect the behavior, have exhausted all avenues of redirection, and have asked the full-time staff for suggestions on how to handle the situation. Once we are positive that we have tried everything we can think of to redirect the behavior, we will proceed to write a Behavioral Notice and submit it to the Recreation Coordinator for approval. Behavioral Notices are a VERY big deal and should only be used in extenuating circumstances.

**Disclosure: Field Trips can/and will be taken away for continuous misbehavior.*

Camp Code of Conduct

Campers are expected to participate in all planned activities. A number of planned activities will go on throughout the day. It is important that everyone participates in all activities because it makes camp fun and enjoyable for all.

- My child and I will abide by all the rules and guidelines established by Garcia Recreation Center in an effort to ensure the safety, health, and welfare of all participants.
- I will help with all discipline matters concerning my child. I understand that failure to obey all the rules of the center may result in dismissal from the program.
- I fully understand and agree that there is a ZERO TOLERANCE policy for campers regarding the use of alcohol, drugs, drug paraphernalia, or any illegal controlled substance. I also understand that the use of drugs or alcohol is grounds for immediate dismissal from the program.
- I fully understand that violent and disrespectful behavior, based on the Director's judgment, will not be tolerated and may also result in immediate dismissal from the program.
- I fully understand that weapons of any kind are not permitted on park grounds. Garcia Recreation Center reserves the right to cancel or substitute programs or activities when necessary.

Field Trips

	Theme	Date	Destination	Time
Week 1:	Welcome to Camp Garcia	No Trip Scheduled the first week of camp.		
Week 2:	Safari	Tuesday June 18th, 2024	Los Angeles Zoo (Lunch will be Included)	9:30am-5:30pm
Week 3:	Under the Sea	Wednesday June 26th, 2024	Knott's Soak City (\$30 for Lunch Recommended)	9:30am-5:30pm
Week 4:	Science Week	Wednesday July 3rd, 2024	Hansen Dam (Lunch will be Included)	9:30am-5:30pm
Week 5:	Olympic Week	Wednesday July 10th, 2024	Castle Park Sherman Oaks (\$25 for Lunch Recommended or Packed Lunch)	9:30am-5:30pm
Week 6:	Minions vs Villains	Wednesday July 17th, 2024	John's Incredible & Movies (Lunch will be Included)	10:00am-5:30pm
Week 7:	Aqua Adventures	Wednesday July 24th, 2024	Wild Rivers (\$30 for Lunch Recommended)	10:00am-6:00pm
Week 8:	Wild, Wild West	Wednesday July 31, 2024	Knott's Berry Farm (\$30 for Lunch Recommended)	9:30am-5:30pm
Week 9:	Luau Party (Hawaiian)	Wednesday Aug. 7th, 2024	Raging Waters (\$30 for Lunch Recommended)	9:30am-5:30pm

Week 1: June 12th - June 14th
Theme: Welcome to Camp Garcia / Soccer Camp

Time	Monday 6/10/2024	Tuesday 6/11/2024	Wednesday 6/12/2024	Thursday 6/13/2024	Friday 6/14/2024
7:30am - 9:00am					
9:00am - 9:30am					
9:30am - 10:15am					
10:15am - 10:30am					
10:30am - 11:15am					
11:15am - 11:30am					
11:30am - 12:15pm					
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1:30pm - 2:15pm					
2:15pm - 2:30pm					
2:30pm - 3:15pm					
3:15pm - 3:30pm					
3:30pm - 4:15pm					
4:15pm - 4:30pm					
4:30pm - 6pm					

No Camp

Check-in					
Stretching & Morning Assembly					
G1: Mingle Mingle	G1: Sharks & Fishes	G1: Balloon Battle			
G2: Mingle Mingle	G2: Sharks & Fishes	G2: Balloon Battle			
G3: Mingle Mingle	G3: Sharks & Fishes	G3: Balloon Battle			
G4: Mingle Mingle	G4: Sharks & Fishes	G4: Balloon Battle			
<i>Clean Up / Restroom & Water Break / Break up into Groups</i>					
G1: Arts & Crafts	G1: Alphabet Race	G1: Scavenger Hunt			
G2: Playground	G2: Arts & Crafts	G2: Capture the Flag			
G3: Dodgeball	G3: Wiffle Ball	G3: Father's Day Craft			
G4: Soccer Drills	G4: Soccer Drills	G4: Soccer			
<i>Clean Up / Get Ready for Lunch! (:</i>					
LUNCH TIME					
<i>Clean Up / Restroom & Water Break</i>					
G1: Rock, Paper, Scissors	G1: Playground	G1: Soccer			
G2: Rock, Paper, Scissors	G2: Playground	G2: Scavenger Hunt			
G3: Rock, Paper, Scissors	G3: Playground	G3: Capture the Flag			
G4: Soccer Drills	G4: Soccer Drills	G4: Father's Day Craft			
<i>Clean Up / Restroom & Water Break</i>					
G1: Dodgeball	G1: Wiffle Ball	G1: Father's Day Craft			
G2: Arts & Crafts	G2: Alphabet Race	G2: Soccer			
G3: Playground	G3: Arts & Crafts	G3: Scavenger Hunt			
G4: Soccer Drills	G4: Soccer Drills	G4: Capture the Flag			
<i>Clean Up / Restroom & Water Break</i>					
G1: Playground	G1: Arts & Crafts	G1: Capture the Flag			
G2: Dodgeball	G2: Wiffle Ball	G2: Father's Day Craft			
G3: Arts & Crafts	G3: Alphabet Race	G3: Soccer			
G4: Soccer Drills	G4: Soccer Drills	G4: Scavenger Hunt			
<i>Clean Up / Get Ready for Snack! (:</i>					
SNACK TIME / FREE PLAY					
<i>Clean Up / Restroom & Water Break</i>					
EXTENDED CARE					

