

REPORT OF GENERAL MANAGER

NO. 05-74

DATE March 16, 2005

C.D. 2 and 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATION WITHIN FUND 302, DEPARTMENT 88, RECREATION AND PARKS FOR PURCHASE OF COMPUTERS IN THE VALLEY REGION

K. Chan _____	J. Kolb _____
*J. Combs <i>(initials)</i> _____	F. Mok _____
H. Fujita _____	K. Regan _____
B. Jensen _____	

Robert Jensen (for)

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board authorize the transfer of appropriation between accounts within the Recreation and Parks Fund 302, Department 88, for the purchase of five personal computers, as follows:

FROM: Account 6010, Office and Administrative Expenses, Activity 6413	\$4,950
Account 6010, Office and Administrative Expenses, Activity 6523	4,500
TO: Account 7300, Furniture, Office and Technical Equipment, Activity 6413	\$4,950
Account 7300, Furniture, Office and Technical Equipment, Activity 6523	4,500

SUMMARY:

The Valley Region will be opening two new buildings, one at Delano Recreation Center and one at the Van Nuys Sherman Oaks Recreation Center, each. These centers are in dire need of computer equipment. The appropriate account to be charged for the purchase of computer equipment and peripherals is Account 7300 necessitating a transfer to the correct account.

FISCAL IMPACT:

Sufficient funds remain to meet purchasing requirements for those affected accounts after the transfer.

Report prepared by Debby Rolland, Principal Recreation Supervisor II