

REPORT OF GENERAL MANAGER

APPROVED
JUN 17 2009

NO. 09-165

DATE June 17, 2009

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MASON PARK - IRRIGATION IMPROVEMENTS (W.O. #E170452F) - REVIEW OF BIDS AND AWARD OF CONTRACT

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<i>MS</i>

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Find Park West Landscape, Inc., with a base bid of \$228,282, to be the lowest responsive and responsible bidder for the Mason Park - Irrigation Improvements (W.O. #E170452F) project;
2. Award the contract, including Additive Alternates 1, 2 and 3, to Park West Landscape, Inc., for a total award amount of \$426,422.00, all according to the plans and specifications;
3. Authorize the Chief Accounting Employee to encumber \$426,422.00 in available funds from the following fund and account numbers under the awarding authority of this Board Report; and,

APPROVED FUNDING

<u>FUND SOURCE</u>	<u>FUND/DEPT/ACCT</u>	<u>AVAILABLE APPROPRIATION AMOUNT</u>
Proposition K	43K/10/ E808	\$500,000
Total Funding		\$500,000

REPORT OF GENERAL MANAGER

PG. 2 NO. 09-165

4. Direct staff to prepare a contract and authorize the Board President and Secretary to execute the contract, subject to City Attorney approval as to form.

SUMMARY:

On April 15, 2008, the Board of Recreation and Park Commissioners (Board) approved the final plans and call for bids for the Mason Park - Irrigation Improvements (W.O. #E170452F) project, located at 10500 Mason Avenue, Chatsworth, CA 90011 (Board Report No. 09-079). Plans for this project were prepared by the Bureau of Engineering (BOE). The project scope includes the removal of all valve-in-head rotors, installation of new mainline and ductile iron fittings, and installation of new remote control valves, laterals, rotors, gate valves, Quick couplers and 2-wire controller, and lawn repair where damaged by construction.

In addition, three (3) Additive Alternates were identified, with the work associated with each Additive Alternate described as follows:

Additive Alternate No. 1:

Lawn renovation per landscape planting notes Method B and level and re-seed all lawn areas shown within limits of work.

Additive Alternate No. 2:

Replace existing drinking fountains with new drinking fountains.

Additive Alternate No. 3:

The relocation of the existing picnic tables to a new temporary location during the two-phased irrigation installation. The existing picnic tables in the areas of construction to be moved to an open area of the park before construction, and back again once construction is complete.

On May 19, 2009, twelve (12) bids were received for this project. The lowest responsive and responsible bidder is Park West Landscape, Inc., with a base bid amount of \$228,282, which is \$343,718 below the City Engineer's cost estimate of \$572,000. The bids received are as follows:

REPORT OF GENERAL MANAGER

PG. 3 NO. 09-165

Bidders	Base Bid	Add Alt #1	Add Alt #2	Add Alt #3	Total Incl Add Alts.
PARK WEST LANDSCAPE, INC.	\$228,282.00	\$181,641.00	\$16,106.00	\$393.00	\$426,422.00
CASCADE SPRINKLERS INC.	\$245,600.00	\$162,200.00	\$28,250.00	\$8,400.00	\$444,450.00
AMERICAN LANDSCAPE, INC.	\$247,500.00	\$166,200.00	\$16,300.00	\$1,500.00	\$431,500.00
ENVIRONMENTAL CONSTRUCTION, INC.	\$278,319.00	\$154,256.00	\$18,000.00	\$1,750.00	\$452,325.00
ROCK BOTTOM, INC.	\$279,900.00	\$131,262.00	\$10,000.00	\$5,000.00	\$426,162.00
MARINA LANDSCAPE, INC.	\$288,832.00	\$110,000.00	\$20,400.00	\$7,840.00	\$427,072.00
VALLEY CREST LANDSCAPE DEVELOPMENT, INC.	\$322,080.00	\$256,615.00	\$15,780.00	\$2,710.00	\$597,185.00
TROPICAL CREATIONS, INC.	\$345,090.00	\$14,594.00	\$9,557.00	\$2,180.00	\$371,421.00
ELITE LANDSCAPING, INC.	\$349,900.00	\$165,000.00	\$21,190.00	\$3,000.00	\$539,090.00
KEY TURF CONSTRUCTION, INC.	\$384,000.00	\$151,000.00	\$15,600.00	\$3,500.00	\$554,100.00
YAKAR	\$511,375.00	\$80,000.00	\$9,000.00	\$7,500.00	\$607,875.00
MARTINEZ LANDSCAPE CO., INC.	\$539,205.33	\$203,000.00	\$11,280.00	\$4,500.00	\$757,985.33

The bid documents stated that the determination of the lowest bidder would be based on the Base Bid amount without the consideration of any Additive Alternates.

Park West Landscape, Inc., submitted the lowest base bid, as shown above. It is recommended that the project be awarded to Park West Landscape, Inc., including all 3 Additive Alternates, for a total construction contract amount of \$426,422.00. The funds are available from the following accounts:

<u>FUND SOURCE</u>	<u>FUND/DEPT/ACCT</u>	<u>AVAILABLE APPROPRIATION AMOUNT</u>
Proposition K	43K/10/ E808	<u>\$500,000</u>
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REPORT OF GENERAL MANAGER

PG. 4 NO. 09-165

Staff has reviewed the subcontractor outreach effort made by Park West Landscape, Inc., and based on the documents submitted, has determined that a “good faith” effort has been made. Park West Landscape, Inc., satisfied 100 of the 100-point requirement outlined by the Board’s Outreach Program. The Outreach Document Package is on file in the Board Office and a synopsis of said package is attached. The City Attorney has reviewed the bid submitted by Park West Landscape, Inc., and found it to be in order.

Staff reviewed the responsiveness and work performance of Park West Landscape, Inc., on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance has indicated that there have been no labor compliance violations and that all other legal requirements have been complied with by the bidder.

Staff has determined that the subject project will consist of repair, maintenance or minor alteration of existing sidewalks; replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity; and grading on land with a slope of less than ten percent (10%). Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (3), Class 2 (3), Class 4 (1), of the City CEQA Guidelines. A Notice of Exemption was filed with the Los Angeles City Clerk’s office and posted by the County Clerk’s office on May 5, 2009.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s General Fund as the project’s construction costs will be fully funded by the above listed funding source specifically identified and approved for this project. The assessments of the future operations and maintenance costs have yet to be determined and will be addressed in future budget requests.

This report was prepared by Ray Araujo, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.

GOOD FAITH EFFORT CHECKLIST- EVALUATION DRAFT WORK

Bidder: Park West Landscape, Inc. Bid Date: May 19, 2009

PROJECT: Mason Park – Irrigation Improvements (W.O. #E170452F)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
1	The bidder's or proposer's efforts to obtain participation by MBEs, WBEs and other business enterprises could reasonably be expected by the Board of Recreation and Park Commissioners (the "Board") to produce a level of participation by interested sub-contractors, including 15% MBE and 2% WBE.		0	0
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 847-0703, or by mail to the Bureau of Engineering, Project Award and Control Division, 1149 S. Broadway, 1 st Floor, Los Angeles, Ca. 90015.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad.	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED			100	
MBE/WBE % ACHIEVED:			0%	

MBE=0% WBE=0% OBE=0.3% PRIME=100%

RESPONSIVE