

Registration & Enrollment Info

Is My Child Ready For Overnight Camp?

In order to participate in our program, a camper should be able to: **1) Move independently** from place to place; **2) Meet their own personal needs**; and **3) Live cooperatively** in a group cabin environment.

Register

Starting March 8, 2009, completed applications will be accepted on a first-come, first-serve basis. Space is limited. Please mail or hand deliver the completed registration and waiver forms. No facsimile/fax copies or emails allowed. **Full payment must accompany registration. When signing up for multiple sessions, for your convenience, we strongly recommend the use of separate checks per session.** If the application is not completed, or payment is not included, it will be mailed back and will further delay the registration process. A confirmation packet will be sent to you once your application has been processed. The rules for acceptance in the camp programs are the same for everyone, without regard to race, color, religion or national origin. "Persons with disabilities are welcome to participate in our programs. Reasonable accommodations will be made with prior arrangements". Griffith Park Boys Camp may have a limited amount of partial Camperships available this season. Please call the camp for more information and an application.

By Mail

Mailed registrations must be First Class, postmarked and received March 8, 2009 or later, and delivered by the United States Post Office. Mail other than First Class, postmarked or received prior to March 8, 2009, or not delivered by the United States Post Office, may be returned or will be placed on the bottom of that days correct registration. **MAKE CHECKS PAYABLE TO THE CITY OF LOS ANGELES AND MAIL OR DELIVER COMPLETED REGISTRATION AND WAIVER FORMS WITH FULL PAYMENT TO:**

Griffith Park Boys Camp, 4730 Crystal Springs Dr., Los Angeles, CA 90027.

In Person

Griffith Park Boys Camp office is open Monday-Friday from 9 am - 4:30 pm (prior to camp starting). Once sessions have begun, walk-in registration allowed by appointment only.

Camp Fees

Camp fees are due at the time of registration. If the requested session(s) are filled we will place the child's name on the waiting list for that session. If room is available after the registration deadline, we will accept registration until 12:30 pm on the Thursday before the session begins, with a \$25.00 late fee charge. If any registration is accepted on the first day of a camp session, or the Saturday prior, there will be a \$50.00 late charge. No refund or reduction in fees will be made for a camper's late arrival, early withdrawal or dismissal for misconduct.

Waiting List

Once a session fills, a waiting list will be started, names will be added in the order in which completed applications are received. Parents will be notified when space is available in their child's age group. Do not send a check for a waiting list application.

Cancellations

All telephone cancellations must be followed by a written request for refund with a photocopy of the original registration receipt. Refunds will take 4-6 weeks. The registration fees will be refunded as follows: with two or more weeks notice, the full amount, less a \$25.00 administrative fee; with less than two weeks notice, the full amount less a \$50.00 administrative fee. **Cancellation deadline is 12:30 p.m. Thursday, prior to session registered for. NO REFUNDS FOR "NO-SHOWS". (Failure to arrive at camp prior to 9:30 a.m. Monday morning is considered a no-show).**

Changing Sessions

Requests for change of session will be accommodated, if space is available. Fees will be charged per camper, based on the earliest effected session, as follows: with two or more weeks notice, \$25.00; less than two weeks notice, up until 12:30 p.m. on the Thursday before the session, \$50.00. No changing of sessions will be allowed **after 12:30 p.m. on the Thursday** prior to start of the earliest session effected or for **"no shows"**. No session changes will be completed until a written request and appropriate fees are received. These fees are in addition to the difference of session prices.

Confirmation Packet

A confirmation packet will be sent once your registration has been processed. This packet will include a Health History Card, Authorized Signature Card and doctor visit information. Several pages of camp information will also be included, covering health procedures, check-in and check-out procedures, rules of conduct, reasons for immediate dismissal, what to bring to camp, what not to bring to camp, spending money, mailing letters and other pertinent policies and procedures.

Please read your confirmation packet carefully and share it with your child(ren)!