

NOTICE

MEETING CANCELLATION AND RESCHEDULE

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

May 27, 2011

NOTICE IS HEREBY GIVEN that due to lack of a quorum, the meeting of the Board of Recreation and Park Commissioners scheduled to be held at 9:30 A.M. on Wednesday, June 1, 2011 at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037, **has been rescheduled to Monday, June 6, 2011 at the same time and location.**

BOARD OF RECREATION AND
PARK COMMISSIONERS


MAY E. ALVAREZ
Executive Assistant

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Monday, June 6, 2011 at 9:30 a.m.

EXPO Center
Community Hall Room
3980 S. Bill Robertson Lane (Formerly Menlo Avenue)
Los Angeles, CA 90037

(Parking located in "Lot 1", at the corner of Martin Luther King
Boulevard and Bill Robertson Lane)

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S
REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE
ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS
WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A
CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL
REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED
PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC
ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD
WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH
SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL
ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of May 20, 2011

2. GENERAL MANAGER'S REPORTS:

- 11-143 Eagle Rock Monument - Irrigation and New Landscape
(W.O. #E170352F) - Review of Bids and Award of Contract
- 11-144 North Hollywood Multi-Purpose Intergenerational Center
at Tiara Street - New Building and Landscaping
(PRJ#1543B)(W.O. #E170240F) - Review of Bids and Award
of Contract
- 11-145 Wattles Park - Erosion and Drainage Improvements
(W.O. #E170262F) - Review of Bids and Award of Contract
- 11-146 Devonshire House Building Renovation and Outdoor
Landscaping (W.O. #E170333F) - Memorandum of
Understanding between the Department of Recreation and
Parks, the Bureau of Engineering, and the Department of
General Services
- 11-147 Rescission of Awards to Contractors for Proposition K
Projects and Authorization to the General Manager to
Execute a Memorandum of Understanding between the
Department of Recreation and Parks, the Department of
General Services, and the Bureau of Engineering for

June 6, 2011

Proposition K Work As Needed to Obligate Funds before
June 30, 2011

- 11-148 Aliso Canyon Park - Development (W.O. #E170101F) Project
- Request for Approval to Modify Funding Encumbrances
- 11-149 Amendment to Cooperation Agreement with the Community
Redevelopment Agency of the City of Los Angeles
(CRA/LA), to Provide Professional Consulting Services
for Park Improvement Projects and Property Acquisitions
for Park Development, and for the Department of
Recreation and Parks (Department) to Provide Technical
and Professional Services to Coordinate and Develop
Public Park Improvement Projects in Various CRA/LA
Redevelopment Project Areas
- 11-150 Electrical Construction and Retrofit of Outdoor Field
Lighting, Facilities and Solar Power Systems - Request
for Qualifications
- 11-151 Electrical Maintenance and Repair of Outdoor Field
Lighting, Facilities and Solar Power Systems - Request
for Qualifications
- 11-152 Synthetic Turf Construction, Retrofit, Maintenance and
Repair - Request for Qualifications
- 11-153 Barnsdall Park - Monument Sign (PRJ20533) Project -
Allocation of Quimby Fees
- 11-154 Chevy Chase Park - Play Area Improvements (PRJ20540)
Project - Allocation of Quimby Fees
- 11-155 Glassell Park - Play Area Improvements (PRJ20539)
Project - Allocation of Quimby Fees
- 11-156 Old Woodland Hills Fire Station No. 84 - New Park
(PRJ20546) Project - Transfer of Jurisdiction of City-
Owned Surplus Property - Allocation of Quimby Fees
- 11-157 Queen Anne Recreation Center - Outdoor Park Improvements
(PRJ20523) Project - Allocation of Quimby Fees
- 11-158 San Pedro Plaza Park - Outdoor Park Improvements
(PRJ20314) Project - Allocation of Quimby Fees
- 11-159 EXPO Center - Pool Rehabilitation (PRJ20266) Project -
Allocation of Zone Change Fees
- 11-160 Lanark Park - Park Renovation (PRJ20359) Project -
Allocation of Quimby and Zone Change Fees
- 11-161 Echo Park Club - Park Expansion (PRJ20371) Project -
Rescission of Previous Board Action Authorizing

June 6, 2011

Allocation of Quimby Funds; Allocation of Proposition 40
Per Capita Grant Funds

- 11-162 Martin Luther King, Jr. Park and Therapeutic Center Renovation - Outdoor Park Improvements (PRJ20181 and PRJ20263) Project - Rescission of Previous Board Action Authorizing Allocation of Recreation and Parks Special Fund and Zone Change/Park Fees; Allocation of Proposition 40 Per Capita Grant Funds
- 11-163 Averill Park - Outdoor Park Improvements (PRJ20104) Project - Rescission of Previous Board Action Authorizing Allocation of Quimby Funds; Allocation of Proposition 40 Per Capita and Roberti-Z'Berg-Harris Grant Funds
- 11-164 Kaiser Permanente - Operation Splash Program of 2011 - Retroactive Authorization to Submit Grant Application and Acceptance of Grant Funds
- 11-165 LA84 Foundation - Summer Swim 2011 - Retroactive Acceptance of Grant Funds
- 11-166 Montrose Settlements Restoration Program - Fishing Outreach Mini-Grants - Retroactive Authorization to Submit Grant Proposal
- 11-167 Proposition 84 Statewide Park Development and Community Revitalization Program (Round Two)- Grant Applications; Authorizing Resolution; Resolutions Accepting Designated Projects
- 11-168 Natasha Watley Softball League - Donation of Funds and Equipment from the Natasha Watley Foundation in Support of a Department-Operated Girls Softball League at Twelve Park Sites
- 11-169 Youth Policy Institute, Inc. - Agreement for the Implementation of Public Computer Centers at Nine Recreation Centers
- 11-170 Griffith Observatory - Amendment to Personal Services Contract No. 3296 with Andrew Dalzell dba Diablo Sound to Extend the Term and Increase the Contract Amount to Provide Professional Music Supervision, Sound Engineering and Technical Services for Specialized Equipment Used for Public Programs
- 11-171 Griffith Observatory - Amendment to Personal Services Contract No. 3271 with Christopher Shelton, a Sole Proprietor, to Extend the Term and Increase the Contract Amount to Provide Professional Theatrical Production, Training, and Development Services at the Samuel Oschin Planetarium

