

APPROVED

REPORT OF GENERAL MANAGER

MAY 16 2007

NO. 07-115

DATE May 16, 2007

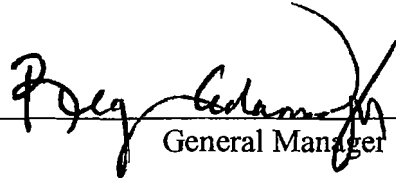
**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **COMMEMORATIVE BUILDING PLAQUES - REVISION OF INFORMATION INCLUDED ON PLAQUES**

R. Adams	_____	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>MS</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the redesign of the Department's standard template for commemorative plaques for projects managed by the Bureau of Engineering of the Department of Public Works (see attached plaque design); and,
2. Approve the redesign of the Department's standard template for commemorative plaques for projects designed, managed and constructed by Department in-house forces (see attached plaque design).

SUMMARY:

In 2003, the Board approved a revision to the placement of commemorative plaques on Department of Recreation and Parks facilities (Report No. 03-239). The template revision included inscription information which was dependent upon the project budget. Three categories were identified, with the highest budgeted project receiving the following information:

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Facility Name
Year of completion
Mayor
Council District and Councilmember
Board of Recreation and Park Commissioners
Department of Recreation and Parks General Manager
Major donor's name, when approved by the General Manager

Staff recommends simplifying the procedure for installing building plaques by eliminating two of the three plaque options and developing a standard template that will not use the project budget as the qualifier for the type of information to be included on the plaques.

If the proposed plaque template is approved, it will be used as the standard template for all projects and will include the following information:

FOR BUREAU OF ENGINEERING PROJECTS

Facility Name
Dedication Date
Mayor
City Council President
Council District and Councilmember
Board of Recreation and Park Commissioners
Department of Recreation and Parks General Manager
Bureau of Engineering, City Engineer
Bureau of Contract Administration, Inspector of Public Works
Architect
Contractor
Major donor when approved by GM

FOR RECREATION AND PARKS IN-HOUSE PROJECTS

Facility Name
Dedication Date
Mayor
City Council President
Council District and Councilmember
Board of Recreation and Park Commissioners
Department of Recreation and Parks General Manager
N/A
N/A
N/A
N/A
Major donor when approved by GM

This new Departmental policy should supersede all other previous commemorative plaque policies. The proposed template for the commemorative plaque is attached to this report.

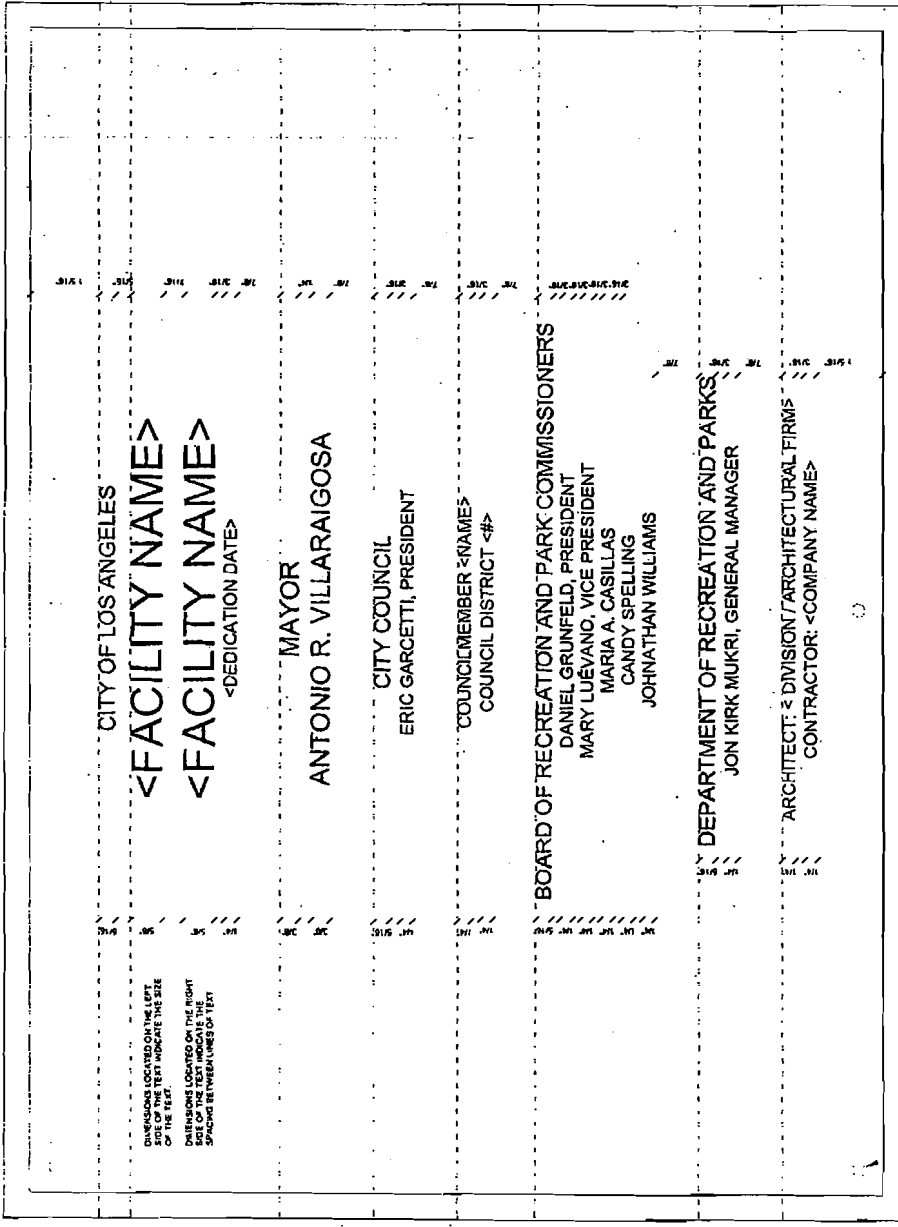
FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's budget.

