

APPROVED
AUG 09 2006

REPORT OF GENERAL MANAGER

NO. 06-220

DATE August 9, 2006

**BOARD OF RECREATION
and PARK COMMISSIONERS**

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN RECREATION AND PARKS AND THE CALIFORNIA CONSERVATION CORPS FOR PARK MAINTENANCE AND MINOR DEVELOPMENT WORK

J. Combs
H. Fujita
S. Huntley
B. Jensen

J. Kolb
E. Mok
K. Regan
M. Schull

Robert Jensen (fa)

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a three year Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, and subject to the approval of the Mayor, City Council, and City Attorney as to form, between the Department of Recreation and Parks (Department) and the California Conservation Corps (CCC) in an amount not to exceed \$200,000;
2. Direct the Board Secretary to transmit forthwith the proposed MOU to the Mayor in accordance with Executive Directive No. 3 and to the City Attorney for review as to form; and
3. Authorize the General Manger to expeditiously execute the MOU, upon receipt of the necessary approvals.

SUMMARY:

The California Conservation Corps (CCC) is a workforce development program that provides educational and work opportunities to young adults between the ages of 18 and 25 to instill basic skills and work ethics. The relationship between CCC and the Department is a long one that has been mutually beneficial for a number of reasons. Some examples of work that has been performed by CCC corps members are vegetation management, trail clearing and construction, tree planting, irrigation system installation, and erosion control.

REPORT OF GENERAL MANAGER

PG. 2

NO. 06-220

The CCC also provides and opportunity for the youth in our communities to participate in a unique program that builds character, self esteem, and self-discipline as well as establishing a strong sense of civic responsibility. This vision is in accordance with many Department goals and is viewed by staff as a logical extension of the mission of the Department. To accomplish this statutory mandate, the California Public Resources Code (Section 14000 et seq.) specifically authorizes the CCC to engage in public works projects and to furnish services to and be reimbursed by local public entities.

The proposed MOU would allow the Department to utilize CCC services on an as-needed basis, with tasks assigned by means of a work order and then compensated as agreed upon prior to the outset of the project, upon completion of the task(s) assigned on the work order. The costs are decided on a task by task basis, by which Department staff identify a need and contact CCC. At that time, CCC would provide a cost estimate for the work to be done after which time, upon acceptance by the requesting Department staff member, a work order is created. Work is reimbursed upon task completion; or by schedule as agreed upon. An urgent example of such work would be at Kenneth Malloy Park in Harbor City, specifically the removal of aquatic vegetation along the perimeter of the lake; as well as dense and non-native vegetation in the surrounding areas.

FISCAL IMPACT STATEMENT:

Funds are allocated annually for such work from Contractual Services Account 304 and may also become available from time to time, from Special Funds.

This report prepared by: Olujimi A. Hawes, Management Analyst II, Pacific Region.