June 6, 2011

- 11-172 The Greek Theatre Concession - Waiver of Annual Performance Guarantee
- 11-173 Golf Division - Professional Services Contract with J2 Golf Marketing Corporation to Identify, Assess and Measure the Current Municipal Golf Market and Develop a New Marketing Plan
- 11-174 Reimbursement of Salaries and Related Expenses from the Municipal Recreation Program Fund and Grant Fund Accounts - Resolution for Fiscal Year 2011-2012
- 11-175 Reimbursement for Petty Cash, Expenses, and Refund Resolutions for Fiscal Year 2011-2012
- 11-176 Transfer of Expenditures to Bogdanovich Trust Fund for Fiscal Year 2011-2012
- 11-177 Transfer of Appropriations within Fund 302 in the Department of Recreation and Parks (RAP) for Budgetary Adjustments
- 11-178 Signature Authority as Acting General Manager and Acting Chief Accounting Employee
- 11-179 Golf Division - Closure of Various Accounts
- 11-180 Various Communications
3. UNFINISHED BUSINESS:
- 11-132 Shade Structures Contract - Piggyback on San Joaquin County Office of Education Contract Agreement with USA Shade & Fabric Structures, Inc.
- 11-134 Wilton Place Park - Acceptance of Assessor Parcel Number 5081-024-902 for Park Purposes
- 11-135 Watts Cultural Crescent (Watts Crescent Park) - Acceptance of Assessor's Parcel Number 6065-033-900 for Park Purposes
4. COMMISSION TASK FORCES:
- Commission Task Force on Concessions (Commissioners Stanley and Williams)
 - Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)
5. GENERAL MANAGER'S ORAL REPORT:
- Report on Department Activities and Facilities

June 6, 2011

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, June 15, 2011 at 9:30 a.m., at Cypress Park Recreation Center, 2630 Pepper Avenue, Los Angeles, CA 90065.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

This item not included in the package

11-143 Eagle Rock Monument - Irrigation and New Landscape
(W.O. #E170352F) - Review of Bids and Award of Contract

This item not included in the package

11-144 North Hollywood Multi-Purpose Intergenerational Center
at Tiara Street - New Building and Landscaping
(PRJ#1543B)(W.O. #E170240F) - Review of Bids and Award
of Contract

This item not included in the package

11-145 Wattles Park - Erosion and Drainage Improvements
 (W.O. #E170262F) - Review of Bids and Award of Contract

REPORT OF GENERAL MANAGER

NO. 11-146

DATE June 6, 2011

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DEVONSHIRE HOUSE – BUILDING RENOVATION AND OUTDOOR LANDSCAPING (W.O. #E170333F) PROJECT – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *MS*
N. Williams _____

Neil Paulson
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), to provide construction services for the Devonshire House – Building Renovation And Outdoor Landscaping (W.O. #E170333F) Project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting employee, subject to Mayor and City Council Approval, to request the City Administrative Officer (CAO) to include in the CAO report to the City Council that a transfer of the following appropriation, in the amount of \$500,000, be approved for the construction of the Devonshire House – Building Renovation And Outdoor Landscaping (W.O. #E170333F) Project;

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-146

From:

<u>Funding Source</u>	<u>Fund/ Dept/ Acct</u>	<u>Encumbrance Amount</u>
Proposition K – Year 14	43K/10/G875	\$50,000
Proposition K – Year 14 ⁽¹⁾	TBD	\$450,000
Proposition K – Year 14 Inflation ⁽¹⁾	TBD	
Total:		\$500,000

⁽¹⁾ Availability of funds pending approval by the City Council of the 2011-12 Proposition K Assessment Report which includes reprogramming and allocation of Proposition K funds for this project.

To:

Through GSD Account G140 and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$ 75,000
1101 – Hiring Hall Salaries	\$100,000
1121 – Hiring Hall Fringe Benefits	\$ 40,000
3180 – Construction Materials and Supplies	<u>\$285,000</u>
Total:	\$500,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for expedited review and approval as to form; and,
4. Authorize the General Manager to execute the MOU prior to June 30, 2011, subsequent to the approval of the City Attorney as to form.

SUMMARY:

The proposed project is located at 18300 West Lemarsh Street, Northridge, California 91324. The project proposes to renovate and repair a single-story wood framed structure including replacement of damaged joists; reconfiguration of interior walls to facilitate better use of interior space; and landscaping.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-146

Staff recommends awarding this project to GSD in lieu of conducting a competitive construction bid process for the following reasons:

The project requires opening of interior walls and floors in order to determine the extent of repair work needed. If BOE were to prepare a set of plans for bid, GSD's assistance will be needed to open walls and floors during the design to fully quantify the members that would need replacement.

The project is funded by Proposition K and additional Proposition K funds are proposed to be reprogrammed to this project in the current fiscal year. For this reason, the project must now have a construction contract awarded before the end of the current Fiscal Year 2010-2011 (i.e., by June 30, 2011). There is now insufficient time remaining to proceed through the normal bid and award process. In order to meet the construction award schedule without losing the Proposition K funding, it is recommended that GSD be selected to construct the project, in accordance with Section 22.535(a) (5) of the Los Angeles Administrative Code.

GSD has not prepared a construction cost estimate for the project since plans for the project are not yet complete. Should the estimated amount for construction exceed the amount of this MOU, staff will report back to the Board on any additional actions that may need to be taken. A construction contingency in the amount of \$50,000 is also being recommended for appropriation to GSD, however, use of the contingency will require advance written approval by the BOE Project Manager or his designated representative. Upon approval by the Board and the City Council, a total of \$500,000 from Proposition K funds will be requested for appropriation to GSD.

Upon execution of the MOU and the approval of the fund appropriation and transfer to GSD accounts, GSD will be issued a Notice-to-Proceed when the plans are complete and the GSD cost estimate is found to be acceptable. The MOU is for a term of two (2) years, with construction completion estimated to take three hundred sixty-five (365) calendar days from the date of the Notice-to-Proceed.

REPORT OF GENERAL MANAGER

PG. 4

NO. 11-146

Approved project funds are available for the construction work in the following fund and accounts:

<u>Funding source</u>	<u>Fund/ Dept/ Account</u>	<u>Encumbrance Amount</u>
Proposition K – Year 14	43K/10/G875	\$50,000
Proposition K – Year 14 ⁽¹⁾	TBD	\$450,000
Proposition K – Year 14 Inflation ⁽¹⁾	TBD	
Total:		\$500,000

- (1) Availability of funds pending approval by the City Council of the 2011-12 Proposition K Assessment Report which includes reprogramming and allocation of Proposition K funds for this project.

