

City of Los Angeles Department of Recreation and Parks

Van Nuys Sherman Oaks Recreation Center

14201 Huston Street Sherman Oaks, CA 91423 Phone: (818) 783-5121

# NE 17, 2024 - AUGUST



Online Registration Opens: March 5, 2024 Camper age: 7yrs-13yrs old



Online Registration Opens: March 5, 2024 Camper age: 5yrs-12yrs old



Online Registration Opens: March 5, 2024 Camper age: 7yrs-13yrs old



Online Registration Opens: March 5, 2024 Camper age: 3yrs-6yrs old



Applications Due by: May 24, 2024 (Email in application) Camper age: 14yrs-16yrs old



Online Registration Opens: March 5, 2024 Camper age: 7yrs-13yrs old

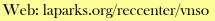
#### REGISTRATION

Registration opens online at 9am on each camp's registration day. Your child can be registered on our website. Our website can be found using the QR code. Your child is not considered registered in camp until a payment is received.



E-mail: VANNUYSSHERMANOAKS.RECREATIONCENTER@LACITY.ORG











# Applications Due by Friday, May 24, 2024

Our Counselor in Training (CIT) Program is designed to enrich the lives of the youth in our community and help teens become well-rounded, and responsible young adults. Our CITs will learn, experience, and grow through our program. They'll work directly with children, assist with activities, lead group projects and cultivate confidence and social skills in a work setting. They will gain valuable knowledge that can be used in future jobs, and have the opportunity to be mentored by our experienced camp directors and lead counselors.

Training: June 1, 2024

Parent Meeting: June 1, 2024

Meet the Counselors: June 8, 2024 Camp Dates: June 17-August 9, 2024

TITLE	RATES AND FEES	DESCRIPTIONS	
REGISTRATION FEE \$25		This is a one-time fee (per CIT) which includes 2 (two) CIT t-shirts.	
WEEKLY DEPOSIT	\$25	Non-refundable deposit for each week a CIT will attend camp. CITs need to reserve their space in the program before they attend. This deposit will be taken off of the total balance owed for the week.	
CIT FEE	\$150	Total weekly fee that includes a daily snack, workshop supplies, and weekly field trips. ( Lunch is included on trip days.)	

#### **CIT PROGRAM**

Thursdays are field trip days unless otherwise stated. Scheduled field trips and activities are subject to change or cancellation without prior notice.

wĸ	DATES	WEEKLY WORKSHOP	NOTES	FIELD TRIPS
1	JUNE 17-JUNE 21	Nutrition and Healthy Habits	This workshop will be focused on how to build healthy eating habits. They will also learn how to create a balanced diet.	Scooter's Jungle
2	JUNE 24-JUNE 28	CIT EVALUATIONS	CIT's will be evaluated on how they are handling their responsibilities.	Medieval Times★ (Wednesday)
3	JULY 1-JULY 5	What's for Dinner?	CIT's will take a cooking class that is fo- cused on how to prepare a simple an healthy dinner.	Zuma Beach★
4	JULY 8-JULY 12	CIT EVALUATIONS	CIT's will be evaluated on how they are handling their responsibilities.	Universal Studios★
5	JULY 15-JULY 19	Be Yourself!	CIT's will take a mini field trip to the Sherman Oaks Westfield Mall for a mini shopping spree to encourage self .	LA Sparks Game (Tuesday)
6	JULY 22-JULY 26	CIT EVALUATIONS	CIT's will be evaluated on how they are handling their responsibilities.	Raging waters★
7	JULY 29-AUGST 2	Baking 101	CIT's will take a baking class where they learn to how to make simple baked goods.	John's Incredible Pizza★
8	AUGUST 5-AUGUST 9	CIT EVALUATIONS	CIT's will be evaluated on how they are handling their responsibilities.	Knotts Berry Farm★



Van Nuys Sherman Oaks Recreation Center



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To be considered for the position, applicants must be 14 years of age by the first day of camp, be available a minimum of 6 full weeks in the summer, and attend all training days. Candidates must have the ability to supervise children ages 3-13yrs, take direction, and accept responsibility. After this application is turned in, applicants will receive a group interview day and time from the Recreation Center. Summer camp is Monday-Friday from 8am-4:30pm, and Thursdays from 7:30am-6pm (trip days).

