

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, January 19, 2005 at 5:30 p.m.

Exposition Park Intergenerational Community Center
in the Roy A. Anderson Recreation Center
(commonly known as the LA Swim Stadium)
3880 S. Manole Avenue, Community Hall 2nd Floor
Los Angeles, CA 90037

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT.

PUASANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED BEFORE TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Pledge of Allegiance Led by Daroshiam Temesgen, Youth Member of URIC After School Program

Special Introduction and Opening Remarks by David Roberts, Representative of Council District 3

George Stiggle, Assistant General Manager, Operations East, will introduce Exposition Park Intergenerational Community Center Staff and Members of its Board

2. APPROVAL OF MINUTES:

Approval of the Minutes of the Regular and Special Meetings of January 5, 2005

3. GENERAL MANAGER'S REPORTS:

05-14 Angels Gate Park: Request Mayor and Council to Disapprove a Previously Approved Lease Agreement and Instead Approve a Thirty (30) Year Lease Agreement with the Angels Gate Cultural Center

05-10 Arroyo Canyon Park (W.O.#PRJ1807A) - Rescission of Previous Board Action Authorizing Improvement Work to be Completed by City Vendor and Authorization to Construct New Metal Gates and Fences at the Xalkoland Entrance Using an Existing City Vendor

January 19, 2005

- 05-16 withdrawal of the Request for Proposals for the Electric Golf Cart Rental Concession
- 05-17 Griffith Park Ferraro Soccer Fields - Field House (#17140) (W.O.#170200F) - Contract No. 3090 - Final Acceptance
- 05-18 Los Angeles Riverfront Park, Phase 1 - Land Acquisition and Greening (#11998) (W.O.#E170206F) - Final Acceptance
- 05-19 Parkhurst Park - Park Improvements (W.O. E170337F) - General Services Department Memorandum of Understanding - Final Acceptance
- 06-22 Hanson Dam Universally Accessible Playground and Restroom (W.O. #ER01246A) - Final Plans and Call for Bids
- 06-31 Green Meadows Recreation Center Gymnasium (W.O.#E170297F) - Contract No. 3089 - Substitution of Subcontractor
- 06-17 Sepulveda Basin East - Landscape Improvements (#1275B); Dolans Recreation Center - Community Building (#1803A) (W.O.#E170373); Cabrillo Marine Aquarium Master Plan Implementation (#1505D) - Stop Notices on Construction Contracts
- 05-23 Cabrillo Marine Aquarium - Master Plan Implementation (#1505D) - Stop Notice and Release of Stop Notice
- 05-24 Herman Park - Negative Declaration and Construction of Off-Leash Dog Exercise Area in Portion of Park
- 05-25 Carey Ranch Park - New Children's Play Area: Quirby Fees Expenditure
- 05-26 State Street Recreation Center - Field Improvements (#1353A) (W.O.#E170957F) - Establishment of New Sub Account - Allocation and Expenditure of Quirby Fees
- 05-27 Various Communications

4. COMMISSION TASK FORCES:

- Commission Task Force on Park Safety (Commissioners Hammond and Sanchez-Camino)
- Commission Task Force on Concession RFPs (Commissioners Sanchez Camino and Spelling)

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- Commission Task Force on Capital Projects (Commissioners Hammond and LeVano)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting

8. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 2, 2005 at 9:30 a.m., Garland Building Auditorium, 1200 W. 7th Street, Los Angeles, CA 90017.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 928-9040.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Information on agenda items may be obtained by calling the Commission Office at (213) 928-9040. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

Revised: 03/30/03 LAPAR W.A. P. 02/03/04

This item not included in the package

05-14 Angels Gate Park: Request Mayor and Council to Disapprove a Previously Approved Lease Agreement and Instead Approve a Thirty (30) Year Lease Agreement with the Angels Gate Cultural Center

REPORT OF GENERAL MANAGER

NO. 05-15

DATE January 19, 2005

C.D. 4

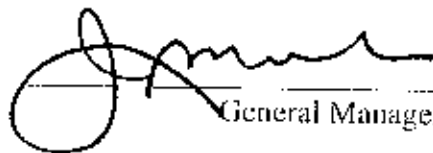
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RUNYON CANYON PARK (W.O. #PRJ1807A) RECISSION OF PREVIOUS BOARD ACTION AUTHORIZING IMPROVEMENT WORK TO BE COMPLETED BY CITY VENDOR AND AUTHORIZATION TO CONSTRUCT NEW METAL GATES AND FENCES AT THE MULHOLLAND ENTRANCE USING AN EXISTING CITY VENDOR