The Proposition K funds needed for construction of the project are planned to be appropriated to GSD via the City Council approval of the Construction Progress Report (CPR) prepared by the City Administrative Officer. The funds will be transferred to GSD from the Proposition K account on an as-needed-basis, upon receipt and approval of the expenditure reports submitted by GSD.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements involve the refurbishment of existing park facilities, but will be done in accordance the Secretary of Interior Standards for the Treatment of Historic Properties. Therefore, the project has been determined to be Categorical Exempt pursuant to Article III, Section 1(a), Class 1(1) and Class 31 of the City CEQA Guidelines. A Notice of Exemption was file with the Los Angeles County Clerk on June 10, 2010.

FISCAL IMPACT STATEMENT:

Sufficient funds are available for the proposed construction project. There is no fiscal impact to the Department's General Funds. The assessment of the future operations and maintenance cost has yet to be determined.

This Report was prepared by Shashi Bhakta, Project Manager, and Cathie Santo Domingo, Recreational and Cultural Facilities Program, Bureau of Engineering; and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent of Planning, Construction, and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 11-147

DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESCISSION OF AWARDS TO CONTRACTORS FOR PROPOSITION K PROJECTS AND AUTHORIZATION TO THE GENERAL MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF GENERAL SERVICES, AND THE BUREAU OF ENGINEERING FOR PROPOSITION K WORK AS NEEDED TO OBLIGATE FUNDS BEFORE JUNE 30, 2011

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull *MS*
N. Williams _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the General Manager to rescind the award of any construction contract awarded during the remainder of this fiscal year, funded in whole or in part by Proposition K, if the contractor has not executed a written contract with the City, and provided the required payment and performance bonds and proof of adequate insurance coverage, within ten (10) days of the contract and bond forms being delivered to the contractor, but in no event later than June 24, 2011; and
2. After rescission of any such award, authorize the General Manager to execute a Memorandum of Understanding (MOU) by June 30, 2011, for the construction of that project with the Department of General Services (GSD) and with the Bureau of Engineering (BOE) for construction management, substantially in the form on file in the Board Office, in each case to incorporate the scope of the project from the contract for which the award has been rescinded, subject to the approval of the City Attorney as to form.

REPORT OF GENERAL MANAGER

PG 2

NO. 11-147

SUMMARY:

Proposition K is a City of Los Angeles approved proposition, which assesses owners of residential properties \$25,000,000 per year for thirty (30) years to be spent on park improvement projects. One significant condition of this funding requires that money for project construction identified in a particular fiscal year must be obligated by way of an executed contract, prior to the end of the fiscal year. The current fiscal year ends June 30, 2011. If all of the funds are not obligated prior to June 30, 2011, the assessment must be reduced by the amount not obligated, and these funds will be forever lost to the City for any purpose.

In May and June 2011, the Board of Recreation and Park Commissioners will vote to award seven (7) Proposition K funded construction projects to the lowest responsible and responsive bidder. Per the bid document, the General Contractor will be required to provide the Department with payment and performance bonds, proof of insurance and appropriate licensing, and to execute the contract between the City and the General Contractor for the work within ten (10) days of receipt of the contract and bond forms from the Board Secretary.

If any of the General Contractors awarded of the seven (7) Proposition K projects are unable to obtain and provide the City with the necessary payment and performance bonds, and insurance and to execute the contract, within the ten (10) days allotted for this effort, there would be insufficient time for another Board Meeting to be held to rescind the award and award the contract to another entity.

As a result, the Department believes that a contingency plan is necessary in the unlikely event that any of the General Contractors are unable to timely execute their respective Contract Agreements. The proposed contingency plan consists of authorizing the General Manager to execute a MOU between RAP, BOE and GSD, which would formally obligate the funds and transfer construction of the project to GSD, whose construction division has successfully completed many projects of varying scope for RAP.

A sample MOU is provided as Attachment A and a list of the Proposition K Projects, which remain unexecuted is provided in Attachment B.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's budget by transferring up to seven (7) Proposition K contracts from private contractors to GSD as it is anticipated that GSD is able and willing to perform the contracts for the amount bid.

This report was prepared by Cathie Santo Domingo, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by Neil Drucker, Program Manager,

REPORT OF GENERAL MANAGER

PG 3

NO. 11-147

Recreational and Cultural Facilities Program, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent of Planning, Construction and Maintenance Division, Department of Recreation and Parks.

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE DEPARTMENT OF RECREATION AND PARKS

THE DEPARTMENT OF GENERAL SERVICES

AND

**THE BUREAU OF ENGINEERING
OF THE DEPARTMENT OF PUBLIC WORKS
OF THE CITY OF LOS ANGELES**

**FOR THE CONSTRUCTION
OF THE**

FACILITY NAME

FACILITY ADDRESS

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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made and entered into by and between the Department of Recreation and Parks, hereinafter referred to as RAP, Construction Forces of the Department of General Services, hereinafter referred to as GSD, and the Bureau of Engineering of the Department of Public Works, hereinafter referred to as BOE.

W I T N E S S E T H

WHEREAS, on November 5, 1996, the voters of Los Angeles approved Proposition K: The Los Angeles for Kids Program, which included improvements for <Facility>; and

WHEREAS, awarding the rehabilitation and construction services of the facility enhancements at <Facility>, to GSD, is in the best interest of the City as the City could not execute a contract timely for this project when publicly bid; and

WHEREAS, GSD has successfully completed numerous rehabilitation/addition/new construction projects; and

WHEREAS, BOE will provide construction management services for the GSD for the facility enhancements at <Facility>; and

WHEREAS, RAP, GSD, and BOE wish to memorialize their understanding in an MOU regarding the terms and conditions of the services to be provided.

NOW, THEREFORE, RAP, GSD, and BOE agree to enter into and abide by the terms and conditions of this MOU.

ARTICLE I – THE MOU

A. PURPOSE OF THE MOU

To establish the responsibility of GSD to provide construction services for the <Facility> located at <Facility Address>.

To establish the responsibility of BOE to provide construction management services and coordinate with GSD and RAP.