#### **General Information**

Are you available and would you like to work the 8 weeks of summer, June 17 thru August 9. (Please circle) YES/NO. If NO, please indicated the 5 weeks you are available by placing an X in the box to the right of the weeks.

WEEK 4 JULY 8- JULY 12

	WEEK	OONE 17-OONE 21	WEEK 4 OOE1 5-001		WEEK	0021 20-400. 2	
	WEEK 2	JUNE 24-JUNE 28 *NO CAMP JUNE 19	WEEK 5 JULY 15-JU	JLY 19	WEEK 8	AUG. 5-AUG. 9	
	WEEK 3	JULY 1-JULY 5 *NO CAMP JULY 4	WEEK 6 JULY 22–JU	JLY 26			
Pe	rsonal Inform	nation					
	Name:	LAST	MIDDLE	FIRST	AGE	BIRTHDATE	SEX
=	Address:	NUMBER	STREET	CITY	ST	ATE	ZIP
Ī	Contact Info:	E-MAIL ADDRESS	CELL TEL	EPHONE NUMBER		HOME TELEF	PHONE NUMBER
Pa	rent Informat	ion					
	Name:	LAST	MIDDLE	FIRST	AG	BIRTHDATE	SEX
	Address:	NUMBER	STREET	СІТҮ	S	STATE	ZIP
	Contact Info	E-MAIL ADDRESS	CELL '	TELEPHONE NUMBER		НОМЕ ТЕ	LEPHONE NUMBER
Εm	nergency Con	tact					
	Name:	LAST	FIRST	RELATION	CELL T	ELEPHONE HO	OME TELEPHONE
Address:		NUMBER	STREET	CITY	STA	ATE	ZIP

#### **Current Education**

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**Eme** 

WEEK 1 JUNE 17-JUNE 21

NAME OF SCHOOL	GRADE	LAST DAY OF SCHOOL	DATE SCHOOL BEGINS IN FALL

# CIT PROGRAM APPLICATION

Please give a brief description of why you are applying for this position:

Related Work Experience (with children) May We Contact Them? Yes No

EMPLOYER'S NAME	PHONE NUMBER	JOB DUTIES	EMPLOYMENT DATES

Youth Services, Clubs, Agencies Organizations in which you belong to or lead:

Activities Please check off any activities you have taken part in regularly or you enjoying doing semi-regularly.

PERFORMING ARTS	ARTS & CRAFTS	GAMES & SPORTS	CAMPING/OUTDOORS
ACTING	COOKING	BADMINTON	COOKING/BBQ
CREATIVE DRAMA	CERAMICS	BASEBALL	PITCHING TENTS
IMPROV	DRAWING	BASKETBALL	TRAIL MARKING
PUPPETRY	JEWELRY	DODGBALL	SONG LEADING
SKITS	KNITTING/CROCHET	CHEERLEADING	GAMES
OTHER:	LANYARDS	FOOTBALL	MAP READING
DANCE	LEATHER	GOLF	OTHER:
BALLET	MODEL BUILDING	HOCKEY	MARTIAL ARTS
BATON	NATURE CRAFTS	ICE SKATING	AIKIDO
LINE DANCING	ORIGAMI	JUMP ROPE/HOP SCOTCH	JUDO
HAWAIIAN DANCING	PAINTING	ROLLER SKATING	KARATE
НІР НОР	SEWING	SOCCER	KUNG FU
JAZZ	OTHER:	SOFTBALL	JIU JITSU
SQUARE DANCING	PHYSICAL FITNESS	SWIMMING	SELF DEFENSE
ТАР	AEROBICS	TENNIS	TAI CHI
OTHER:	CYCLING	TRACK-N-FIELD	OTHER:
MUSIC	GYMNASTICS	VOLLEYBALL	OTHER SKILLS
DRUMS	JOGGING/RUNNING	OTHER:	MICROSOFT EXCEL
GUITAR	KICK BOXING	ENRICHMENT	MICROSOFT PUBLISHER
PIANO	STRETCHING	DESIGN	MICROSOFT WORD
RYTH BAND	WEIGHT LIFTING	PHOTOGRAPHY	TYPING WPM:
SINGING/VOICE	YOGA	SCIENCE	OTHER:
VIOLIN	ZUMBA	STEM	OTHER:
OTHER:	OTHER:	OTHER:	OTHER:

