

AGENDA

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, December 9, 2009 at 9:30 a.m.

EXPO Center (Formerly Known As L.A. Swim Stadium)  
Community Hall Room  
3980 S. Menlo Avenue, Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of  
Martin Luther King Boulevard and Menlo Street)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A  
SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE  
COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF  
THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA  
ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS  
CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES  
FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING  
ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE  
ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE  
SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE  
"PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE  
GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR  
PUBLIC PRESENTATION.

1. COLISEUM COMMISSION REPRESENTATIVES:

Appointment of Representatives to the Coliseum Commission

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of November 18, 2009

3. GENERAL MANAGER'S REPORTS:

09-301 Operations East - Griffith-Metro Region - Donation  
from Casey McCaughn to Travel Town Transportation  
Museum

09-302 Pedlow Skate Park Phase IIB - Staff Office Building  
& Restrooms (W.O. #E170457F) - Final Acceptance

09-303 Social & Public Art Resource Center, Inc. -  
Amendment to the Sublicense with the City of Los  
Angeles for the Tujunga Wash Project

December 9, 2009

- 09-304 Avalon-San Pedro Park and Ricardo Lizarraga Elementary School - Joint Use Agreement with the Los Angeles Unified School District for the Shared Use of Areas Identified as the "Joint Use Areas"
- 09-305 Hubert H. Humphrey Memorial Park - Allocation of Subdivision/Quimby Fees for Building Improvements
- 09-306 Richie Valens Recreation Center - Allocation of Subdivision/Quimby Fees for Heating, Air Conditioning and Ventilation Refurbishment
- 09-307 EXPO Center - Award of Personal Services Contract with Terraplas USA, LLC for Installation Training Services and Maintenance of the Soboroff Sports Field Cover
- 09-308 Tregnan Golf Academy - Amendment to Supplemental Agreement No. 2 to Letter of Agreement No. E826 with Paula Olsen to Extend the Term and Increase the Contract Amount
- 09-309 As-Needed Entertainment and Educational Services Request for Proposals (RFP) - Cancellation of RFP and Rejection of Proposals
- 09-310 Golf Division - "Youth on Course" Program Agreement for Reimbursement of Junior Fees
- 09-311 Camping Section - Approval to Accept Grant from Recreation Equipment, Inc. (REI) for the Wonderful Outdoor World (WOW) Camp Program
- 09-312 Various Donations to Operations West - Valley Region
- 09-313 Various Donations to Operations West - West Region
- 09-314 Various Communications

4. UNFINISHED BUSINESS:

- 09-279 Ambassador Park - Cooperative Agreement between the Department of Recreation and Parks Community Redevelopment Agency of Los Angeles (CRA/LA), and Los Angeles Unified School District for the Transfer of CRA/LA Funds for Park Improvements

December 9, 2009

5. COMMISSION TASK FORCES:

a. Appointment of new members to the following Task Forces:

- Commission Task Force on Concessions
- Commission Task Force on Facility Repair and Maintenance

b. Task Force Reports

- Commission Task Force on Concessions (Commissioner Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Valles)

6. PRESENTATIONS:

- Bureau of Engineering - Project Update - Status Report on Current Projects
- Bureau of Contract Administration, General Services Division - Status Report on Subcontractor Approval Activity
- Public Information Strategic Plan Update

7. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

December 9, 2009

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, January 6, 2010 at 9:30 a.m., at EXPO Center (Formerly Known as L.A. Swim Stadium) Community Hall Room, 3980 S. Menlo Avenue, Los Angeles, CA 90037.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

S:\Scanned Agendas\12-09-09 Regular\Agenda.doc

REPORT OF GENERAL MANAGER


NO. 09-301

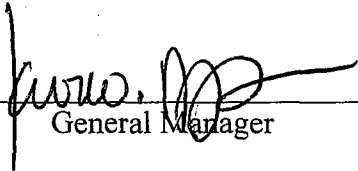
DATE December 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – GRIFFITH-METRO REGION - DONATION FROM  
CASEY McCAUGHN TO TRAVEL TOWN TRANSPORTATION MUSEUM

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
*V. Israel  _____	M. Shull _____

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this report and that appropriate recognition be given to the donor.

SUMMARY:

Operations East, Griffith-Metro Region, is receiving an in-kind donation with an estimated total value of \$28,000 from Casey McCaughn. The donation consists of a hand carved redwood statue of the legendary railroad engineer Casey Jones. When complete, the 3,000 pound redwood sculpture will stand approximately fourteen feet tall with a four foot diameter base. The Casey Jones sculpture will be displayed at the Travel Town Transportation Museum, located at 5200 Zoo Drive, Los Angeles, California 90027.

Casey McCaughn is an artist who specializes in wood carving; she has devoted herself to mastering the art of sculpting lifelike figures out of wood with a chainsaw. Casey McCaughn has agreed to a public exhibition of her talent with a chainsaw by creating the Casey Jones statue at the Travel Town Museum. Department staff has selected a safe and secure location for the wood carving exhibition and ultimate display of the statue. Spectators will be able to watch the chainsaw carving from a safe distance behind secure barricades.

The Travel Town Transportation Museum located inside Griffith Park is a fitting location for a statue of the legendary railroad engineer Casey Jones. The museum strives to preserve and celebrate the railroad heritage of the western United States from the 1880s to the 1930s. The

## REPORT OF GENERAL MANAGER

PG. 2

NO. 09-301

museum collection includes sixteen locomotives and twenty-two samples of various types of rolling stock. The legendary railroad engineer Casey Jones was killed in a railroad accident on April 30, 1900 in Vaughan, Mississippi. He has been credited with saving the lives of all the passengers and crew members aboard his passenger train on the night of the accident. Following the accident, it has been reported that his body was discovered with one hand on the airbrake lever and one hand on the train whistle cord; it is believed that he died trying to warn passengers and crew of the impending collision with the train whistle as he struggled to slow the train down before impact. The artist Casey McCaughn has expressed a desire to create a lasting tribute to a very brave and heroic figure from America's railroading past.

Griffith-Metro Region and Council District 4 staff endorses the opportunity to showcase the talent of a female chainsaw sculptor. The sculpture of railroad engineer Casey Jones will compliment the Travel Town Transportation Museum's collection of locomotives and rolling stock. The museum encourages the general public to donate artifacts and various types of railroad memorabilia to the museum's permanent collection.