Color-Coded Locations	
PRESCHOOL ROOM	OLD AFTERSCHOOL ROOM
GYM	PATIO
PLAYGROUND	OUTSIDE BASKETBALL COURT
BASEBALL FIELD	
POOL	

Group 1	5-7
Group 2	8-10
Group 3	11-12
Group 4	Sports Camp

City of Los Angeles

Mayor Karen Bass

Councilmember Kevin de Leon, 14th District

Department of Recreation and Parks

Board of Commissioners

Renata Simril – President

Luis Sanchez – Vice President

Marie Lloyd – Member

Fiona Hutton – Member

Benny Tran – Member

Recreation and Parks Administration

Jimmy Kim – General Manager

Matthew Rudnick – Executive Officer & Chief of Staff

Chinyere Stoneham – Assistant General Manager, Recreation Services Branch

Brenda Aguirre – Assistant General Manager, Special Operations Branch

Cathie Santo-Domingo – Assistant General Manager, Planning, Construction & Maintenance Branch

Metro Region

Anita Meacham – Superintendent

Kimberly Simonet – Principal Recreation Supervisor II

Leslie Perez – Principal Recreation Supervisor I

Carlos Alvarado – East District Supervisor

Ramon Garcia Recreation Center

Christian Oliva – Facility Director

Marisol Hernandez – Recreation Coordinator

Recreation Assistants

Christopher Amaya, Gabriela Carabes, Sarah Casteneda, Aquiles Cortez, Melissa Duarte, Jesse Fernandez, Kain Gallegos, Kenneth Gallegos, Matthew Gallegos, Jonathan Gomez, Jorge Hernandez, Destiny Lea, Guissepe Lopez, Victoria Lopez, Jesus Lozano, Jackie Mancia, Matthew Miranda, Melanie Miranda, Frank Plascencia, Karina Plascencia, Mark Posa, Karina Ramirez, Rebecca Ramirez, & Adriana Villarreal

Recreation Aides

Rosario Cruz, Sherlyn Jaimes, Samantha Lebron, Jason Montiel, Osvaldo Rojas, Keyra Sanchez, Samantha Sanchez & Gianna Saucedo

Maintenance Staff

Javier Solis – Superintendent, Park Maintenance Division

Raul Leon – Principal Grounds Maintenance Supervisor II

Julio Hernandez – Principal Ground Maintenance Supervisor I

Rafael Rodriguez – Park Maintenance Supervisor

Vanessa Stevenson – Gardener Caretaker

City of Los Angeles Department of Recreation and Parks
Ramon Garcia Recreation Center

1016 S. Fresno St. Los Angeles, CA 90023

Phone: (323)265-4755

Email: garcia.recreationcenter@lacity.org

PARENT AGREEMENT

PLEASE READ AND SIGN THIS AGREEMENT WITH THE CAMPER AND RETURN IT TO RAMON GARCIA RECREATION CENTER SUMMER CAMP PROGRAM OFFICE.

I agree that Ramon Garcia Recreation Center is not responsible for articles of clothing or personal belongings lost or damaged by fire, theft, or any other means. Ramon Garcia Recreation Center will not be responsible for clothing or personal items. The use of cell phones is not permitted during camp hours.

I agree that the camper and his/her parent/guardian and our relatives will abide by the rules and regulations set by Ramon Garcia Recreation Center for the health, safety, and welfare of all campers.

It is understood and agreed by the campers and parents/guardians that a camper's use of drugs, drug paraphernalia, tobacco products, alcoholic beverages, weapons, illegal controlled substances, and/or violent behavior is not permitted and will be cause for immediate dismissal. There will be no refunds for any part of fees for campers dismissed under these terms.

I agree that Ramon Garcia Recreation Center reserves the right to cancel, change, or substitute programs or activities as listed in the calendar, field trips, and programs when necessary.

I agree to drop off and pick up my child on time and realize there will be a late fee charge after 5 minutes.

I agree all payments will be on time and in full, otherwise, a \$10 late fee will be charged.

I agree that the facility will not credit or refund missed days from our fees.

I agree to help with all disciplinary actions involving my child. I understand that failure to obey all the rules will result in dismissal from the program and no refund will be issued.

I have received and read the Summer Camp Manual and understand and agree to follow all policies and procedures enclosed in the manual and presentation.

Camper's Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____