

Encino Community Center

4935 Balboa Blvd. * Encino, CA 91316 * Phone: (818) 995-1690

Email: encino.communitycenter@lacity.org



Summer Camp

Volunteer Application

We are looking for responsible, outgoing, and enthusiastic CIT's ready to dedicate their summer to working with children.

Applicants who do not meet the position guidelines will not be contacted for an interview.

Completed applications are due no later than <u>Friday, April 5, 2024.</u> Applications can either be turned into the main office or by email to <u>encino.communitycenter@lacity.org</u>. All applicants will be selected through an interview process. Interviews will be conducted between March-April. Volunteer positions are limited and are not guaranteed. Volunteer positions do not guarantee future employment with L.A. City Dept. of Rec. & Parks. A volunteer's typical workday runs, Monday-Friday from 8:45am-4:15pm, unless assigned additional hours for extended care and/or field trip days.

Our Volunteer Program

The Volunteer program was designed to enrich the lives of youth in our community by providing a positive and motivational work environment in which they will learn, experience, and grow. Through our program volunteers will enjoy working directly with children, assist in the implementation and leading of activities, broaden and expand on their confidence and social skills, gain valuable knowledge that can be utilized in future job interests, and the opportunity to be mentored by our experienced camp directors and lead counselors. The ultimate goal of the volunteer program is to help form teens into well-rounded and responsible young adults.

Position Requirements

To be considered for the position applicants must; be 14yrs of age by the first day of camp, commit to a minimum of 6 full camp weeks, and attend all training days listed below. Candidates must have the ability to relate and supervise children ages 3-13yrs and must possess the ability to take direction and accept responsibilities. Volunteers must demonstrate a more mature level of understanding than campers.

All participants accepted into the volunteer program must show proof of vaccination and will be required to get fingerprinted and cleared by the start of camp. Any person who is not willing to get fingerprinted will not be permitted to participate in the program. Instructions on the fingerprinting process will be given upon acceptance into the program.

Please note: There is NO cost to participate in the program. Mandatory staff and volunteer trainings are scheduled for **Tues.**, **June 4**th & **Thurs.**, **June 6**th **from 5:00pm-8:30pm.** Dates and times are subject to change.

If you have any questions regarding the position for which you are applying, please do not hesitate to contact me. Thank you,

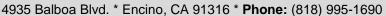
Hannah Ben-Nun
Camp Encino Camp Director

Office Phone: (818) 995-1690 - e-mail: encino.communitycenter@lacity.org



Los Angeles City Department of Recreation and Parks

Camp Encino





Application Date _____/ ____/____

Volunteer Summer Camp Application

Volunteer position

All volunteers are required to be available a minimum of 6 full weeks in the summer, Monday-Friday from 8:45am-4:15pm and Wednesdays from 7:30am-6:00pm.

Participant must be at least 14 years of age by the start of camp.

,	circled	NO, please indica	e the 6 we	eks yo	u are av	ailable	by placing	an X in	the box t	to the right	of the week.
	Week 1	June 12 - June 14		Week 4	July 1 – J	uly 5		Week 7	July 22 -	July 26	
	Week 2	June 17 - June 21		Week 5	July 8 - J	uly 12		Week 8	July 29 –	Aug. 2	
	Week 3	June 24 - June 28		Week 6	July 15 -	July 19		Week 9	Aug. 5 - /	Aug. 9	
Persona		rmation AST MID	DLE		IRST		AGE		BIRTHDAT	· - I	SEX
Name:		ASI WIL	DLE	Г	IKSI		AGE		BIRTHDAT		SEX
Address:		NUMBER		STREET			CITY	S	TATE	ZIP	
E-mail Addre	E-MAIL ADDRESS			CELI		CELL T	TELEPHONE		HOME :	HOME TELEPHONE	
Emerge	ncy Co	ntact									
Name:	LAST FIRST		FIRST			RELATION		CELL TELEPHONE		HOME TELEPHONE	
Address:	NUMBER			STREET			CITY STATE		ΓΑΤΕ	E ZIP	
Current	Educa	ntion									
	N	lame of School		Gr	ade	Last	Day of So	hool	Date	School B	egins in Fall
		Experience (wit						May w	e contac	ct them?	Yes / N
I	Employ	ver's Name	Phone	Numb	er		Job Du	ties		Employ	ment Dates
Please g	ive a br	ief description of v	hy you are	e apply	ing for th	is posi	ion;				

CIT Summer Camp Application

References (optional) May we contact them? Yes / No

Name	Phone Number	Relation	Length of Relation

Youth Services, Clubs, Agencies, Organizations in which you belong or lead;	
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Activities Please check off any activities you have taken part in regularly.

PERFORMING ARTS	ARTS & CRAFTS	GAMES & SPORTS	CAMPING/OUTDOOR
Acting	Cooking	Badminton	Cooking BBQ
Creative Drama	Ceramics	Baseball	Pitching Tents
Improvisation	Drawing	Basketball	Trail Marking
Puppetry	Jewelry	Dodgeball	Song Leading
Skits	Knitting / Crochet	Cheerleading	Games
Other	Lanyards	Football	Map Reading
DANCE	Leather	Golf	Other
Ballet	Model Building	Hockey	MARTIAL ARTS
Baton	Nature Crafts	Ice Skating	Aikido
Country Dancing	Origami	Jump Rope/Hop Scotch	Judo
Hawaiian Dance	Painting	Roller Skating	Karate
Нір Нор	Sewing	Soccer	Kung Fu
Jazz	Other	Softball	Jiu Jitsu
Square Dancing	PHYSICAL FITNESS	Swimming	Self Defense
Тар	Aerobics	Tennis	Tai Chi
Other	Cycling	Track-n-Field	Other
MUSIC	Gymnastics	Volleyball	OTHER SKILLS
Drums	Jogging / Running	Other	Microsoft Excel
Guitar	Kick Boxing	ENRICHMENT	Microsoft Publisher
Piano	Stretching	Design	Microsoft Word
Rhythm Band	Weight Lifting	Photography	Typing WPM
Singing / Voice	Yoga	Science	Other
Violin	Zumba	STEM	Other
Other	Other	Other	Other