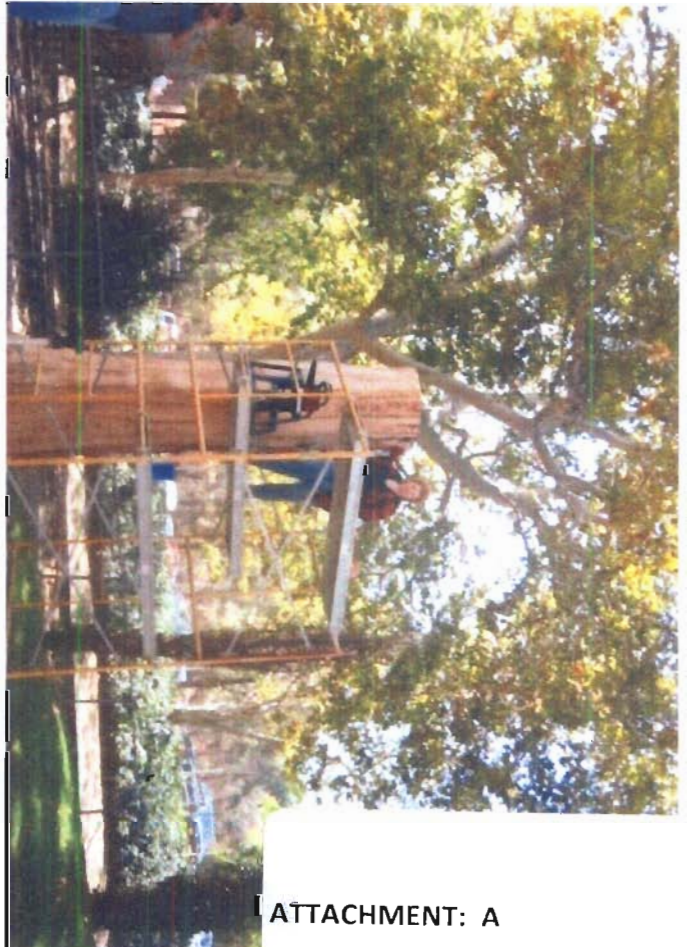
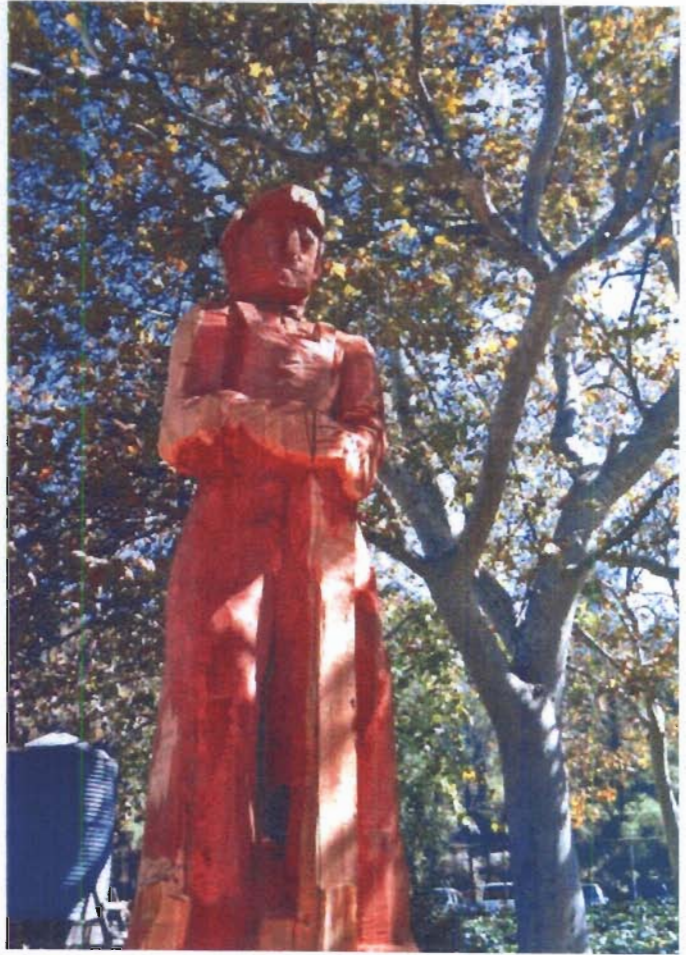
The final finish of the sculpture will consist of a clear marine grade exterior wood sealant; long term maintenance of the sculpture will require re-sealing due to weather exposure. Once completed, the sculpture will be subject to the requirements of California Civil Code Section 987, requiring notice to the artist or the artist's heirs to its defacement, mutilation, alteration or destruction, including prior notification of removal and relocation.

(See Attachment A)

### FISCAL IMPACT STATEMENT:

Acceptance of this donation results in minimal fiscal impact on the Department's General Fund.

This report was prepared by Jason Kitahara, Sr. Recreation Director II, Griffith-Metro Region.



ATTACHMENT: A

REPORT OF GENERAL MANAGER

NO. 09-302

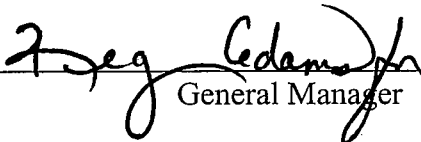
DATE December 9, 2009

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PEDLOW SKATE PARK PHASE IIB - STAFF OFFICE BUILDING AND RESTROOMS (W.O. #E170457F) - FINAL ACCEPTANCE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>MS</u>

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Accept the work performed for the Pedlow Skate Park Phase IIB – Staff Office Building and Restroom (W.O. #E170457F) project under the Memorandum of Understanding (MOU) with the Department of General Services (GSD) as outlined in the body of this report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

On December 12, 2007, the Pedlow Skate Park Phase IIB - Staff Office Building and Restroom (W.O. #E170400F) project was awarded to the Department of General Services (GSD) through the approval of an MOU between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and GSD (Board Report No. 07-293). The MOU was subsequently amended to address construction funding shortfalls for the new staff building and restrooms (Board Report No. 08-240). The project includes the construction of a 600 square-foot staff office, equipment storage, ticket sales, and restroom facility at the Pedlow Skate Park to replace the existing mobile-mini temporary building. The total construction cost for Phase IIB was \$567,271.35. A total of 9 change orders were issued, for a total amount of \$67,705 or 13.6% of the base contract.



## REPORT OF GENERAL MANAGER

PG. 2

NO. 09-302

GSD completed all work pertaining to the Pedlow Skate Park Phase IIB – Staff Office Building and Restroom (W.O. #E170457F) project. BOE Construction Management Division provided the construction management of the project. The Program Manager has advised RAP that GSD completed the construction of the project and that the quality of the work is satisfactory.

There are no contract compliance or labor issues with the work done under this MOU. Some of the construction work was completed by City employees and other work by subcontractors under the supervision of GSD staff as authorized by Los Angeles Administrative Code section 22.535(a)(5).

### FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department of Recreation and Parks. The Department currently operates these facilities, and operating budget is in place. The \$567,271.35 funding was provided by Proposition K Year 7, Proposition 40 2/3 RZH, and Sites and Facilities funds.

This report was prepared by Gary Lam, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.

