

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, December 8, 2010 at 9:30 a.m.

EXPO Center
Community Hall Room
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Menlo Avenue)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A
SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION
EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS
WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR
A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL
REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE
SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY
THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION
OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE
MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15)
MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of November 15, 2010

2. GENERAL MANAGER'S REPORTS:

- 10-325 Mason Park - Irrigation Improvements (W.O.#E170452F) -
Final Acceptance
- 10-326 Bandini Canyon Trail Park (#1200A) (W.O.#E1906001);
Fred Roberts Recreation Center (W.O.#E170943F) -
Acceptance of Stop Notices on Construction Contracts
- 10-327 Hansen Dam Recreation Area - Memorandum of
Understanding with the United States Department of the
Army, Corps of Engineers for Design and Construction
of Additional Features of the Hansen Dam Recreation
Area Project
- 10-328 Various Park Sites - Agreement with the Dodgers Dream
Foundation and LA84 Foundation for a Gift of Baseball
Field Improvements at Eight Selected Park Sites
- 10-329 Lincoln Park - Agreement with Nike USA, Inc., and LA84
Foundation for a Donation Consisting of the Design and
Construction of a Street Style Skate Park
- 10-330 12477-12511 Sheldon Street - Request for Final
Authorization to Acquire Property - Purchase and Sale
Agreement, and Allocation of Proposition 40 Funds and
Proposition K Funds

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- 10-331 Hollywood Recreation Center - Gym, Pool and Bathhouse (#1402B) (W.O.#E170344) - Initial Study/Mitigated Negative Declaration
- 10-332 Griffith Park - Installation of Commemorative Plaques to Acknowledge Donors to the Acquisition of Cahuenga Peak and Related Site Improvements
- 10-333 Rockwood Park - Naming Proposal
- 10-334 Pershing Square Parking Garage - Annual Status Report for Fiscal Year 2009-2010 - Transfer of Appropriations
- 10-335 Griffith Park Train Ride Concession - Amendment to Concession Agreement No. 247
- 10-336 Travel Town Museum Mobile Food Service - Concession Agreements - Rescission of Award to Frank B. Deck DBA Frank's Hot Dogs and Award to James Horosny dba The Best Hot Dogs
- 10-337 Citywide Contract for the Manufacturing and Installation of Steel Fencing and Gates - Charter Section 1022 Determination
- 10-338 Citywide Contract for the Manufacturing and Installation of Toilet Stall Partitions and Accessories - Charter Section 1022 Determination
- 10-339 Signature Authority as Acting General Manager and Acting Chief Accounting Employee
- 10-340 Jim Gilliam Child Care Center - Application of Continued Funding from California Department of Education for Fiscal Year (FY) 2011-2012
- 10-341 Various Donations to Operations East - Metro Region
- 10-342 Various Communications

3. UNFINISHED BUSINESS:

- 10-293 12511 Sheldon Street - Final Authorization to Acquire **TO BE WITHDRAWN** Property - Approval of Escrow Instructions and Legally Obligated Acquisition Costs, Approval of Purchase and Sale Agreement, and Allocation of Proposition 40 Funds and Proposition K Funds

4. NEW BUSINESS:

- Memorandum: Use of Child Care and Therapeutic Sites
- Memorandum: Summer Night Lights 2010 Final Report

December 8, 2010

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Werner)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, January 5, 2011 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)

December 8, 2010

from San Pedro
from Van Nuys

(310) 547-CITY (2489)
(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

PLEASE NOTE THAT DUE TO TECHNICAL DIFFICULTIES, COUNCILPHONE MAY NOT BE AVAILABLE FOR THIS MEETING.

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.
120810.AGENDA.EXPO Center.wpd

REPORT OF GENERAL MANAGER

NO. 10-325

DATE December 8, 2010

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MASON PARK – IRRIGATION IMPROVEMENTS (W.O. #E170452F) – FINAL ACCEPTANCE

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____		

Neil Israel for
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3291 as outlined in the Summary of this Report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3291 to Park West Landscape, Inc., upon acceptance by the Board; and,
3. Authorize the Board Secretary to furnish Park West Landscape, Inc., with a letter of completion.

SUMMARY:

The construction contract for the Mason Park Irrigation Improvements (W.O. #E170452F) project was awarded to Park West Landscape, Inc., on June 17, 2009 (Board Report No. 09-165), in the amount of \$426,422. On February 17, 2010 (Board Report No. 10-029) the Board authorized an increase the base contract amount to \$479,519.20 (a 12% increase to the original contract amount, due to modifications to the scope of work). The project located at 10500 Mason Avenue, Chatsworth, CA 91311, was completed on September 19, 2010, and provided for the construction of a new irrigation system for all the ball fields and installation of new drinking fountains at Mason Park.

REPORT OF GENERAL MANAGER

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NO. 10-325

The Bureau of Engineering, Construction Management Group completed the construction management of the project under the Recreational and Cultural Facilities Program (RCFP). The contractor received the Statement of Completion from the Bureau of Contract Administration Inspector on September 3, 2010.

The Bureau of Engineering has informed the Department that this project was completed with 13 change orders being issued for a total of \$23,438.05 or 4.9 % of the base contract amount. The final contract amount is \$502,957.25.

The Bureau of Engineering has consulted with the Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Park West Landscape, Inc., is in compliance.

FISCAL IMPACT STATEMENT:

The construction project was funded by Proposition K funds. There is no fiscal impact to the Department's General Fund.

This report was prepared by Ray Araujo, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent of Planning and Construction, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 10-326

DATE December 8, 2010

C.D. 9, 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BANDINI CANYON TRAIL PARK (#1200A) (W.O. #E1906001); FRED ROBERTS RECREATION CENTER (W.O. #E170943F) – ACCEPTANCE OF STOP NOTICES ON CONSTRUCTION CONTRACTS

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>ms</i></u>
V. Israel	_____		

Neil Israel for
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board direct staff to withhold the amount claimed in the following Stop Notices, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available, and to notify contractors, sureties, and other interested parties that the amount of said claims plus 25% will be withheld.

SUMMARY:

STOP NOTICES:

The Department is in receipt of legal notices to withhold construction funds, pursuant to California Civil Code Sections 3103 and 3181, on the following contracts:

<u>Contract 3266</u>	CD 15	General Contractor:	Bitech Construction Co., Inc.
Bandini Canyon Trail Park (W.O. #E1906001)		Claimant:	Artisan Precast, Inc.
Project Status: 90% Complete		Amount:	\$31,512.94
Project Impact: none			

REPORT OF GENERAL MANAGER

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Contract 3267 CD 9

Fred Roberts Recreation Center (W.O. #E170943F)

General

AWI Builders, Inc.

Contractor:

Project Status: 96% Complete

Claimant:

Main Electric Supply
Company

Project Impact: none

Amount:

\$24,838.16

FISCAL IMPACT STATEMENT:

Acceptance of Stop Notices has no impact on the Department's General Fund.

This report was prepared by LaTonya D. Dean, Commission Executive Assistant.

REPORT OF GENERAL MANAGER

NO. 10-327

DATE December 8, 2010

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM RECREATION AREA - MEMORANDUM OF UNDERSTANDING WITH THE UNITED STATES DEPARTMENT OF THE ARMY, CORPS OF ENGINEERS FOR DESIGN AND CONSTRUCTION OF ADDITIONAL FEATURES OF THE HANSEN DAM RECREATION AREA PROJECT

R. Adams	E. Mok
H. Fujita	K. Regan
S. Huntley	*M. Shull	<u><i>M. Shull</i></u>
V. Israel		

Veli Israel
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the City of Los Angeles (City), acting by and through the Board of Recreation and Park Commissioners (Board) and the United States Department of the Army, Corps of Engineers (Corps), relative to the design and construction of additional features, as described in the Summary of this Report, of the Hansen Dam Recreation Area Project, subject to approval of the Mayor and the City Attorney as to form;
2. Direct the Board Secretary to transmit forthwith the proposed MOU concurrently to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the MOU upon receipt of the necessary approvals;

REPORT OF GENERAL MANAGER

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4. Authorize staff to negotiate the terms and conditions for a Project Partnership Agreement (PPA) with Corps that specifies the cost sharing provisions of the additional features of the Hansen Dam Recreation Area Project; and,
5. Direct staff to return to the Board for final consideration of the PPA with Corps for the design and construction of the additional features of the Hansen Dam Recreation Area Project.

SUMMARY:

On October 19, 1994, the Board approved the Hansen Dam Recreation Lake Project Cooperation Agreement (PCA) between the United States Department of the Army, Corps of Engineers (Corps) and the City of Los Angeles (City), acting by and through the Board of Recreation and Park Commissioners (Board), for the construction of a 1.5 acre swim lake, a 9 acre recreational lake, restrooms, and picnic areas (Board Report No. 466-94). The funding available for this project came from both federal sources and Proposition A grant funds obtained by the City. The PCA established terms and conditions of the 50/50 cost sharing of each party (City and the Corps). The last phase of this project was completed in 2002.

Since that time, the City working with the Santa Monica Mountains Conservancy (SMMC) and the Mountains Recreation Conservation Authority (MRCA), identified additional features appropriate for the facility. These agencies pursued and obtained both federal and other City funding for the design and construction of these additional features. These features include three main parts: a campground and two parking lots with associated planting.

The proposed project has an estimated design and construction cost of approximately \$3,900,000. The Corps' 50% share will be in the form of a cash contribution and the City's 50% share will be in the form of credit for work-in-kind development projects. As indicated previously, the City was able to identify City funds in the form of Propositions K, O, and 40 bond monies that are to be used to pay for projects that will be considered work-in-kind credit. The City projects will include the development of the Ranger Station Parking Lot (Proposition K and Proposition 40), the "Green" Parking Lot (Proposition O), and a small number of campground improvements. The Corps' cash contribution will be used to pay for the larger campground development which will include site preparation, sewer connection, sewer lift station, a prefabricated restroom, decomposed granite "pads" for tents, and a concrete pad for the "dining" tent.

As in the previous Hansen Dam Recreation Lake Project, an agreement must be established between both the City and Corps to determine the 50/50 cost sharing responsibilities. The proposed additional features, will be covered under a proposed PPA currently being drafted by the Corps. This PPA will be presented to the Board for approval in the near future.

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Constraints on the City's funding sources and the timelines of the City's projects considered for the work-in-kind contributions, necessitate that the City projects begin construction at the end of December 2010 or sometime in the first quarter of 2011. Consequently, because the City projects will begin before the PPA is executed these projects will not satisfy the City's work-in-kind contributions unless an alternative arrangement is reached.

The Corps has proposed that an MOU, be executed in order to acknowledge the City projects as work-in-kind contributions. These are subject to final execution of the PPA and approval of the Integral Determination Report which describes the City's in-kind contributions.

ENVIRONMENTAL IMPACT:

It should be noted that all of the subject City projects have previously obtained their necessary approvals.

In accordance with the California Environmental Quality Act (CEQA), the proposed project to be executed under the terms and conditions of the MOU has been evaluated for potential environmental effects, and a Mitigated Negative Declaration (MND) was prepared in October 2009 and adopted by the City Council on June 8, 2010, along with mitigation measures that would reduce all impacts to a level less than significant. A Notice of Determination was filed with the Los Angeles County Clerk on June 15, 2010. The scope of the project and the environmental conditions has not changes substantially since the adoption of the MND, and no additional environmental impacts are anticipated. Therefore, no further CEQA documentation is required for the approval of the MOU.

FISCAL IMPACT:

Approval of the MOU will not have an impact on the Department's General Fund as all the projects are funded from the various City and State grant funds.

This report prepared by Cid Macaraeg, Sr. Management Analyst II, Real Estate Section, Planning and Development Branch.

REPORT OF GENERAL MANAGER

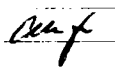
NO. 10-328

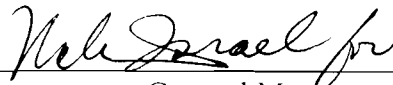
DATE: December 8, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS PARK SITES – AGREEMENT WITH THE DODGERS DREAM FOUNDATION AND LA84 FOUNDATION FOR A GIFT OF BASEBALL FIELD IMPROVEMENTS AT EIGHT SELECTED PARK SITES

R. Adams	E. Mok
H. Fujita	K. Regan
S. Huntley	*M. Shull	
V. Israel		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept with gratitude, a gift from the Dodgers Dream Foundation (“DDF”) and LA84 Foundation (“LA84”), consisting of certain baseball field improvements with an estimated value of Two Hundred Twenty-Seven Thousand, One Hundred Fifty Dollars and No Cents (\$227,150) to be installed at eight (8) selected park sites;
2. Approve the proposed agreement, substantially in the form on file in the Board Office, between the City of Los Angeles (City), DDF, and LA84, stipulating the terms and conditions for the installation of baseball field improvements at eight (8) selected park sites, pursuant to plans and specifications approved by the Department of Recreation and Parks (“RAP”), subject to the approval of the Mayor and the City Attorney as to form;
3. Direct the Board Secretary to transmit the approved Agreement to the Mayor in accordance with Executive Directive No. 3, and to the City Attorney for review and approval as to form;
4. Authorize the Board President and Secretary to execute the Agreement, upon receipt of the approvals; and,
5. Authorize staff to issue a right-of-entry permit authorizing the DDF and their contractor(s) to access the eight (8) selected park sites for the installation of baseball field improvements.

