

**Yosemite Recreation Center**

1840 Yosemite Drive, Los Angeles, CA 90041

(323) 257-1644 (323) 341-7884 FAX

<http://www.laparks.org/reccenter/yosemite>

July 7, 2023

Dear Parents and Guardians of the Afterschool Club Program,

Welcome to Yosemite’s Afterschool Club Program for the 2023-2024 school year! Below are a few program details to help make your experience run smoothly.

Payments for the Afterschool Club are due before the 1<sup>st</sup> day of the upcoming session. Payments after the 1<sup>st</sup> day of the new session will be charged an additional \$15. For the safety of your child, this policy will be strictly enforced. We will not be able to accept your child on the first day if payment is not received. Program fee may be paid with cash (exact amount), Visa, Mastercard, check, or money order.

All checks and money orders are made payable to: CITY OF L.A. DEPARTMENT OF RECREATION AND PARKS.

**After School Program dates and fee schedule:**

Month	Dates	Holidays	Fee	Payment Due
August	8/14 to 8/31		\$180	Upon Registration
September	9/5 to 9/29	9/4	\$240	9/5
October	10/2 to 10/27	10/9	\$240	10/2
November	10/30 to 12/1	11/10 & 11/20-11/24	\$240	10/30
December	12/4 to 12/15	12/18 to 12/29	\$120	12/4
January	1/8 to 2/2	1/1-1/5 & 1/15	\$240	1/8
February	2/5 to 3/1	2/19	\$240	2/5
March	3/4 to 3/22	3/25-3/29	\$180	3/4
April	4/2 to 4/26		\$240	4/2
May	4/29 to 5/24		\$240	4/29
June	5/28 to 6/12	5/27	\$156	5/28

Registration is on a first come, first serve basis and an on-going process until the maximum number of students has been reached. We encourage you to enroll early to guarantee your spot and avoid penalties. You can register and make payment at [www.laparks.org/reccenter/yosemite](http://www.laparks.org/reccenter/yosemite) from any computer or smart phone. You can get step-by-step registration information on our homepage by clicking the link [Rectrac Customer Registration Information](#).

Yosemite’s After School Program is a licensed exempt childcare facility (CA Health & Safety Code 1596.792), and we provide up to 20 hours of childcare per week during non-school hours. In order to comply with California’s H & S Code, please be advised that early dismissal will affect the After School Program’s hours of operation. On weeks with early dismissal due to parent conferences we will not have ASC on Friday. If there are any other schedule changes, program parents will be notified.

Also, Yosemite Recreation Center is closed on city holidays. Please note that some city holidays may not be observed by LAUSD. Please look at holiday schedule below to determine if alternate childcare is needed.

Labor Day	Monday, September 4, 2023
Indigenous People's Day	Monday, October 9, 2023
Veteran's Day	Friday, November 10, 2023
Thanksgiving	Thursday-Friday, November 23-24, 2023
Christmas Day	Monday, December 25, 2023
New Year's Day	Monday, January 1, 2024
Martin Luther King	Monday, January 15, 2024
Presidents Day	Monday, February 19, 2024
Cesar Chavez Day	Monday, March 25, 2024
Memorial Day	Monday, May 27, 2024

Please read through the **Additional After School Information** below and feel free to speak to the After School Staff or myself if you have any questions or concerns. Yosemite's regular office hours are Monday thru Friday 9:00 a.m. to 9:00 p.m. and Saturday 9:00 a.m. to 5:00 p.m.

Thank you for choosing Yosemite Afterschool Club Program for your child's care and education. We look forward to a wonderful school year!

Sincerely,

Jennifer Rockwell  
Senior Recreation Facility Director

### **Additional After School Program Information**

#### **Drop off/Pick Up**

There is a sign-in sheet on which you are to sign-in your child when dropping off your child and sign-out when picking up your child. If someone other than yourself is picking up your child, their name must be on the authorized pick up list and they will be required to present a valid picture ID.

#### **Birthdays**

You are welcome to share a special treat with the class on designated birthday celebration days. Check with ASC staff at the beginning of the month for specific dates. Please let us know, in advance, if you will be doing something special for your child on his/her birthday so that we can plan our activities around it. Non-candy treats are preferred.

#### **Parking**

Please **DO NOT PARK in spaces marked STAFF**, handicap, or along the red painted area. Even though you will not be long, we need to have those spaces available for our staff, handicap patrons, and emergency vehicles. We appreciate everyone's help in this matter.

## **Special Events**

During different holidays, we will do crafts, songs, games, etc., that relate to the holiday's theme. If for any reason you do not wish your child to participate in these activities, please inform the ASC staff. If your child is not going to participate in our planned holiday activities, you are responsible to provide something appropriate in its place.

## **Absences**

Please call the office if your child is going to be absent.

## **Discipline**

If your child misbehaves, we will talk to your child and explain why that behavior is not acceptable. The second time your child misbehaves, a Reflection Time procedure is used. If your child's behavior is such that another child's safety is threatened, we will talk to you and give your child an opportunity to correct his/her behavior. If correction does not occur, your child could be dismissed from the program. We reserve the right to discharge a child from our program, if after a reasonable observation period, we feel the child's behavior is a disruption to the program as a whole or if we feel a child is not ready emotionally or socially for our program.

## **Injuries**

Minor injuries will be cared for by the staff; soap, water, Band-Aid and ice packs will be the extent of first aid treatments. The parent/guardian will be notified in case of severe bumps, cuts, etc. 9-1-1 will be called in the case of an extreme injury.

## **Allergies**

Allergies of any kind should be noted on the child's registration form and brought to the attention of the ASC staff.

## **Electronics**

Electronics are not allowed in the After School Program for anything other than school use. Sorry no recreational screen time is permitted.

## **Clothing**

LABEL ALL CLOTHES AND BACK PACKS WITH CHILD'S FIRST AND LAST NAME, ESPECIALLY SWEATERS AND JACKETS. We are not responsible for lost or stolen items. For safety, we recommend your child's footwear should fit properly and have good tread. We prefer that children wear tennis or running shoes.

**Refunds:** No full refunds will be issued unless program is cancelled by center. A 15% administrative fee will apply to all refunds. Refund request must be submitted in writing one week before start of registered session.

No refunds will be issued after session has started. Program is subject to change or cancellation.