OREPORT OF GENERAL MANAGER

NO. 09-303

DATE December 9, 2009

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SOCIAL AND PUBLIC ART RESOURCE CENTER, INC. - AMENDMENT TO THE SUBLICENSE WITH THE CITY OF LOS ANGELES FOR THE TUJUNGA WASH PROJECT

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>M. Shull</i></u>

*[Signature]*  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve the proposed Amendment, substantially in the form on file in the Board Office, to the Sublicense between the City of Los Angeles and the Social and Public Art Resource Center, Inc., for improvements in the vicinity of the Tujunga Wash, subject to the approval of the Mayor and City Council and of the City Attorney as to form;
2. Direct the Board Secretary to transmit forthwith the proposed Amendment concurrently to the City Attorney and in accordance with Executive Directive No. 3, to the Mayor for expedited review and approval;
3. Authorize the Board President and Secretary to execute the Amendment upon receiving the required approvals; and,
4. Direct staff to work with the City Administrative Officer (CAO) to secure City Council approval to replace the project's State grant of \$100,000 in Proposition 40 Roberti-Z'Berg-Harris (RZH) funds with an equivalent sum in Sites and Facilities funds.

## REPORT OF GENERAL MANAGER

PG. 2                      NO. 09-303

### SUMMARY:

On April 5, 2007, the Board approved a proposed Use Agreement between the City of Los Angeles and the Los Angeles County Flood Control District (Board Report No. 07-81). This document was to supersede a 1970's permit whereby the City had been maintaining recreational trails in the community of Valley Glen. The trails extend on both sides of a portion of the Tujunga Wash from Oxnard Street south to Burbank Boulevard.

There is another public amenity within this "Use" area that also involves County Flood Control. It is a 1970s mural titled "The Great Wall of Los Angeles". The mural covers a half-mile section of the Wash's western retaining wall and celebrates the cultural/ethnic diversity characteristic of California history. The artwork had been created and is maintained by the Social and Public Art Resource Center, Inc. (SPARC). Their offices are in Venice, California.

At some point, the County built a bridge for pedestrians to use in crossing the Wash near the mural and Los Angeles Valley College, hence the name "Valley College Bridge". Department staff assumed its maintenance. It was closed after being damaged in the 1994 Northridge earthquake. Besides the trails, the new Use Agreement specifies that the City will maintain a replacement bridge.

When approving the Use Agreement, the Board also approved a proposed Sublicense between the City and SPARC. The purpose was to enable them to enter the City's "Use" area to restore the damaged mural and continue maintaining it under authority of a separate agreement between them and the County. SPARC was also to maintain any related artistic components they created nearby, for example, as part of the new bridge.

The Use Agreement between SPARC and the County was executed May 29, 2007 (County Agreement No. 76112); the Use Agreement between the City and the County was executed August 14, 2007 (County Agreement No. 76319); the City's Sublicense with SPARC was executed August 16, 2007 (City Contract No. 112122). All three agreements have a term of twenty years.

In order to demolish and replace the bridge, the City allocated \$100,000 in State Proposition 40 RZH funds and \$250,000 from the Capital Improvement Expenditure Program. SPARC soon approached the City with a proposal to combine this work and the \$350,000 in funding with their own project, which had expanded beyond the mural to include certain enhancements, such as solar lighting, for the new bridge. SPARC will also install several interpretive stations on the bridge and five others along the eastern bank of the Wash. These graphic/textual displays are intended to enhance the public's understanding of the mural.

## REPORT OF GENERAL MANAGER

PG. 3                      NO. 09-303

For funding, SPARC received \$1.29 million from a Proposition 40 program called the "California Cultural Historical Endowment" (CCHE) and another \$375,000 from the Santa Monica Mountains Conservancy. Because of cash-flow and other constraints, they obtained on October 1, 2009, an extension of the CCHE deadline for project completion. The new deadline is June 30, 2011.

Demolishing the bridge has cost the City nearly \$52,600, leaving approximately \$297,400 toward funding a replacement. At the time of proposing the Sublicense, staff thought that another document would be drafted to provide operational detail such as the City's reimbursement for SPARC's bridge expenditures. Staff now think a more efficient plan is to amend the Sublicense. The proposed Amendment addresses the City's transfer of funds to SPARC. The document also contains technical provisions acknowledging its relation to other agreements concerning the joint project.

Staff previously determined that these underlying agreements are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1) and Class 2 (7) of the City CEQA Guidelines. The determination was cited in Board Report No. 07-81 and based on a Notice of Exemption filed with the Los Angeles County Clerk on December 18, 2006. The proposed Amendment to the Sublicense will not result in any new environmental impact; therefore, the Amendment is also exempt from CEQA with no need for further documentation.

The Office of Council District Two, the Assistant General Manager of Operations West and the Acting Superintendent of the Valley Region concur with staff's recommendations. The CAO also concurs with the recommendation to seek Council approval to replace the \$100,000 in RZH funds with an equivalent sum in Sites and Facilities funds, the latter source being less restrictive for the City.

### FISCAL IMPACT STATEMENT:

Board approval of the recommended actions will have no anticipated impact on the Department's General Fund. The current City fiscal contribution for the Tujunga Wash project was allocated from other sources. The proposed replacement for the RZH funding is still another City source.

This report was prepared by Joan Reitzel, Senior Management Analyst in Real Estate and Asset Management, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 09-304

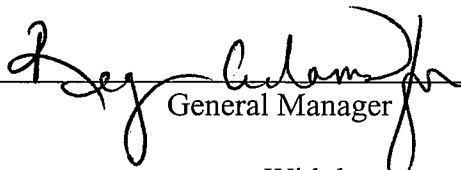
DATE December 9, 2009

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AVALON-SAN PEDRO PARK AND RICARDO LIZARRAGA ELEMENTARY SCHOOL - JOINT USE AGREEMENT WITH THE LOS ANGELES UNIFIED SCHOOL DISTRICT FOR THE SHARED USE OF AREAS IDENTIFIED AS THE "JOINT USE AREAS"

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>mf</u>

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve the proposed forty-year Joint Use Agreement (JUA), substantially in the form on file in the Board Office, between City of Los Angeles (City), and the Los Angeles Unified School District (LAUSD) for the shared use of and public access to the "Joint Use Areas" on certain City property and LAUSD property on the block between Avalon Boulevard and San Pedro Street, between 40<sup>th</sup> Place and Martin Luther King Jr. Blvd;
2. Direct the Board Secretary to transmit forthwith the JUA to the Mayor for approval in accordance with Executive Directive No. 3, and concurrently to the City Attorney, for review as to form; and,
3. Authorize the Board President and Secretary to execute the JUA upon receipt of the necessary approvals.