## WELCOME TO CAMP COYOTE



Camp Coyote is based on friendship and fun! We provide one trip per week for those enrolled Monday-Friday, and campers go swimming every afternoon in our on-site pool (except Thursdays— our field trip days). We offer a wide variety of age appropriate activities including arts & crafts, games, sports, music, singing, dress-up days, spirit stick, weekly special events, & more!

TITLE	RATES & FEES	DESCRIPTIONS
Registration Fee	\$50	This is a one time fee per camper which includes 2 (two) camper t-shirts for Camp Coyote.
Week Deposit	\$25	This is a non-refundable deposit per week that is required at the time of registration to reserve a space in camp.
5 Day Option	\$275	5 Days per week. Includes trips.
(Week 1 & 3) 4 Day Option	\$225	4 Days of camp (Week 1 & 3). Includes field trips
4 Day Option	\$200	4 Days of camp Mon/Tues/Wed/Fri. <b>No field trips</b> included (campers do not come to camp on field trip days).
( <u>Week 1 &amp; 3</u> ) 3 Day Option	\$180	3 Days of camp (Week 1 & 3). <b>No field trips</b> (campers do not come to camp on field trip days)
Additional Camp Shirt	\$15	Two shirts come with registration, but if any additional shirts are needed they will need to be purchased.
Administration Fee	\$25	This is an administration fee for switching camps. Opportunities to switch camps are based on availability.
Late Tuition Fee	\$20	Any tuition payments made after the said due date will incur this fee.
Late Pick-Up Fee	\$20	Late pick-up fee (if child is picked up after 6pm)
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Camper Age: 5-12yrs Hours: 8:00am-4:30pm Extended Hours: 4:30pm-6:00pm

**Dates/Days:** June 17-August 9, Monday-Friday Field Trip Days: Thursdays

#### **CAMP COYOTE WEEKLY ACTIVITES**

Thursdays are field trip days unless otherwise stated. Scheduled Field Trips and Activities are subject to change or cancellation without prior notice. (★ Lunch Included, ♦ Field Trip on Wednesday, ♦ Field Trip on Tuesday)

WK	DATES	TUITION DUE	WEEKLY THEME	FIELD TRIP	SPECIAL EVENT (Fri)
1	JUNE 17-JUNE 21 *CAMP CLOSED JUNE 19TH	June 3, 2024	Jungle Cruise!	Scooter's Jungle ★	Animal Theater: Opening Night!
2	JUNE 24-JUNE 28	June 10, 2024	Enchanted Forest: Mythical and Magical	Medieval Times <b>★</b> ♦	Royal Banquet and Knighting Ceremony
3	JULY 1-JULY 5 *CAMP CLOSED JULY 4	June 17, 2024	Surfs Up	Zuma Beach 🛨 🔷	Party Wave!
4	JULY 8-JULY 12	June 24, 2024	Blast from the Past (Decades)	Universal Studios 🛨	Roaring 20's Party
5	JULY 15-JULY 19	July 1, 2024	Around the World	LA Sparks Game <b>★♦</b>	Coyote Carnival
6	JULY 22-JULY 26	July 8, 2024	Detectives at Sea	Raging Waters 🛨	CLUE: A Camp Investigation.
7	JULY 29-AUGUST 2	July 15, 2024	Carnival	John's Incredible Pizza ★	VNSO Circus
8	AUGUST 5-AUGUST 9	July 22, 2024	Space Cowboys	Knotts Berry Farm 🛨	Rootin & Tootin Cowboy Party!

## WELCOME TO SPORTS ACADEMY

Our Sports Academy is perfect for children looking for a fun, positive, and motivating sports program. Campers will build their knowledge of sports and self confidence.

Throughout the week, campers will play different games designed to help them practice their athletics skills related to the sport of the week. They'll swim every afternoon, and go on field trips every Thursday, unless otherwise stated.

