

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, January 6, 2010 at 9:30 a.m.

EXPO Center (Formerly Known As L.A. Swim Stadium)  
Community Hall Room  
3980 S. Menlo Avenue, Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King  
Boulevard and Menlo Street)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of December 9, 2009

2. GENERAL MANAGER'S REPORTS:

- 10-001 Gilbert Lindsay - New Recreation Center (Phase II) (#1400B) (W.O.#170308F) - Contract No. 3239 - Final Acceptance
- 10-002 Imperial Courts Recreation Center - Field Refurbishment (PRJ#1201S) (W.O.#E170424F) Project - Final Acceptance
- 10-003 Lafayette Park - Recreation Center (W.O. #E170317F) - Acceptance of Stop Notice on Construction Contract
- 10-004 Potrero Canyon Park Development Phase II - Approval of Project Closeout and Termination of Contract No. 2387
- 10-005 Peck Park - Naming of a Portion of the Park as "Hernandez Ranch" in Honor of Albert Hernandez and Installation of Appropriate Park Signage
- 10-006 Resident Caretaker Facilities Account - Revised Fiscal Year 2009-2010 Expenditure Plan
- 10-007 Signature Authority as Acting General Manager and Acting Chief Accounting Employee

January 6, 2010

- 10-008 CLASS Parks - Memorandum of Agreement Between the Department of Recreation and Parks and the Pacific Institute to Provide Personal Development Staff Training for At-Risk Youth and Families
- 10-009 Operations East - EXPO Center - Donation of Equipment from the Friends of EXPO Center to Maintain Soboroff Sports Field
- 10-010 Operations East - Pacific Region - Donation from the Los Angeles Dodgers
- 10-011 Operations East - South Los Angeles Cluster Program - Donation from a Place Called Home
- 10-012 Various Donations to Operations East - Pacific Region
- 10-013 Various Communications

3. UNFINISHED BUSINESS:

PRESENTATIONS:

- Bureau of Contract Administration, General Services Division - Status Report on Subcontractor Approval Activity

4. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Sánchez and Valles)

5. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, January 20, 2010 at 9:30 a.m., at Van Nuys/Sherman Oaks Recreation Center, 14201 Huston Street, Sherman Oaks, CA 91423.

January 6, 2010

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:  
<http://ita.lacity.org/lacityview35/>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

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This item not included in the package

10-001 Gilbert Lindsay - New Recreation Center (Phase II)  
(#1400B) (W.O. #170308F) - Contract No. 3239 - Final  
Acceptance

REPORT OF GENERAL MANAGER

NO. 10-002

DATE January 6, 2010

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: IMPERIAL COURTS RECREATION CENTER - FIELD REFURBISHMENT (PRJ#1201S) (W.O. #E170424F) PROJECT - FINAL ACCEPTANCE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>M. Shull</i></u>

*R. Adams*  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Accept the work performed for the Imperial Courts Recreation Center – Field Refurbishment (PRJ#1201S) (W.O. #E170424F) Project under the Memorandum of Understanding (MOU) with the Department of General Services (GSD) as outlined in the body of this report; and
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

On June 6, 2007, the Imperial Courts Recreation Center - Field Refurbishment (PRJ#1201S) (W.O. #E170424F) Project was awarded to GSD through the approval of an MOU between the Department of Recreation and Parks (RAP), Bureau of Engineering (BOE), and GSD (Report No. 07-123). The MOU was subsequently amended to accommodate scope changes. The project replaced the existing baseball field turf; refurbished the irrigation system; and installed new sports field lighting, backstops, benches, fencing, and outdoor drinking water fountain. The project also converted an existing outdoor basketball court to a picnic area with decomposed granite paving including picnic table and pedestal stationary barbeque grill. Additional improvement includes the construction of a new children’s play area with resilient surfaces. The total construction cost was \$988,713.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-002

GSD completed all work pertaining to the Imperial Courts Recreation Center - Field Refurbishment (PRJ#1201S) (W.O. #E170424F) Project. The BOE Construction Management Division provided the construction management of the project. The Program Manager has advised RAP that GSD completed the construction of the project and that the quality of the work is very satisfactory.