• K. Chan
L. Gomez
H. Page

CM A1 KC

J. Kolb
E. Mok
G. Stigler



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Rescind approval of Board Report No. 02-329, approved by the Board at its meeting of September 20, 2002, which recommended approval for construction of facility improvements by a City Vendor at Runyon Canyon Park and encumbering funds in the amount of \$190,000.00 for this purpose from Fund 205, Account 11900;
2. Authorize the construction of new metal fences and gates at the Mulholland entrance of Runyon Canyon Park by Bobco Metals Company, an approved City vendor, Contract No. 57523, Vendor ID No. 14434;
3. Authorize the Chief Accounting Employee to encumber funds in the amount of \$90,801.35 from Fund 205, Account WH03 under the awarding authority of this Board Report.
4. Authorize the Chief Accounting Employee to establish two Interdepartmental Order (IDO) to the Department of Water and Power from Fund 205, Account WH03, in the amount of \$10,000.00 for water and electric meters installation at the Mulholland entrance of Runyon Canyon Park, as described in the body of this report;
5. Authorize the expenditure of up to \$19,198.65 for contingency expenses from Fund 205, Account WH03; and
6. Direct staff to request Bureau of Engineering to prepare a new study and design concept for a parking lot at the Fuller Entrance of Runyon Canyon Park, for subsequent Board consideration.

REPORT OF GENERAL MANAGER

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NO. 05-15 _ _

SUMMARY:

The funding for the Runyon Canyon Park improvement project (W.O. #PRJ1807A) is provided by the Prop A-I Per Parcel Discretionary Grant (Grant No. 58F6-94-0204) in the amount \$1,000,000.00, of which \$116,186.00 has been expended for the design and engineering of the original project scope that included a new visitor center with reception area, ranger's office, interpretive displays and restrooms, a caretaker's residence and a parking lot.

Recognizing that the community needs have changed since the original project scope was formulated in 1998, the Department of Recreation and Parks, in conjunction with Councilmember Tom LaBonge's office, organized several community meetings, and established the following new project scope which will improve security and meet the current and future needs of the community, which will also sustain and enhance the daily operations and maintenance of the park:

1. Install new 8-foot high metal security fence and gates at the Mulholland entrance, approximately 850' in total length, to prevent unwanted nighttime activities, and help Park Rangers secure the park and enforce park hours. The proposed fence project requires the removal of old fence and gates and includes five new access gates as part of the fence design, complete with a new access system with remote and keypad controls. There are two private homes that use the Mulholland entrance of Runyon Canyon Park for access, and the existing Mulholland entrance gate to be replaced was originally installed by one of the homeowners. The Department of Recreation and Parks staff has obtained concurrence from the two homeowners on the demolition of the existing gate and installation of the proposed new fence and gates.
2. Install new electric meter and service at the Mulholland entrance to provide power to the new entrance gate's access system which includes motor, remote control, keypad, and intercom.
3. Install new water meter and service at the Mulholland entrance to enable park maintenance staff to hose down the dirt parking lot to reduce airborne dust. Currently a large truck equipped with a water tank is used to periodically water down the dirt parking lot, which is labor and resource intensive. With the installation of the water meter and service, this water truck will no longer be required for dust suppression.
4. A new parking area at the Fuller entrance will provide approximately 85 parking spaces, paved in permeable gravel or decomposed granite and featuring security lighting and landscaping. This work may also include widening a section of the existing access road and pedestrian sidewalks leading to the new parking area from the Fuller entrance gate. The parking area is necessary to reduce street parking problems and related problems in the neighborhood area caused by the lack of off-street parking for park visitors. The parking area is also necessary in order to comply with the Section 6 "Off-Leash Dog Park Design Guidelines and Policies" adopted by the Recreation and Park Board of Commissioners.

REPORT OF GENERAL MANAGER

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NO. 05-15

The new project scope, outlined as items 1 through 4 above, will replace the scope described in the original Prop A-I Project Agreement. In addition, the new project scope was approved by the L.A. for Kids Steering Committee on October 7, 2004, and was later adopted by the City Council (Council File No. 04-2440). The County of Los Angeles has also issued and executed the Project Agreement Amendment for the Prop A-I Grant. The Project Agreement Amendment also extended the term of the Grant through December 31, 2007 to allow for completion of all Grant activities.

At its meeting on October 7, 2004, the L.A. for Kids Steering Committee authorized the Department, subject to the approval of the City Council, to request the County to amend the Prop A-I grant agreement for Runyon Canyon Park to include the proposed improvement work at the Mulholland entrance. The Steering Committee also recommended that the Bureau of Engineering proceed with the construction of the proposed fence, gate, related electrical work and new utility meters at the Mulholland entrance, upon County's approval and execution of the Prop A-I grant agreement. In addition, a Council Motion (Council File Index 04-2440) was adopted by City Council on December 8, 2004 to approve the action taken by the L.A. for Kids Steering Committee. At the same time the County has also approved and executed Amendment No. 3 to Project Agreement for the Runyon Canyon Prop A-I grant.