Report prepared by Sue Gorney, Landscape Architect II, Planning and Development.

NOTES

1. CONTRACTOR SHALL VERIFY LAYOUT AND MAKE NECESSARY ADJUSTMENTS TO PROJECT BEFORE FABRICATING AND INSTALLING. CONTRACTOR SHALL VERIFY ALL INFORMATION IS NECESSARY.
2. SEE SPECIFICATIONS FOR PLUME FABRICATION REQUIREMENTS.
3. CONTRACTOR TO VERIFY PLUME MOUNTING REQUIREMENTS AND LOCATION PRIOR TO FABRICATION.
4. PLUME SHALL NOT BE FABRICATED MORE THAN THREE MONTHS PRIOR TO CONSTRUCTION COMPLETION.



LOCATION OF CONCEALED METAL STUD ANCHOR FASTENER OR REVEALED ROSETTE

CITY OF LOS ANGELES
<FACILITY NAME>
<FACILITY NAME>
<DEDICATION DATE>

MAYOR
ANTONIO R. VILLARAIGOSA

CITY COUNCIL
ERIC GARCETTI, PRESIDENT

COUNCIL MEMBER <NAME>
COUNCIL DISTRICT <#>

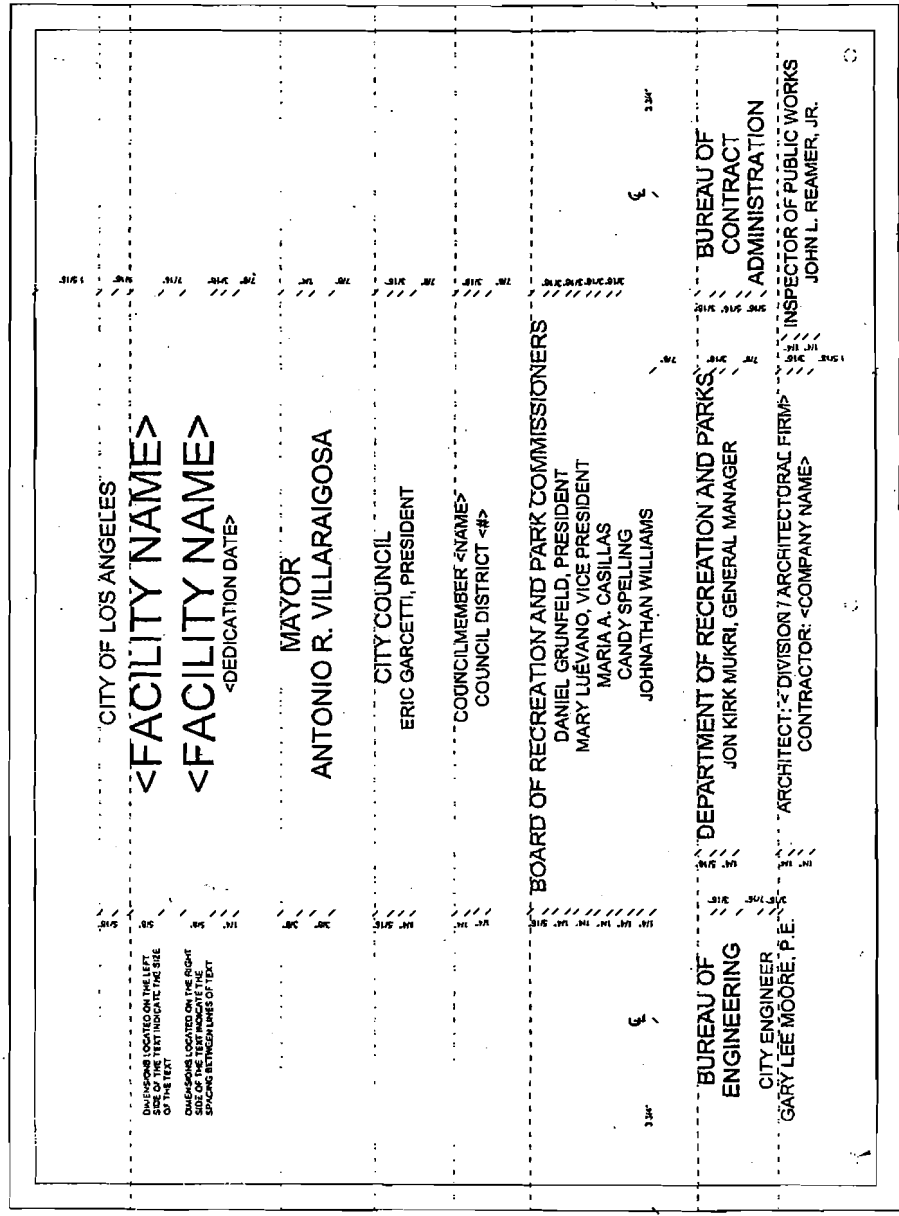
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MARIA A. CASILLAS
CANDY SPELLING
JOHNATHAN WILLIAMS

DEPARTMENT OF RECREATION AND PARKS
JON KIRK MUKRI, GENERAL MANAGER

ARCHITECT: < DIVISION / ARCHITECTURAL FIRM >
CONTRACTOR: < COMPANY NAME >