There are no contract compliance or labor issues with the work done under this MOU. The construction work was completed by City employees and by subcontractors under the supervision of GSD staff.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department of Recreation and Parks. The Department currently operates these facilities, and the operating budget is in place. The \$988,713.00 funding was provided by Sites & Facilities funds, Proposition K FY 10 Specified funds, Proposition 40 Murray Hayden, Proposition 40 2/3 Per Capita, and Proposition 40 Roberti-Z'berg Harris grant funds.

This report was prepared by Ejike Mbaruguru, Recreational and Cultural Facilities Program, and Charles Huang, Construction Management Division, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER


NO. 10-003

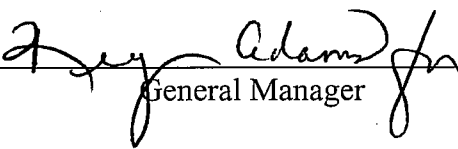
DATE January 6, 2010

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LAFAYETTE PARK - RECREATION CENTER (W.O. #E170317F) -  
ACCEPTANCE OF STOP NOTICE ON CONSTRUCTION CONTRACT

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	

  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board direct staff to withhold the amount claimed in the following Stop Notice, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said amount of said funds are available, and to notify contractors, sureties, and other interested parties that the amount of said claim plus 25% will be withheld.

SUMMARY:

STOP NOTICE:

The Department is in receipt of a legal notice to withhold construction funds, pursuant to California Civil Code Sections 3103 and 3181, on the following contract:

<u>Contract 3237</u>	CD 10	General Contractor:	Western Alta Construction
Lafayette Park – Recreation Center (W.O. #E170317F)		Claimant:	CMC Steel Fabricators, Inc., dba CMC Joist & Deck
Project Status: 45%		Amount:	\$28,801.50
Project Impact: none			

FISCAL IMPACT STATEMENT:

Acceptance of Stop Notices has no impact on the Department’s General Fund.

This report was prepared by LaTonya D. Dean, Commission Executive Assistant.

This item not included in the package

10-004 Potrero Canyon Park Development Phase II - Approval of  
Project Closeout and Termination of Contract No. 2387



REPORT OF GENERAL MANAGER

NO. 10-005

DATE January 6, 2010

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PECK PARK - NAMING OF A PORTION OF THE PARK AS "HERNANDEZ RANCH" IN HONOR OF ALBERT HERNANDEZ AND INSTALLATION OF APPROPRIATE PARK SIGNAGE

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>M. Shull</i></u>

*[Signature]*  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Grant final approval for naming a portion of Peck Park as "Hernandez Ranch" in honor of Albert Hernandez; and,
2. Authorize the installation of appropriate park signage.

SUMMARY:

Peck Park is a large community park located at 560 N. Western Avenue in the San Pedro community of the City. This facility is a 75-acre park which includes children's play areas, ball fields, basketball courts, walking paths, community building, picnic tables, swimming pool and other outdoor park areas. Many highly valued recreation programs are conducted there for community benefit, such as preschool and senior classes and activities, family programs and youth sports programs.

In September, 2009, Councilwoman Janice Hahn, Council District 15, contacted the Department with a request to name a portion of Peck Park, "Hernandez Ranch", in honor of Albert Hernandez, a local community contributor who kept ponies and small farm animals in this park area for local adults and children to enjoy and appreciate. He also shared the history of the area with park patrons and how a dairy farm, where he once worked, later became this valuable part of San Pedro, thus cherishing the past and the present of San Pedro, for generations to come. Previously, the community had contacted Councilwoman Hahn that they would like to honor

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-005

Mr. Hernandez, who passed away in 2003, with naming a portion of Peck Park in his memory, to honor his commitment to the community which he demonstrated in his pony rides, farm animals and generous sharing of time.

The Peck Park Advisory Board supports the proposed naming, as do many community members. On November 12, 2009, Department staff facilitated a community meeting to discuss the proposed name change. The attending community members were unanimously in support of the proposed naming, the "Hernandez Ranch" area of Peck Park.

There is a sign indicating the name of "Hernandez Ranch" from the days when Mr. Hernandez was there. It is an older sign which may be able to be restored. If the restoration is not feasible, the Council Office has agreed to provide the appropriate park signage.