SUMMARY:

On June 5, 2002, the Board of Recreation and Park Commissioners (Board) was notified through an Informational Board Report of the land exchange and joint use project between the Department of Recreation and Parks (RAP) and LAUSD. The report stated that the proposed project would entail the exchange of 12 City-owned lots which were not dedicated park property for land of equal size

## REPORT OF GENERAL MANAGER

PG. 2                      NO. 09-304

that LAUSD would acquire and then transfer to RAP. The result of this exchange of land would result in a new reconfigured Avalon – San Pedro Park, and a new elementary school and a “Joint Use Area”, owned in part by City and in part by LAUSD.

On September 3, 2003, the Board agreed to accept LAUSD’s property as dedicated park land (Board Report No. 03-286). On November 18, 2005, the City Council took the following actions, subject to approval of the Mayor: adopted City Ordinance No. 177167 providing for the exchange of lands; approved the Purchase and Sale Agreement; instructed Department of General Services to complete the land exchange transaction as outlined in the Ordinance; and instructed the RAP and City’s team to negotiate a JUA with the LAUSD that will mitigate costs to the City to a degree possible and to report back to the Council to obtain approval of the negotiated agreement along with a request for resources required by RAP for the establishment and operation of the park. On September 25, 2006, RAP took possession and control of the property transferred to RAP as part of the land exchange between LAUSD and the City. As per the agreement between the City and LAUSD, the City has received a new park with improvements made to the park and the “Joint Use Area”. The improvements consist of: hard courts; playfield; landscaping to both the “Joint Use Areas” and park; and playground equipment for the park. The improvements were provided by LAUSD at their cost.

As a result of the newly reconfigured park and new school, the community will be able to share in the use of a larger and more suitable playground area, the “Joint Use Area”, which will increase the recreational space and programming for children in the community during school and after school, to be enjoyed by a community that greatly needs the added activities and park space. The Councilmember for the Ninth District requested that the RAP develop a Joint Use Agreement with LAUSD which would ensure that the general public was afforded an opportunity to utilize the various athletic and sports facilities at Ricardo Lizarraga Elementary School through mutually supportive RAP and LAUSD programming at the campus.

RAP has completed its negotiations with the LAUSD with regard to a forty-year JUA between the City and LAUSD. The agreement will cover the areas referred to as the “Joint Use Areas” as indicated in Part I, A of the Joint Use Agreement. The “Joint Use Areas” will consist of: 4 handball courts; 2 basketball courts and a turf playfield. The JUA will consist of two categories of use periods: LAUSD’s use period; and, the City’s use period. LAUSD’s use period will be from 7:00 a.m. to 8:00 p.m., Monday through Friday when school is in session. The City’s use period will be from 7:00 a.m. to 8:00 p.m., Saturday, Sunday and those days when school is not in session.

General Maintenance (custodial/janitorial, turf management) and Maintenance, Repair and/or Replacement (MRR) defined as reasonable wear and tear will be performed by LAUSD. Maintenance cost for the “Joint Use Areas” incurred by LAUSD for General Maintenance and MRR work will be prorated to City and LAUSD based upon the respective party’s hours of use. LAUSD will maintain records of maintenance costs and expenses arising from the “Joint Use Area” which the City will have the right to review.

## REPORT OF GENERAL MANAGER

PG. 3                      NO. 09-304 \_\_\_\_\_

City will pay its proportionate share of utilities as identified in section 6 of the JUA, for the “Joint Use Areas” based on the City’s hours of use and shall have the right to inspect invoices.

The initial term of this JUA is forty years from the date of full execution. At the conclusion of the initial period, the LAUSD and RAP will discuss the feasibility and desirability of extending the term of the Agreement for an additional period of joint use. As part of the overall Agreement with LAUSD, the City will be required to install an office and storage building on a portion of the park and “Joint Use Area” that will be used by RAP’s staff. Original design plans called for the construction of an office/storage building. City and LAUSD had originally agreed that LAUSD would construct the building as part of the overall school and park project and that the City would later reimburse LAUSD for the cost of constructing the building. City was unable to find a funding source quickly to pay for the building; and so in order not to delay the overall School and Park project, the City and LAUSD agreed that the City would construct the building at a later time at the City’s cost, once a funding source was found. At this time, there has not been a funding source established for the construction of the building. Initial cost for the construction of the building had been estimated at \$400,000 in 2004. A new estimate will be needed in order to find a funding source to fund the construction of the building. The cost of the building/improvement will have to be incurred by the City as agreed with LAUSD.

The new park will not be part of the Joint Use Area and will be for the exclusive use by RAP as a public park.

In accordance with the requirements of the California Environmental Quality Act (CEQA), a Mitigated Negative Declaration (MND) for the project was prepared and adopted by LAUSD as the Lead Agency, and a Notice of Determination (NOD) was filed in November 2001. Subsequently, an Addendum to the original MND, which evaluated the potential impacts of the proposed land exchange with RAP and development of a new Avalon-San Pedro Park and joint use recreation area, was prepared and adopted by LAUSD and an NOD was filed September 29, 2003.

The City Council considered and adopted the amended MND at its regular meeting on November 18, 2005, and a NOD was filed with the Los Angeles County Clerk on December 22, 2005.

This project has the support of the Councilmember for the Ninth District and of LAUSD. In addition, the Assistant General Manager of Operations East and Superintendent for the Pacific Region have been consulted and concur with staff’s recommendations.

## REPORT OF GENERAL MANAGER

PG. 4            NO. 09-304

### FISCAL IMPACT STATEMENT:

The proposed office/storage building improvement and increase in staff and maintenance cost demands will increase the RAP's cost and will require a budget increase which will be requested through the RAP's standard budget process. Cost for utilities and maintenance will be determined after the first quarter of use and LAUSD will provide "Maintenance Costs" invoices for cost incurred for the "Joint Use Areas". The "Maintenance Costs" is defined as all costs and expenses incurred by LAUSD for the General Maintenance and MRR Work. These costs will be prorated equally to City and LAUSD.

This report was prepared by John Barraza, Real Estate and Asset Management Section.



REPORT OF GENERAL MANAGER

NO. 09-305

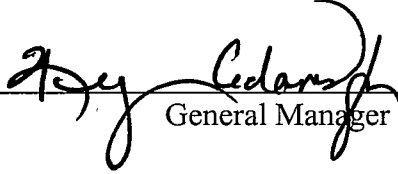
DATE December 9, 2009

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HUBERT H. HUMPHREY MEMORIAL PARK - ALLOCATION OF SUBDIVISION/QUIMBY FEES FOR BUILDING IMPROVEMENTS.