The Bureau of Engineering, working in conjunction with the Council Office, the Department of Recreation and Parks, the Department of Water and Power, and the Department of General Services, has developed the following cost estimates for the proposed improvements. City vendor Bobco Metals Co. has submitted a proposal to fabricate and install the new metal fence and gates, with new remote control and keypad access systems, to be authorized via the Contract Purchase Order (CPO) process. An Inter-Departmental Order (IDO) will be issued to the Department of Water and Power for the installation of new electric and water meters.

City vendor, Bobco Metals (install fence with 5 gates and electrical work).....	\$ 90,801.35
Department of Water and Power (install new water and electric meters)	\$ 20,000.00
Contingency	\$ 19,198.65
Estimated total construction cost!	\$ 130,000.00

Sufficient funds are available for construction and provided by the Prop A-I funding, Fund 205, Account WH03.

The proposed new metal fence and gates at the Mulholland entrance have been agreed upon by the community, and were recommended by the Runyon Canyon Park Advisory Board and the Hollywood Hills West Neighborhood Council.

Staff has estimated that one third of the total construction cost of \$90,801.35 for the fence and gates, or \$30,267.12, is allocated for labor cost. On November 6, 1996, the Board determined that the youth employment shall be a minimum of 15% of the labor cost on projects funded by the

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PG. 4

NO. 05-15

youth employment shall be a minimum of 15% of the labor cost on projects funded by the Proposition A. Therefore, \$4,540.07 is the minimum amount that the City vendor must dedicate and expend for Youth Employment Plan requirements on this project. It is anticipated that the City vendor will adhere to the requirements.

Staff has determined that the proposed work outlined as items 1 through 3 above is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), as the work scope consists of construction of new utility extensions and accessory (appurtenant) structures including fences and other minor structures. Under State CEQA Guidelines 15303(d) and 15311, and City CEQA Guidelines Article III, Section 1, Class 3 (5) and Class 11 (3, 6), new construction or conversion of small structures, and construction or replacement of minor structures appurtenant to existing facilities, are exempt from CEQA.

At its meeting on October 7, 2004, the L.A. for Kids Steering Committee recommended that the Bureau of Engineering proceed with preliminary studies on the feasibility of a new parking area at the Fuller entrance of Runyon Canyon Park, including a conceptual design, cost estimate, and initial studies for the necessary environmental clearance. The Bureau of Engineering will periodically report back to the Board and the Steering Committee on its progress. The Bureau of Engineering will initiate a feasibility study, including a schematic design and a cost estimate, and prepare an appropriate environmental clearance for the proposed parking area, landscaping, and access road improvements at the Fuller entrance. The Bureau of Engineering will periodically report back to the L.A. for Kids Steering Committee and the Board on its progress.

If the proposed parking area is approved, the remaining funds from the project funding will be utilized for construction.

The Bureau of Engineering will coordinate with the environmental management staff of the Department of Recreation and Parks to conduct any required environmental review for CEQA compliance for the proposed parking area. After the completion of the appropriate environmental clearance, the Fuller parking area project will be submitted to the Steering Committee for consideration and possible approval.

After the completion of the appropriate environmental clearance, the Fuller parking area project will be submitted to the Board and the Steering Committee for consideration and possible approval.

Prepared by Paul Tseng, Project Manager, Bureau of Engineering, Architectural Division.

REPORT OF GENERAL MANAGER

NO. 05-16

DATE January 19, 2005

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WITHDRAWAL OF THE REQUEST FOR PROPOSALS FOR THE ELECTRIC GOLF CART RENTAL CONCESSION

K. Choi
J. Collins
H. Fujita

J. Koff
F. Mak
G. Stabile


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board authorize the withdrawal of the Request for Proposals (RFP) for the operation of the golf cart rental concession.

SUMMARY:

The twelve-year concession agreement for the rental of golf carts at the five Department facilities with 18 hole courses expired February 1, 2003. An RFP for a new ten-year agreement, with a five year option to extend at the City's discretion, was approved by the Board on October 1, 2003 (Report 03-274) and released on December 21, 2003. The original deadline to submit proposals was February 17, 2004, but was administratively extended to March 2, 2004 due to ongoing discussions with the General Manager of Service Employees International Union on the impact to City workers of contracting this service. On February 18, 2004, the Board extended the deadline to receive proposals to June 22, 2004, to allow sufficient time to conclude discussions (Report 04-42).

On May 5, 2004, staff presented to the Board an analysis of the findings in accordance with Charter Section 1022 and requested authorization to proceed with the self-operation of the golf cart rental service (Report 04-142). In response to staff's recommendation for self-operation, the Board requested independent analyses be conducted by an outside consultant and the Office of the City Administrative Officer, postponing the deadline to receive proposals to September 28, 2004. The Board subsequently extended the deadline to January 25, 2005 (Report 04-261) to allow additional time to complete this analysis.