Council District 15 and the Pacific Region Superintendent are in support with the recommendations as set forth by the Department.

This proposal does not include a park facility or area considered appropriate for naming rights.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article VII, Section 1, Class 11(1) of the City CEQA Guidelines, which provides for the placement of signs on park property as accessory structures to the recreational facilities.

FISCAL IMPACT STATEMENT:

The approval of this project will not have any fiscal impact on the Department, as the cost of the signage, if necessary, will be funded from the Council Office.

This report was prepared by Camille Walls and Melinda Gejer, Planning and Development.

REPORT OF GENERAL MANAGER

NO. 10-006

DATE January 6, 2010

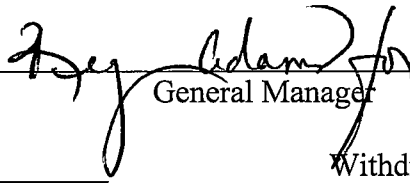
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESIDENT CARETAKER FACILITIES ACCOUNT – REVISED FISCAL YEAR 2009-2010 EXPENDITURE PLAN

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*F. Mok NBW  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Authorize the Chief Accounting Employee to adjust, establish, or remove various Sub-Accounts within the Resident Caretaker Facilities Account (Fund 302, Department 89, Account 250K) in accordance with the Board Report and Attachment A; and,
2. Authorize the Chief Accounting Employee to transfer funds within the account to fund resident caretaker facility maintenance expenses for Fiscal Year 2009-10 in accordance with this Board Report and Attachment A.

SUMMARY:

On August 12, 2009, the Board approved an updated Resident Caretaker Program Policy which, in part, instructed the Department to deposit fifty percent (50%) of all rent into the Resident Caretakers Facility Account to cover administrative costs for the collection of rent, preparation of advertisements, maintenance and review of agreements, various other duties for the program, and to cover maintenance costs for general upkeep of the residences (Report No. 09-220).

On November 4, 2009, the Board approved the Fiscal Year 2009-2010 Expenditure Plan to transfer unallocated funds from within the Resident Caretaker Facility Account into the respective sub-accounts to ensure funds are expended for specific purposes and at designated facilities (Report No. 09-284).

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-006

Due to an error in the formula for the total of the "Amount to Transfer from Unallocated" column on the attachment to the aforementioned board report, it is necessary to revise the total to be transferred from the allocated balance from \$130,285 to \$135,285 and the total remaining unallocated balance from \$32,692.26 to 27,692.26 (Attachment A). There is no change in the amounts to be transferred to the respective subaccounts.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund as expenditures will be paid from the Resident Caretaker Facilities Account, Fund 302, Department 89, Account 250K.

Report prepared by Robert N. Morales, Senior Management Analyst II, Administrative Resources Section, Finance Division

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
RESIDENT CARETAKER FACILITIES ACCOUNT  
FUND 302, DEPARTMENT 89, ACCOUNT 250K  
FISCAL YEAR 2009-2010 EXPENDITURE PLAN (Revised)