To memorialize how BOE will pay GSD for construction services of the <Facility> Project

B. TERM OF THE MOU

This MOU will commence upon execution by the authorized representatives of

RAP, GSD, and BOE, and will expire twenty-four (24) months thereafter unless extended by written amendment per Article VIII.A.

C. REPRESENTATIVE OF THE PARTIES OF THIS MOU

The representatives of the respective parties are authorized to administer this MOU and to whom formal notices, demands, requests and communications shall be given are as follows:

1. For RAP:

Jon Kirk Mukri, General Manager
Department of Recreation and Parks

Attn: Michael A. Shull, Superintendent
221 North Figueroa Street, Suite 100
Los Angeles, CA 90012

2. For BOE:

Gary Lee Moore, P.E., City Engineer
Bureau of Engineering
Department of Public Works

Attn.: Neil Drucker, Bureau of Engineering, Program Manager
200 North Spring Street, Suite 2305 CH
Los Angeles, CA 90012

3. For GSD:

Tony Royster, General Manager
Department of General Services

Attn.: Nick Pendorf, Director of Construction
Construction Forces
111 E. 1st Street, 6th Floor CH
Los Angeles, CA 90012

ARTICLE II – SERVICES TO BE PERFORMED BY RAP

- A. Consider and approve the Construction documents and specifications before construction commences.
- B. Provide GSD unrestricted access to the project site through mutually agreed upon working hours and working days.
- C. Respond to GSD's Request(s) for Information when owner review and approval is required. Such responses shall be forwarded to BOE for processing.
- D. Review all applicable Shop Drawings and Submittals and approve within seven (7) working days when owner approval is required. Comments shall be forwarded to BOE for processing.
- E. Notify BOE in writing of any owner requested changes to the construction documents and if such changes are outside the current scope of work, RAP shall provide adequate funding for such changes.

ARTICLE III – SERVICES TO BE PERFORMED BY BOE

- A. Obtain full construction budget appropriation to GSD through actions by the L.A. for Kids Steering Committee and City Council prior to the start of construction.
- B. Review and authorize GSD expenditures, submitted on a quarterly basis, for labor, equipment and material costs incurred by GSD.
- C. Provide a complete permitted set of construction documents and specifications as approved by RAP.
- D. Provide overall Project Management and Construction Management activities, which shall include expenditures vs. budget review, schedule review and weekly meetings with GSD to review budget, design and construction issues.
- E. Respond and approve all of GSD's Request(s) for Information in a timely manner.
- F. Review and approve all mutually agreed upon Change Orders that fall within the budgeted 15% contingency amount, subject to RAP Commission approval, if required.
- G. Approve and process all GSD invoices for all authorized completed work.

- H. Review and approve all submittals and service contracts forwarded by GSD, including shop drawings and product data and samples, for this project in a timely manner.
- I. Advise RAP of any changes that may change the intended function or overall design characteristics of the project.
- J. Participate and prepare the final acceptance inspections of the project in conjunction with RAP. Once all noted items have been corrected, transmit final status report to RAP.
- K. After the end of construction, BOE and RAP shall review and approve "Operational and Maintenance" manuals provided by GSD prior to forwarding the information to RAP.

ARTICLE IV – SERVICES TO BE PERFORMED BY GSD

- A. Upon receipt of final plans from BOE, GSD shall conduct a Class "A" estimate to determine final costs of the project. If necessary, adjustments shall be made to the construction costs per Article VIII.A.2.
- B. GSD shall perform all required work to improve the site per the final construction documents and Specifications in compliance with applicable Federal, State and City codes and regulations. For this project, GSD will only be performing the renovations necessary to bring the restroom and parking into compliance with ADA standards as shown in the final construction documents.
- C. GSD shall coordinate with BOE to establish a construction schedule. The schedule shall be subject to the approval of BOE.
- D. GSD shall immediately notify BOE in writing of issues or barriers that impede or delay the completion of the work, including changes to cost estimates and to the construction schedule.
- E. GSD shall immediately notify BOE of the need for modifications by way of a change order. All change orders are subject to the approval of BOE.
- F. GSD shall provide a monthly report, to the BOE within fourteen (14) days of the end of each month, covering all expenditures on the project during construction. The report shall include all costs for labor, equipment and materials incurred through that period.

ARTICLE V – RECORD DRAWINGS

- A. After completion of construction, GSD shall revise and correct the final Construction Documents indicating all changes made during construction based on the construction records including, but not limited to, change orders, plan clarification/corrections and addenda. Each drawing sheet shall be prominently marked “AS-BUILT”. These drawings shall be reviewed and approved by BOE.
- B. When the “AS-BUILT” drawings are approved, GSD shall deliver two (2) copies of the Record Drawings to BOE to be forwarded to RAP for its use.
- C. In addition to the Record Drawings above, BOE will deliver to RAP, one (1) updated electronic file and one (1) updated set of Mylar drawings or as required per designer’s contract.

ARTICLE VI – TIME PERIODS

- A. It is understood and agreed in this MOU that time is of the essence. The construction phases will be completed within ___ calendar days from the issuance by BOE to GSD of a Notice-To-Proceed.
- B. The time during which GSD is delayed in its work by BOE or any other agency, whose approval is required, shall be added to the time period for completion. Delays due to unforeseen circumstances, which are not the fault or negligence of GSD, shall also be added to time period for completion.

ARTICLE VII – PAYMENT

A. COMPENSATION

- 1. Upon approval of City Council and Mayor, BOE shall authorize the expenditure of an amount not to exceed \$_____ for the complete and satisfactory performance of the terms of this MOU. These funds are available in the following accounts:

Funding Sources	Appropriation	Fund/Dept./Acct. No.	Available balance
Prop. K - YR 14	\$		\$

- 2. The construction cost may be adjusted as necessary upon the completion of the Class “A” estimate. BOE shall approve a cost and/or scope adjustment after authorization from the Proposition K – LA for Kids Steering Committee, and subject to approval of an Amendment to the MOU by RAP Commission per Article VIII.A.

3. GSD shall be responsible for all expenditures in excess of the approved budget unless this MOU has been amended prior to expending the funds through an action of the L.A. for Kids Steering Committee and RAP Commission.

B. METHOD AND TIME OF PAYMENT

1. Upon execution of this MOU, BOE shall coordinate with the appropriate City Departments to arrange the appropriation of \$_____ into GSD salary and material accounts for construction services.
2. Scheduled payment reimbursements for GSD's services shall be made, on a quarterly basis. GSD shall provide a quarterly report detailing the expenses incurred for that quarter. The amount of the quarterly payment will be based on the number of staff hours and purchase orders directly chargeable to the project supported by timesheet records and the current hourly rate and verification of the purchase orders and if requested, GSD shall provide copies to BOE.