As the result of several recent RFPs completed in the thirteen months since this RFP was released, staff has identified numerous changes necessary to the standard RFP documents and has worked with the City Attorney to make these revisions. Additionally, since the original

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Concession Agreement expired nearly two years ago, many of the golf carts currently used for this concession are overdue for replacement. Due to the uncertainty of the RFP and possibility of self operation, it is unrealistic to require the operator to make the substantial investment necessary to replace these carts. Staff is working with the concessionaire to explore replacement options that may result in further modifications to the RFP.

Staff therefore recommends withdrawal of the current golf cart RFP and will seek approval to release a new RFP contingent on the completion of the study on the feasibility of self operation of the golf cart rentals.

Report prepared by Michael Honan, Administrative Resource Division.

REPORT OF GENERAL MANAGER

NO. 05-17

DATE January 19, 2005

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK FERRARO SOCCER FIELDS - FIELD HOUSE (#1714C)
(W.O. #E170200F) - CONTRACT NO. 3090 - FINAL ACCEPTANCE

K. Chan
J. Gabels
H. Lee

J. Kelly
J. Mark
C. Stajce

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3090 as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3090 to Singel Co., Inc., 35 calendar days after acceptance by the Board; and,
3. Authorize the Board Secretary to furnish Singel Co., Inc., with a letter of completion.

SUMMARY:

The construction contract for the Griffith Park Ferraro Soccer Fields - Field House (#1714C) (W.O. #E170200F) project was awarded to Singel Co., Inc., on June 4, 2003, in the amount of \$642,126.00. The project was completed on August 20, 2004 and the landscape maintenance period ended on September 21, 2004. The project provides for a new restroom/field house building, including irrigation around the building and related field improvements. A total of seventeen (17) change orders, in the amount of \$103,019.87 (16% of original contract amount), were issued for a total project construction cost of \$745,145.87.

REPORT OF GENERAL MANAGER

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NO. 05-17

Department staff consulted with the Office of Contract Compliance (OCC) concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Singel Co., Inc., is in compliance with OCC requirements. The Bureau of Engineering (BOE) has filed Contractor Performance Evaluation Forms for the construction contractor, as required by City Code, with the Bureau of Contract Administration. BOE staff has indicated that the contractor was very cooperative and did good work.

Report prepared by: Richard Proctor, Construction Manager, BOE, and Alice Gong, Project Manager, BOE and reviewed by Neil Drucker, Program Manager, BOE.

REPORT OF GENERAL MANAGER

NO. 05-18

DATE January 19, 2005

C.D. 2, 5, & 6

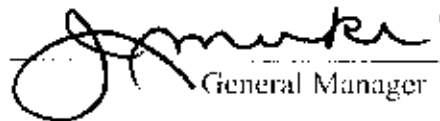
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **LOS ANGELES RIVERFRONT PARK, PHASE I - LAND ACQUISITION AND GREENING (#1199B) (W.O. #E170206F) - FINAL ACCEPTANCE**

K. Claiborne
J. Evans
L. Luna



J. Kall
F. Mok
C. Sigile


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept the work performed under Contract No. 3057 as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies 35 calendar days after project acceptance by the Board of Recreation and Parks held under Contract No. 3057; and,
3. Authorize the Board Secretary to furnish Metro Builders and Engineers Group Ltd., with a letter of completion.

SUMMARY:

The construction contract for the Los Angeles Riverfront Park, Phase I - Land Acquisition and Greening (#1199B) (W.O. #E170206F) project was awarded to Metro Builders and Engineer Group Ltd. on June 14, 2002, in the amount of \$1,880,000.00. The project, which was completed on February 6, 2004, provided for a new multi-purpose path along the south bank of the LA River between Laurel Canyon Boulevard and Whitsett Avenue. Construction consisted of a new multi-use asphalt surface path/trail along the river bank, trees and other landscaping, irrigation system, fencing, access ramps, informational signage, and other related site appurtenances.

The Bureau of Engineering, Construction Management Division (CMD) completed the contract administration of this project under the Proposition K Program. The Construction Management Division has advised the Program Manager, in their memo dated March 16, 2004, that the project has been completed and the contractor had furnished the required as-built drawings, maintenance and operation manuals, irrigation color charts, valve box and bollard keys, and controller enclosure locks. Review and consideration of submitted documents delayed submittal of this board report.

REPORT OF GENERAL MANAGER

PG. 2

NO. 05-18

The Bureau of Engineering has informed the Department that it has completed this project with a total of 14 change orders in the amount of \$248,519.00, or approximately 13% of the original contract amount. The final construction amount, including the 14 approved change orders, is \$2,128,519.00.

Department staff consulted with the Department of Public Works, Office of Contract Compliance (OCC) concerning the status of the labor compliance requirements and Affirmative Action requirements on this project. There are no outstanding wage violations and Metro Builders and Engineers Group Ltd. is in compliance with OCC requirements. The Bureau of Engineering has filed Contractor Performance Evaluation Forms for the design firm and the construction contractor, as required by City Code, with the Bureau of Contract Administration.