TITLE	RATES & FEES	DESCRIPTIONS	
Registration Fee	\$50	This is a one time fee per camper which includes 2 (two) camper t-shirts for Camp Coyote.	
Week Deposit	\$25	This is a non-refundable deposit per week that is required at the time of registration to reserve a week in camp.	
5 Day Option	\$260	5 Days per week. Includes field trips.	
(Week 1) 4 Day Option (Week 3) 4 Day Option	\$225 \$275	4 Days of camp (Week 1). Includes field trips. 4 days of camp (Week 3) Includes three field trips, Monday, Tuesday, and Wednesday.	
4 Day Option	\$200	4 Days of camp Mon/Tues/Wed/Fri. <b>No field trips included</b> (campers do not come to camp on field trip days)	
(Week 1 & 3) 3 Day Option	\$180	3 Days of camp (Week 1 & 3). <b>No field trips</b> (campers do not come to camp on field trip days)	
Additional Camp Shirt	\$15	Two shirts come with registration, but if any additional shirts are needed they will need to be purchased.	
Administration Fee	\$25	This is an administration fee for switching camps. Opportunities to switch camps are based on availability.	
Late Tuition Fee	\$20	Any tuition payments made after the due date will occur this fee.	
Late Pick-Up Fee	\$20	Late pick-up fee (if child is picked up after 6pm)	
Compor A	7 1 9rms	Houses 8:00am 4:20am Futonded Houses 4:20am 6:00am	

Camper Age: 7-13yrs Hours: 8:00am-4:30pm Extended Hours: 4:30pm-6:00pm

Dates/Days: June 17-August 9, Monday-Friday
Field Trip Days: Thursdays (unless otherwise stated)

#### **SPORTS CAMP WEEKLY ACTIVITES**

Thursdays are field trip days unless otherwise stated. Scheduled field trips and activities are subject to change or cancellation without prior notice. (\*\subset Lunch Included, \*\subseteq Field trip on Monday, \*\subseteq Field trip on Tuesday, \*\subseteq Field trip on Friday)

I	WK	DATES	TUITION DUE	SPORT	FIELD TRIP	Project (Thurs)
	1	JUNE 17-JUNE 21 *CAMP CLOSED JUNE 19TH	June 3, 2024	BASEBALL	Dodger Stadium Tour 🛨	Opening Ceremony
	2	JUNE 24-JUNE 28	June 10, 2024	FLAG FOOTBALL	SoFi Stadium Tour ★♦	Friday Night Lights
	3	**JULY 1-JULY 5 *CAMP CLOSED JULY 4	June 17, 2024	SURFING	Santa Monica Beach	World Cup
	4	JULY 8-JULY 12	June 24, 2024	VOLLEYBALL	Universal Studios ★♠	Gold-Medal Games
	5	JULY 15-JULY 19	July 1, 2024	BASKETBALL	LA Sparks Game 🛨	March Madness
	6	JULY 22-JULY 26	July 8, 2024	FLAG FOOTBALL	Raging Waters 🛨	Superbowl Party
	7	JULY 29-AUGUST 2	July 15, 2024	SOCCER	John's Incredible Pizza★	World Cup-Finals
	8	AUGUST 5-AUGUST 9	July 22, 2024	BASKETBALL	Knotts Berry Farm★	Season Playoffs
		district.				

<sup>\*\*</sup>Campers will go surfing Monday, Tuesday, and Wednesday in Santa Monica during Week 3.

## WELCOME TO CAMP LITTLE CRITTERS



Little Critters will participate in activities like weekly academic reviews (alphabets, numbers, shapes, and colors), learning games, sports, music, stories, arts and crafts, songs, and creative movement. Every Thursday is waterplay day! Campers will need to wear a lunch every day, and a swimsuit, towel, and sunscreen on Thursdays. Campers who attend <u>must</u> be potty trained. Age is based on the <u>first day</u> of attendance.