REPORT OF GENERAL MANAGER

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SUMMARY:

DDF and LA84 (collectively, “Donors”) have partnered to partially fund the design, construction, and/or installation of eight (8) Dodgers Dream Fields (“Fields”) at eight (8) selected RAP park sites. The Donors and RAP (collectively, “Parties”) have agreed to combine resources to cooperatively develop the fields through LA84 grant funds and RAP Quimby funds. The Donors and RAP have successfully partnered previously on several park improvement projects for the enhancement of sports programming and recreational opportunities for the children of the City of Los Angeles. LA84 has previously funded and/or donated park improvements such as synthetic turf soccer and multipurpose fields, skate plazas, synthetic multi-sport courts, resurfacing of indoor and outdoor basketball courts, and pool improvements. The DDF has successfully constructed eight (8) prior Dream Fields in the Greater Los Angeles Area, with seven (7) of them being at City of Los Angeles parks - (1) Evergreen Recreation Center, (2) Seoul International Park, (3) Algin Sutton Recreation Center, (4) Montecito Heights Recreation Center, (5) Cheviot Hills Park, (6) Elysian Park-Bishop Canyon, and (7) Gilbert Lindsay Recreation Center. The installation of the proposed eight fields will bring the total to sixteen fields once they’re completed. The DDF goal is to complete in the future, the installation of thirty-four (34) more fields to reach a total of fifty in the Greater Los Angeles area, in recognition of the number of years the Dodgers organization has existed in Los Angeles.

The cost of the proposed improvements at each park site is collectively estimated not to exceed Five Hundred Thirty-One Thousand, Six Hundred Fifty Dollars and No Cents (\$531,650). The Donors have partnered to fund a portion of the design, construction, and/or installation of the proposed field improvements, valued at Two Hundred Twenty-Seven Thousand, One Hundred Fifty Dollars and No Cents (\$227,150) (“Gift”). Pursuant to the terms and conditions of the proposed Agreement, and plans and specifications approved by staff, RAP has agreed to contribute available Quimby funds up to an amount not to exceed Three Hundred Four Thousand, Five Hundred Dollars and No Cents (\$304,500), towards the remainder of baseball field improvements as mutually agreed by the Donors and RAP. The allocation of Quimby Fees for these projects will be presented for Board approval at a future Board meeting.

The Parties have selected the following eight (8) park sites as the project locations:

1. Northridge Recreation Center, 18300 Lemarsh Street, Northridge – CD 12
2. Lemon Grove Park, 4959 Lemon Grove Avenue, Los Angeles – CD 13
3. Harbor City Park, 24901 Frampton Avenue, Harbor City – CD 15
4. Pecan Park, 127 South Pecan Street, Los Angeles – CD 14
5. Martin Luther King Jr. Park, 3916 South Western Avenue Los Angeles – CD 8
6. Pan Pacific Park, 7600 Beverly Boulevard – CD 4
7. Valley Plaza Park, 12240 Archwood Street, North Hollywood – CD 2
8. Ritchie Valens Park, 10731 Laurel Canyon Drive – CD 7

REPORT OF GENERAL MANAGER

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The Gift, valued at (\$227,150) shall include, but not be limited to, the following baseball field improvements, which are specifically described per site on the list of improvements and related costs attached hereto as Exhibits A-1 to A-8. The following baseball improvements may be installed at each park as determined by the DDF and RAP, pursuant to plans and specifications approved by RAP:

- 1) Fencing Repair;
- 2) Dugout Roof Repair/Installation;
- 3) Lip Repair;
- 4) Scoreboard Replacement/Installation;
- 5) Installation of signage;
- 6) Bleachers Installation/Repair;
- 7) Turf Renovation and Over-seeding; and,
- 8) Batting Cages.

Based on these estimates and the City's review of the project plans and specifications, RAP is confident that the installation of the baseball field improvements can be completed within the estimated project budget.

The installation of the Field improvements shall be co-managed by the DDF's selected project manager, Landmark Sports (Landmark) and RAP. All project related invoice payments to Landmark shall be made directly by Donors. A right-of-entry permit will be issued by RAP to the DDF, including their contractors and subcontractors, authorizing the installation of the baseball field improvements. Site specific plans and specifications have been reviewed and approved by RAP staff from the Planning and Construction Division, confirming the feasibility of completing the project within budget and in compliance with minimum City standards and requirements. During construction, Region staff under the supervision of Ramon Barajas, Principal Grounds Maintenance Supervisor and Acting Superintendent, will be on-site and available to provide support, direction, and guidance as necessary to ensure that the project is completed appropriately.

Environmental:

Staff has determined that this project will consist of an agreement between the RAP and the Donors, to allow the installation of baseball field improvements at several City recreation centers. The project will involve the replacement of existing facilities and the installation of accessory structures at an established public park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1a, Class 1, Category 14 and Section 1k, Class 11, Category(s) 3 and 6 of the City CEQA Guidelines.

Staff has discussed the proposed project with the Assistant General Managers of Operations East and West, and the management staff of the Pacific and West Regions, and each supports the proposed projects and concurs with staff's recommendations.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

This project will not have any fiscal impact on Department's General Fund, as the costs of the proposed improvements will be funded and installed entirely through the Donors and available Quimby funds.

This Report was prepared by Joel Alvarez, Senior Management Analyst, Real Estate and Asset Management Section.

Exhibit-A (1 thru 8)

MARK

EXHIBIT A - 1



Dodgers Dream Field
at Northridge Recreation Center

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Fencing renovation, new outfield fence, new dugout roofs		\$12,691	\$12,691
Demo existing turf, Soil Prep, Grading, New Sod, Irrigation		\$69,980	\$69,980
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Contingency		\$0	\$0
Management		\$9,100	\$9,100
Expenses		\$1,000	\$1,000
Subtotal	\$0	\$103,771	\$103,771
		Total	\$103,771

CLARIFICATIONS AND ASSUMPTIONS

- Renovations on one field only.
- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered



EXHIBIT A - 2



**Dodgers Dream Field
at Lemon Grove Recreation Center**

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Outfield windscreen		Included	\$0
Dugout Roofs	\$3,362		\$3,362
Scoreboard		\$6,000	\$6,000
Signage		\$4,000	\$4,000
Contingency		\$0	\$0
Management		\$1,850	\$1,850
Expenses		\$1,000	\$1,000
Subtotal	\$3,362	\$12,850	\$16,212
		Total	\$16,212

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Player benches are 15' long aluminum
- Bleachers are 3 row 21' long
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

EXHIBIT A - 3

MARK



**Dodgers Dream Field
at Harbor City Recreation Center**

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Fencing Repair	\$15,753		\$15,753
Dugout Roofs	Included		
Turf Refurbishment	\$94,905		\$94,905
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Bleachers	\$15,000		\$15,000
Contingency			\$0
Management		\$6,600	\$6,600
Expenses		\$1,079	\$1,079
Subtotal	\$125,658	\$18,679	\$144,337
		Total	\$144,337

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Player benches are 15' long aluminum
- Bleachers are 3 row 21' long
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

MARK

EXHIBIT A - 4



Dodgers Dream Field
at Pecan Recreation Center

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Fencing	\$7,653		\$7,653
Dugout Roofs	Included		
Turf work	\$25,000		\$25,000
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Contingency		\$0	\$0
Management		\$5,200	\$5,200
Expenses		\$1,000	\$1,000
Subtotal	\$32,653	\$17,200	\$49,853
		Total	\$49,853

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Player benches are 15' long aluminum
- Bleachers are 3 row 21' long
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

MARK

EXHIBIT A - 5



Dodgers Dream Field
at Martin Luther King Recreation Center

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Batting Cage	\$9,335		\$9,335
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Contingency		\$0	\$0
Management		\$3,450	\$3,450
Expenses		\$1,000	\$1,000
Subtotal	\$9,335	\$15,450	\$24,785
		Total	\$24,785

CLARIFICATIONS AND ASSUMPTIONS

Aluminum Signage to be located on backstop, dugouts and scoreboard

Scoreboard to be solar powered

Galvanized Chainlink Fencing is per City of LA specifications

MARK

EXHIBIT A - 6

Dodgers Dream Field
at Pan Pacific Recreation Center



Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Fencing	\$12,491		\$12,491
Dugout Roofs	Included		
Turf work	\$20,000		\$20,000
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Contingency		\$0	\$0
Management		\$7,200	\$7,200
Expenses		\$1,000	\$1,000
Subtotal	\$32,491	\$19,200	\$51,691
		Total	\$51,691

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

MARK

EXHIBIT A - 7



Dodgers Dream Field
at Valley Plaza Recreation Center

Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Add Outfield Fencing	\$12,000		\$12,000
Dugout Roofs	included		
Turf Renovation	\$30,000		\$30,000
Scoreboard		\$7,000	\$7,000
Signage		\$3,000	\$3,000
Contingency		\$0	\$0
Management		\$8,800	\$8,800
Expenses		\$1,000	\$1,000
Subtotal	\$42,000	\$19,800	\$61,800
		Total	\$61,800

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

MARK

EXHIBIT A - 8

**Dodgers Dream Field
at Ritchie Valens Recreation Center**



Preliminary Cost Estimate

9/22/2010

	City Funds	DDF/LA84 Funds	TOTAL
Fencing	\$9,919		\$9,919
Dugout Roofs	incl		
Concrete			\$0
Scoreboard		\$7,000	\$7,000
Signage		\$4,000	\$4,000
Lip Removal			\$0
Remove and Replace Sod	\$49,081		\$49,081
Contingency			\$0
Management		\$8,200	\$8,200
Expenses		\$1,000	\$1,000
Subtotal	\$59,000	\$20,200	\$79,200
		Total	\$79,200

CLARIFICATIONS AND ASSUMPTIONS

- No import or export is included
- Galvanized Chainlink Fencing is per City of LA specifications
- Dugout roofs are galvanized corrugated steel attached directly to fencing framework
- Player benches are 15' long aluminum
- Aluminum Signage to be located on backstop, dugouts and scoreboard
- Scoreboard to be solar powered

REPORT OF GENERAL MANAGER

NO. 10-329

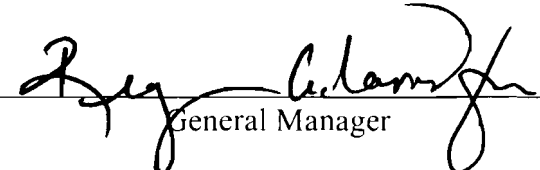
DATE December 8, 2010

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LINCOLN PARK – AGREEMENT WITH NIKE USA, INC., AND THE LA84 FOUNDATION FOR A DONATION CONSISTING OF THE DESIGN AND CONSTRUCTION OF A STREET STYLE SKATE PLAZA

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Agreement (Agreement), substantially in the form on file in the Board Office, accepting a Gift consisting of the design and construction of a street-style skate plaza at Lincoln Park from NIKE USA, Inc. and the LA84 Foundation, subject to the approval of the Mayor and the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize staff to issue a right-of-entry permit for installation of skate plaza improvements; and,
4. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals.

SUMMARY:

As a gift to the City of Los Angeles (City) through the Department of Recreation and Parks (RAP), Nike USA, Inc. (Nike) and the LA84 Foundation (Foundation) have offered to fund the design and construction of a street-style skate plaza (Plaza) to replace the existing traditional skate park at

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-329

Lincoln Park (Park), located at 3501 Valley Boulevard, Los Angeles, CA 90031. Lincoln Park is the latest of several park sites at which Nike and the Foundation (collectively referred to as Donors) have made generous donations of various synthetic field, court, and skate plaza projects. The Donors and RAP wish to continue this valuable relationship in order to provide the youth of Los Angeles with opportunities to play, train, and recreate on state-of-the-art athletic and recreation facilities. The existing skate park has outlived its intended lifespan as the Los Angeles skate culture has changed, with youth preferring “street-style” skate plazas over traditional skate parks. As demonstrated by the success of previous skate plaza projects on City park property, street skating is now a very popular form of skating among urban youth. Street skating has grown so much in popularity over recent years that it is now a professional sport and industry. Street skating grew in popularity among urban youth primarily due to the lack of accessible and/or challenging skate parks within urban neighborhoods, and the abundance of benches, platforms, handrails, and stairways found regularly on the street which serve perfectly as challenging obstacles for the modern young skater to maneuver around, on, and over. It is anticipated that the proposed conversion from Lincoln Park’s skate park to a skate plaza will undoubtedly boost the facilities use by local youth, as well as attract skaters from other communities who are looking for new challenges.

Donors are providing this generous Gift through Nike’s “Access to Sport Initiative, which provides gifts to community groups and government entities in support of the promotion of sport and recreation in an effort to get youth active and to promote positive social change.

Nike has partnered with various market-leading, design-build skate plaza companies which adhere to Nike requirements related to materials and design to create sustainable, high-quality, high-performance sports and recreation facilities. Pursuant to Donor requirements, and the terms and conditions of the proposed Agreement, Donors shall contract with California Skate Parks, Inc., (Contractor) for the amount of \$160,000. Donors shall fund the entire project at their sole expense and at no cost to the City.