R. Adams	_____	J. Kolb	_____
V. Israel	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<i>MS</i>

  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$37,930.00 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00 to the Hubert H. Humphrey Memorial Park Account No. 460K-HA;
2. Authorize the Department's Chief Accounting Employee to transfer \$4,070.00 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2008-2009, from the Subdivision/Quimby Fees Account No. 460K-00 to the Hubert H. Humphrey Memorial Park Account No. 460K-HA; and,
3. Approve the allocation of \$42,000.00 in Subdivision/Quimby Fees from Hubert H. Humphrey Memorial Park Account No. 460K-HA for building improvements at Hubert H. Humphrey Memorial Park as described in the summary of this report.

SUMMARY:

Hubert H. Humphrey Memorial Park is located at 12560 Filmore Street, just South East of where Highway 118 and Interstate 210 intersect. This is a community park equipped with a teen and child care center, indoor gymnasium, foot ball and soccer fields, basket ball and tennis courts and multiple after school and youth programs. Hubert H. Humphrey Memorial Park meets the standard for a community park, as defined in the City's Public Recreation Plan.

## REPORT OF GENERAL MANAGER

PG. 2                      NO. 09-305

Department staff has determined that building improvements are needed for the existing gymnasium. These improvements include the installation of a new electronic scoreboard, new bleachers, installation of new flood lights and exit signs. The estimated cost for these improvements is \$42,000.

Upon approval of this report, the Subdivision/Quimby Fees listed below can be transferred to Hubert H. Humphrey Memorial Park Account No. 460K-HA for the building improvement project at Hubert H. Humphrey Memorial Park:

- \$37,930 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2005-2006, from the Subdivision/Quimby Fees Account No. 460K-00;
- \$4,070 in Subdivision/Quimby Fees, which were collected in Fiscal Year 2008-2009, from the Subdivision/Quimby Fees Account No. 460K-00;

The total Subdivision/Quimby Fees allocation for the Building Improvements project is \$42,000. These Fees were collected within two miles of Hubert H. Humphrey Memorial Park, which is the standard distance for the allocation of the Subdivision/Quimby Fees for a community park.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 of the City CEQA Guidelines.

Councilmen Alarcon of Council District Seven and the Valley Region Superintendent support the recommendations in this report.

### FISCAL IMPACT STATEMENT:

Adequate funds for the proposed project are available; therefore, no fiscal impact to the Department's General fund is anticipated. An assessment of the future operation and maintenance costs has yet to be determined.

This report was prepared by Jimmy Newsom, Management Analyst II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 09-306


DATE December 9, 2009

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RICHIE VALENS RECREATION CENTER – ALLOCATION OF SUBDIVISION/QUIMBY FEES FOR HEATING, AIR CONDITIONING AND VENTILATION REFURBISHMENT

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>MS</u>

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Authorize the Chief Accounting Employee to transfer \$12,000 in Subdivision/Quimby Fees, which were collected in 2004-2005 Fiscal Year, from the Subdivision/Quimby Fees Account 460K-00 to the Richie Valens Recreation Center Account 460K-PM; and,
2. Approve the allocation of \$12,000 in Subdivision/Quimby Fees from the Richie Valens Recreation Center Account 460K-PM for the Heating, Air Conditioning and Ventilation (HVAC) Refurbishment project described in the Summary of this report.

SUMMARY:

Ritchie Valens Recreational Center is a 25.7 acre facility located at 10731 Laurel Canyon Boulevard. This site contains an auditorium, community room, baseball diamonds, basketball and handball courts, an indoor gymnasium, soccer fields, walking trails and a skate park. This facility serves the public with special programs such as youth baseball/softball, basketball, golf and karate programs in addition to special community programs like aerobics, dance, drill team and L.A. Kids. Due to the facilities, features, programs and services it provides, Richie Valens Recreation Center meets the standards for a Community park, as defined in the City's Public Recreation Plan.

## REPORT OF GENERAL MANAGER

PG. 2                      NO. 09-306

The proposed HVAC refurbishment project entails the overhaul of the existing HVAC unit at the recreation center. It has been determined that the HVAC unit is not functioning and must be repaired. The total estimate for the refurbishment of the HVAC unit is \$12,000. The refurbishment of the HVAC unit is necessary to improve workplace productivity and safety for Department employees and park patrons. Refurbishment of the old HVAC unit will also have a direct positive impact on park patrons.

Council District Seven and Valley Region staff support the recommendations set forth in this report.

Staff has determined that the subject project consists of the refurbishment of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. Therefore, the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 2 (6) of the City CEQA Guidelines.

### FISCAL IMPACT STATEMENT:

Adequate funds for the proposed project are available; therefore, no fiscal impact to the Department's General Fund is anticipated. An assessment of the future operation and maintenance costs has yet to be determined.

This report was prepared by Jimmy Newsom, Management Analyst II, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 09-307

DATE December 9, 2009

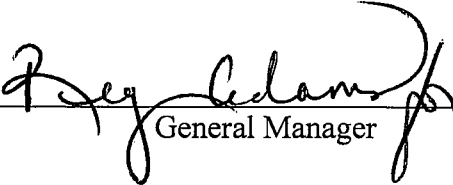
C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER - AWARD OF PERSONAL SERVICES CONTRACT WITH TERRAPLAS USA, LLC FOR INSTALLATION TRAINING SERVICES AND MAINTENANCE OF THE SOBOROFF SPORTS FIELD COVER

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*F. Mok NOW \_\_\_\_\_  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Personal Services Contract between the City of Los Angeles Department of Recreation and Parks and Terraplas USA, a Limited Liability Company, substantially in the form on file in the Board Office, for installation training services and maintenance of the Terracover II Soboroff Sports Field cover at EXPO Center, for a term of one (1) year, in an amount not to exceed \$90,000, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient expertise to perform these specialized training tasks, and that these services can only be performed by qualified personnel from Terraplas who possess exclusive knowledge, expertise and experience to provide such training;
3. Find, in accordance with Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(2), and Charter Section 372, that the use of a competitive bidding process would be undesirable, impractical and not advantageous for these specialized training services as Terraplas is the manufacturer of the Terracover II sports field cover and has the exclusive knowledge, expertise and experience to instruct others on its proper installation;
4. Direct the Board Secretary to transmit the proposed Personal Services Contract to the

## REPORT OF GENERAL MANAGER

PG. 2

NO. 09-307

Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for approval as to form; and,

5. Authorize the Board President and Secretary to execute the Personal Services Contract upon receipt of the necessary approvals.

### SUMMARY:

The Friends of Expo Center (Friends) is a nonprofit organization that provides financial support to EXPO Center. The Friends raised approximately \$7 million to renovate the lot located directly across from the EXPO Center recreation center into a multi-use sports field (Soboroff Sports Field). The Friends contracted with ValleyCrest Landscape Companies to design and construct the field and install artificial turf.

An agreement between the Department of Recreation and Parks (Department) and the California Science Center (Contract No. C-115310) requires the Department to make available the Soboroff Sports Field for motor vehicle parking for major events at Exposition Park.