Report prepared by Alice Gong, Bureau of Engineering, Recreational & Cultural Facilities Program.

REPORT OF GENERAL MANAGER

NO. 05-19

DATE January 19, 2005

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTHENIA PARK - PARK IMPROVEMENTS (W.O. E170337F) - GENERAL SERVICES DEPARTMENT MEMORANDUM OF UNDERSTANDING - FINAL ACCEPTANCE

K. Chan

J. Chan's

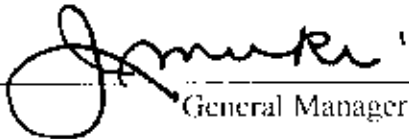
H. Dujala

tc

J. Kolb

F. Mok

G. Sogole


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept the work under the Memorandum of Understanding (MOU) with the General Services Department (GSD) as outlined in the body of this report; and
2. Authorize the Board Secretary to furnish GSD with a letter of completion.

SUMMARY:

The construction project for the park improvements at Parthenia Park was awarded to GSD Construction Forces Division on June 4, 2003, when the project could not be awarded by competitive bid because no responsive bids were received, likely due to the limited project scope and budget. The park improvements constructed for this project include steel tubular fencing and access gates along the perimeter of the park, security lighting, new picnic and game tables, new park benches, new trees, and modifications to existing playground equipment.

The original award amount specified in the MOU was not to exceed \$207,000.00. This amount included a 10% construction contingency amount for change orders. Construction on the project began in November 2003, under an MOU between the Department, Bureau of Engineering, Construction Management Division (BOE), and GSD.

REPORT OF GENERAL MANAGER

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NO. 05-19 ___

BOE completed the contract administration of the project under the Prop K Program, and advised the Department that GSD completed the project as of August 12, 2004, and that the quality of the work is excellent. The project was completed within the budget approved by the Board for a total cost of \$192,630.00. The base contract amount was \$189,051.00. The total amount of change orders was \$3,579.00 which is only 1.9% of the base contract amount.

There are no contract compliance or labor issues with the work done under this MOU, because the construction work was completed by City employees.

Report prepared by Alice Gong, and reviewed by Neil Drucker, Recreational and Cultural Facilities Program, Bureau of Engineering.

REPORT OF GENERAL MANAGER

NO. 05-20

DATE: January 19, 2005

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM UNIVERSALLY ACCESSIBLE PLAYGROUND AND
RESTROOM (W.O. #PRJ1246A) -FINAL PLANS AND CALL FOR BIDS

K. Chen
C. Conde
G. Fujita

J. Kish
T. Mah
G. Nigite

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board

1. Approve final plans and specifications for the Hansen Dam Recreation Area - Universally Accessible Playground and Restroom Building project (W.O. # PRJ1246A); and
2. Approve the date for receipt of bids as Tuesday, March 8, 2005, at 3:00 P.M. in the Board Office.

SUMMARY:

Submitted are final plans and specifications for the Hansen Dam Recreation Center Universally Accessible Playground and Restroom Building project, located at 12040 W. Osborne Street, Los Angeles, CA 91040. Melendrez Design Partners, consultant for the Department of Recreation and Parks, prepared the plans and specifications for the playground under Contract No. 3030. Recreation and Parks Department designed the restroom using City staff. The estimate for the construction cost of the base project is \$1,464,000.00. Plans call for the construction of a new, universally accessible (UA) playground and fully ADA compliant restroom building as the base bid, with two additive alternates. The bid is structured as follows:

1. Base Bid: Construct a new universally accessible playground including benches and a drinking fountain, and construct a new restroom building appurtenant to the UA playground.
2. Additive Alternate #1: Construct a garden maze.
3. Additive Alternate #2: Replace main concrete walk with enhanced paving.

REPORT OF GENERAL MANAGER

PG. 2

NO. 05-20

It should be noted that universal playgrounds require special adaptations for conventional equipment to facilitate not only equal access in a technical sense but to also create a play environment to service children of all abilities. The size and shape constraints of the site also dictate highly specific equipment requirements that can not be met with a generic specification. Therefore, the Landscape Structures playground equipment shown on sheets L-7.01, L-7.03 and L-7.04 of the construction documents shall be the sole source. There is no known equal.

Sufficient funds will be available for construction from a combination of General Funds, Real Estate Trust Fund and Prop 40 funds.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed Universally Accessible Playground and Restroom building is categorically exempt. Staff has determined that the subject project will consist of the construction of a new universally accessible (UA) playground and restrooms building that are accessory to the recreation facilities at Hansen Dam Recreation Area. Therefore, this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class II (7) of the City CEQA Guidelines.

The bid package has been approved by the City Attorney's Office.