ARTICLE VIII – MODIFICATIONS

- A. Except as otherwise provided herein, this MOU may be altered, modified or amended only in writing, and executed by the parties hereto.
- B. Modifications or extra work requested during the construction phase shall be documented by a Change Order. The Change Order shall contain a description of the scope change or extra work, any additional costs approved by BOE and any time extensions approved by BOE. Change Orders exceeding \$25,000 shall require approval by RAP Commission prior to commencement of the work covered by the change order.
- C. This MOU contains the full and complete agreement between RAP, BOE and GSD. No verbal agreement or conversation with any officer or employee of the parties shall affect or modify any of the terms and conditions of the MOU.

IN WITNESS WHEREOF, RAP, GSD, and BOE have caused this MOU to be executed by their duly authorized representatives.

For: Department of Recreation and Parks

Jon Kirk Mukri, General Manager

Executed this _____ day of _____, 20__

For: Bureau of Engineering, Department of Public Works

Gary Lee Moore, P.E., City Engineer

Executed this _____ day of _____, 20__

For: Department of General Services

Tony Royster, General Manager

Executed this _____ day of _____, 20__

Approved as to Form:
CARMEN A. TRUTANICH, City Attorney

Arletta Maria Brimsey, Deputy City Attorney

Date: _____

ATTACHMENT B

<u>Project Name</u>	<u>Work Order No.</u>
1 Aliso Canyon Park Development	E170101F
2 Benny Potter Park - Greening and Outdoor Improvements	E170486F
3 Eagle Rock Monument - Irrigation and Landscaping	E170352F
4 North Hollywood Multi-Purpose Center at Tiara Street	E170240F
5 Pacific Palisades Recreation Center – Outdoor Improvements	E170326F
6 St. Andrews Recreation Center – Outdoor Sports Development	E170302F
7 Wattles Park Erosion and Drainage Improvements	E170262F

REPORT OF GENERAL MANAGER

NO. 11-148

DATE June 6, 2011

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ALISO CANYON PARK – DEVELOPMENT (W.O. #E170101F) PROJECT – REQUEST FOR APPROVAL TO MODIFY FUNDING ENCUMBRANCES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>[Signature]</i></u>
V. Israel	_____	N. Williams	_____

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind approval of Recommendation No. 3 on Board Report No. 11-117, approved on May 4, 2011, which specifies the funding amounts for the accounts from which the project funds are encumbered; and,
2. Authorize the Department’s Chief Accounting Employee to encumber \$964,390 for the Aliso Canyon Park – Development (W.O. #E170101F) Project from the following fund and account numbers under the awarding authority of this Board Report;

<u>Funding Source</u>	<u>Fund/Dept./Account No.</u>	<u>Encumbrance Amount</u>
Proposition K Year 14	43K/10/G268	\$350,000
Proposition K Year 14 ⁽¹⁾	TBD	\$350,000
Sunshine Canyon Amenities Trust Fund	682/50/G215	<u>\$264,390</u>
Total:		<u>\$964,390</u>

(1) Availability of funds pending City Council approval of the Proposition K Assessment Report for Fiscal Year 2011-12.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-148

SUMMARY:

On May 4, 2011, the Board awarded the construction contract for the Aliso Canyon Park – Development (W.O. #E170101F) Project to lowest responsive and responsible bidder, Landshapes (Board Report No. 11-117). However, since the award of the construction contract by the Board, the funding allocation has been modified as required by the reprogramming of Proposition K funding for the current Fiscal Year. For this reason, the purpose of this report is to request that the Board approve the modification of the funding accounts from which the construction funds will be encumbered for the project and to authorize the Chief Accounting Employee to encumber \$964,390, as stated in the above Recommendation No. 2.

It should be noted that, to further enhance the recreational and parks services delivered by the Aliso Canyon Park project, a future phase will be presented to the Board at a later date, to request the authority to commence the installation of a pre-fabricated restroom, special marquee, trail signs and other appurtenant structures. It has not yet been determined how the additional work will be delivered. Depending on timing and estimated cost, it will either be proposed as a request for authority for a change order to the existing contract, or as an authority to advertise for a new construction contract specifically for this work scope.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund because the project's constructed costs will be fully funded by the above listed funding sources specifically identified and approved for use of this project. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget requests.

This report was prepared by Erick Chang, Project Manager, Recreational and Cultural Facilities Program; Bureau of Engineering. Reviewed by Neil L. Drucker, Program Manager, Recreational and Cultural Facilities Program; Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and by Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 11-149

DATE June 6, 2011

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO COOPERATION AGREEMENT WITH THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF LOS ANGELES (CRA/LA), TO PROVIDE PROFESSIONAL CONSULTING SERVICES FOR PARK IMPROVEMENT PROJECTS AND PROPERTY ACQUISITIONS FOR PARK DEVELOPMENT, AND FOR THE DEPARTMENT OF RECREATION AND PARKS (DEPARTMENT) TO PROVIDE TECHNICAL AND PROFESSIONAL SERVICES TO COORDINATE AND DEVELOP PUBLIC PARK IMPROVEMENT PROJECTS IN VARIOUS CRA/LA REDEVELOPMENT PROJECT AREAS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull MS
N. Williams _____

V. Israel for
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to the Cooperation Agreement, substantially in the form on file in the Board Office, with the Community Redevelopment Agency of the City of Los Angeles (CRA/LA) to provide professional consulting services for park improvement projects and property acquisitions for park development and for the Department of Recreation and Parks (Department) to provide technical and professional services to coordinate and develop public park improvement projects in various CRA/LA Redevelopment Project Areas, as may be required on an as-needed basis, as approved by City Council on March 22, 2011, subject to the approval of City Attorney as to form; and,
2. Direct the Board Secretary to transmit the proposed Amendment to the City Attorney for review and approval as to form; and,
3. Authorize the General Manager to execute the approved Amendment upon obtaining all the required approvals.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-149

SUMMARY:

On October 9, 2009, the Board approved (Board Report No. 09-257) the Cooperation Agreement with the Community Redevelopment Agency of the City of Los Angeles (CRA/LA) to enable the Department and CRA/LA to carry out activities beneficial to both organizations utilizing the resources of the two entities in a cooperative manner. Under the Agreement, CRA/LA will compensate the Department for the cost of park improvement services such as grading, irrigation, planting, paving, and construction of fences, retaining walls and gazebos, as requested by the CRA/LA for Department managed and controlled park acquisition, development and improvement projects within CRA/LA redevelopment project areas. The Department in turn will provide up to \$5,000,000 worth of park development related services to the CRA/LA that would not be readily available to them, such as but not limited to grading, irrigation, and lighting design and installation, electrical, mechanical, plumbing, maintenance, and landscaping design and services for Department parks in CRA/LA redevelopment project areas.