TITLE	RATES AND FEES	DESCRIPTIONS	
Registration Fee	\$25	This is a one time fee per camper which includes 2 (two) camper t-shirts for Camp Little Critters. Each specialized camp has its own registration fee, and they cannot be transferred between camps.	
Weekly Deposit \$10		This a non-refundable deposit per week that is required at the time of registration to reserve a spacin camp.	
Weekly Fee \$125		Monday-Thursday every week of registration. (Week 1: M, T, Th, F and Week 3: M, T, W, F)	
Additional Camp Shirt \$15		Two shirts comes with registration, but if any additional shirts are needed they will need to be purchased.	
Late Tuition Fee \$20		Any late tuition payments will be have an added late fee of \$20.	
Late Pick-Up Fee	\$20	Late Pick-Up Fee (per minute, per child after 12pm)	
Camper Age	e: 3-6yrs	Hours: 9:00am-1:00pm Extended Hours: N/A	

Dates/Days: June 17-August 9, Monday-Thursday

	CAMP LITTLE CRITTERS WEEKLY ACTIVITIES							
WEEK DATES		WEEKLY THEME	NOTES					
1	JUNE 17-JUNE 21 *CAMP CLOSED JUNE 19TH	Jungle Cruise	Campers will have activities centered around learning different types of animals.					
2	JUNE 24-JUNE 28	Enchanted Forest: Mythical and Magical	This week is all about fantasy and creating our own imaginary friends. Camper will also review their ABCs and numbers.					
3	JULY 1-JULY 5 *CAMP CLOSED JULY 4	Ocean Life	This week is dedicated to learning about ocean creatures.  Campers will also learn about how the phases of the moon affect the seas.					
4	JULY 8-JULY 12	Blast from the Past (Decades)	Campers will participate in learning games, songs, arts & crafts, and creative movement.					
5	JULY 15-JULY 19	Around the World	Campers will learn the names of different countries along with other camp games from around the world.					
6	JULY 22-JULY 26	Eye Spy!	Campers will participate in activities that will help develop their observation and critical thinking skills.					
7	JULY 29-AUGUST 2	Sticky & Slippery	This week will filled with sensory activities where campers use different materials for different games and projects.					
8	AUGUST 5-AUGUST 9	Space Cowboys	Campers will enjoy a variety of hands on activities that are centered around outer space and cowboys. Campers will have arts & craft projects that will develop their fine motor skills.					

## Cheer and Dance Camp



The techniques our students learn in Cheer & Dance Camp will help them build self confidence, self-discipline, and make new friends! Campers will create their own cheers, learn basic stunt skills, and perform a cheer/dance routine every Friday. Each week will inspire your child's growth in classical ballet, jazz, and hip hop. There are also tumbling and yoga activities included in each week's curriculum. Campers will also enjoy going swimming everyday in the afternoon and attend field trips on Thursdays.

TITLE	RATES & FEES	DESCRIPTIONS
Registration Fee	\$50	This is a one time fee per camper which includes 2 (two) camper t-shirts for Cheer and Dance Camp.
Week Deposit	\$25	This is a non-refundable deposit per week that is required at the time of registration to reserve a space in camp.
5 Day Option	\$275	5 Days per week. Includes trips.
( <b>Week 1 &amp; 3</b> ) 4 Day Option	\$225	4 Days of camp (Week 1 & 3). Includes field trips
4 Day Option	\$200	4 Days of camp Mon/Tues/Wed/Fri. <b>No field trips</b> included (campers do not come to camp on field trip days).
( <b>Week 1 &amp; 3</b> ) 3 Day Option	\$180	3 Days of camp (Week 1 & 3). <b>No field trips</b> (campers do not come to camp on field trip days)
Additional Camp Shirt	\$15	Two shirts come with registration, but if any additional shirts are needed they will need to be purchased.
Administration Fee	\$25	This is an administration fee for switching camps.
Late Tuition Fee	\$20	Any tuition payments made after the due date will occur this fee.
Late Pick-Up Fee	\$20	Late pick-up fee (if child is picked up after 6pm)

Camper Age: 5-13yrs Hours: 8:00am-4:30pm Extended Hours: 4:30pm-6:00pm

**Dates/Days:** June 17-August 9, Monday-Friday Field Trip Days: Thursdays

#### **CHEER & DANCE CAMP WEEKLY ACTIVITES**

Thursdays are field trip days unless otherwise stated. Scheduled Field Trips and Activities are subject to change or cancellation without prior notice. ( Lunch Included, Field tip on Wednesday, Field Trip on Tuesday)