This report was prepared by Reza Bagherzadeh, Project Manager, Bureau of Engineering and reviewed by Neil Drueker, Program Manager, Bureau of Engineering.

REPORT OF GENERAL MANAGER

NO. 05-21

DATE January 19, 2005

C.D. 7

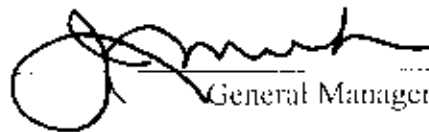
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GREEN MEADOWS RECREATION CENTER GYMNASIUM (W.O. #E170297F)
CONTRACT NO. 3099 - SUBSTITUTION OF SUBCONTRACTOR

K. Chao
L. Conley
M. Lantz

cc

J. Kelly
P. Mack
C. Sigala


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the substitution of subcontractor as requested, pursuant to Los Angeles Administrative Code §10.14(3)c.

SUMMARY

The Department is in receipt of a request from Tobo Construction, Inc., general contractor for the Green Meadows Recreation Center Gymnasium (W.O. #E170297F), Contract No. 3099, to substitute Owen Pacific for AceTek Roofing Co., to perform the roofing subcontract work on the subject project. The request was made inasmuch as AceTek Roofing Co. was unable to provide the required warranty from the roofing manufacturer for this project.

Pursuant to Section 10.14 of the Los Angeles Administrative Code, both subcontractors were notified of the substitution request and no objection was filed by AceTek Roofing Co.

Report prepared by Lisa Shinsato

REPORT OF GENERAL MANAGER

NO. 05-22

DATE January 19, 2005

C.D. 6 and 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA BASIN EAST - LANDSCAPE IMPROVEMENTS (#12751B); DELANO RECREATION CENTER - COMMUNITY BUILDING (#1805A) (W.O. #E170373); CABRILLO MARINE AQUARIUM - MASTER PLAN IMPLEMENTATION (#1505D) - STOP NOTICES ON CONSTRUCTION CONTRACTS

K. Chan
J. Conde
E. Fung

F. Kato
E. Mek
G. Shiple

General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board direct staff to withhold the amount claimed in the following Stop Notices, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said funds are available, and to notify contractors, sureties and other interested parties that the amount of said claim plus 25% will be withheld.

SUMMARY:

The Department is in receipt of legal notices to withhold construction funds, pursuant to California Civil Code Sections 3103 and 3181, on the following contracts:

Contract 3098

C.D. 6

Sepulveda Basin East - Landscape Improvements (#12751B)

Contract was awarded to America West Landscape, Inc. on 12/10/03.

Claimant: Robertston's
Amount: \$2,498.41

Project Status: 95%
Completion Date: 03-30-05
Project Impact: None

REPORT OF GENERAL MANAGER

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NO. 05-22

Contract 3085

C.D. 6

Delano Recreation Center - Community Building
(#1805A)

Contract was awarded to Metro
Builders & Engineers Group, Ltd. on
5/21/03.

Claimant: Temp-Air Heating and A/C
Amount: \$3,045.70

Project Status: 95%
Completion Date: 03-30-05
Project Impact: None

Contract 3062

C.D. 15

Cabrillo Marine Aquarium-Master Plan
Implementation (#15051)

Contract was awarded to FTR
International Inc. on 6/19/02.

Claimant: Alcalá Co., Inc.
Amount: \$2,754.04

Project Status: Complete
Completion Date: Complete
Project Impact: None

Report prepared by Lisa Shinsato

REPORT OF GENERAL MANAGER

NO. 05-23

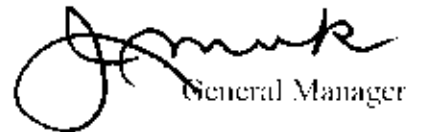
DATE, January 19, 2005

C.D. _____ 15 _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CABRILLO MARINE AQUARIUM - MASTER PLAN IMPLEMENTATION (#1505D) - STOP NOTICE AND RELEASE OF STOP NOTICE

K. Clark
L. Cooks
E. G. ...
K. ...
L. ...
H. ...


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept the Stop Notice from Chem-Pruf Door Company, Ltd., in the amount of \$22,273.42; and,
2. Acknowledge receipt of an affidavit from FTR International, Inc., General Contractor for the Cabrillo Marine Aquarium - Master Plan Implementation (#1505D), and, as no counter-affidavit was received from Chem-Pruf Door Company, Ltd. within 20 days of mailing the affidavit, release the Stop Notice in the amount of \$22,273.42.

SUMMARY:

On November 12, 2004, the Department received a Stop Notice from Chem-Pruf Door Company, Ltd. (Chem-Pruf) to withhold funds in the amount of \$22,273.42 from FTR International, Inc. (FTR) for the Cabrillo Marine Aquarium Master Plan Implementation (#1505D).