In order to protect the artificial turf during events where the field is utilized for motor vehicle parking, ValleyCrest Landscape Companies procured a cover system from Terraplas USA, a company that specializes in turf and natural grass protection systems. The cover is the largest produced by Terraplas USA (108,000 square feet) and the installation and removal requires approximately thirty staff members working twenty seven hours.

The proposed agreement will allow Terraplas USA to instruct and train Department staff on the proper handling and installation of the cover. Terraplas USA employs highly trained experts with years of experience with installation of their products. Improper installation of the multiple sheets that make up the cover would result in buckling and gaps that will undermine the integrity of the cover material and pose a safety risk to the public.

As the manufacturer of the Terracover II sports field cover designed specifically for the Soboroff Sports Field, Terraplas USA is the sole entity with the necessary skills, knowledge and ability to sufficiently train staff on the installation and removal of the cover and to perform as-needed maintenance in order to protect the sports field. After Department staff has been adequately trained, the training services of Terraplas USA will no longer be needed.

Staff recommends that the Board approve a personal services contract with Terraplas USA for installation training services and as-needed maintenance in the amount of \$90,000.

REPORT OF GENERAL MANAGER

PG. 3

NO. 09-307

FISCAL IMPACT STATEMENT:

Sufficient funds in the amount of \$90,000 have been identified in Fund No. 302, Department 88, Account 3040 to compensate the vendor for services provided.

This report was prepared by Noel Williams, Chief Management Analyst, Finance Division.

REPORT OF GENERAL MANAGER

NO. 09-308

DATE December 9, 2009

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TREGNAN GOLF ACADEMY – AMENDMENT TO SUPPLEMENTAL AGREEMENT NO. 2 TO LETTER OF AGREEMENT NO. E826 WITH PAULA OLSEN TO EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*F. Mok NOV  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment to Supplemental Agreement No. 2 to Contract No. E826, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and Paula Olsen for professional golf instruction services, to extend the term by four months to April 30, 2010, and increase the contract amount from \$120,000 to \$140,000, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient expertise to provide professional golf instruction services and that it is more feasible to secure these services by contract;
3. Find, in accordance with Charter Section 371 (e)(10) and Los Angeles Administrative Code Section 10.15(a)(10), that the use of competitive bidding would be undesirable, impractical or impossible and because the Department seeks to enhance the recreational experience for the public by providing professional golf instruction services for the Youth and Family Golf Program at the Tregnan Golf Academy, it is in the City's best interest to amend the current personal service contract while a formal Request for Proposals (RFP) process is conducted and a multi-year agreement is executed;



## REPORT OF GENERAL MANAGER

PG. 2      NO. 09-308

4. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for work to be performed pursuant to this agreement is not reasonably practicable or compatible with the Department's interests of providing professional golf instruction services for the Youth and Family Golf Program at the Tregnan Golf Academy while the Department conducts a formal RFP process;
5. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for approval as to form; and,
6. Authorize the Board President and Secretary to execute the Amendment upon receipt of the necessary approvals.

### SUMMARY:

In July 2000, the Department of Recreation and Parks began operation of the Tregnan Golf Academy (TGA) in Griffith Park. Over 4,000 youths have participated in this popular program since the academy opened. Participants receive instruction in the necessary skills, knowledge, and abilities in order to compete in golf tournaments or to play the game at a higher level.

On February 14, 2008, the Department executed Letter of Agreement No. E826 with Ms. Paula Olsen to provide professional golf instruction services at the Tregnan Golf Academy for four months from January 1, 2008 through April 30, 2008 in an amount not to exceed \$20,000.

On May 7, 2008, the Board approved a Supplemental Agreement to Letter of Agreement No. E826, to extend the term of the Agreement to December 31, 2008, and increase the contract amount from \$20,000 to \$60,000 (Board Report No. 08-119).

On December 11, 2008, the Board approved Supplemental Agreement No. 2 to Letter of Agreement No. E826, to extend the term of the Agreement through December 31, 2009, and increase the contract amount from \$60,000 to \$120,000 (Board Report No. 08-335).

On July 8, 2009, the Board approved the release of a Request for Proposals (RFP) in order to select a contractor to enter into a multi-year contract to provide professional golf instruction services to the Youth and Family Golf Program (Board Report No. 09-195). The RFP was released on August 14, 2009. As the RFP process may take up to twelve months to complete, a new multi-year service contract will not be executed by December 31, 2009. Staff recommends in the meantime that the current letter of agreement with Paula Olsen be extended to April 30, 2010 and the contract amount increased by \$20,000 to \$140,000 in order to maintain golf instruction services in the Youth and Family Golf Program.

REPORT OF GENERAL MANAGER

PG. 3      NO. 09-308

Funding for the participation in the Youth and Family Golf Program is available from fees charged to the participants and from the Department's Automated Golf and Tennis Reservation Account.

Charter Section 1022 Finding

On August 28, 2008 the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that there are no City classifications that could provide professional golf instruction services. It is therefore more feasible to secure these services through an independent contractor.

FISCAL IMPACT STATEMENT:

Funding for this contract will be provided from Fund 302, Department 89, Automated Golf and Tennis Reservation Account 850-00. There is no impact to the Department's General Fund.

This report was prepared by Mark Stipanovich, Management Analyst II, Service Contracts Group, Administrative Resources Section, Finance Division.

REPORT OF GENERAL MANAGER

NO. 09-309


DATE December 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ENTERTAINMENT AND EDUCATIONAL SERVICES REQUEST FOR PROPOSALS (RFP) – CANCELLATION OF RFP AND REJECTION OF PROPOSALS

R. Adams _____	J. Kolb _____
H. Fujita _____	*F. Mok <u>fm</u>
S. Huntley _____	K. Regan _____
V. Israel _____	M. Shull _____



\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board cancel the Request for Proposals (RFP) process for As-Needed Entertainment and Educational Services, reject all proposals received and direct staff to return all proposal deposits.

SUMMARY:

On May 20, 2009, the Board approved the release of the As-Needed Entertainment Services RFP in order to select multiple contractors to enter into multi-year contracts to provide as-needed family oriented entertainment and educational services at various Department events and programs (Board Report No. 09-128).

The RFP was released on June 15, 2009 and proposals were due on October 13, 2009. The Department received the following sixteen (16) proposals:

- Allen Oshiro dba Illusions by Allen
- Creative Fire, LLC
- Franklin Haynes dba Franklin Haynes Marionettes
- Freshi Films, LLC (four proposals)
- Jim Gamble Puppet Productions, Inc.
- Jumbo Shrimp Circus, Inc.
- Leaping Arts, LLC dba Abrakadoodle
- M & J Kids Scientific, Inc. dba Mad Science of Los Angeles

## REPORT OF GENERAL MANAGER

PG. 2      NO. 09-309

- Martin Gorman
- Moodoo Puppets (submitted after the proposal due date)
- Paul Wei
- Shari Nathan dba Whirlie the Clown
- Vicki C. Ross-White dba The Science Lady

Staff recommends that due to the current economic environment and the uncertain staffing issues that the Department is facing, that the RFP be canceled, the proposals be rejected and the proposal deposits be returned. Services for as-needed entertainment and educational services will be reviewed and considered on a case-by-case basis and possibly approved through individual short term agreements.