Wk	DATES	TUITION DUE	WEEKLY THEME	FIELD TRIP	SPECIAL EVENT (Fri)
1	JUNE 17-JUNE 21 *CAMP CLOSED JUNE 19TH	June 3, 2024	Jungle Cruise!	Scooter's Jungle ★	Animal Theater: Opening Night!
2	JUNE 24-JUNE 28	June 10, 2024	Enchanted Forest: Mythical and Magical	Medieval Times ★ ♦	Royal Banquet and Knighting Ceremony
3	JULY 1-JULY 5 *CAMP CLOSED JULY 4	June 17, 2024	Surfs Up	Zuma Beach 🛨 🔷	Party Wave!
4	JULY 8-JULY 12	June 24, 2024	Blast from the Past	Universal Studios ★	Roaring 20's Party
5	JULY 15-JULY 19	July 1, 2024	Around the World	LA Sparks Game 🛨 🔷	Coyote Carnival
6	JULY 22-JULY 26	July 8, 2024	Detectives at Sea	Raging Waters	CLUE: A Camp Investigation.
7	JULY 29-AUGUST 2	July 15, 2024	Carnival	John's Incredible Pizza🛨	VNSO Circus
8	AUGUST 5-AUGUST 9	July 22, 2024	Space Cowboys	Knotts Berry Farm ★	Rootin & Tootin Cowboy Party!



Campers will create two and three dimensional art projects while exploring their creativity. They will practice using a variety of techniques and materials like acrylic paints, watercolor paints, colored pencils, clay, and more. Campers will also learn fundamental art skills such as sketching and cartooning. Campers will learn how to create their own characters as well as popular characters from Disney, Animes, and more! This camp will focus on art pro-

jects throughout the day with a mid-day break for lunch and swimming.

TITLE	RATES & FEES	DESCRIPTIONS
Registration Fee	\$50	This is a one time fee per camper which includes 2 (two) camper t-shirts for Camp Coyote.
Week Deposit	\$25	This is a non-refundable deposit per week that is required at the time of registration to reserve a space in camp.
5 Day Option	\$275	5 Days per week. <b>Includes trips.</b>
(Week 1 & 3) 4 Day Option	\$225	4 Days of camp (Week 1 & 3). Includes field trips
4 Day Option	\$200	4 Days of camp Mon/Tues/Wed/Fri. <b>No field trips</b> included (campers do not come to camp on field trip days).
(Week 1 & 3) 3 Day Option	\$180	3 Days of camp (Week 1 & 3). <b>No field trips</b> (campers do not come to camp on field trip days)
Additional Camp Shirt	\$15	Two shirts come with registration, but if any additional shirts are needed they will need to be purchased.
Administration Fee	\$25	This is an administration fee for switching camps.
Late Tuition Fee	\$20	Any tuition payments made after the said due date will incur this fee.
Late Pick-Up Fee	\$20	Late pick-up fee (if child is picked up after 6pm)
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Camper Age: 7-13yrs Hours: 8:00am-4:30pm Extended Hours: 4:30pm-6:00pm

**Dates/Days:** June 17-August 9, Monday-Friday Field Trip Days: Thursdays

#### ART CAMP WEEKLY ACTIVITES

Thursdays are field trip days unless otherwise stated. Scheduled Field Trips and Activities are subject to change or cancellation without prior notice. ( Lunch Included, Field tip on Wednesday, Field Trip on Tuesday)

