

REPORT OF GENERAL MANAGER

NO. 05-102

DATE April 20, 2005

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF FUNDS FROM FUND 301, ACCOUNT 132W AND FUND 302, ACCOUNT W132, TO ENABLE THE INFORMATION TECHNOLOGY AGENCY (ITA) TO ORDER DIGITAL SUBSCRIBER LINE (DSL) CONNECTIONS FOR 29 RECREATION FACILITIES

K. Chan _____	J. Kolb _____
J. Combs _____	F. Mok _____
H. Fujita _____	*K. Regan _____
B. Jensen _____	


 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the transfer of \$30,987.65 from Department 88, Fund 301, Account 132W, and \$4,392.35 from Department 88, Fund 302, Account W132, to ITA Department 32, Fund 100, Account 9350; in accordance with the Mayor's Executive Directive No. FM-2;
2. Request Mayoral and Council approval for the appropriation of \$35,380.00 into Information Technology Agency's (ITA) account, by authorizing staff to request the City Administrative Officer (CAO) to include the appropriation in the Financial Status Report to the City Council; and
3. Upon approval by the Mayor and the Council, authorize the transfer of \$30,987.65 from Department 88, Fund 301, Account 132W, and \$4,392.35 from Department 88, Fund 302, Account W132 to ITA Department 32, Fund 100, after receipt of an approved communication service request.

SUMMARY:

The City's ITA provides telephone, data, and other communications services to all City Departments, either directly or through contracts they administer. Departments having control of their own funds are required to pay for changes, enhancements, or new installations needed, prior to the commencement of work. The Department has 54 facilities that are not connected to the

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Department's DSL network. The engineers at ITA and Verizon, the communications service provider for the area, recently qualified 29 facilities for this service. A transfer of \$30,987.65 from Department 88, Fund 301, Account 132W, and \$4,392.35 from Department 88, Fund 302, Account W132, must be advanced to ITA's Account 9350 to allow work to commence on this Communications Service Request.

FISCAL IMPACT STATEMENT:

The special funds to be allocated for this work by ITA were collected by the area facilities in planning ahead for connectivity. The General Fund is not impacted by this transfer. Unknown but significant savings in labor costs will accrue with the increased efficiency of local Web and E-mail access.

Report prepared by Liceta Draus, Administrative Resource Division