The plans and specifications for the proposed Project have been reviewed and approved by staff from the RAP’s Planning and Construction Division, in accordance with design renderings and plans attached hereto as Exhibit-A and Exhibit-B, respectively. RAP will issue a right of entry permit authorizing Donors and/or their Contractors access to the project location to perform the necessary work, and will oversee the construction process. In planning the proposed project, the RAP has realized a significant need for additional park improvements such as general park lighting and the rehabilitation of the existing parking lot near the proposed Plaza area. Although not included as part of the current project plans, the RAP is actively seeking additional funding to perform the additional lighting and parking lot improvements.

Nike and its affiliated vendors have funded and worked successfully with City staff in the past on several similar projects, such as the installations of synthetic soccer fields at Glassell, Algin Sutton, and Lafayette Recreation Centers; the installation of synthetic basketball courts at Green Meadows

REPORT OF GENERAL MANAGER

PG. 3 NO. 10-329

Recreation Center; the resurfacing of an outdoor court at 6th and Gladys Park, the development of a mini-pitch soccer field at Hubert H. Humphrey Recreation Center, installation of synthetic multisport court and skate plaza improvements at William Nickerson Gardens Recreation Center, skate plaza improvements at Imperial Courts Recreation Center, and indoor (gymnasium) basketball court refurbishments at four (4) separate park sites: Lincoln Park, Harbor City Recreation Center, Ramona Gardens Recreation Center, and Central Recreation Center.

In exchange for the proposed Gift, and with the understanding that the term of the proposed agreement is three (3) years from the date of its execution, the RAP will agree to terms and conditions including, but not limited to, the following:

1. Maintaining the Plaza in a safe and attractive manner consistent with the image and reputation of Donors;
2. Acknowledging Nike and Foundation as Donors on applicable RAP written materials, news releases, and related marketing or publicity including, but not limited to, a “kick-off” press conference and/or Plaza dedication event;
3. Assisting and cooperating in mutually acceptable Plaza dedication events;
4. Allowing Donors the right to publicize, show photographs, and use the name of the Plaza and otherwise promote the Donors’ contribution;
5. Allowing Donors the right to use the Plaza from time to time for special events, upon reasonable notice and subject to the approval of the RAP;
6. Allowing Donors to incorporate their logo(s) and/or trademark(s) as part of the Plaza design, subject to the RAP’s prior review and approval;
7. Allowing Donors the right (but not the obligation) to place and remove on or around the Plaza, their logo(s), trademark(s), and other signage, marks and/or insignia as related to events held at the Plaza, subject to the approval of the RAP; and,
8. Allow Nike and/or Foundation to operate a booth or similar area for strictly promotional purposes at Nike and/or Foundation events held at the Plaza.

The performance of the above requirements shall not interfere with RAP programming and/or prescheduled events at the Plaza. Donors will coordinate with RAP prior to committing the Plaza to any events not operated by RAP.

Staff has determined that this project will consist of an Agreement between the RAP and Donors for the design and installation of a street-style skate plaza to modify and replace the existing traditional

REPORT OF GENERAL MANAGER

PG. 4 NO. 10-329

skate facility, as an accessory use to the recreational amenities offered at Lincoln Park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1(a), Class 1, Category 13 and 14; and Section 1(k), Class 11, Category 3 of the City CEQA Guidelines.

The Assistant General Manager of Operations East and the Superintendent of the Planning and Construction Division support the recommendations contained in this report.

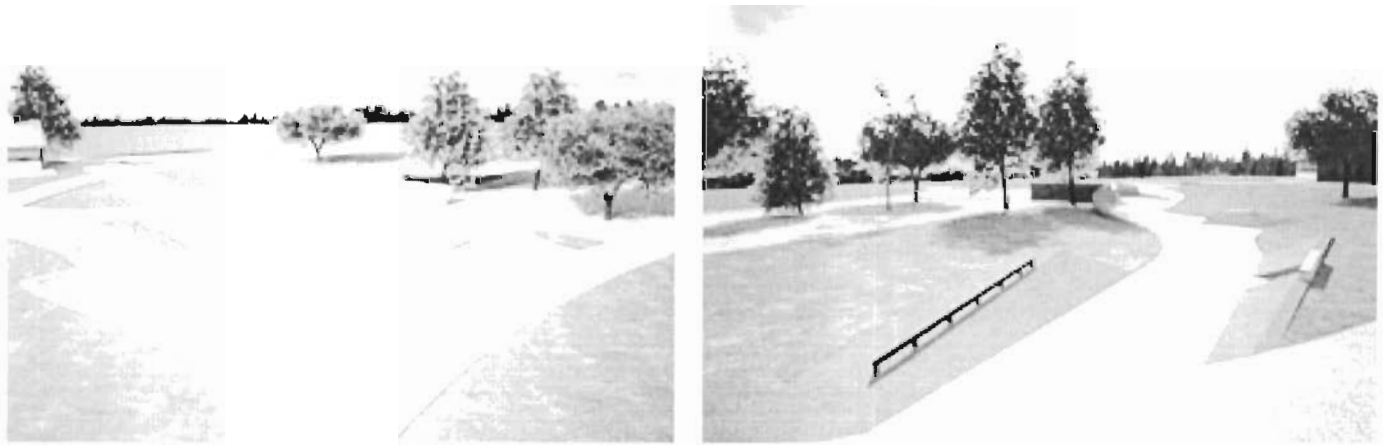
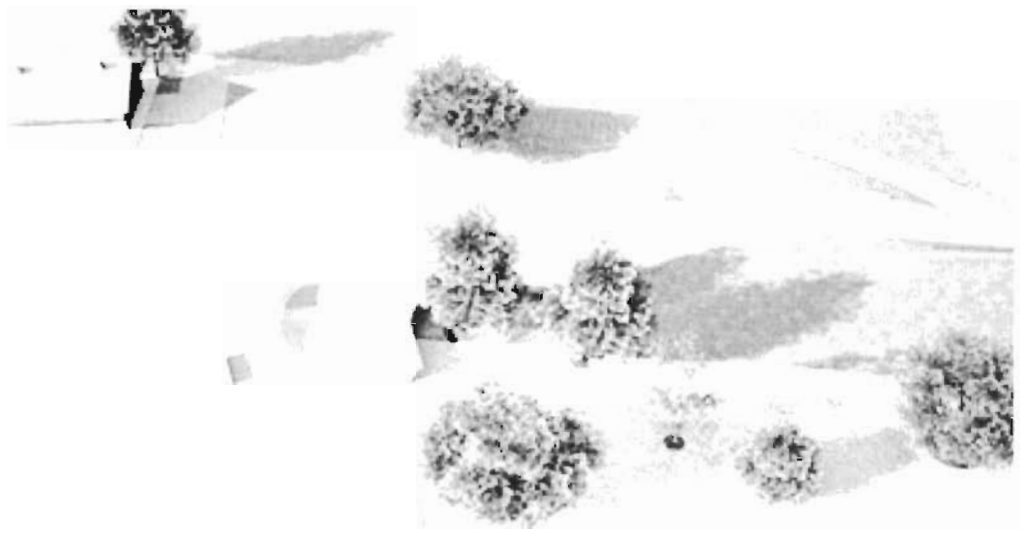
FISCAL IMPACT STATEMENT:

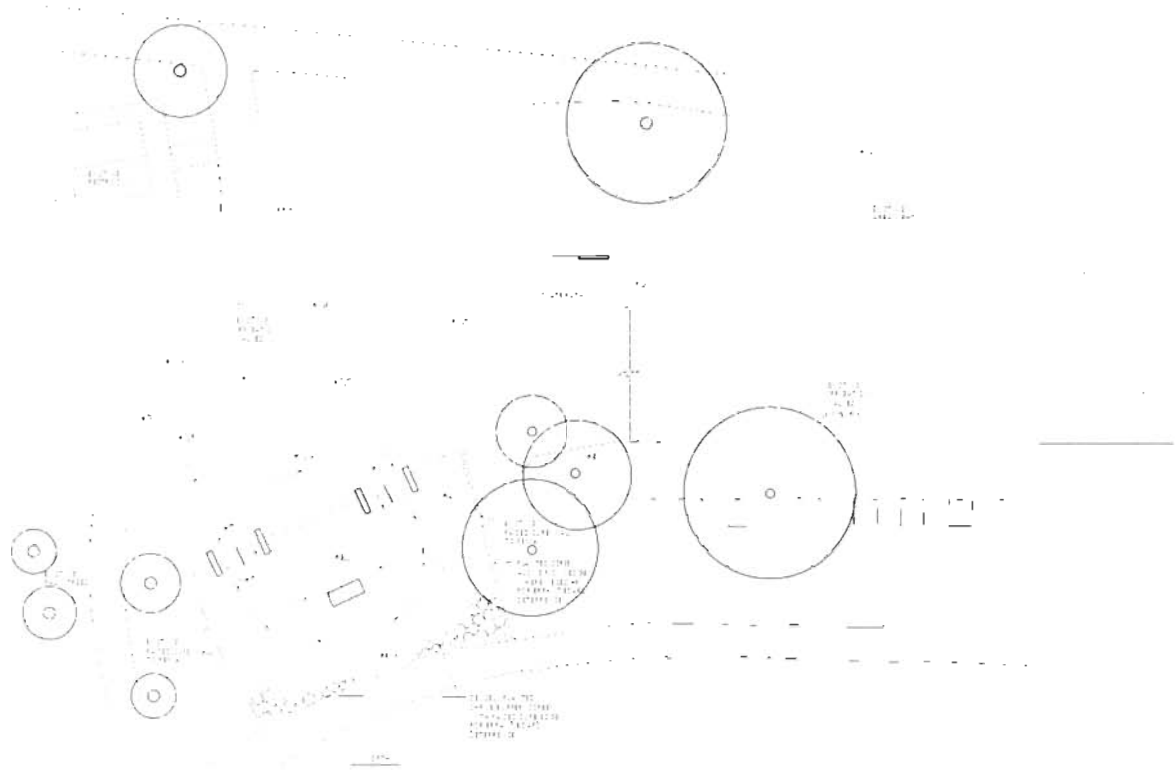
This project shall not have any impact on the RAP's General Fund, as the costs of the Plaza's design and construction will be funded entirely by the Donors.

This report was prepared by Joel Alvarez, Senior Management Analyst from the RAP's Real Estate and Asset Management Section.

EXHIBIT-A

Skate Plaza Renderings





LINCOLN PARK SKATE PLAZA

CITY OF LOS ANGELES, CA 90028-1010 Scale: 1"=30'

SKATE PLAZA LAYOUT PLAN

CALIFORNIA
skateparks

This item not included in the package

10-330 12477-12511 Sheldon Street - Request for Final
Authorization to Acquire Property - Purchase and Sale
Agreement, and Allocation of Proposition 40 Funds and
Proposition K Funds

REPORT OF GENERAL MANAGER

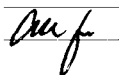
NO. 10-331

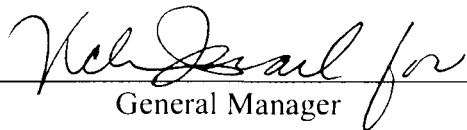
DATE December 8, 2010

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLYWOOD RECREATION CENTER – GYM, POOL AND BATHHOUSE (#1402B) (W.O. #E170344) – INITIAL STUDY/MITIGATED NEGATIVE DECLARATION

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind the Report of General Manager No. 10-277 approved by the Board on October 20, 2010, inasmuch as some of the recommendations with respect to need for City Council approval and the approval of the Mitigation Monitoring Program therein were stated in error, and are corrected herein;
2. Review, consider and adopt the Initial Study/Mitigated Negative Declaration (IS/MND), as on file in the Board Office, prepared by the City’s Bureau of Engineering (BOE) for the Hollywood Recreation Center, finding that all potentially significant environmental effects of the project have been properly disclosed and evaluated in compliance with the California Environmental Quality Act (CEQA) and the State and City CEQA Guidelines, and that the IS/MND reflects the Department of Recreation and Parks’ independent judgment and analysis;
3. Review, consider and adopt the Mitigation Monitoring Program published under separate cover that specifies the mitigation measures to be implemented in accordance the with CEQA Guidelines (Section 15074(d));
4. Direct the Bureau of Engineering to file a Notice of Determination with the Los Angeles City Clerk and the Los Angeles County Clerk within five (5) working days of Board’s adoption of the IS/MND; and,

REPORT OF GENERAL MANAGER

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5. Authorize the Department Chief Accounting Employee to issue a check in an amount not to exceed \$2,119.00, payable to the Los Angeles County Clerk, for the NOD filing fee (\$75) and California Department of Fish and Game Fee up to \$2,044.00 from Quimby , Fund 302 Department 89 Account no. 460K-HF.

SUMMARY:

The Board Report No. 10-277, Recommendation No. 2, recommended the City Council to review, consider and adopt the IS/MND. At this time, the City Council is not required to take any action on this project because Proposition K funding has already been approved by City Council. Therefore, the final decision to adopt the IS/MND and approval of the project rest with the Board.

The proposed Hollywood Recreation Center (#1402B) (W.O. #E170344) project, which is currently under design, involves demolishing and reconstructing a pool, bathhouse (pool building), and refurbishing and relocating the water slide. The Recreation Center is located at 1122 Cole Avenue, Los Angeles, CA 90038. The existing facility is obsolete and does not meet the Americans with Disabilities Act (ADA) codes. The new pool will be enlarged and ADA accessible with a separate landing area from the water slide to conform to the new code requirements. The bathhouse upgrades will include providing a bathing facility conforming to current public health codes; improvements to natural lighting and ventilation; new family changing area; and the new building will comply with current seismic standards. The old pool equipment will be replaced with more energy efficient units. Six existing trees will have to be removed to allow demolition and reconstruction of the new pool and bathhouse. These trees are neither heritage nor protected species and will be replaced in accordance with the City's Tree Replacement policy.