WK	DATES	TUITION DUE	WEEKLY THEME	FIELD TRIP	Project (Thurs)
1	JUNE 17-JUNE 21 *CAMP CLOSED JUNE 19TH	June 3, 2024	Jungle Cruise!	Scooter's Jungle★	Animal Puppets
2	JUNE 24-JUNE 28	June 10, 2024	Enchanted Forest: Mythical and Magical	Medieval Times★ ♦	Paper Mache Dragons
3	JULY 1-JULY 5 *CAMP CLOSED JULY 4	June 17, 2024	Surfs Up	Zuma Beach 🛨 🔷	Sand Painting
4	JULY 8-JULY 12	June 24, 2024	Blast from the Past (Decades)	Universal Studios 🛨	Abstract Paint Collage
5	JULY 15-JULY 19	July 1, 2024	Around the World	LA Sparks Game <b>★</b> ♦	Cartoon Workshop
6	JULY 22-JULY 26	July 8, 2024	Detectives at Sea	Raging Waters 🛨	Handmade Board Games
7	JULY 29-AUGUST 2	July 15, 2024	Carnival	John's Incredible Pizza 🛨	Cartoon Workshop
8	AUGUST 5-AUGUST 9	July 22, 2024	Space Cowboys	Knotts Berry Farm 🛨	Giant Cowboy Cutouts

# REGISTRATION INFORMATION

- A. Registration begins **Monday March 5, 2023 at 9:00am** and will continue until camp is filled. Enrollment is limited, and registration application is first come first served. *La inscripción comienza el lunes 5 de marzo de 2023 a las 9:00 am* y continuará hasta que se llene el campamento. La inscripción es limitada y la solicitud de registro es por orden de llegada.
- B. Participants must be age appropriate by the first day they attend and may be required to show proof of age. Los participantes deben ser de edad apropiada en el primer día que asistan y pueden ser obligados a presentar prueba de edad.
- C. LITTLE CRITTERS CAMP attendees must be fully potty trained before being registered for camp. Los asistentes al CAMPAMENTO DE PEQUEÑOS CRITERIOS deben estar completamente entrenados para ir al baño antes de registrarse para el campamento.
- D. A one time registration fee is required before making a deposit on each week your child will attend. Once registered, <u>ANY</u> switches made between camps will require an administration fee. Se requiere una tarifa de inscripción única antes de hacer un depósito por cada semana a la que asistirá su hijo. Una vez registrado, <u>CUALQUIER</u> cambio realizado entre campamentos requerirá una tarifa de registro adicional.
- E. Your child is considered registered for a week of camp once full payment is received for that specific week. The deposit reserves your child's spot but if their registration is not paid in full by the payment due date, that spot will be given away. Su hijo se considera registrado para una semana de campamento una vez que se recibe el pago completo de esa semana específica. El depósito reserva el lugar de su hijo, pero si su inscripción no se paga en su totalidad antes de la fecha de vencimiento del pago, ese lugar se perderá.
- F. Camp deposits are required to hold your child's space in camp, if you do not pay in full at time of registration. Se requieren depósitos para el campamento para reservar el espacio de su hijo en el campamento, si no paga el total al momento de la inscripción.
- G. Payments are due in full by the said due date for that corresponding session. A \$20 late fee will apply to all payments made after the due date. Payments must be made in person unless permission has bee granted by the Recreation Center to be made online. Los pagos vencen en su totalidad antes de dicha fecha de vencimiento para esa sesión correspondiente. Se aplicará un cargo por pago atrasado de \$20 a todos los pagos realizados después de la fecha de vencimiento. Los pagos deben realizarse en persona a menos que el Centro de Recreación haya otorgado permiso para realizarse en línea.
- H. Payments may be made by Visa, Mastercard, and check (payable to the City of Los Angeles). Los pagos pueden hacerse con Visa, Mastercard, o cheque (pagadero a la ciudad de Los Ángeles).
- I. Scheduled activities and field trips are subject to change or cancellation without prior notice. Las actividades programadas y las excursiones están sujetas a cambios o cancelaciones sin previo avis.