Sub-Account	Previous Sub-Account Name	New Sub-Account Name	Type of Expense	Balance as of 9/23/2009	Amount to Transfer To "Unallocated"	Amount to Transfer From "Unallocated"	New Sub-Account Balance
GA	n/a	General Administrative Expense	Resident caretaker program general administrative expenses.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
AH	n/a	Caretaker Facility - Augustus Hawkins	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
DB	Caretaker Fac - Banning Res. Qtrs	Caretaker Facility - Drum Barracks Civil War Museum	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 3,720.00	\$ -	\$ 11,280.00	\$ 15,000.00
MP	Caretaker Fac - Coldh2O Cyn Hse	Caretaker Facility - Mulholland Park	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 14,560.00	\$ -	\$ 440.00	\$ 15,000.00
CS	Caretaker Fac - Chatsworth S Trl	Delete Subaccount	n/a	\$ 2,250.00	\$ 2,250.00	\$ -	\$ -
FD	Caretaker Fac - GP Ferndell Hse	Caretaker Facility - Fern Dell Ranger Station	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 100,465.50	\$ 82,465.50	\$ -	\$ 18,000.00
NC	Caretaker Fac - GP Nursery House	Caretaker Facility - Nursery Cottage	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 6,615.00	\$ -	\$ 11,385.00	\$ 18,000.00
GT	Caretaker Fac - Travel Town Trlr	Delete Subaccount	n/a	\$ 515.00	\$ 515.00	\$ -	\$ -
OP	Caretaker Fac - O'Melveny Pk Hse	Caretaker Facility - O'Melveny Park	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 11,200.00	\$ -	\$ 3,800.00	\$ 15,000.00
OR	Caretaker Fac - Orcutt Ranch Hse	Caretaker Facility - Orcutt Ranch	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 20,080.00	\$ 5,080.00	\$ -	\$ 15,000.00
GH	Caretaker Fac - Wilson Harding	Caretaker Facility - GP Golf House	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ 4,620.00	\$ -	\$ 10,380.00	\$ 15,000.00
WM	n/a	Caretaker Facility - Wattles Mansion	Resident caretaker program administrative costs and maintenance expenses for upkeep of facility.	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00
SS	n/a	Caretaker Facility - South Seas House		\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
AG	n/a	Caretaker Facility - Angels Gate		\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
OV	n/a	Caretaker Facility - Oro Vista		\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
SP	n/a	Caretaker Facility - Stoney Point		\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
00	Caretaker Facilities - Unallocated	Caretaker Facilities - Unallocated	Resident caretaker program administrative costs and maintenance expenses for upkeep of facilities.	\$ 72,666.76	\$ 90,310.50	\$ 135,285.00	\$ 27,692.26
		TOTAL		\$ 236,692.26		\$	\$ 236,692.26

REPORT OF GENERAL MANAGER

NO. 10-007

DATE January 6, 2010

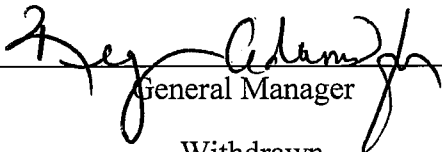
C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND  
ACTING CHIEF ACCOUNTING EMPLOYEE

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley \_\_\_\_\_  
V. Israel \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*F. Mok NDW \_\_\_\_\_  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board adopt a Resolution authorizing the list of Department staff in this report as acting General Manager and Acting Chief Accounting Employee.

SUMMARY:

In the absence of the General Manager, the following individuals listed below are authorized to act as the Acting General Manager:

Regina Adams	Executive Officer
Kevin Regan	Assistant General Manager, Operations West
Vicki Israel	Assistant General Manager, Operations East
Faith Mok	Chief Financial Officer
Noel Williams	Chief Management Analyst

Since only one person is authorized as Acting General Manager at any given time, the Executive Officer would act as the Acting General Manager in the absence of the General Manager; likewise, the Assistant General Manager for Operations West would act as the Acting General Manager in the absence of the General Manager and Executive Officer; the Assistant General Manager for Operations East would act as the Acting General Manager in the absence of the General Manager, the Executive Officer and the Assistant General Manager for Operations West; and the Chief Financial Officer would act as the Acting General Manager in the absence of the General Manager, Executive Officer and both Assistant General Managers; and the Chief Management Analyst would act as the Acting General Manager in the absence of the four aforementioned employees.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-007

In the absence of the General Manager, the following individuals are authorized to act in place of the General Manager for the purpose of signing and approving accounting documents only:

Eleanor Chang	Principal Accountant (Acting Departmental Chief Accountant)
Lilia Sanchez	Principal Accountant
Emily Lau	Senior Accountant
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act as the Acting Chief Accounting Employee; however, no individual can sign in two capacities on the same document. Since only one person is authorized as the Acting Chief Accounting Employee at any given time, the Acting Departmental Chief Accountant would act as the Acting Chief Accounting Employee in the absence of the Chief Financial Officer; likewise, in the absence of the Acting Departmental Chief Accountant, the following individuals, in the order the names appear below, would act as the Chief Accounting Employee in the absence of the Acting Departmental Chief Accountant:

Eleanor Chang	Principal Accountant (Acting Departmental Chief Accountant)
Lilia Sanchez	Principal Accountant
Emily Lau	Senior Accountant
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act in place of the Acting Chief Accounting Employee for the purpose of signing and approving of accounting documents only; however, no individual can sign in two capacities on the same document:

Cynthia Hirata	Senior Accountant
Kanda Law	Senior Accountant
Ellen Linaac	Senior Accountant
Cora Rho'Dess	Senior Accountant
Connie Sarmiento	Senior Accountant
Blas Rafols	Senior Accountant
Maureen Wan	Senior Accountant

FISCAL IMPACT STATEMENT:

Approval of this report results in no fiscal impact to the Department's General Fund.