In accordance with the requirements of the California Environmental Quality Act (CEQA), the BOE prepared a Mitigated Negative Declaration (MND) for the entire project including design and construction. The MND which was based on an Initial Study, determined that all potentially significant environmental effects would be mitigated to a level less than significant. The MND was circulated to all interested parties and responsible agencies for a 20-day review and comment period from November 5- 24, 2009. During this public review period, one phone call and four emails were received expressing support and requesting ample parking and adequate security measures for the Center. All comments have been incorporated into the final MND, copies of which have been provided to the Board for its review and consideration. A Mitigation Monitoring Program has been prepared that specifies all the mitigation measures identified in the MND, which will either reduce or eliminate the potentially significant environment impact of the project, in accordance with Section 15097 of the State CEQA Guidelines. The mitigation measures included in the IS/MND and Mitigation Monitoring Program would be implemented

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-331

prior to and during construction, as applicable, to mitigate impacts to a less than significant level. Funding for this project will be from the Proposition K and Quimby.

Upon adoption by the Board of Recreation and Park Commissioners of the Initial Study/Mitigated Negative Declaration, staff will proceed with the completion of the construction documents. The completed construction documents will then be presented to the Board for approval and call for bids.

FISCAL IMPACT STATEMENT:

This project will not have any fiscal impact on Department's General Fund, however, future operations and maintenance costs will be assessed upon completion of the project.

This Report was prepared by Shashi Bhakta, Project Manager, and reviewed by Catalina Hernandez, Environmental Specialist, Environmental Management Group, Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; and by Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering and Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 10-332

DATE December 8, 2010

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK – INSTALLATION OF COMMEMORATIVE PLAQUES TO ACKNOWLEDGE DONORS TO THE ACQUISITION OF CAHUENGA PEAK AND RELATED SITE IMPROVEMENTS

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u>mf</u>
V. Israel	_____		

Val Isaacson
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board grant conceptual approval for the installation of three plaques and landscaping, fencing, and associated site improvements, at the various locations in Griffith Park, as described in the Summary of the Report.

SUMMARY:

Griffith Park is located at 4730 Crystal Springs Drive in the Hollywood area of the City. This 4,281.73 acre park provides a variety of recreational amenities, programs, and activities for the local community, as well as for the entire of City of Los Angeles residents.

On May 17, 2010, in Board Report No. 10-124, the Board of Recreation and Park Commissioners (Board) authorized the acquisition and acceptance of 138 acres of open space property known as Cahuenga Peak. On June 2, 2010, in Board Report No. 10-130, the Board approved the phased acquisition and conveyance of Cahuenga Peak through a process that proposed that the City acquire 122 acres of the Cahuenga Peak property as a first phase and the remaining 16 acres as a second phase.

As detailed in Board Report No. 10-124, the Trust for Public Land (TPL), a non-profit organization, acted as the buying agent for the Cahuenga Peak acquisition and entered into a property sale and gift agreement with the City in order to acquire the entire property and then convey it to the City via grant deed. TPL used public funds, totaling \$5,720,576, and private donations, totaling \$5,979,424,

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-332

to acquire the property. TPL completed the acquisition of the Cahuenga Peak property and has conveyed the first phase of 122 acres to the City. The conveyance of the second phase of 16 acres to the City is forthcoming in the next several months.

In recognition of the help and support of the private donors who contributed funding to acquire the Cahuenga Peak property, TPL is requesting permission to install commemorative plaques and develop site improvements at three locations on, or adjacent to, the Cahuenga Peak property. TPL will fund the cost for the fabrication and installation of the commemorative plaques and the associated site improvements.

The proposed plaques will be made of bronze, measure approximately 17" high x 21" wide, and be protected with a graffiti resistant coating. Each commemorative plaque will be secured to a stone boulder, approximately 30" high x 60" wide, which will need to be brought on-site. In addition to installation of the commemorative plaques, TPL is proposing to provide landscaping, fencing, and associated site improvements at the location of each monument plaque. Exhibit A shows the proposed language for the three plaques and Exhibit B shows a small scale example of how the final plaque and boulder installation would appear.

Upon conceptual approval of this project, TPL will coordinate site visits with Department staff, the Councilmember of the District, the Hollywood Sign Trust, and other stakeholders as necessary, in order to identify appropriate locations for the installation of the proposed commemorative plaques and to discuss the proposed site improvements. The results of this process will be presented to the Board in a subsequent Report.

Staff has determined that the subject project will consist of modifications to existing park facilities and placement of new accessory structures and signage. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class I(1, 3) and Class II(1,3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

Installation of these items will have negligible impact on the Department's General Fund, as the cost of the plaques, landscaping, fencing, and associated site improvements will be funded by the Trust for Public Land.

This report was prepared by Darryl Ford, Management Analyst II, Planning and Construction Division.

Exhibit A

Cahuenga Peak was added to Griffith Park with the help and support of donors worldwide.

Thanks to all who helped The Trust for Public Land save Cahuenga Peak for everyone to explore and enjoy—today and for generations to come.

City of Los Angeles
The Tiffany & Co. Foundation
Aileen Getty
State of California
Hugh M. Hefner

Lucasfilm Foundation
Mountains Recreation Conservation Authority
Santa Monica Mountains Conservancy
Wildlife Conservation Board
Steven Spielberg

The Academy of Motion Picture Arts and Sciences
CBS Corporation
The Walt Disney Company Foundation
The Entertainment Industry Foundation
Carl W. Johnson Foundation
Kathleen Kennedy and Frank Marshall
NBC Universal
Margie and Jerry Perenchio
Sony Pictures Entertainment
Twentieth Century Fox
Warner Bros. Entertainment Inc. and Time Warner Inc.

and

Californians who voted for land and water conservation
Thousands of individual donors from California and around the world

Project Partners

Tom LaBonge, Councilmember 4th District, Los Angeles Department of Recreation & Parks, Hollywood Sign Trust, and Hollywood Chamber of Commerce

December 2003

THE
TRUST
PUBLIC
LAND





CAHUENGA PEAK MONUMENT ILLUSTRATION

REPORT OF GENERAL MANAGER

NO. 10-333

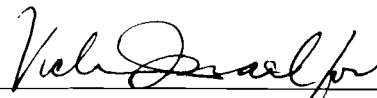
DATE December 8, 2010

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROCKWOOD PARK – NAMING PROPOSAL

R. Adams	_____	F. Mok	_____
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board grant conceptual approval to allow staff to begin the formal naming process for the area currently known as Rockwood Park.

SUMMARY:

On March 15, 2006, the Board approved the acquisition and development of four parcels for a pocket park at Rockwood/Colton Streets and Glendale Boulevard (Board Report No. 06-64). Department staff recognized the need to name this new park for administrative and accounting purposes and to erect signage at the park, advising the public regarding the park’s location and hours of availability. Per Section III.F of the Instruction on Naming Parks and Recreation Centers (Board Report No. 701, 1974 and Board Report No. 381, 1976), ‘the Planning staff designates temporary names for proposed or newly acquired sites for purposes of administration and accounting. These names are used only until formal naming can be made.’

Per the Instruction on Naming Parks and Recreation Centers the geographic location of the park was used in designating the temporary name of Rockwood Park. However, discussion with Council Office staff has revealed that the name Rockwood is also associated with a local street gang, prompting local citizens to request that this new passive pocket park be formally named through the standard community input process. Therefore, Department staff recommends conducting the naming process at this time, including the appropriate community outreach.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-333

Due to the size, placement, and amenities at this location, Department staff does not find that the park currently known as Rockwood Park would be competitive for the selling of naming rights, however, the formal naming of a new park does not prohibit subsequent naming requests. CEQA impacts will be addressed in a subsequent Report to the Board.

FISCAL IMPACT STATEMENT:

Fiscal impacts due to signage will be addressed in a subsequent report to this Board.

This report was prepared by Melinda Gejer, City Planning Associate, Planning and Construction.

DATE December 8, 2010

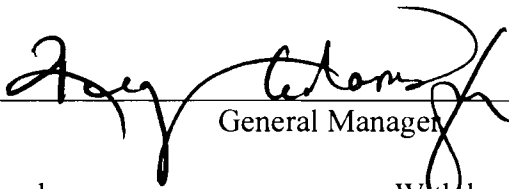
C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PERSHING SQUARE PARKING GARAGE – ANNUAL STATUS REPORT FOR FISCAL YEAR 2009-2010 – TRANSFER OF APPROPRIATIONS

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok NEW
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Note and file the Pershing Square Parking Garage Annual Status Report for Fiscal Year 2009-2010 (Attachment A);
2. Authorize the Department’s Chief Accounting Employee to transfer appropriations between accounts in Recreation and Parks Fund 302, Department 89 and transfer funds to Recreation and Parks Fund 301, Department 88 as follows:

From:	Fund No./ Department No./ <u>Account No.</u>	Fund <u>Amount</u>
<u>Funding Source</u> Pershing Square Garage Operation	302/89/810M	\$748,958

To:	Fund No./ Department No./ <u>Account No.</u>	Fund <u>Amount</u>
<u>Funding Source</u> Pershing Square Program– Mobile Youth Programming	301/88/012M	\$307,511
Pershing Square Program– Downtown on Ice	301/88/012M	\$ 22,372
Pershing Square – Facility Repair/ Maintenance	301/88/012M	\$ 81,623
Pershing Square Capital Improvements	302/89/812M	\$ 80,631

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-334

Pershing Square Capital Improvements (Garage Improvements/Equipment)	302/89/812M	\$ 115,145
Pershing Square Capital Improvements (Park Improvements/Equipment)	302/89/812M	\$ 141,676
Total Transfers		\$ 748,958

3. Authorize the General Manager, or his designee, to make technical corrections, as necessary, to those transactions included in this Report.

SUMMARY:

Pershing Square Park is one of the City of Los Angeles, Department of Recreation and Parks' (RAP) oldest parks. Park operation is funded by budgeted funds. The Pershing Square Parking Garage (Garage) is a three-story underground public parking facility, located directly under Pershing Square Park. The garage, constructed in 1950, was leased for fifty years to a private operator. In September 2000, at the end of the long-term lease, RAP assumed self-operation of the parking garage.

The Department of General Services (GSD), under a Memorandum of Understanding with RAP, carries out daily garage management and operations. In addition to funding garage operations, Garage revenues (Revenues) provide enhanced funding for park maintenance, park programs, and special events, and capital improvements. Revenues provide an annual contribution to the RAP General Operating Fund toward other costs not covered directly by Pershing Square garage funds. Revenues also provide funding for youth programming for youth and families within a five mile radius of the park.

The following summary reviews Pershing Square Garage operations for the Fiscal Year 2009-2010 (July 2009 to June 2010):

Parking Garage Operation

Major projects in the garage included the completion of lighting upgrades on all garage levels to existing lighting and upgrades and repairs to the garage exhaust fan system. GSD carried out daily operations, maintenance and repairs in the garage and made concerted efforts to attract movie crew and special event parking in order to mitigate the impact of the poor economy on parking customer revenue. Garage staff worked in cooperation with RAP to support and accommodate parking needs related to RAP park programs.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-334

Pershing Square Maintenance and Programming

Garage revenues provided enhanced park and facility maintenance, pest control and recreation programming. Pershing Square Park participated in the City's Holiday Lights/Downtown Program, decorating the park with enhanced winter holiday lighting during the annual Downtown on Ice Outdoor Ice Skating Rink. Garage revenues provided enhanced funding for park concerts and events, and funded the purchase of park equipment to replace damaged tables, chairs, umbrellas and canopies used in the park on a daily basis and used to accommodate park visitors during programs and concerts.

Parking Garage Revenue and Expenditures

The gross revenue for Pershing Square Garage was \$3,467,982. After the annual transfer of \$800,000 to the RAP General Fund, utility encumbrances of \$199,760 and parking tax liability of \$313,198 transferred to the City's Office of Finance, the net revenue was \$2,155,024. The operating expenses and capital expenditures for Fiscal Year 2008-2009 were \$1,768,912. Net income for Fiscal Year 2009-2010 after all related expenses was \$386,112.

Funds Available to be Allocated

At fiscal year end, the net income from Fiscal Year 2009-2010, other remaining balances (designated fund balances and youth program funding) and adjustments (changes in funding for projects and resulting transfers) are available to be re-allocated. The total amount of funds available to be re-allocated as described below for Fiscal Year 2009-2010 is \$748,958.

Fiscal Year 2009-2010 Allocation of Funds

Fiscal Year 2009-2010 Available Funds are recommended to be allocated as follows:

Youth Recreation Program Funding from Fiscal Year 2009-2010 – Garage revenues provided funding for various youth programs including concerts, cultural performances, recreational activities and special events. The annual Winter Holiday Festival for youth and families, held in December at Pershing Square during the Downtown on Ice Outdoor Winter Ice Skating Rink, attracted thousands of youth and their families as well as local organizations serving youth in Los Angeles.