# REGISTRATION INFORMATION

- **J.** Please retain all assistant receipts for tax purposes as we do not keep duplicates. Our Tax ID#95-6000735. Conserve todos los recibos a efectos fiscales, ya que no guardamos duplicados. Nuestra identificación fiscal #95-6000735
- **K.** Campers who require a one-on-one aide (shadow) must provide their own assistants. All assistants MUST be fingerprinted and cleared through our department in order to attend. Clearance can take between 6-8 weeks so please plan accordingly. Approved fingerprinting that is obtained from a credible organization may be excepted. Please contact our office for details. Los campistas que requieren un ayudante individual (sombra) deben proporcionar sus propios asistentes, además de la matrícula del niño. Todos los asistentes DEBEN tomarse las huellas dactilares y aprobarse a través de nuestro departamento antes de trabajar. La liquidación puede demorar entre 6 y 8 semanas, así que planifique en consecuencia. Se pueden exceptuar las huellas dactilares aprobadas/autorizadas obtenidas de organizaciones creíbles. Por favor, póngase en contacto con nuestra oficina para más detalles.
- L. By registering my child for Summer Camp at Van Nuys Sherman Oaks Recreation Center, I agree to relieve the City of Los Angeles Department of Recreation and Parks, its officer agents, and employees from any liability in connection with any injury to my child in connection with this camp. I understand that the Recreation Facility CARRIES NO INSURANCE. Al registar a mi hijo en el Campamento de Primavera en el Centro Recreativo Van Nuys Sherman Oaks, acepto eximir al Departamento de Recreacion y Parques de la Cuidad de Los Angeles, sus agentes oficials y empleados de cualquier reponsabilidad en relacion con cualquier lesion sufrida por mi hijo en relacion con este campamento. Entiendo que el Centro de Recreacion NO TIENE SEGURO.

#### Refunds and Cancellations (Reembolsos y Cancelaciones)

Due to prior scheduling of staff, busses, trip reservations, pre-purchased tickets, and the inability to replace your child's space on days they are absent, **NO REFUNDS, MAKE-UP DAYS, OR TRANSFERS** of money, including those related to illness or medical reasons, will be given for any day, including trips days. *Debido a la programación previa del personal, los autobuses, las reservas de viajes, los boletos comprados con anticipación y la imposibilidad de reemplazar el espacio de su hijo en los días en que está ausente, NO HAY REEMBOLSOS, DÍAS DE RECUPERACIÓN O TRANSFERENCIAS de dinero, incluidos los relacionados con enfermedad o razones médicas, se darán para cualquier día, incluidos los días de viaje.* 

- ♦ Refunds are only issued if the Recreation Center cancels the activity. Solo se emiten reembolsos completos si el Centro recreativo cancela la actividad.
- No refunds are granted once the 1st day of registered week begins. No se otorgan reembolsos una vez que comienza el primer día de la semana registrada.
- ♦ Registration Fees and deposits are non-refundable and non-transferable. *Las cuotas de inscripción y los depósitos no son reembolsables ni transferibles.*
- A 15% administrative fee will apply to qualifying refunds. Refunds take 6-8 weeks to be processed. Se aplicará una tarifa administrativa del 15% a los reembolsos que califiquen. Los reembolsos tardan entre 6 y 8 semanas en procesarse.
- Refunds must be requested in writing using a refund form. Los reembolsos deben solicitarse por escrito utilizando un formulario de reembolso.

# REGISTRATION PROCESS AND PAYMENT INSTRUCTIONS

### REGISTRATION PROCESS

#### **ONLINE REGISTRATION**

Registration opens online at 9am on each camp's registration day. Your child can be registered on our website. Our website can be found using the link or QR code. Your child is not considered registered in camp until a payment is received.

Website: <a href="mailto:laparks.org/reccenter/vnso">laparks.org/reccenter/vnso</a>



#### **TUITION BALANCES**

Balances can either be paid in the office or online using the above QR code or website link.

#### IN PERSON REGISTRATION

In-person registration will begin Tuesday, March 12, 2024 for all camps. To reserve a space for your child in
 camp, please bring your child's completed application to the office. To help speed up the registration process,
 please fill out and print the form in advance.

#### **REGISTRATION HOURS**

PRE-CAMP: Monday-Friday 10am-8pm and Saturday 9am-4pm

**DURING CAMP:** Monday-Friday 8am-6pm

### PAYMENT INSTRUCTIONS

There is a one time registration fee per camper, for each camp, and it includes 1 (one) t-shirt.

There is a **non-refundable deposit** per week that is required at the time of registration to reserve your child's space in camp.

**Tuition Balances** must be paid in **FULL** before the beginning of each camp session.

There are no refunds, transfers or make-ups for absences including those due to illness or vacation.

Credit cards (master or visa), cash (exact change only), and checks are accepted for payment.

Please make checks payable to:

City of LA; Dept. of Rec, & Parks