This report was prepared by Eleanor Chang, Principal Accountant, Accounting and Finance Division.

REPORT OF GENERAL MANAGER

NO. 10-008


DATE January 6, 2010

C.D. Various

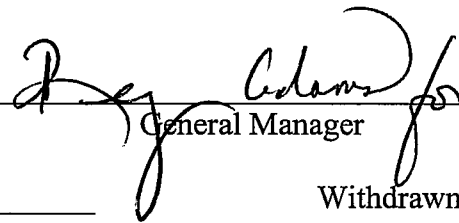
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CLASS PARKS – MEMORANDUM OF AGREEMENT BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE PACIFIC INSTITUTE TO PROVIDE PERSONAL DEVELOPMENT STAFF TRAINING FOR AT-RISK YOUTH AND FAMILIES

R. Adams \_\_\_\_\_  
 H. Fujita \_\_\_\_\_  
 S. Huntley \_\_\_\_\_  
 \*V. Israel \_\_\_\_\_



J. Kolb \_\_\_\_\_  
 F. Mok \_\_\_\_\_  
 K. Regan \_\_\_\_\_  
 M. Shull \_\_\_\_\_



General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Agreement (MOA), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (Department) and The Pacific Institute, subject to the approval of the Mayor and City Attorney as to form;
2. Find, in accordance with Charter Section 372, that the use of a competitive bidding process would be undesirable, impractical and not advantageous for these specialized personal development training workshops as the Department seeks to complement the Mayor's vision and goal of gang reduction and safer neighborhoods in our communities;
3. Direct the Board Secretary to transmit the MOA to the Mayor for approval in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the MOA, subsequent to all necessary approvals.



## REPORT OF GENERAL MANAGER

PG. 2

NO. 10-008

### SUMMARY:

The Pacific Institute (TPI) is the acknowledged world leader in the effectiveness of its programs and delivery to enhance performance improvement, provide effective leadership development and create sustainable cultural change.

Based on TPI's current success with A Better LA, and the Mayor's Gang Reduction Youth Development (GRYD) and Summer Night Lights (SNL) staff, the purpose of this MOA is to confirm a mutual vision to empower communities and provide a coordinated effort to educate community members that live within the boundaries of the SNL sites on making positive choices which will reduce gang conflicts and provide the necessary personal tools to become a productive citizen.

In coordination with the Department's Clean and Safe Spaces (CLASS Parks) Program, TPI's project is designed to facilitate personal growth and improved community relations for teens and families in the surrounding high crime underserved neighborhoods which incorporates and mirrors the Office of the Mayor's designated GRYD Zones. The personal development education program is a proprietary training model that only TPI provides. Therefore this distinctive staff training satisfies Charter Section 372.

This training is endorsed by key County and City leaders including Sheriff Lee Baca, former Chief of Police William Bratton, current Chief of Police Charles Beck, and the Mayor's SNL staff including Chief of Staff Reverend Jeff Carr, who participated in TPI's training.

The proposed MOA would provide the Department training and certification for a maximum of eighty (80) staff to include CLASS Parks Coordinators, and other staff assigned to SNL. The training will enable staff to implement the following programs, as detailed in the MOA: 1) PX2 programs for youth, 2) Investment in Excellence (IIE), 3) Alcanzando Tu Potencial and Pasos for adults and 4) 21 Keys for parents in both English and Spanish. All training will be conducted by TPI's Certified Master Facilitators.

In addition, the department will identify four (4) key staff to receive the Certified Master Facilitators training from TPI for the expansion of the program throughout the Department. TPI will also provide copies of all licensed training educational program materials to the CLASS Parks sites.