On March 17, 2011, the CRA/LA Board approved an amendment to the Cooperation Agreement which increased the maximum compensation amount from \$5,000,000 to \$10,000,000. All other terms and conditions of the agreement remained the same. On March 22, 2011, the City Council approved the amendment and authorized the General Manager to execute it, subject to the approval of the City Attorney as to form (Council File No. 11-0434).

FISCAL IMPACT STATEMENT:

There is no known impact to the Department's General Fund as the CRA/LA will compensate the Department for the cost of park improvement services in the amount of up to \$10,000,000 from funding to be specified for professional services related to acquisition and improvement of park projects.

This Report was prepared by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-150

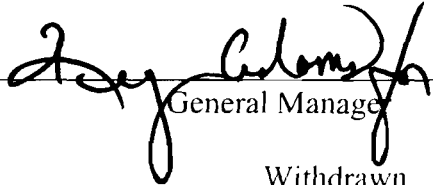
DATE June 6, 2011

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ELECTRICAL CONSTRUCTION AND RETROFIT OF OUTDOOR FIELD LIGHTING, FACILITIES AND SOLAR POWER SYSTEMS – REQUEST FOR QUALIFICATIONS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Request for Qualifications (RFQ) for electrical construction and retrofit of outdoor field lighting, facilities and solar power systems, for one or more two-year (2) contracts, with a one-year (1) option to renew, exercisable at the sole discretion of the General Manager, in an amount not to exceed \$7,000,000 per year, substantially in the form on file in the Board Office, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form

SUMMARY:

The Department of Recreation and Parks (RAP) requires electrical construction and retrofit contracts for our park's outdoor field lighting, facilities and solar power systems. It is imperative that RAP receives qualifications and awards these contracts in order to continue its project facility upgrades and the construction of existing and new park facilities. RAP continues to have electrical labor and equipment shortages and these contracts will assist our construction and maintenance

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-150

operations with all electrical needs that cannot currently be provided by City staff. In addition, these contracts will provide RAP with the electrical expertise and resources that otherwise cannot be performed by City staff. Such expertise and resources consist of the manufacturing and installation of outdoor sports field lighting towers and fixtures and the manufacturing and installation of solar power lighting systems.

The scope of this contract will include, but is not limited to, the construction and retrofit of our outdoor sports field lighting systems, facility electrical upgrades and new solar power lighting systems.

Staff has developed and is now ready to release, at the direction of the Board, a RFQ which will be advertised per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Division, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately two weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Good Faith Effort Subcontractor Outreach as required by Executive Directive No. 2001-26, Riordan Series and the Board's policy (Board Report No. 177-89).

Evaluation Process

Responses will be evaluated in two levels. Level I will be a review by staff for the minimum qualifications, as stated in the RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. If a responder's minimum qualification cannot be verified by City Staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Levels II.

If responders are successful in meeting the City's minimum qualifications requirements, then response evaluation will be based solely on the prices submitted by responder. After the evaluation, a recommendation will be made to the Board for award of contracts.

REPORT OF GENERAL MANAGER

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NO. 11-150

In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, vendors will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Division, within the terms of this contract.

The selected responders will be recommended to the Board for two-year (2) contracts, with a one-year (1) option to renew, exercisable at the sole discretion of the General Manager, in an amount not to exceed \$7,000,000 per year. The contract amount is an estimate, and the RAP does not guarantee that the contract maximum amount will be reached. The construction services that the RAP will be requesting shall be on an as-needed basis; the RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no fiscal impact to the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-151

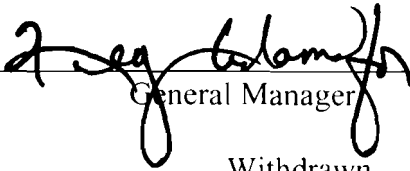
DATE June 6, 2011

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ELECTRICAL MAINTENANCE AND REPAIR OF OUTDOOR FIELD LIGHTING, FACILITIES AND SOLAR POWER SYSTEMS – REQUEST FOR QUALIFICATIONS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Request for Qualifications (RFQ) for electrical maintenance and repair of outdoor field lighting, facilities and solar power systems, for one or more two-year (2) contracts, with a one-year (1) option to renew, exercisable at the sole discretion of the General Manager, in an amount not to exceed \$7,000,000 per year, substantially in the form on file in the Board Office, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (RAP) is in need of electrical maintenance and repair contracts that specifically addresses our outdoor field lighting, facilities and solar power systems. Electrical maintenance and repair of our park property is essential to keeping our parks safe and useable for our constituents. These contracts will allow RAP to catch up on overdue electrical maintenance and repairs as well as address any existing electrical emergencies. These contracts will

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-151

provide RAP with electrical expertise and resources that otherwise cannot be performed by City staff, such as the repair and maintenance of our outdoor sports field lighting towers/ fixtures and solar power lighting systems.

The scope of these contracts will include, but is not limited to, the maintenance and repair of our outdoor sports field lighting systems, facilities and solar power lighting systems.

Staff has developed and is now ready to release, at the direction of the Board, a RFQ which will be advertised per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Division, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately two weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Good Faith Effort Subcontractor Outreach as required by Executive Directive No. 2001-26, Riordan Series and the Board's policy (Board Report No. 177-89).

Evaluation Process

Responses will be evaluated in two levels. Level I will be a review by staff for the minimum qualifications, as stated in the RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. If a responder's minimum qualification cannot be verified by City Staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Levels II.

If responders are successful in meeting the City's minimum qualifications requirements, then response evaluation will be based solely on the prices submitted by responders. After the evaluation, a recommendation will be made to the Board for award of contracts.

In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, vendors will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Division, within the terms of this contract.