Should financial and staffing conditions improve in the future; staff will review the need for long-term as-needed entertainment and educational service agreements and, at the direction of the Board, release a new RFP.

### FISCAL IMPACT STATEMENT:

The cancellation of an RFP, rejection of all proposals received, and the return of proposal deposits has no impact on the General Fund.

This report was prepared by Raymond Chang, Senior Management Analyst I, Service Contracts Group, Administrative Resources Section, Finance Division.

REPORT OF GENERAL MANAGER

NO. 09-310

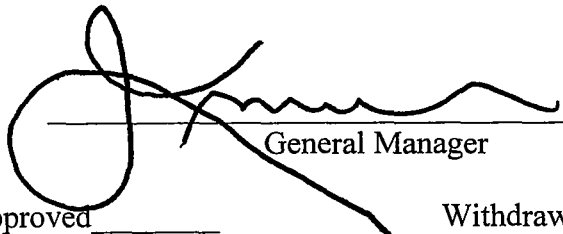
DATE December 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF DIVISION – “YOUTH ON COURSE” PROGRAM AGREEMENT FOR REIMBURSEMENT OF JUNIOR FEES

V. Israel _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	*K. Regan _____
R. Adams _____	M. Shull _____



\_\_\_\_\_ General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board approve a proposed Agreement, substantially in the form on file in the Board Office, for reimbursement of junior golf green fees between the Department and the Southern California Golf Association (SCGA) Foundation, subject to the approval of the Mayor and of the City Attorney as to form.

SUMMARY:

On May 20, 2009, the Board approved the Department’s participation in the “Youth On Course” program sponsored by the SCGA (Board Report 09-139). Junior golfers will be charged \$2.00 for green fees when they play on the City golf courses, and the SCGA Foundation will reimburse the Department \$5.00 per round on a monthly basis. Currently, junior golf green fees range from \$5.00 to \$7.00 per round, depending on the type of golf course (9-hole or 18-hole) and day of the week (weekday versus weekend) played.

Staff was authorized to develop an agreement with SCGA to participate in the program. The Agreement specifies the amount of the subsidy, the schedule of payments, and the penalty for late payments. The Standard Provisions for City Contracts will apply, with the exception of PSC-20 (Indemnification) and PSC-24 (Insurance) because they do not apply to this type of program.

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-310

FISCAL IMPACT STATEMENT:

It is anticipated that revenue to the Department's General Fund will slightly increase, as the Department will collect \$7.00 in subsidy for junior golf green fees, regardless of the type of golf course or day of the week played.

This report was prepared by James N. Ward, Golf Manager.

REPORT OF GENERAL MANAGER

NO. 09-311

DATE December 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CAMPING SECTION – APPROVAL TO ACCEPT GRANT FROM RECREATION EQUIPMENT, INC. (REI) FOR THE WONDERFUL OUTDOOR WORLD (WOW) CAMP PROGRAM

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
F. Mok \_\_\_\_\_  
\*K. Regan [Signature]  
M. Shull \_\_\_\_\_

[Signature]  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept a \$4,977.50 equipment and supply grant from the Recreation Equipment, Inc. (REI) for Camping Section for the Wonderful Outdoor World (WOW) Program.

SUMMARY:

The Department's Camping Section and the Los Angeles Parks Foundation collaborated on the 2009 REI grant proposal. The grant was for \$4,977.50 in camping equipment or supplies. REI selected the Camping Section WOW Program for its special interest grant because the camping program meets REI's mission to encourage involvement in responsible outdoor recreation. The program also meets REI's goal to protect and restore the environment and to increase outdoor activities.

Since 1995, the WOW Program has introduced inner city youth from 8 to 13 years old to camping. WOW strives to break the barriers that prevent children from enjoying the outdoors, by instilling the values and importance of protecting the environment through safe and controlled camping experiences. Each year, WOW programs are offered at eight Recreation facilities for over 300 new campers. These overnight campouts involve a one and a half day curriculum of hands-on activities where the campers learn and practice camping skills and outdoor ethics in the safety of their neighborhood park.

REPORT OF GENERAL MANAGER

PG. 2

NO.09-311

Each campout concludes with the campers participating in a special community service activity, such as tree planting or a clean up event to show their appreciation and respect for their community and the outdoor world. As a part of their campout, all participants receive a sleeping bag, WOW journal and a t-shirt.

The REI equipment and supplies received through the grant will be used as part of the 2010 WOW Camp Program. The items received from REI include the following:

PRODUCT NAME	QUANTITY	COST	TOTAL
REI Tritan Nalgene (BPA)	150	\$9.95	\$1492.50
REI Hiker First Aid Kit	8	\$28.00	\$224.00
REI Half Dome 2 HC Tent	3	\$169.00	\$507.00
REI Half Dome 2 HC Footprint	3	\$26.50	\$79.50
Garmin e-trex Venture HC GPS Receiver	10	\$169.95	\$1699.50
REI Trail Stool	50	\$19.50	\$975.00
		<b>Total</b>	<b>\$4,977.50</b>

FISCAL IMPACT STATEMENT:

Acceptance of this grant will not create an impact on the Department's General Fund.

This report was prepared by Carl Cooper, Principal Recreation Supervisor I, Valley Region



REPORT OF GENERAL MANAGER

NO. 09-312

DATE December 9, 2009

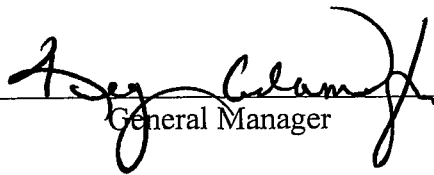
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO THE OPERATIONS WEST – VALLEY REGION

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
F. Mok \_\_\_\_\_  
\*K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the following donations, as noted in the summary of this report, and that appropriate recognition be given to the donors.

SUMMARY:

The Operations West, Valley Region, has received the following donations:

Branford Child Care Center

The Cuervo Family donated a hamster, a large and a small hamster cage, one bag of hamster food and bedding. The total estimated value of this donation is \$82.

City Wide Forestry

Valley Crest Nursery donated 110 15-gallon trees of various species, with an estimated total value of \$3,500.

Patriot Oil Community Benefit Trust Fund donated \$5,000 to fund tree care activities in O'Melveny Park's grapefruit orchard.

Mason Recreation Center

Rowena Graham donated \$25 for the center's Halloween carnival.