The Mobile Youth Recreation Program served youth who may not have access to a recreation center nearby, by setting up regular programming at selected pocket parks within a five-mile radius of Pershing Square. The program served nine sites in Fiscal Year 2009-2010 including Prospect Park, Pico Union Park, Vermont Square Park, Hope and Peace Park, Julian Dixon Park, Alvarado Terrace Park, Broadway Park, Central Jazz Park and Gladys Park, with an average daily attendance of 18 youth per location. Special events were organized during Spring Break, Halloween and Winter Holidays.

REPORT OF GENERAL MANAGER

PG. 4

NO. 10-334

Funding for Youth Recreation Programs is calculated at five percent (5%) of annual net revenue. The youth program funding from Fiscal Year 2009-2010 garage net revenue is \$107,751 (which is five percent (5%) of \$2,155,024). It is recommended that the entire amount of \$107,751 be allocated to the Mobile Youth Program. Additional funds in the amount of \$199,760, initially budgeted but reimbursed through RAP's General Fund for Pershing Square utilities payment, are available and recommended for transfer as one-time additional funding specifically for Mobile Youth Recreation Programming. The recommended funding allocations will help the program continue to serve as many youth as possible. The total allocation from Fiscal Year 2009-2010 to be transferred for the Mobile Youth Programming is \$307,511.

Various Transfers – Various transfers include the transfer of unexpended prior year funds designated for Concerts, Programs and Special Events in the amount of \$22,372 to Account 012M, Pershing Square, for Downtown on Ice Winter Concerts and the transfer of \$81,623 in unexpended prior year funds designated for Park Facility Repair and Maintenance to Account 012M, Park Programs, for more efficient use by field staff and for proper classification and reporting.

Capital Improvement and Equipment (CIP) Fund – Revenues from the Garage provide funding for capital improvements for the garage and for the park level. Recommendation Number 2, of this report, requests the transfer of \$80,631 in unexpended prior year funds designated for Lighting and Electrical Improvements to Account 812M, Pershing Square Capital Improvement and Equipment Fund, the transfer of \$115,145 in unspent Fiscal Year 10 capital funds, intended for future garage capital improvements and the transfer of \$141,676 in unspent Fiscal Year 10 capital funds, intended for future park capital improvements from Account 810M Pershing Square Garage Operation to Account 812M Pershing Square Capital Improvements, for proper classification and reporting.

Garage Operation Reserve - The Operation Reserve Account (Reserve) was established in order to safeguard operations and provide interim funding for both garage and park operations in the event of unexpected needs, problems and emergencies. The Reserve is funded with a minimum of three months anticipated gross revenue, with adjustments as needed. The original Reserve funding of \$661,590 was based on Fiscal Year 2004-2005 revenues. Board Report 10-060 approved the increase of the Reserves to \$917,607, equal to three month's gross revenue based on Fiscal Year 2008-2009 revenues. No additional adjustments to the operating reserve are necessary at this time.

Additional details regarding expenditures and allocation of excess revenue over expenditures for Fiscal Year 2009-2010 are included in Attachment A.

REPORT OF GENERAL MANAGER

PG. 5

NO. 10-334

FISCAL IMPACT STATEMENT:

Pershing Square Garage generates a positive fiscal impact for the Department by providing funds for Garage operation, security for the garage and the park, facility improvements, park and facility maintenance, enhanced park programming and youth programming, and by providing \$800,000 annually for the RAP General Operating Fund.

This report was prepared by Carol Jacobsen, Sr. Management Analyst, Finance Division, and approved by Noel D. Williams, Chief Management Analyst.

Pershing Square Garage

**Actual Revenue/
 Expenditures
 as of
 6/30/10**

Revenue

Actual Revenue Earned	3,467,982
Transfer to Recreation and Parks General Revenue Fund	-800,000
Transfer - Utilities Payment for Pershing Square	-199,760
Tax Liability (Transferred to City's Office of Finance)	-313,198
Net Actual Revenue Total	2,155,024

Expenses

General Services Department/Parking Garage	
Parking Operating Expense	573,005
Building Maintenance Expense	54,116
Capital Improvement and Equipment Fund - Garage	40,478
Below Ground Security	354,475
Total Expenses - General Services	1,022,074

Department of Recreation and Parks

Above Ground Security	384,369
Facility Administration	222,988
Surface Maintenance	8,856
Capital Improvement and Equipment Fund - Park	11,699
Recreation Programming	
Downtown On Ice Outdoor Ice Rink/Holiday Lighting	85,037
Concerts, Programs, Special Events	24,829
Pest Control - Above Ground	5,770
Maintenance and Replacement of Program Equipment	3,290
Total Recreation Programming	118,926
Total Expenses - Recreation and Parks	746,838

Total Expenses 1,768,912

Net Income 386,112

Funds Available to be Allocated

Fiscal Year (FY) 2010 Net Income	386,112
FY 10 concert expenditures covered by prior year Designated Funds, resulting in an increase in FY 10 Funds	12,805
FY 10 concert expenditures encumbered in FY 10 and paid in FY 11	-16,900
FY 10 expenditures for replacement of program equipment encumbered in FY 10 and paid in FY 11	-17,445
FY 10 funds encumbered for utilities; utilities paid from RAP General Fund	199,760
Prior year funds designated for Concerts, Programs and Special Events	22,372
Prior year funds designated for Park Facility Repair and Maintenance	81,623
FY 07 funds allocated by Board Report 07-219 for Lighting and Electrical Improvements	80,631
Total Funds Available to be Allocated	748,958

FY 10 Allocation of Funds

Account 012M, Pershing Square Program, funding from FY 10 for Mobile Youth Recreation Programming	107,751
Account 012M, Pershing Square Program, additional funds for Mobile Youth Programming (from Accrued Utilities not to be expended)	199,760
Account 012M, Pershing Square Program, for Downtown on Ice	22,372
Account 012M, Pershing Square Program, for Facility Repair and Maintenance	81,623
Account 812M, Pershing Square Capital Improvements	80,631
Account 812M, Pershing Square Capital Improvements, for Garage Capital Improvement and Equipment Fund	115,145
Account 812M, Pershing Square Capital Improvements, for Park Capital Improvement and Equipment Fund	141,676
Total	748,958

Final Net Income 0

REPORT OF GENERAL MANAGER

NO. 10-335

DATE December 8, 2010

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK TRAIN RIDE CONCESSION – AMENDMENT TO CONCESSION AGREEMENT NO. 247

R. Adams	_____	*F. Mok	<u>NDW</u>
H. Fujita	_____	K. Regan	_____
S. Huntley	_____	M. Shull	_____
V. Israel	_____		



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Concession Agreement No. 247, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and GP RAH Enterprises, LLC, for the operation and maintenance of the Griffith Park Train Ride Concession, to extend the term of the concession agreement from 15 years to 18 years, subject to approval of the Mayor, in accordance with Executive Directive No. 3, and of the City Attorney as to form; and,
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks and that it is more economical and feasible to secure these services by contract; and,
3. Direct the Board Secretary to transmit forthwith the proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney, for review and approval as to form; and,
4. Authorize the Board President and Secretary to execute the Amendment upon receipt of the necessary approvals.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-335

SUMMARY:

The Griffith Park Train Ride Concession (Concession) has two locations: one on Crystal Springs Drive in Griffith Park adjacent to the Pony Rides and Pony Ride Refreshment Stand concessions, and another in Travel Town. The Concession offers year-round miniature train rides, a simulator ride, a souvenir stand, and also hosts the “Train Ride to Santa” every November and December.

The Concession has been operated by GP Rah Enterprises, LLC (Concessionaire) since March 1, 2006 under Concession Agreement No. 247 (Agreement). In accordance with Section 7 of the Agreement, the City will take ownership of “certain train ride equipment and related capital improvements” upon expiration of the Agreement on February 28, 2021. As part of the negotiations for the Concession, the 15-year term and rent payment amount allowed the Concessionaire to recoup costs associated with the train ride equipment and capital improvements.

On December 11, 2008, the Board approved nine (9) Concession Agreements for concessions affected by the Department of Water and Power (DWP) River Supply Conduit Improvement project (Board Report No. 08-327), which began in July 2009 and is expected to be completed in 2014. The Griffith Park Train Ride Concession was not included at that time as the Agreement was not due to expire until 2021.

Since the DWP River Supply Conduit Improvement project began, revenue and ticket sales for the Concession have declined (Attachment A) as public access onto Crystal Springs Drive has been negatively affected. Ticket sales declined by 38,736 between FY 2008-09 and FY 2009-10, and revenue declined by \$90,713 during that same time period.

Staff recommends an amendment to the Agreement, to increase the term from 15 years to 18 years, in order to allow the Concessionaire additional time to recoup costs associated with the train ride equipment and capital improvements due to the negative effect on ticket sales and revenue caused by the DWP River Supply Conduit Improvement project.

The Concessionaire has consistently met all contractual terms and conditions, including timely payment of rent, occupancy taxes, and insurance requirements. The Concessionaire also responds timely to Departmental concerns, works well with Department staff, and maintains a cordial working relationship with the other concessionaires in both the Pony Ride Area and at Travel Town, where he regularly meets with other concessionaires and staff to discuss the maintenance and operation of Travel Town.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-335

Charter Section 1022

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the service.

On October 22, 2010, the Personnel Department completed a Charter Section 1022 review (Attachment B) and determined that while the Department had City classifications that could perform some of the work, the review states that there is no “City classification whose core duties are to maintain and operate miniature trains, simulator, and tracks for amusement purposes,” which are the main duties at the Concession.

The Department lacks the personnel with the expertise to operate and maintain a miniature train ride, simulator, and souvenir gift stand operation. It would therefore be more feasible to secure the services by an independent contractor.

FISCAL IMPACT STATEMENT:

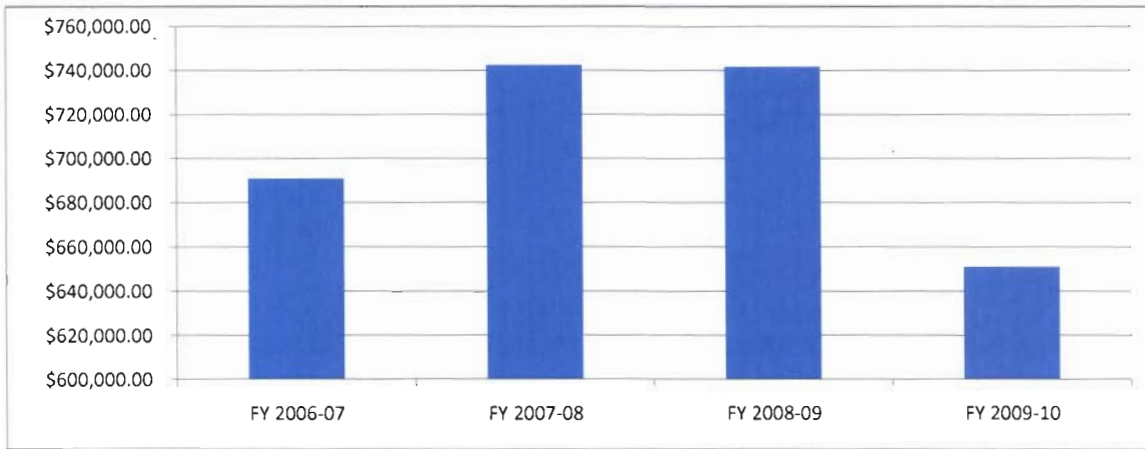
During the three-year proposed extension of the concession agreement, it is estimated that approximately \$85,163 would be paid in rent to the Department. This figure is based on current revenues and could increase as the economy recovers. Of that amount, \$76,647 would be deposited in the Department’s General Fund and \$8,516 would be deposited into the Concession Improvement account (Fund 302, Department 89, Account 70K).

Report prepared by Désirée Guzzetta, Management Analyst II, Concessions Unit, Administrative Resources Section, Finance Division.

