

REPORT OF GENERAL MANAGER

NO. 05-114

DATE May 4, 2005

CD 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENCINO COMMUNITY CENTER (W.O.# E170323) AND ENCINO WOMEN'S CLUB (W.O.# E170932): APPROPRIATION, ALLOCATION AND TRANSFER OF QUIMBY/PARK FEES

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B. Jensen \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*F. Mok 2m.  
G. Stigile \_\_\_\_\_

Robert H. Jensen (for)  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

- 1) Approve the appropriation of \$92,199.00 in Quimby/Park fees from the Encino Community Center sub-accounts (460K EN/440K EN) for a new tricycle track and related improvements at the Encino Community Center, as well as a new roof and air conditioning system for both the Encino Community Center building and the Encino Women's Club; and
- 2) Authorize the allocation and appropriation of \$13,210.00 in Quimby/Park fees, which were collected in the 2003-2004 Fiscal Year, for the tricycle track and related improvements at the Encino Community Center (sub-account 460K EN), as well as a new roof and air conditioning system at the Encino Community Center building and the Encino Women's Club; and
- 3) Approve the transfer of Quimby/Park fees in the amount of \$44,314.00 to Encino Community Center sub-account (460K EN) from Libbit Park sub-account (460K LM).

SUMMARY:

Proposition K funds were originally designated to design and construct a new tricycle track at the Encino Community Center. During the rainy season, it became apparent that the leaking roof at the Encino Community Center and the recently acquired Encino Women's Club building was an urgent need.

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As a result, the scope of the tricycle project is being expanded as follows: (1) the design and construction of a tricycle track which includes the installation of landscape structures, tricycle equipment, concrete benches, vinyl fences around two sides of the track, and construction of a stem wall around the track, (2) facility enhancements such as the installation of new security lighting, widening the driveway to make a walk path around the tricycle track, and the installation of a new drinking fountain for a cost estimate of \$156,186.00 for the tricycle track and related improvements; (3) the construction of a new roof, including asbestos work, and (4) the installation of a new air conditioning system at the Encino Community Center building. The cost estimate is \$156,186.00 for the tricycle track and related improvements portion of the project and \$340,633.00 for the roof and air conditioning portions.

The project scope for the Encino Women's Club is as follows: (1) the construction of a new roof, including asbestos work, and (2) the installation of a new air conditioning system for an estimated cost of \$112,000.00. The total cost for all work on both projects is estimated at \$608,819.00.

There is currently \$92,199.00 in the Encino Community Center sub-accounts (460K EN/440K EN). In addition, \$13,210.00 in Quimby/Park fees, which were collected in Fiscal Year 2003-2004, would be allocated to the Encino Community Center sub-account (460K EN) upon approved of this report. Further, Quimby/Park fees currently allocated to Libbit Park sub-account (460K LM) in the amount of \$44,314.00 would be transferred to Encino Community Center sub-account (460K EN) for a total of approximately \$149,723.00 in available Quimby/Park fees.

These Quimby/Park fees were collected within two miles of the Encino Community Center, which is the standard distance for the allocation of Quimby/Park fees for community facilities. Therefore, it is recommended that the Board approve the appropriation of the existing balance of the Quimby/Park fees from sub-accounts (460K EN/440K EN), authorize the allocation and appropriation of the Quimby/Park fees collected in the 2003-2004 Fiscal Year and finally, authorize the transfer of funds from Libbit Park, which were also collected within two miles of the Encino Community Center.

The following is an outline of the various funding sources (approved and proposed) that are identified for the Encino Community Center and Encino Women's Club:

Encino Community Center:

<u>Tricycle track</u>		
Prop K-8	\$100,000.00	Approved
Quimby	\$ 56,186.00	Proposed
Subtotal	\$156,186.00	

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### Building:

#### New roof, asbestos, and new air conditioning

Prop K-9	\$149,875.00	Proposed
Prop 12 2/3 Per Capita	\$ 74,000.00	Proposed
Quimby	\$ 81,537.00	Proposed
Prop 40 RZH	\$ 35,221.00	Proposed
Subtotal	\$ 340,633.00	

### Encino Women's Club

#### New roof, asbestos, and new air conditioning

Women's Club Donation	\$100,00.00	Approved
Quimby	\$ 12,000.00	Proposed
Subtotal	\$112,000.00	

Staff has determined that the subject projects will consist of the repairs to existing buildings and replacement of the air conditioning systems, and construction of a new accessory structure. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(4), Class 2(6), and Class 11(3) of the City CEQA Guidelines.

Council District 5 and Valley Region staff support the recommendations as set forth in this report.

### FISCAL IMPACT STATEMENT:

Department staff have projected maintenance costs of \$23,690.00 and projected operation costs of \$177,851.00 for the Encino Women's Club. These projected costs were included in the Recreation and Parks New and Underfunded Facilities for Budget Year 2005-2006.

The tricycle track will also have maintenance costs that will impact the budget year 2005-2006. Department staff has determined that the average cost of maintaining a tricycle track is \$800.00 per year.

Report prepared by Vivien Quintos, Management Analyst II, Grants Administration, and Camille Didier, City Planner, Planning and Development.