American Youth Soccer Organization (AYSO) donated prizes for games and awards at the center's Halloween carnival. The total estimated value of these donations is \$483.11.

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-312

Studio City Recreation Center

Studio City Soccer Clinic donated \$400 for goals, nets, and other equipment for the center's soccer program.

Sunland Recreation Center

Ronald De Lamare donated \$100 for the center's youth flag football program.

Sylmar Recreation Center

Community Partners, San Fernando Valley Coalition on Gangs, donated \$2,500 for the teen program.

Valley Plaza Recreation Center

Starz Media donated \$480 for the center's youth basketball program and \$160 for the center's Halloween carnival. The total amount of this donation is \$640.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Valley Region, Operations West.

REPORT OF GENERAL MANAGER


NO. 09-313

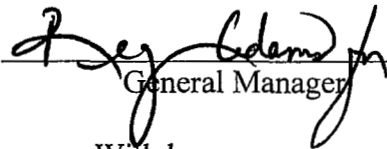
DATE: December 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS WEST – WEST REGION

R. Adams _____	J. Kolb _____	
H. Fujita _____	F. Mok _____	
S. Huntley _____	*K. Regan _____	
V. Israel _____	M. Shull _____	

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the following donations and that appropriate recognition be given to the donors.

SUMMARY:

The West Region has received the following donations:

Cheviot Hills Recreation Center

Twentieth Century Fox Television "Modern Family" donated \$500 to be used for park programs.

Claude Pepper Senior Citizen Center

Briarwood Terrace Hospital donated an upright piano with a total estimated value of \$350.

Claude Pepper Senior Citizen Center Tai Chi Class donated a 24" x 36" framed floral print picture and a 24" x 36" framed landscape picture with a total estimated value of \$250.

Claude Pepper Senior Citizen Center Quilters donated \$376 to be used to purchase quilting equipment.

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-313

Culver Slauson Recreation Center

Barrington RC Jersey For All Kids donated 320 pieces of uniforms and jerseys with a total estimated value of \$1,200.

Mar Vista Recreation Center

Mehreen, Inc./7-11 donated \$150 to be used for the 2009 Fall Festival.

Ace Construction and Solar donated \$250 to be used for the 2009 Fall Festival.

B & B Hardware donated in-kind services for the 2009 Fall Festival with a total estimated value of \$400.

Coffee Connection donated coffee and cider for the 2009 Fall Festival with a total estimated value of \$250.

Sharon Commins donated \$100 to be used for the 2009 Fall Festival.

Eco Hatchery, LLC donated \$100 to be used for the 2009 Fall Festival.

Eco Plum donated \$100 to be used for the 2009 Fall Festival.

Green Plumbers, LLC donated \$200 to be used for the 2009 Fall Festival.

Green Retail & Wholesale, LLC donated \$200 to be used for the 2009 Fall Festival.

Life Source Water Systems, Inc. donated \$200 to be used for the 2009 Fall Festival.

William Koontz donated \$100 to be used for the 2009 Fall Festival.

Westdale Homeowners Association donated in-kind services for the 2009 Fall Festival with a total estimated value of \$350.

Whole Foods Market donated two gift baskets of various food items, with a total estimated value of \$200.

REPORT OF GENERAL MANAGER

PG. 3

NO. 09-313

Robertson Recreation Center

Reynier Village Neighborhood Association donated \$500 to be used for the Robertson Activity League program (RAL).

Clark & Trevithick donated a moonbounce and candy for the Halloween Carnival with a total estimated value of \$325.

Westminster Senior Citizen Center

The Rotary Club of Venice donated food and party favors for up to 50 people with a total estimated value of \$800, to be used for the Halloween Festival.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact to the Department's General Fund except unknown savings as donations may offset some expenditures.

This report was prepared by Barron G. Lightner, Secretary, West Region.

REPORT OF GENERAL MANAGER

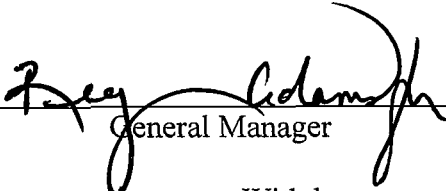
NO. 09-314

DATE December 9, 2009

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

---

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed Concession Contract with Match Point for the Balboa Park Tennis Concession.

Refer to staff for further processing.

2) City Clerk, relative to runaway film and television production in the City of Los Angeles.

Refer to General Manager.

3) City Clerk, relative to City Council waiving review of the Board's action of October 21, 2009 re: Union Pacific Railroad and East Wilmington Greenbelt. (Report No. 09-272)

Note and file.

4) City Clerk, relative to extending deadlines for the Proposition K and Parks First grant funding.

Note and file.

5) City Clerk, relative to the appointment of W. Jerome Stanley to the Board of Recreation and Park Commissioners.

Note and file.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

BIDS TO BE RECEIVED:

TBD Tommy Lasorda Field of Dreams - Service Building (W.O.#RP-897003)

PROPOSALS TO BE RECEIVED:

12/22/09 Hansen Dam Golf Course Restaurant Concession

12/22/09 Woodley Lakes Golf Course Restaurant Concession

12/22/09 Sepulveda Basin Sports Complex Phase I (W.O.#E170217F)

01/12/10 Bar and Beverage Services Concession

01/26/10 Balboa Park Tennis Professional Concession

02/09/10 RFP - Vending Machines Concession

TBD Cheviot Hills Recreation Center - Tennis Professional Concession

TBD Film Production Instruction (CLASS Parks)

TBD Pershing Square Park Food and Beverage Service Concession

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Woodley Lakes Golf Course Professional Concession

REPORT OF GENERAL MANAGER

PG. 2

NO. 09-314

- 6) City Clerk, relative to the Reseda Park swimming pool. Refer to General Manager.
- 7) City Clerk, relative to the donation of surplus food. Refer to General Manager.
- 8) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending October 23, and October 30, 2009. Note and file.
- 9) James R. Dodds, relative to an alleged incident at the Ready Golf Center at Sepulveda Golf Complex. Refer to General Manager.
- 10) Kristin Dewey, two communications, relative to the Los Angeles Live Steamers Halloween ride in Griffith Park. Refer to General Manager.
- 11) Carol Ng, relative to the purported reorganization of the Ranger Division. Refer to General Manager.
- 12) Rick Selan, relative to alleged events at Oakwood Recreation Center. Refer to General Manager.
- 13) Thad M. Williams, relative to the maintenance at Alma Reaves Woods - Watts Branch Library, and a response from the Library Department. Note and file.
- 14) Ron Little, relative to the Senior Nutrition Program at Penmar Park. Note and file.
- 15) Rick Selan, about affairs in the Venice community. Note and file.
- 16) Glenn Bailey, relative to enforcement of regulations in the Sepulveda Basin Wildlife Area. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.