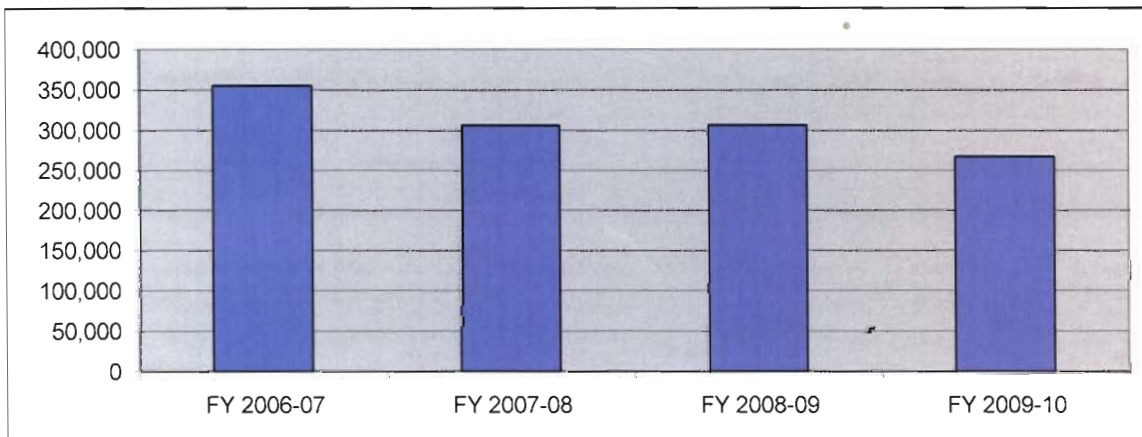
**DEPARTMENT OF RECREATION AND PARKS
GRIFFITH PARK TRAIN CONCESSION**

COMPARISON OF GROSS REVENUE AND TICKETS SOLD (GRIFFITH PARK AND SOUTHERN RAILROAD LOCATION ONLY)

GROSS REVENUE	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	DIFFERENCE FY 2008-09 & FY 2009-10	% CHANGE FY 2008- 09 to FY 2009-10
TOTAL	\$ 690,876.50	\$ 742,562.00	\$ 741,838.50	\$ 651,125.50	\$ (90,713.00)	-12.23%



NUMBER OF TICKETS SOLD	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	DIFFERENCE FY 2008-09 & FY 2009-10	% CHANGE FY 2008- 09 to FY 2009-10
TOTAL	355,247	306,142	306,255	267,519	(38,736.00)	-12.65%



PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks

2. Contacts:

Department: Robert Morales Phone No. 818 243-6421 Fax No. 818 243-6451

CAO: Veronica Salumbides Phone No. 213 473-7561 Fax No. 213 473-7514

3. Work to be performed:

The Recreation and Parks Department seeks to contract services of a vendor to maintain and operate miniature train rides, a train simulator, and a souvenir shop, at Griffith Park. The miniature trains will run in two locations, one near the pony rides and another near Travel Town. The contractor would be responsible for the locomotives, train tracks, and all of the maintenance on the equipment and grounds surrounding the train rides.

Is this a contract renewal? Yes No (Contract #247)

4. Proposed length of contract: Three years
(Renewal) Start Date: January, 2011

6. Proposed cost of contract (if known): Unknown (3 year revenue generating anticipated)

7. Name of proposed contractor: GP Rah Enterprises, LLC.

8. Unique or special qualifications required to perform the work:

The contract requires expertise in operating and maintaining of a simulator and miniature train rides. In addition knowledge is required for proper fuel storage; day-to-day operations; scheduled safety checks; as-needed repair of trains, tracks, and simulator. The contractor must prepare for State inspections and be aware of all regulations governing the operation of amusement park-style rides. The contract requires knowledge of operating a souvenir shop which includes staffing, stocking, and marketing the concession.

9. Are there City employees that can perform the work being proposed for contracting?

Yes (*some of the work*) No

If yes,

Classification	Departments	List Expires
Building Repairer	Airports, Convention Center, DWP, GSD, Police, PW Sanitation, Recreation & Parks, Zoo	No List
Carpenter	Airports, Convention Center, DWP, Fire, GSD, Harbor, Police PW Sanitation, Recreation and Parks, Zoo	4/2/2011

Custodian	Various	1/22/2011
Electrician	Airports, Convention Center, DWP, GSD, Harbor, Police, PW Sanitation, Recreation & Parks, Zoo	No list
Gardener Caretaker	Various	Continuous
Maintenance and Construction Helper	Various	7/20/12
Painter	Airports, Convention Center, DWP, GSD, Harbor, Police, PW Sanitation, Recreation & Parks, Zoo	Reserve list through 2099
Park Services Attendant	Recreation & Parks, Zoo	Reserve list 6/30/15

If yes,

- Which class (es) and Department(s): See above.
- Is there sufficient Department staff available to perform the work? Yes No
- Is there a current eligible list for the class(es)? Yes No Expiration Date: see above.
- Estimated time to fill position(s) through CSC process? Unknown due to hiring freeze.
- Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- Are there City employees currently performing some of the work? Yes No

10. Findings

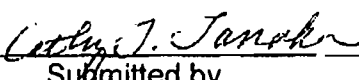
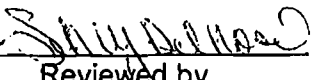

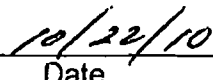
- City employees DO NOT have the expertise to perform the work
 City employees DO have the expertise to perform some of the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
 Time constraints require immediate staffing of project
 Work assignment exceeds staffing availability

SUMMARY:

Staff has identified several City classes that could perform some of the duties required in the Griffith Park Miniature Train Ride Concession contract. There is not however, a City classification whose core duties are to maintain and operate miniature trains, simulator, and tracks for amusement purposes.

			
Submitted by Cathy T. Tanaka Sr. Personnel Analyst I	Reviewed by Shelly Del Rosario Sr. Personnel Analyst II	Approved by Raul Lemus Chief Personnel Analyst	Date

DATE December 8, 2010

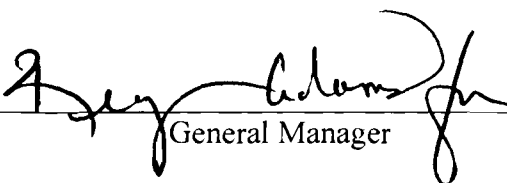
C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRAVEL TOWN MUSEUM MOBILE FOOD SERVICE – CONCESSION AGREEMENTS – RESCISSION OF AWARD TO FRANK B. DECK DBA FRANK’S HOT DOGS AND AWARD TO JAMES HOROSNY DBA THE BEST HOT DOGS

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok FM
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed one (1) year Concession Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and James Horosny, dba The Best Hot Dogs, for the operation and maintenance of the Travel Town Museum Mobile Food Service Concession, with two (2) one-year renewal options exercisable at the sole discretion of the General Manager, subject to the approval of the Mayor, and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks and that it is more feasible to secure these services by contract;
3. Find, in accordance with Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10), that obtaining proposals would not be reasonably practicable or desirable pending completion of the Los Angeles Department of Water and Power River Supply Conduit Improvement project throughout Griffith Park because it is impossible to accurately predict the amount and duration of the impact the Project will have on the concession. Therefore, it will be in the City’s best interest to seek proposals for the concession after completion of the Project in the area of the Park affecting this concession;
4. Direct the Board Secretary to transmit the proposed Concession Agreement to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for review and approval as to form;

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-336

5. Authorize the Board President and Secretary to execute the Concession Agreement upon receipt of the necessary approvals; and,
6. Rescind award of the Travel Town Museum Mobile Food Service Concession Agreement to Frank B. Deck, dba Frank's Hot Dogs.

SUMMARY:

On December 11, 2008, the Board awarded a one-year concession agreement, with two one-year options to renew, to Frank B. Deck, dba Frank's Hot Dogs, for the maintenance and operation of the Travel Town Museum Mobile Food Service concession (Board Report No. 08-327).

The short-term agreement was awarded due to the Los Angeles Department of Water and Power (DWP) River Supply Conduit Improvement project, which began in July 2009 and is expected to be completed in Summer 2014. As stated in the Board Report, "The Department desires to keep the businesses open and operational during DWP's project. An approved contract will lead to business security, which allows the concessionaire to offer the best possible service to the public. Business security also allows the concessionaire to access funds necessary to keep the public aware of the concession's availability during construction, which, in turn, leads to higher attendance and greater revenue for the concessionaire and the City."

On June 21, 2010, Mr. Deck sent written notice of his intent to discontinue service due to personal reasons. Staff has discussed the situation with Mr. Deck and finds that a short-term alternative is to award the concession agreement to Mr. Deck's assistant at the concession, Mr. James Horosny dba The Best Hot Dogs, to provide mobile food service at the Travel Town Museum on weekends and holidays.

Besides assisting Mr. Deck with the Travel Town Mobile Food Service on weekends and holidays, Mr. Horosny owned and operated a food stand in front of the Glendale Home Depot and the San Fernando Home Depot. Mr. Horosny was previously a manager of a hot dog vending cart business for 13 years, where his duties included scheduling employees, purchasing food and supplies, handling cash deposits, and working with the public.

Charter 1022 Finding

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the service.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-336

The Department lacks the personnel with the expertise to provide a mobile food and beverage operation. Also, as the work to be performed is limited to weekends and holidays, it is not practical to hire and train employees to provide the intermittent service. It would therefore be more feasible to secure the services by an independent contractor.

Charter Section 371

In order to ensure that the level of mobile food service is continued to the public and to avoid a potential revenue shortfall, a formal competitive bid process, in accordance with Los Angeles Administrative Code Section 10.15(a)(2), is impracticable and disadvantageous at this time due to the on-going DWP River Supply Conduit Improvement project which would make it difficult for the Department to receive the best possible proposals for the concession.

Staff has reviewed the background and experience and finds that Mr. Horosny is an experienced and responsible party and therefore recommends the award of a one-year concession agreement with two one-year options to renew at the sole discretion of the General Manager.

Staff also recommends that the Board rescind the concession agreement awarded to Frank B. Deck, dba Frank's Hot Dogs, on December 11, 2008. This contract was never executed.

FISCAL IMPACT STATEMENT:

During the first year term of the Concession Agreement, it is estimated that approximately \$9,000 will be paid in rent to the Department. Of that amount, \$8,100 will be deposited in the Department's General Fund and \$900 will be deposited into the Concession Improvement Account (Fund 302, Department 89, Account 070K).

Report prepared by Désirée Guzzetta, Management Analyst II, Concessions Unit, Administrative Resources Section, Finance Division.

REPORT OF GENERAL MANAGER

NO. 10-337

DATE December 8, 2010

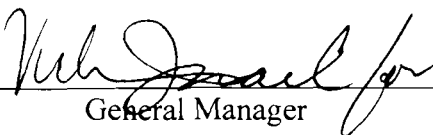
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CITYWIDE CONTRACT FOR THE MANUFACTURING AND INSTALLATION OF STEEL FENCING AND GATES – CHARTER SECTION 1022 DETERMINATION

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok NW
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with the expertise to manufacture and install steel fencing and gates and that it is thus more feasible to secure these services by an independent contractor.

SUMMARY:

The Department of General Services Supply Services Division (GSD) currently maintains Citywide Contract No. 59110 with Bobco Metals Company, LLC, to provide for the manufacturing and installation of steel fencing and gates for various facilities throughout the City of Los Angeles. The contract will expire on January 31, 2011. It is the responsibility of GSD to solicit and review bids in order to enter into a new contract.

The labor components for the proposed contract is expected to exceed \$25,000, and the Department is the largest user of the contract. Therefore, GSD has requested that the Department make a Charter Section 1022 finding before the contract is renewed.

Charter Section 1022

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the services.

On October 27, 2010, the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that the City had classifications that could provide some of the work but that the work assignment exceeds staffing availability.

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-337

The Department lacks the personnel with the expertise to provide the manufacturing and installation of steel fencing and gates. Also, as the work would be intermittent, the Department is unable to hire and train staff in a timely manner to complete projects when they are identified and upon completion would have to layoff off such staff due to the short-term nature of the project.

It would therefore be more feasible to secure the services by an independent contractor.

FISCAL IMPACT STATEMENT:

The Charter Section 1022 finding has no impact to the General Fund.

Report prepared by Raymond Chang, Administrative Resources Section, Finance Division.

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks

2. Contacts:

Department: John Kolody Phone No. 213 485-4801 Fax No. 213 2847-2030

CAO: Veronica Salumbides Phone No. 213 473-7561 Fax No. 213 473-7514

3. Work to be performed:

The Department of Recreation and Parks is asking General Services Department to solicit bids on a contract to manufacture and install large-scale tubular steel fencing, steel gates, as well as pickets for fence tops.

Is this a contract renewal? Yes No

4. Proposed length of contract: Two years, with 3 one-year options to renew.
Start Date: February 2011

6. Proposed cost of contract (if known): \$250,000, per year.

7. Name of proposed contractor: Unknown

8. Unique or special qualifications required to perform the work:

The contractor must be experienced in manufacturing steel fences, fence pickets, and gates, and be able to galvanize the products according to specification. In addition, the contractor must be experienced in installing the products in large scale projects.

9. Are there City employees that can perform the work being proposed for contracting?

Yes (some of the work.) No

Classification	Departments	List Expires
Construction & Maintenance Supervisor	Airports, DWP, Harbor, PW Sanitation, PW Street Services, Rec & Parks, and Zoo	No List
Cement Finisher	Airports, DWP, PW Street Services, Recreation & Parks, Transportation, and Zoo	9/23/2012
Cement Finisher Supervisor	DWP and Recreation & Parks	No List
Cement Finisher Worker	Airports, PW Street Services, Recreation & Parks, Transportation	1/27/10
Maintenance and Construction Helper	Various	7/20/2012
Painter	Airports, Convention Center, DWP, GSD, Harbor, LAPD, PW Sanitation, Transportation, and Zoo	Reserve List
Painter Supervisor	Airports, DWP, GSD, Harbor, PW Sanitation, and Recreation & Parks	Reserve List
Welder	Airports, DWP, Fire, GSD, Harbor LAPD, PW, Recreation & Parks, and Zoo	No List
Welder Supervisor	Airports, DWP, GSD, Sanitation, Recreation & Parks	No List

If yes,

- a. Which class (es) and Department(s): See above.
- b. Is there sufficient Department staff available to perform the work? Yes No
- c. Is there a current eligible list for the class(es)? Yes No Expiration Date: see above.
- d. Estimated time to fill position(s) through CSC process? Unknown due to hiring freeze.
- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing some of the work? Yes No

10. Findings

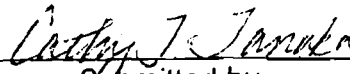
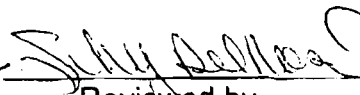
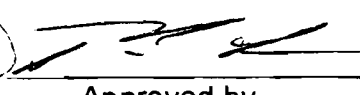
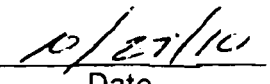
- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform some of the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY:

The Department of Recreation and Parks is requesting General Services Department to solicit bids on a contract to manufacture and install steel gates and fences. Although there are City employees who currently perform some of the duties, the Department explained that due to budget and time constraints, the Department would not be able to hire and train employees to complete the projects expeditiously.