On November 19, 2004, the Department received a letter and affidavit from FTR, challenging the aforementioned Stop Notice from Chem-Pruf, stating that the Notice was defective in that Chem-Pruf failed to file a California Preliminary 20-Day Notice for the project. Pursuant to California Civil Code section 3199, the Department forwarded a copy of the affidavit to Chem-Pruf via certified mail and informed them that if a valid counter-affidavit with proof of service was not received in the Board Office by December 28, 2004 (20 days after the date of the certified letter) the funds would be released to FTR International, Inc.

REPORT OF GENERAL MANAGER

PG. 2

NO. 05-23

No such counter-affidavit was received by Chem-Proof; therefore, in accordance with California Civil Code section 3200, the funds must be released to FTR forthwith, and the Board is released from any and all liability for said release of funds.

Report prepared by Lisa Shinsato

REPORT OF GENERAL MANAGER

NO. 05-24

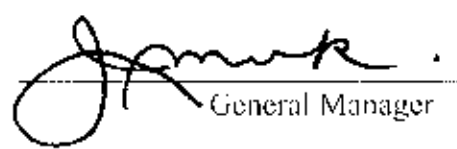
DATE: January 19, 2005

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HERMON PARK NEGATIVE DECLARATION AND CONSTRUCTION OF OFF-LEASH DOG EXERCISE AREA IN A PORTION OF THE PARK

✓ K. Chen	<i>Am for ICC</i>	F. K. J.
L. Combs		L. Noh
G. Engle		G. Sipple



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Review, consider, and recommend that the City Council adopt the proposed Negative Declaration for an off-leash dog exercise area in a portion of Hermon Park as described below, which finds that the establishment of this off-leash area, will not have a significant adverse effect on the human and natural environment;
2. Approve the construction of an off-leash dog exercise area in the designated fenced area in a portion of Hermon Park, subject to the approval of the final project plans by the Department and subject to allocation of full funding for the project;
3. Request the City Attorney to prepare an ordinance amending Section 63.44 of the Los Angeles Municipal Code, as requested by Council on August 10, 2004 (C.F.I. 04-0940), authorizing the designated fenced area of Hermon Park as an off-leash dog exercise area, and that dogs will not be allowed in any other areas of the park, off-leash;
4. Request the City Council to approve the ordinance amending Section 63.44 of the Los Angeles Municipal Code as prepared by the City Attorney;
5. Upon City Council approval of the ordinance, direct staff to file a Notice of Determination with the Los Angeles City and County Clerks.

REPORT OF GENERAL MANAGER

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NO. 05-24

SUMMARY:

At the request of the community members and supported by the Neighborhood Council, the Department has reviewed the proposal to develop a new off-leash dog exercise area located on 1.32 acres at the north end of Hermon Park (a portion of the Arroyo Seco Park). The exercise area would be comprised of two separate areas enclosed by a 6-foot high chain link fence, each with its own double-gate entry to accommodate large and small dogs. Amenities such as a dog watering/drinking fountain, disposable bag dispensers, and a community bulletin board would be provided as a part of the project. No additional parking for the improvement is proposed. Based on the initial project scope, the Department confirmed funding of \$77,000.00 from the Department's Municipal Recreation Program account (Fund 205, Department 88, Account 0255), to complete the project and initiated review of the project in accordance with the California Environmental Quality Act (CEQA).

Subsequently, the Department has prepared, a proposed Negative Declaration (ND) for the establishment of a permanent off-leash dog exercise area at Hermon Park. The ND was filed with the City Clerk on August 20, 2004. A public notice was published in the Los Angeles Times on September 2, 2004, announcing the availability of the ND for public review. The draft ND was circulated to governmental agencies and the public for review and comments for a 30-day period from September 2 to October 2, 2004.

During the environmental review, a total of 10 comment letters were received that raised several issues of concern, including aesthetic effects of the project to the historic Arroyo Seco Parkway (currently called the Pasadena Freeway (US 110)), drainage into the Arroyo Seco wash, further interruption to wildlife migration along the Arroyo Seco corridor, and potential impacts to sycamore trees located on the project site. In response to these concerns, Department staff is recommending the following modifications to the project:

- Align the proposed chain-link fence along the toe of the slope that comprises about 35% of the project site to protect the view shed of the historic Arroyo Seco Parkway (which has been officially designated a National Scenic Byway). This modification will have the added benefit of reducing erosion concerns by preventing the loss of turf on the sloped area from constant dog activity;
- Installation of black vinyl-coated chain-link fencing to further obscure the project fencing within the view shed, in accordance with design recommendations of the Arroyo Seco Parkway Corridor Plan; and
- Installation of a decomposed granite (DG) surface in the proposed large dog exercise area of the park to provide better on-site drainage and maintenance, and to prevent off-site drainage of animal wastes and sediments into the adjacent Arroyo Seco wash.