TPI has a proven track record both locally and nationally, currently working with several city governments and major corporations, as well as the United States Olympic swim team. Studies have shown that TPI's program improves academic performance, resulting in a decrease in local hostilities based on the current success with A Better LA Program.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-008

The mission and training provided by TPI complements the Mayor's vision and goal of gang reduction and safer neighborhoods in our communities.

FISCAL IMPACT STATEMENT:

Participation in this youth and community development training project is expected to result in an expenditure which is not to exceed \$95,000. Funds are to be allocated from CLASS Parks Fund 302, Department 88, Account 3040, Contractual Services. Sufficient funds are available in this account to meet the financial obligation.

This report was prepared by Michael L. Harrison, Principal Recreation Supervisor I, CLASS Parks.

REPORT OF GENERAL MANAGER

NO. 10-009

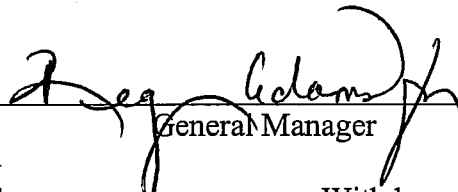
DATE January 6, 2010

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST - EXPO CENTER - DONATION OF EQUIPMENT FROM THE FRIENDS OF EXPO CENTER TO MAINTAIN SOBOROFF SPORTS FIELD

R. Adams _____	J. Kolb _____
H. Fujita _____	F. Mok _____
S. Huntley _____	K. Regan _____
*V. Israel _____	M. Shull _____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the following donation and that appropriate recognition be given to the donor.

SUMMARY:

Operations East, EXPO Center has received a donation of equipment, valued at \$11,659, from the Friends of EXPO Center (the Friends), to maintain Soboroff Sports Field, a state-of-the-art multiuse sports field located on Menlo Avenue, across the street from the Roy A. Anderson Recreation Center.

Originally named Exposition Park Intergenerational Community Center, Inc., the Friends was established as a non-profit organization in 1998 to develop the site of the 1932 Los Angeles Swim Stadium and construct a state-of-the-art recreational and community center. Through a unique partnership with the City of Los Angeles, Department of Recreation and Parks, the Friends utilized a combination of \$30 million in public and private funding to build EXPO Center. Private sector funders included The Ralph M. Parsons Foundation, The Ahmanson Foundation, Weingart Foundation, LA 84 Foundation, W.M. Keck Foundation, Wells Fargo Bank Foundation, and Capital Group Companies. Today, a 30-member volunteer Board comprised of community and business leaders continues to provide strategic support and financial assistance to EXPO Center.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-009

The Friends raised over \$6 million to build the synthetic turf field which will accommodate a variety of field sports and recreational activities year round. The Gift Agreement for the sports field donation was approved by the Commission on November 19, 2008 (Report No. 08-319). In order to ensure that the field is maintained at the highest possible level, the Friends has purchased the following maintenance equipment and donated it to EXPO Center: one John Deere Gator Utility Vehicle, one Gas Leaf Blower, one Field Groomer, one Pressure Washer, and one Park Sweeper.

We will request that the General Services Division (GSD) maintain this equipment pursuant to GSD's duty to repair and maintain City equipment.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund, and will save the Department the full amount of these purchases as they are necessary for the proper maintenance of Soboroff Sports Field.

Report prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

NO. 10-010

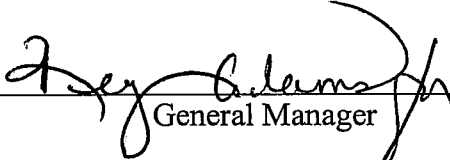
DATE January 6, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – PACIFIC REGION – DONATION FROM THE LOS ANGELES DODGERS

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
*V. Israel	_____	M. Shull	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the following donation and that appropriate recognition be given to the donor.

SUMMARY:

The Los Angeles Dodgers donated to Pacific Region sports equipment, with an estimated total value of \$15,000, to be used for baseball programs for at risk youth at various Housing Authority sites and the Watts Sports League.

The Los Angeles Dodgers also donated 2,500 Dodgers Tickets, with an estimated total value of \$25,000, which were distributed throughout the summer to various recreation centers to provide those youth with the opportunity to attend a professional baseball game.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund except unknown savings as donations may offset some expenditures.