			
Submitted by	Reviewed by	Approved by	Date
Cathy T. Tanaka	Shelly Del Rosario	Raul Lemus	
Sr. Personnel Analyst I	Sr. Personnel Analyst II	Chief Personnel Analyst	

REPORT OF GENERAL MANAGER

NO. 10-338

DATE December 8, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CITYWIDE CONTRACT FOR THE MANUFACTURING AND INSTALLATION OF TOILET STALL PARTITIONS AND ACCESSORIES – CHARTER SECTION 1022 DETERMINATION

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok N.S.
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with the expertise to manufacture and install toilet stall partitions and accessories and that it is thus more feasible to secure these services by an independent contractor.

SUMMARY:

The Department of General Services Supply Services Division (GSD) currently maintains Citywide Contract No. 58518 with Glen Products, Inc., to provide for the manufacturing and installation of toilet stall partitions and accessories for various facilities throughout the City of Los Angeles. The contract will expire on January 31, 2011. It is the responsibility of GSD to solicit and review bids in order to enter into a new contract.

The labor components of the proposed contract is expected to exceed \$25,000, and the Department is the largest user of the labor component of the contract. Therefore, GSD has requested that the Department make a Charter Section 1022 finding before the contract is renewed.

Charter Section 1022

Los Angeles City Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical and/or feasible to contract out the services.

On October 27, 2010, the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that the City had classifications that could provide some of the work

REPORT OF GENERAL MANAGER

PG. 2 NO. 10-338

but that the work assignment exceeds staffing availability.

The Department lacks the personnel with the expertise to provide the manufacturing and installation of toilet stall partitions and accessories. Also, as the work would be intermittent, the Department is unable to hire and train staff in a timely manner to complete projects when they are identified and upon completion would have to layoff such staff due to the short-term nature of the project.

It would therefore be more feasible to secure the services by an independent contractor.

FISCAL IMPACT STATEMENT:

The Charter Section 1022 finding has no impact to the General Fund.

Report prepared by Raymond Chang, Administrative Resources Section, Finance Division.

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Department of Recreation and Parks

2. Contacts:

Department: John Kolody Phone No. 213 485-4801 Fax No. 213 2847-2030

CAO: Veronica Salumbides Phone No. 213 473-7561 Fax No. 213 473-7514

3. Work to be performed:

The Department of Recreation and Parks is asking General Services Department to solicit bids on a contract to manufacture and install large-scale tubular steel fencing, steel gates, as well as pickets for fence tops.

Is this a contract renewal? Yes No

4. Proposed length of contract: Two years, with 3 one-year options to renew.
Start Date: February 2011

6. Proposed cost of contract (if known): \$250,000, per year.

7. Name of proposed contractor: Unknown

8. Unique or special qualifications required to perform the work:

The contractor must be experienced in manufacturing steel fences, fence pickets, and gates, and be able to galvanize the products according to specification. In addition, the contractor must be experienced in installing the products in large scale projects.

9. Are there City employees that can perform the work being proposed for contracting?
Yes (some of the work.) No

Classification	Departments	List Expires
Construction & Maintenance Supervisor	Airports, DWP, Harbor, PW Sanitation, PW Street Services, Rec & Parks, and Zoo	No List
Cement Finisher	Airports, DWP, PW Street Services, Recreation & Parks, Transportation, and Zoo	9/23/2012
Cement Finisher Supervisor	DWP and Recreation & Parks	No List
Cement Finisher Worker	Airports, PW Street Services, Recreation & Parks, Transportation	1/27/10
Maintenance and Construction Helper	Various	7/20/2012
Painter	Airports, Convention Center, DWP, GSD, Harbor, LAPD, PW Sanitation, Transportation, and Zoo	Reserve List
Painter Supervisor	Airports, DWP, GSD, Harbor, PW Sanitation, and Recreation & Parks	Reserve List
Welder	Airports, DWP, Fire, GSD, Harbor LAPD, PW, Recreation & Parks, and Zoo	No List
Welder Supervisor	Airports, DWP, GSD, Sanitation, Recreation & Parks	No List

If yes,

- a. Which class (es) and Department(s): See above.
- b. Is there sufficient Department staff available to perform the work? Yes No
- c. Is there a current eligible list for the class(es)? Yes No Expiration Date: see above.
- d. Estimated time to fill position(s) through CSC process? Unknown due to hiring freeze.
- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing some of the work? Yes No

10. Findings

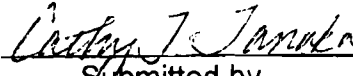

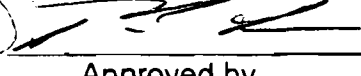
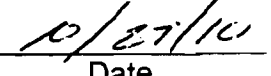
- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform some of the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY:

The Department of Recreation and Parks is requesting General Services Department to solicit bids on a contract to manufacture and install steel gates and fences. Although there are City employees who currently perform some of the duties, the Department explained that due to budget and time constraints, the Department would not be able to hire and train employees to complete the projects expeditiously.

			
Submitted by Cathy T. Tanaka Sr. Personnel Analyst I	Reviewed by Shelly Del Rosario Sr. Personnel Analyst II	Approved by Raul Lemus Chief Personnel Analyst	Date

REPORT OF GENERAL MANAGER

NO. 10-339

DATE December 8, 2010

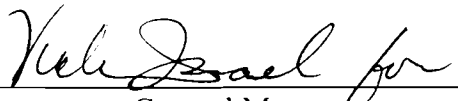
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND
ACTING CHIEF ACCOUNTING EMPLOYEE

R. Adams _____
H. Fujita _____
S. Huntley _____
V. Israel _____

*F. Mok NWJ
K. Regan _____
M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the list of Department staff in this Report as acting General Manager and Acting Chief Accounting Employee.

SUMMARY:

In the absence of the General Manager, the following individuals listed below are authorized to act as the Acting General Manager:

Regina Adams	Executive Officer
Kevin Regan	Assistant General Manager, Operations West
Vicki Israel	Assistant General Manager, Operations East
Faith Mok	Chief Financial Officer
Noel Williams	Chief Management Analyst

Since only one person is authorized as Acting General Manager at any given time, the Executive Officer would act as the Acting General Manager in the absence of the General Manager; likewise, the Assistant General Manager for Operations West would act as the Acting General Manager in the absence of the General Manager and Executive Officer; the Assistant General Manager for Operations East would act as the Acting General Manager in the absence of the General Manager, the Executive Officer and the Assistant General Manager for Operations West; and the Chief Financial Officer would act as the Acting General Manager in the absence of the General Manager, Executive Officer and both Assistant General Managers; and the Chief Management Analyst would act as the Acting General Manager in the absence of the four aforementioned employees.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-339

In the absence of the General Manager, the following individuals are authorized to act in place of the General Manager for the purpose of signing and approving accounting documents only:

Eleanor Chang	Principal Accountant (Acting Departmental Chief Accountant)
Perla Veneracion	Principal Accountant
Lilia Sanchez	Principal Accountant
Emily Lau	Senior Accountant (Acting Principal Accountant)
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act as the Acting Chief Accounting Employee; however, no individual can sign in two capacities on the same document. Since only one person is authorized as the Acting Chief Accounting Employee at any given time, the Acting Departmental Chief Accountant would act as the Acting Chief Accounting Employee in the absence of the Chief Financial Officer; likewise, in the absence of the Acting Departmental Chief Accountant, the following individuals, in the order the names appear below, would act as the Chief Accounting Employee in the absence of the Acting Departmental Chief Accountant:

Eleanor Chang	Principal Accountant (Acting Departmental Chief Accountant)
Perla Veneracion	Principal Accountant
Lilia Sanchez	Principal Accountant
Emily Lau	Senior Accountant (Acting Principal Accountant)
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act in place of the Acting Chief Accounting Employee for the purpose of signing and approving of accounting documents only; however, no individual can sign in two capacities on the same document:

Cynthia Hirata	Senior Accountant
Cora Rho'Dess	Senior Accountant
Connie Sarmiento	Senior Accountant
Blas Rafols	Senior Accountant
Maureen Wan	Senior Accountant

FISCAL IMPACT STATEMENT:

Approval of this report results in no fiscal impact to the Department's General Fund.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

No. 10-340

DATE December 8, 2010

C.D. 10

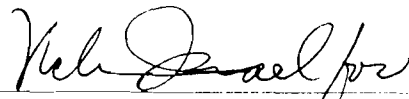
BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: JIM GILLIAM CHILD CARE CENTER – APPLICATION OF CONTINUED FUNDING FROM CALIFORNIA DEPARTMENT OF EDUCATION FOR FISCAL YEAR (FY) 2011-2012

R. Adams
H. Fujita
S. Huntley
V. Israel

F. Mok
*K. Regan
M. Shull




General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the submission of an application to the California Department of Education (CDE) for continued funding in the amounts of \$209,372, and \$7,082 respectively, for Fiscal Year 2011-12 from CDE to comply with AB 2759 implementations of The California State Preschool Program (CSPP) and the General Child Care Program (CCTR) at Jim Gilliam Child Care Center;
2. Obtain Mayor and City Council approval per Los Angeles City Administrative Code 14.6(a) prior to executing the contract;
3. Authorize the General Manager to execute the agreement on behalf of the City, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City, subject to approval by the City Attorney as to form; and
4. Direct staff to transmit a copy of the agreement to the Mayor.

SUMMARY:

CDE AB 2759 implementation has created the California State Preschool Program (CSPP), the largest state-funded preschool program in the nation. According to CSPP statutory requirements,

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-340

CSPP consolidates center-based programs providing services to three- and four-year old children into one contract. Jim Gilliam Child Care Center, which is serving other ages in addition to three- and four- year olds, will have both a General Childcare and Development (CCTR) and CSPP contract. The Jim Gilliam Child Care Center has been receiving CCTR Funds from CDE since 1996 for its subsidized pre-school program. The Program is the Department's first licensed pre-school program and serves children of families with incomes at or below the 75% State median income level. Prior to the CDE subsidy, many parents could only afford to enroll their children for a portion of the day. The center is licensed by the State to serve 45 children from three to five years of age, and is currently operating at full capacity. The grant funded program at Jim Gilliam Child Care Center makes it possible for children to remain at the center all day.

The Department is currently operating these programs. Board Approval is necessary to continue receiving the grant funds from CDE for Fiscal Year (FY) 2011-2012.

The Department expects to receive notification of funding prior to July 1, 2011.

FISCAL IMPACT STATEMENT:

CDE has awarded both CCTR and CSPP grants. They do not require a match and present no fiscal impact to the Department.

This report was prepared by Bertha Calderon, Management Analyst, and Carolyn James, Principal Recreation Supervisor, West Region.

REPORT OF GENERAL MANAGER

NO. 10-341

DATE December 8, 2010

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS EAST – METRO REGION

R. Adams _____
 H. Fujita _____
 S. Huntley _____
 *V. Israel _____



F. Mok _____
 K. Regan _____
 M. Shull _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donations as noted in the Summary of this Report and that appropriate recognition be given to the donors.

SUMMARY:

Operations East, Metro Region, has received the following donations:

Alpine Recreation Center

Ping On Pharmacy donated \$100 to be used for the purchase of supplies and materials for the 2010 Halloween Carnival.

Highland Park Recreation Center

Raymond Fabular donated a Sony VHS player (Model: SLVN51) with an estimated total value of \$150 to be used by the Afterschool Club.

Montecito Heights Recreation Center

E and E Photography donated baseball jerseys and baseball caps with an estimated total value of \$450 to be used by the Coach-Pitch and T-Ball Leagues.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact on the Department's General Fund except for unknown savings as donations may offset some expenditures.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-341

All cash donations will be deposited into the Municipal Recreation Program (MRP) Account for program related expenses.

This report was prepared by Jason Kitahara, Sr. Recreation Director II, Metro Region.

REPORT OF GENERAL MANAGER

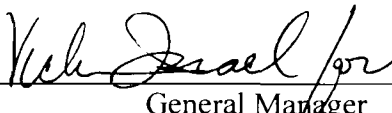
NO. 10-342

DATE December 8, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Mayor, relative to a proposed contract with Royal Polaris Sportsfishing, Inc.

2) Mayor, relative to a Supplemental Agreement to a Letter of Agreement with Thompson, Cobb, Bazilio and Associates, P.C.

3) Mayor, relative to a Joint Use Agreement with the Los Angeles Unified School District for Helen Bernstein High School.

4) Brian Currey, Counsel to the Mayor, relative to Department goals.

5) City Clerk, relative to the City Council asserting jurisdiction over the Board's action relative to Report of the General Manager No. 10-268.

Recommendation:

Refer to staff for further processing.

Refer to staff for further processing.

Refer to staff for further processing.