REPORT OF GENERAL MANAGER

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NO. 05-24

A Final ND has been prepared, consisting of the Draft ND, the public and agency comments received, and the staff responses to the relevant environmental concerns raised. The responses to these concerns have resulted in project modifications. The Final ND is attached to this report for the Board's review and consideration, and recommendation that the City council adopt the Final ND.

These project design modifications, would reduce the overall size of the proposed dog exercise area from approximately 1 acre to a ½-acre, which would be well below the Department's standard of more than three acres for these types of facilities, however, this configuration best meets the situation at this park. Moreover, additional funding would be required to fully implement the installation of the vinyl-coated fencing (\$20,000) and the DG surface (\$100,000), requiring an additional allocation of \$120,000.00 not currently identified.

In addition, the project will require a modification of the City's Municipal Code to allow dogs to remain off-leash within the approved designated area of Hermon Park. On August 10, 2004, the City Council approved the motion to direct the City Attorney to draft the necessary Ordinance for the amendment of the Los Angeles Municipal Code (LAMC Sec. 63.44) to allow the establishment of the off-leash dog exercise area at Hermon Park.

Department will not proceed with the actual construction of the off-leash dog exercise area unless the additional funding required in the amount of \$120,000.00 becomes available. It should be noted that the City Council could approve the amendment to the ordinance creating the off-leash dog exercise area prior to it actually being built.

Staff believes that the establishment of the off-leash dog exercise area at the Hermon Park, as modified, will not have a significant adverse effect on the environment, and recommends that the Board adopt the Final ND and approve the project subject to review of the plans by the Board and identification of funding. Councilmember Antonio Villaraigosa of Council District 14 concurs with these recommendations.

This report was prepared by Paul Tseng, Project Manager, Bureau of Engineering and Paul Davis, Environmental Specialist III, Environmental Management Division, Recreation and Park.

This item not included in the package

05-25 Carey Ranch Park - New Children's Play Area:
 Quimby Fees Expenditure

This item not included in the package

05-26 State Street Recreation Center - Field
Improvements (#1353A) (W.O.#E170957F) -
Establishment of New Sub-Account - Allocation and
Expenditure of Quimby Fees

REPORT OF GENERAL MANAGER

NO. 05-27

DATE: January 19, 2005

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS


General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) City Attorney, to the City Council, requesting a closed session re: Marvin Wright vs. City of Los Angeles.

Note and file.

2) City Clerk, relative to a Memorandum of Understanding between the Departments of General Services and Recreation and Parks for the provision of aboveground security services at Pershing Square Park.

Refer to staff for further processing.

3) City Clerk, relative to amending the Prop A-1 Grant Agreement for Runyon Canyon Park and extending its term to December 31, 2007.

Note and file.

4) City Clerk, relative to the dedicated deployment of Park Rangers at the City's larger regional parks.

Refer to General Manager.

5) City Clerk, relative to donations to assist in providing a statue and other amenities for Rinaldi Park.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 05-27

- 6) City Clerk, relative to the 2005 Council Recess Schedule. Note and file.
- 7) City Clerk, relative to acceptance of a United States Environmental Protection Agency Brownfields Petroleum Assessment and Cleanup Grant. Refer to General Manager.
- 8) City Clerk, relative to a technical correction to the Venice Beach Public Expression Ordinance. Refer to General Manager for report.
- 9) Supervisor Zev Yaroslavsky, relative to a proposed Holocaust Museum in Pan Pacific Park. Refer to General Manager.
- 10) David X. Rodriguez, to Councilmember LaBonge, relative to suggestions for Runyon Canyon Park. Refer to General Manager.
- 11) Donald E. Gustavson, President, GP Rah Enterprises, LLC, opposing a proposed scale sized, live steam railroad in Griffith Park. Refer to General Manager for response.
- 12) Jan Murree, North Atwater Residents Association, relative to allegedly adverse changes at Chevy Chase Recreation Center due to the new manager. Refer to General Manager for response.
- 13) Gabriela Anguiano, relative to complaints about some staff at Central Recreation Center. Refer to General Manager.
- 14) Robert R. Jimenez, President, Boyle Heights Neighborhood Council, relative to requesting that Hollenbeck Park be identified and respected as a "passive leisure park." Note and file.

REPORT OF GENERAL MANAGER

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NO. 05-27

15) Joyce Dillard, objecting to a proposed Amendment to Contract No. 3117 for The Wall Las Memorias Project.

Note and file.
(Presented to Board at the
January 5, 2005, Board Meeting.)

Report prepared by Paul Files

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

None

BILLS TO BE RECEIVED:

01/25/95 Park Public Senior Activity Center - Building Improvements (W.O. #PE017310)

02/15/95 Lake Park - Building Renovation (W.O. E170388F)

03/01/95 Grand International Park - Dodger Dream Field Project (W.O. B1703145)

PROPOSALS TO BE RECEIVED:

01/25/95 Operation of the Golf Cart Rental Concession at the City's 18-hole Golf Courses