Report prepared by Olujimi A. Hawes, Management Analyst II.

REPORT OF GENERAL MANAGER

NO. 10-011

DATE January 6, 2010

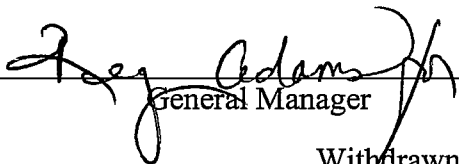
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OPERATIONS EAST – SOUTH LOS ANGELES CLUSTER PROGRAM –  
DONATION FROM A PLACE CALLED HOME

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
S. Huntley  \_\_\_\_\_  
\*V. Israel  \_\_\_\_\_

J. Kolb \_\_\_\_\_  
F. Mok \_\_\_\_\_  
K. Regan \_\_\_\_\_  
M. Shull \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board accept the following donation and that appropriate recognition be given to the donor.

SUMMARY:

The South Los Angeles Cluster Program received a donation of swimwear from A Place Called Home, with an estimated total value of \$8,300, to be used for Markham Middle School's swim program.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund except unknown savings as donations may offset some expenditures.

Report prepared by Olujimi A. Hawes, Management Analyst II.

REPORT OF GENERAL MANAGER

NO. 10-012

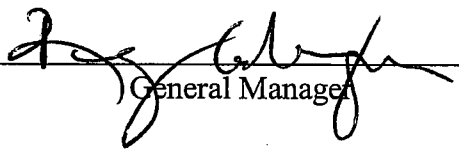
DATE: January 6, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS EAST - PACIFIC REGION

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
*V. Israel	<u>✓</u>	M. Shull	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

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RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this report, and that appropriate recognition be given to the donors.

SUMMARY:

Operations East, Pacific Region, has received the following donations:

Angels Gate Recreation Center

Belmont Shore Railroad Club donated \$157 to be used for youth programs.

Belmont Shore Railroad Club donated \$102 to be used for youth programs.

Cabrillo Marine Aquarium

CBS Studios, Inc. ("NCIS Los Angeles") donated \$1,000 to assist with educational programs.

Friends of Ballona Wetlands (Audubon Ballona Education Program) donated \$100 to assist with educational programs.

Gethsemane Baptist Church donated \$120 to assist with educational programs.

Kids First Learning Center (Maywood Preschool) donated \$110 to assist with educational programs.

REPORT OF GENERAL MANAGER

PG. 2                      NO. 10-012

Senior Citizen Nutrition Program

H. B. Barnum Celebrity Golf Tournament donated supplies, with an estimated total value of \$2,675, to be used for the senior nutrition meal sites and home-delivered meal routes.

Watts Senior Citizen Center

Bobby Zeno donated three Wal-Mart gift cards, with a total value of \$90, to be used for the Halloween Bid Whist Card Tournament.

William Nickerson Recreation Center

People for Parks donated \$2,000 to be used for snacks for the character-building program.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact to the Department's General Fund, except unknown savings, as donations may offset some expenditures. All cash donations will be deposited into the various facilities' Municipal Recreation Program (MRP) accounts for program-related expenses.

Report prepared by Olujimi A. Hawes, Management Analyst II, Pacific Region



REPORT OF GENERAL MANAGER

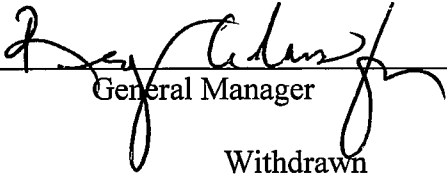
NO. 10-013

DATE January 6, 2010

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

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The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed contract with Royal Polaris Sportsfishing, Inc., for a whale-watching excursion to Baja California.

Refer to staff for further processing.

2) Mayor, relative to a proposed Gift Agreement with the Friends Of The Observatory for the 2009-10 Griffith Observatory School Visit Program.

Refer to staff for further processing.

3) Mayor, relative to a proposed Amendment to the Letter of Agreement with Jumbo Shrimp Circus, Inc.

Refer to staff for further processing.

4) Mayor, relative to a proposed Amendment No. 2 to a Contract with T Enterprises.