REPORT OF GENERAL MANAGER

PG. 3

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The selected responders will be recommended to the Board for two-year (2) contracts, with a one-year (1) option to renew, exercisable at the sole discretion of the General Manager, in an amount not to exceed \$7,000,000 per year. The contract amount is an estimate, and the RAP does not guarantee that the contract maximum amount will be reached. The construction services that the RAP will be requesting shall be on an as-needed basis; the RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no fiscal impact to the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-152

DATE June 6, 2011

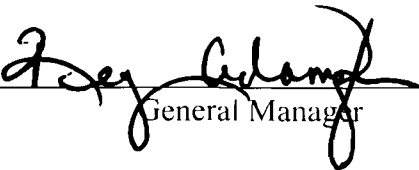
C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SYNTHETIC TURF CONSTRUCTION, RETROFIT, MAINTENENACE AND REPAIR – REQUEST FOR QUALIFICATIONS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the Request for Qualifications (RFQ) for synthetic turf construction, retrofit, maintenance and repair, for one or more three-year (3) contracts in an amount not to exceed \$5,000,000 per year, substantially in the form on file in the Board Office, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (RAP) requires contracts for synthetic turf construction, retrofit, maintenance and repair. It is important that RAP receive qualifications and award these contracts in order to construct, retrofit, maintain and repair new and existing synthetic turf fields currently operated by RAP. Synthetic turf fields have become common amenities of the City's park landscape and a desired improvement in the City's new and exiting parks. Synthetic turf fields provide the City's public with a recreation amenity that is multi-use and environmentally friendly.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-152

Beyond the ability to have a tool to construct new synthetic turf fields, these contracts will provide RAP staff with the ability to maintain and repair our existing synthetic turf fields. Maintenance and repair are vital components to maintaining the longevity of our existing fields. Currently, RAP has no staff and/or equipment to adequately maintain our synthetic fields and thus has caused the premature degradation and damage to these fields. Based on an average use, field maintenance and minor repairs must be performed once every three months, but due to the heavy public use of most of the City's synthetic fields, experts recommend that standard maintenance and repairs be performed once a month.

The scope of these contracts will include, but is not limited to, the construction, retrofit, maintenance and repairs of our synthetic turf fields.

Staff has developed and is now ready to release, at the direction of the Board, an RFQ which will be advertised per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Division, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately two weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Good Faith Effort Subcontractor Outreach as required by Executive Directive No. 2001-26, Riordan Series and the Board's policy (Board Report No. 177-89).

Evaluation Process

Responses will be evaluated in two levels. Level I will be a review by staff for the minimum qualifications, as stated in RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. If a responder's minimum qualification cannot be verified by City Staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Levels II.

If the responders are successful in meeting the City's minimum qualifications requirements, then response evaluation will be based solely on the prices submitted by responder. After the evaluation, a recommendation will be made to the Board for award of contracts.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-152

In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, vendors will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Division, within terms of this contract.

The selected responders will be recommended to the Board for three-year (3) contracts in an amount not to exceed \$5,000,000 per year. The contract amount is an estimate, and the RAP does not guarantee that the contract maximum amount will be reached. The construction services that the RAP will be requesting shall be on an as-needed basis; the RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no fiscal impact to the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-153


DATE June 6, 2011

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BARNSDALL PARK – MONUMENT SIGN (PRJ20533) PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$5,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Barnsdall Park Account No. 460K-BD; and,
2. Approve the allocation of \$5,000 in Quimby Fees, from Barnsdall Park Account No. 460K-BD for the Barnsdall Park – Monument Sign (PRJ20533) Project, as described in the Summary of this Report.

SUMMARY:

Barnsdall Park is located at 4800 Hollywood Boulevard in the Hollywood area of the City. This 14.59 acre facility includes the Barnsdall Art Center, Junior Arts Center, Municipal Art Gallery, Galley Theater, and the Hollyhock House. Due to the facilities, features, programs, and services it provides, Barnsdall Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-153

On June 17, 2009, in Board Report No. 09-171, the Board of Recreation Commissioners (Board) accepted the donation of an identification sign for Barnsdall Park, valued at \$164,999, from the Barnsdall Art Park Foundation, Hollywood Arts Council, and Community Redevelopment Agency of Los Angeles.

Department staff has determined that improvements to the park's electrical systems and equipment are necessary to facilitate the installation of the identification sign and will be of benefit to the surrounding community.

Upon approval of this report, \$5,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be allocated to the Barnsdall Park Account No. 460K-BD for Barnsdall Park – Monument Sign (PRJ20533) Project.

The total Quimby Fees allocation for the Barnsdall Park – Monument Sign (PRJ20533) Project is \$5,000. These Fees were collected within two miles of Barnsdall Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on June 17, 2009 (Board Report No. 09-171) that is exempt from CEQA [Class 11(1,6)]. The additional work funded by the current Board action will not result in any environmental impacts and, therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-154


DATE June 6, 2011

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHEVY CHASE PARK – PLAY AREA IMPROVEMENTS (PRJ20540) PROJECT
– ALLOCATION OF QUIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to establish new Quimby Fees Account No. 460K-CF with Chevy Chase Park as the Account Name;
2. Authorize the Department’s Chief Accounting Employee to transfer \$40,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Chevy Chase Park Account No. 460K-CF; and,
3. Approve the allocation of \$40,000 in Quimby Fees, from Chevy Chase Park Account No. 460K-CF for the Chevy Chase Park - Play Area Improvements (PRJ20540) Project at, as described in the Summary of this Report.

SUMMARY:

Chevy Chase Park is located at 4165 Chevy Chase Drive in the Atwater Village area of the City. This 2.44 acre park includes a recreation center, children’s play areas, handball courts, and picnic areas. Due to the facilities, features, programs, and services it provides, Chevy Chase Park meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

Department staff has determined that outdoor park improvements, including refurbishment of the existing children’s play area, and improvements to existing irrigation, landscaping, and related site amenities, are necessary to meet the needs of the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-154

Upon approval of this report, Quimby Fees listed below can be transferred to Chevy Chase Park Account No. 460K-CF for the Chevy Chase Park - Play Area Improvements (PRJ20540) Project:

- \$40,000 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Play Area Improvements Project at Chevy Chase Park is \$40,000. These Fees were collected within one mile of Chevy Chase Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of minor alterations to land and the placement of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 4(3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-155

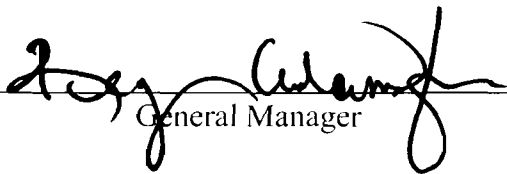
DATE June 6, 2011

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GLASSELL PARK – PLAY AREA IMPROVEMENTS (PRJ20539) PROJECT – ALLOCATION OF QIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$40,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Glassell Park Account No. 460K-GT; and,
2. Approve the allocation of \$40,000 in Quimby Fees, from Glassell Park Account No. 460K-GT for the Glassell Park – Play Area Improvements (PRJ20539) Project, as described in the Summary of this Report.