NOTES

1. CONTRACTOR SHALL VERIFY LAYOUT AND DIMENSIONS OF ALL FABRICATED PLUGS AND ANCHORS PRIOR TO FABRICATION. CORRECT AND UPDATE INFORMATION AS NECESSARY.
2. SEE SPECIFICATIONS FOR BLACK PLUG FABRICATION REQUIREMENTS.
3. CONTRACTOR TO VERIFY PLUG LOCATION PRIOR TO FABRICATION.
4. PLUGS SHALL NOT BE FABRICATED UNTIL APPROVED PRIOR TO CONSTRUCTION COMPLETION.



LOCATION OF CONCEALED METAL STUD
ANCHOR FASTENER OR REVEALED ROSETTE

CITY OF LOS ANGELES
<FACILITY NAME>
<FACILITY NAME>
<DEDICATION DATE>

MAYOR
ANTONIO R. VILLARAIGOSA

CITY COUNCIL
ERIC GARCETTI, PRESIDENT

COUNCIL MEMBER <NAME>
COUNCIL DISTRICT <#>

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JOHNATHAN WILLIAMS

BUREAU OF
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CITY ENGINEER
GARY LEE MOORE, P.E.

DEPARTMENT OF RECREATION AND PARKS
JON KIRK MUKRI, GENERAL MANAGER

BUREAU OF
CONTRACT
ADMINISTRATION
INSPECTOR OF PUBLIC WORKS
JOHN L. REAMER, JR.

ARCHITECT: < DIVISION / ARCHITECTURAL FIRM >
CONTRACTOR: < COMPANY NAME >