Note and file.

Note and file, as the Council Motion was received and filed.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-342

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| 6) City Clerk, relative to the Pershing Square Downtown on Ice street banner program. | Note and file. |
| 7) City Clerk, relative to Proposition 40 funds. | Refer to General Manager. |
| 8) City Clerk, relative to a proposed Memorandum of Understanding with the Discovery Science Center concerning the Los Angeles Children's Museum. | Refer to staff for further processing. |
| 9) City Clerk, relative to allowing competitive negotiation or best value selection process for major design/build construction contracts. | Note and file. |
| 10) City Clerk, relative to the transfer of jurisdiction of property at 1816 115 th Street and 1817 Imperial Highway to the Department for use as Grigsby Park. | Refer to General Manager. |
| 11) City Clerk, relative to exploring additional ways to honor veterans. | Refer to General Manager. |
| 12) City Clerk, relative to funding the construction of a new Recreation and Parks facility in Council District 12. | Note and file. |
| 13) City Clerk, relative to the "8% Local Preference Initiative." | Note and file. |
| 14) City Clerk, relative to the promotion of the Earned income Tax Credit during the 2010 tax season. | Refer to General Manager. |
| 15) Chief Legislative Analyst, forwarding the Legislative Report for the week ending October 29, 2010. | Note and file. |

REPORT OF GENERAL MANAGER

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NO. 10-342

16) Rick Selan, six communications relative to issues in and around Oakwood Recreation Center.

Note and file.

17) Armando Carlin, ANC Baseball League, relative to new staff fees.

Refer to General Manager.

18) Kimya Wilson, relative to possible adverse actions by Department staff at Harvard Recreation Center.

Refer to General Manager.

19) Linda Cota-Kumagia, relative to the proposed closure of Van Nuys/Sherman Oaks Pool on Mondays.

Refer to General Manager.

20) Sallie W. Neubauer, Assistant President, Citizens Committee to Save Elysian Park, relative to a Lease with the Los Angeles Theatre Academy.

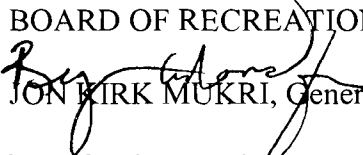
Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

FOR INFORMATION ONLY

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

December 8, 2010

TO: BOARD OF RECREATION AND PARK COMMISSIONERS
FROM:  JON KIRK MUKRI, General Manager
SUBJECT: USE OF CHILD CARE AND THERAPEUTIC SITES

The Commission asked staff for an update on the use of the facility space at the local recreation centers where the licensed Child Care Programs (CCP) were eliminated. As the Board recalls, the challenging economic environment necessitated staff and service reductions as part of the 2010-2011 department budget. Most notably, the bulk of reductions occurred in the Child Care and Therapeutic Recreation Programs (TRP).

During the summer months, all of the former CCP and TRP sites were used for the local recreation center's summer day camp program. Since September 2010, the information below describes the current site usage for each of the affected facilities:

Elysian Park Therapeutic Center – The location is now referred to as the Elysian Park Recreation Center. The center is currently being used by the Los Angeles Theatre Academy on a permit basis Monday through Friday from 2:00 p.m. to 6:00 p.m., to offer a low-cost after-school program. This same group also has a permit for Saturdays from 9:00 a.m. to 2:00 p.m. On every other Sunday from 10:00 a.m. to 1:00 p.m., another group (Kids Enjoying Exercise Now – KEEN) also uses the building by permit.

Valley Therapeutic Center - The center, being located on the grounds of North Hollywood Recreation Center, is being programmed by the director in charge of the center. The room is being used for classes and permitted out to groups.

Martin Luther King Jr. Therapeutic Center – The location is now referred to as the Martin Luther King Jr. Recreation Center. The center is currently being used for a staff-led after-school program, recreation programs funded by Community Development Block Grant (CDBG), and permitted out to groups.

Loren Miller Child Care Center – The location is now referred to as Loren Miller Recreation Center. It is clustered with Denker Recreation Center. The building is currently being used for recreation programs, classes and has been made available to groups by permit.

Van Ness Child Care Center - The center is on the grounds of Van Ness Recreation Center and is currently being used for after-school programs. Additionally, classes have been expanded to utilize this space, and it has been made available for permitted groups.

South Park Child Care Center - The center/program was located in the building of South Park Recreation Center and is currently being used for after-school programs. Additionally, classes have been expanded to utilize this space, and it has been made available for permitted groups.

Algin Sutton Child Care Center - The center is located on the grounds of Algin Sutton Recreation Center and is currently being used for after-school programs. Additionally, classes have been expanded to utilize this space, and it has been made available for permitted groups.

Banning Park Child Care Center - The center is on the grounds of Banning Recreation Center and is currently being used for after-school programs. Additionally, classes have been expanded to utilize this space, and it has been made available for permitted groups.

Harbor City Child Care Center - The center/program was located inside the gymnasium at Harbor City Recreation Center. The former space is currently being used for after-school programs.

Peck Park Child Care Center - The center/program was located inside the building of Peck Park Recreation Center. The center is currently being used for after-school programs.

Tarzana Child Care Center – The center is on the grounds of Tarzana Recreation Center and is being used for Pre-Kinder class (ages 3-5) and after school programs.

Victory Valley Child Care Center – The center is on the grounds of Valley Plaza Recreation Center. The center is using the space for Tiny Tot (ages 3-5) programming and after school programs.

Northridge Child Care Center – The center is on the grounds of Northridge Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Winnetka Child Care Center – The center is on the grounds of Winnetka Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Mason Afterschool and Pre-kinder Facility - The center is on the grounds of Mason Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Hubert H. Humphrey Afterschool and Pre-kinder – The center is on the grounds of Hubert H. Humphrey Recreation Center, which is using the space for after school programs.

Branford Afterschool and Pre-Kinder Facility – The center is on the grounds of Brandford Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Ira C. Massey Child Care Center – The center is on the grounds of Ira C. Massey Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Penmar Recreation Center – The center is on the grounds of Penmar Recreation Center, which is using the space for Pre-Kinder (3.5 - 5 yr. old) classes and after school programs.

Palms Child Care Center – The center is on the grounds of Palms Recreation Center, which is using the space for pre-school (3.5 - 5 yr. old) classes and after school programs.

Baldwin Hills Recreation Center – The center is on the grounds of Baldwin Hills Recreation Center, which is using the space for after school programs.

Robertson Childcare Center – The center is on the grounds of Robertson Recreation Center, which is using the space for pre-school classes and after school programs.

Echo Park Child Care Center – The center is on the grounds of Echo Park Recreation Center, which is using the space for children's programs (4.5 - 13 yr. old) classes and after school programs.

Glassell Park Child Care Center – The center is on the grounds of Glassell Park Recreation Center, which is using the space for children's programs (4.5 - 13 yr. old) classes and after school programs.

Eagle Rock Child Care Center – The center is on the grounds of Eagle Rock Recreation Center, which is using the space for pre-school classes and after school programs.

Downey Child Care Center – The center is on the grounds of Downey Recreation Center, which is using the space for children's programs (4.5 - 13 yr. old) classes and after school programs.

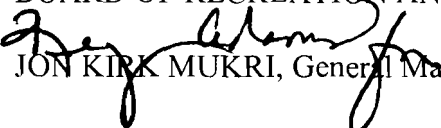
Evergreen Child Care Center – The center is on the grounds of Evergreen Recreation Center, which is using the space for pre-school classes and after school programs.

This Report was prepared by Mark Mariscal, Superintendent and Olujimi A. Hawes, Management Analyst II, Pacific Region.

FOR INFORMATION ONLY

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

December 8, 2010

TO: BOARD OF RECREATION AND PARK COMMISSIONERS
FROM:  JON KIRK MUKRI, General Manager
SUBJECT: SUMMER NIGHT LIGHTS 2010 FINAL REPORT

Now in its third year, the Department of Recreation and Parks (Department) has partnered with the Mayor's Office of Gang Reduction and Youth Development (GRYD) to implement the innovative Summer Night Lights (SNL) program. SNL is an anti-gang initiative that keeps City Parks open after dark during the summer months, providing over 1,000 job opportunities and organized activities for at risk youth and their families. Thanks in part to SNL, Los Angeles had its safest summer since 1967.

Program Overview

In 2008, Mayor Antonio Villaraigosa launched the SNL, a violence reduction and community initiative program that takes action to combat gang violence during the traditionally more violent summer months. This innovative program, keeps parks open after dark with organized activities for at risk youth and their families, while also providing job opportunities and a safe place to spend the summer.

Research has consistently shown that youth are more likely to commit violent crimes between the hours of 4:00 p.m. and midnight during the summer months. Crime spikes when longer daylight hours result in youth searching for activities to alleviate restlessness and boredom.

The SNL Program has three (3) major components:

1. Extended Hours and Programming: From July 7 to September 4, 2010, 24 recreation facilities extended their hours of operation until midnight, four nights a week (Wednesday-Saturday) and expanded programming to include youth and family centered recreational, educational and artistic activities.
2. Youth Squad: At risk youth (defined as potential victims or perpetrators of violence) ages 17-20 were hired to help staff and assist with the extended hours and programs. Each youth squad member received a stipend for summer employment.
3. Cease Fires: Intervention workers helped maintain cease-fires at the SNL sites and in the surrounding communities.

Program Highlights and Accomplishments

In 2010, SNL expanded from 15 to 24 parks citywide. The nine week program operated Wednesday-Saturday, July 7 - September 4 from 7:00 p.m. – midnight. SNL organized programs included sports leagues, mobile skate parks, cultural and educational workshops, art, dance, swimming, movie nights and nutrition. Attendance for 2010 reached 710,000, with 382,523 meals served.

SNL Sports Tournament

This summer marked the inauguration of the SNL sports tournaments, culminating with the SNL championships. Tournaments were conducted in basketball, softball, and soccer with 16 sites hosting 130 teams with over 1,400 participants.

SNL Tournament Winners

Basketball: (9-11yr) Imperial Courts, (12-14 yr) William Nickerson, (13-15 yr Girls) Imperial Courts, (15-17yr) Van Ness, (Adult 18+) Jordan Downs

Softball: (9-12 yr Girls) Sepulveda, (13-15 yr Girls) Sepulveda, (15-17yr Co-ed) Cypress, (adult 18+) Cypress

Soccer: (9-11yr) Costello, (12-14) Ross Snyder, (15-17) Delano, (Adults 18+) Jim Gilliam

2010 Crime Statistics

40% overall reduction in gang related crime in areas surrounding the 24 SNL sites.

57% reduction in gang related homicides

48% reduction in aggravated assaults

55% reduction in shots fired

45% reduction in victims shot

Family Movie Nights

The Department partnered with Warner Bros Studios to offer Family Movie Nights on Friday evenings throughout the summer. Audiences were able to enjoy family movie classics such as *Charlie and the Chocolate Factory*, *Iron Giant*, *Superman II*, *March of the Penguins*. During the movies, free popcorn and snow cones were available for all to enjoy as a result of efforts of the CLASS Parks Teen program.

Los Angeles Sparks

In August, for the second year in a row, the Los Angeles Sparks partnered with the Mayor's Office, the Department and the SNL program to provide female specific athletic basketball clinics at Hubert Humphrey, Van Ness and Imperial Courts.

Chivas USA

Continuing a partnership that was fostered in 2008, Chivas USA hosted free youth soccer clinics ages 5 -17 years at five SNL sites: Jim Gilliam Recreation Center, Costello Recreation Center, Mount Carmel Recreation Center, Highland Park Recreation Center and Sepulveda Recreation Center.

SNL Finale

SNL 2010 concluded on Saturday, September 4 with a finale hosted by Valley Plaza Recreation Center. Each of the 24 sites arrived on buses with an attendance of over 5,000 who enjoyed entertainment, sports tournaments, cultural classes, swimming and food.

Friday Night Extreme Teens

As a continuation of the SNL program, all 37 CLASS Parks sites are offering expanded teen programming on Friday nights. The Friday Night Extreme teen program offers recreational sports, cultural classes, field trips, food, dance, music, and community service opportunities.

24 Participating Recreation Facilities For 2010 by Council District (CD)

CD 1

Cypress Recreation Center
Highland Park Recreation Center

CD 2

Valley Plaza Recreation Center

CD 6

Delano Recreation Center

CD 7

Hubert Humphrey Recreation Center
Sepulveda Recreation Center

CD 8

Jackie Tatum/Harvard Recreation Center
Martin Luther King Recreation Center
Mt Carmel Recreation Center
Van Ness Recreation Center

CD 9

Ross Snyder Recreation Center
Slauson Recreation Center
South Park Recreation Center

CD 10

Jim Gilliam Recreation Center

CD 13

Glassell Recreation Center
Lake Street Recreation Center
Lemon Grove Recreation Center

CD 14

Ramon Garcia Recreation Center
Ramona Gardens Recreation Center
Costello Recreation Center

CD 15

Imperial Courts Recreation Center
Jordan Downs Recreation Center
Normandale Recreation Center
William Nickerson Gardens Recreation Center

The report was prepared by Vicki Israel, Assistant General Manager and Michael Harrison, Principal Recreation Supervisor.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

TBD	Film Production Instruction (CLASS Parks)
ON HOLD	Hansen Dam Golf Course Professional Concession
ON HOLD	Hansen Dam Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Professional Concession