Refer to staff for further processing.

5) City Controller, relative to Best Practices for Professional Services Contracts.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 10-013

- 6) City Attorney, to the City Council, relative to Clarke-Harris v. City of Los Angeles. Note and file.
- 7) Miriam Long, Deputy Mayor, Education, Youth, and Families, relative to working together in support of education. Note and file.
- 8) City Clerk, relative to the transfer of City-owned property at 1816 115<sup>th</sup> Street and 1817 Imperial highway to the Department for development into a pocket park. Refer to General Manager.
- 9) City Clerk, relative to the sale of a surplus Ranger Division horse. Note and file.
- 10) City Clerk, relative to a gift agreement with the Los Angeles Harbor Watts Economic Development Corporation relative to the Pacific Overlook. Refer to staff for further processing.
- 11) City Clerk, relative to a grant of Juvenile Justice and Crime Prevention Act funds from the Los Angeles County Probation Department. Refer to staff for further processing.
- 12) City Clerk, relative to funding for a skate park in Daniels Field Sports Center. Note and file.
- 13) City Clerk, relative to security cameras in and around McArthur Park. Note and file.
- 14) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending November 6, November 13, November 20, and December 4, 2009. Note and file.

REPORT OF GENERAL MANAGER

PG. 3

NO. 10-013

15) Dave Bernardoni, President, Lake Balboa Neighborhood Council, to Senior Park Maintenance Supervisor Abel Perez, relative to the Council's support for the Friends of Lake Balboa committee.

Note and file.

16) Los Angeles Equine Advisory Committee, relative to the draft 2009 Bicycle Master Plan.

Refer to General Manager.

17) Cheryll Dudley Roberts, relative to the proposed Riverside Park.

Refer to General Manager.

18) Twenty-eight communications, relative to Oakwood Recreation Center.

Note and file.

19) Eight communications relative to alleged noise from sporting events in Barrington Park.

Refer to General Manager.

20) Margarita Fernandez, relative to information about Park Advisory Boards.

Refer to General Manager.

21) Karlheinz A. Halter, relative to "Fatal bus, pedestrian accident snarls Torrance and Crenshaw intersection' - and Harbor City?"

Note and file.

22) Roland Chapdelaine, President, Los Angeles Trade Technical College, relative to the proposed "Dogami" sculpture for Hermon Park Dog Park in Arroyo Seco Park.

Refer to General Manager.

23) Sharyl Mendez, Director of Public Affairs, Los Angeles Stake, Church of Jesus Christ of the Latter-Day Saints, relative to a proposed service project.

Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 4

NO. 10-013

24) Friends of Lake Balboa, to the General Manager, relative to a proposed Persian New Year Festival at Lake Balboa Park.

Note and file.

25) Thomas D. Carter, relative to City pension plans.

Note and file.

26) Two Communications, relative to Report of the General Manager No. 09-309, As-Needed Entertainment and Educational Services Request for Proposals (RFP) – Cancellation of RFP and Rejection of Proposals

Note and file. The matter was acted on at the December 9, 2009 Board Meeting.

27) Mark Langton, Board of Directors Concerned Off-Road Bicyclists Association, responding to a newspaper article.

Note and file.

28) Gloria Zuurveen, Founder/Publisher, PACE NEWS PUBLICATION, forwarding a copy of Pace News.

Note and file.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

BIDS TO BE RECEIVED:

TBD Tommy Lasorda Field of Dreams - Service Building (W.O.#RP-897003)

PROPOSALS TO BE RECEIVED:

01/12/10 Bar and Beverage Services Concession

01/26/10 Sepulveda Basin Sports Complex Phase I (W.O.#E170217F)

01/26/10 Balboa Park Tennis Professional Concession

02/09/10 RFP - Vending Machines Concession

02/23/10 Hansen Dam Golf Course Restaurant Concession

02/23/10 Woodley Lakes Golf Course Restaurant Concession

TBD Cheviot Hills Recreation Center - Tennis Professional Concession

TBD Film Production Instruction (CLASS Parks)

TBD Pershing Square Park Food and Beverage Service Concession

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Woodley Lakes Golf Course Professional Concession