SUMMARY:

Glassell Park is located at 3650 Verdugo Road in the Glassell Park area of the City. This 12.69 acre park provides a variety of services and programs to the community including lighted athletic fields, basketball, football, after-school programs, a year-round pool, and a senior citizens club. Due to the facilities, features, programs, and services it provides, Glassell Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-155

Department staff has determined that outdoor park improvements, including refurbishment of the existing children's play area, and improvements to existing irrigation, landscaping, and related site amenities, are necessary to meet the needs of the surrounding community.

Upon approval of this report, Quimby Fees listed below can be transferred to Glassell Park Account No. 460K-GT for Glassell Park - Play Area Improvements (PRJ20539) Project:

- \$40,000 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Glassell Park – Play Area Improvements (PRJ20539) Project is \$40,000. These Fees were collected within two miles of Glassell Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of minor alterations to land and the placement of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 4(3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-156

DATE June 6, 2011

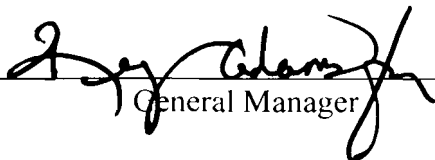
C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OLD WOODLAND HILLS FIRE STATION NO. 84 – NEW PARK (PRJ20546)
PROJECT – TRANSFER OF JURISDICTION OF CITY-OWNED SURPLUS
PROPERTY – ALLOCATION OF QUIMBY FEES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull mf
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize staff to address due diligence requirements and upon completion return to the Board for authorization to accept the transfer of jurisdiction of 0.28 acres of City-Owned surplus property, located at 5340 Canoga Avenue (Assessors Parcel No. 2167002900) in the Woodland Hills community of the City, for the purpose of creating a neighborhood park;
2. Authorize staff to work with the Department of General Services (GSD) to complete a transfer of jurisdiction of the 0.28 acres of City-Owned surplus property located at 5340 Canoga Avenue;
3. Authorize the Department's Chief Accounting Employee to establish new Quimby Fees Account No. 460K-ET and new Zone Change Fees Account No. 440K-ET with 5340 Canoga Avenue as the Account Name;
4. Authorize the reallocation of \$10,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center Park – Renovation (PRJ20090) Project, approved on November 3, 2010 per Board Report No. 10-295, to the Old Woodland Hills Fire Station No. 84 – New Park (PRJ20546) Project at 5340 Canoga Avenue;

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-156

5. Authorize the Department's Chief Accounting Employee to transfer \$10,000 in Quimby Fees from the Woodland Hills Recreation Center Account No. 460K-WH to the 5340 Canoga Avenue Account No. 460K-ET;
6. Approve the allocation of \$10,000 in Quimby Fees, from 5340 Canoga Avenue Account No. 460K-ET for the Old Woodland Hills Fire Station No. 84 – New Park (PRJ20546) Project at 5340 Canoga Avenue, as described in the Summary of this Report; and,
7. Direct staff to return to the Board for final authorization to accept the transfer of jurisdiction of said property upon the completion of due diligence requirements.

SUMMARY:

GSD currently maintains a 0.28 acre surplus property (The Property) located at 5340 Canoga Avenue, in the Woodland Hills community of the City, which can be utilized for pocket park purposes. The site, which was formally home to the Los Angeles Fire Department's Fire Station No. 84, is currently occupied by the vacated fire station and is surrounded by commercial buildings and residential housing.

This project proposes to transfer jurisdiction of this City owned property to RAP and develop the property with outdoor park and recreational improvements. This Report seeks authority for staff to address due diligence requirements, such as conducting a preliminary environmental site assessment. Upon the completion of due diligence requirements, staff will return to the Board for final authorization to accept the transfer of jurisdiction of this property.

The development of a public park at this site would provide an important amenity to help meet the park and open space needs of residents in this area. Due to the size of the proposed project, and the facilities, features, programs, and services it could provide once complete, The Property would meet the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

Upon approval of this report, \$10,000 in Quimby Fees, previously allocated for the Woodland Hills Recreation Center - Park Renovation (PRJ20090) Project, approved on November 3, 2010 per Board Report No. 10-295, can be reallocated to the Old Woodland Hills Fire Station No. 84 - New Park (PRJ20546) Project at 5340 Canoga Avenue and transferred to the 5340 Canoga Avenue Account No. 460K-ET.

The total Quimby Fees allocation for the New Park project is \$10,000. These Fees were collected within one mile of The Property, which is the standard distance for the allocation of Quimby Fees for neighborhood recreational facilities. This allocation will not meet all the estimated costs for the development of this project site. Multiple funding sources, including the allocation of additional Quimby fees, will be needed in order to implement a project at this site.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-156

Staff has determined that California Environmental Quality Act (CEQA) will be addressed when the complete project scope has been determined and sufficient funds have been identified to begin the project.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-157

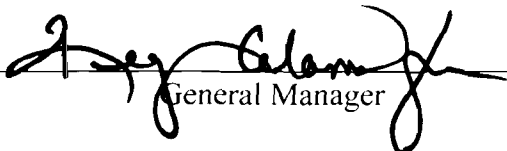
DATE June 6, 2011

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: QUEEN ANNE RECREATION CENTER – OUTDOOR PARK IMPROVEMENTS
(PRJ20523) PROJECT – ALLOCATION OF QIMBY FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>mf</u>
V. Israel	_____	N. Williams	_____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to transfer \$220,000 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Queen Anne Recreation Center Account No. 460K-QA; and,
2. Approve the allocation of \$220,000 in Quimby Fees, from Queen Anne Recreation Center Account No. 460K-QA for the Queen Anne Recreation Center – Outdoor Park Improvements (PRJ20523) Project, as described in the Summary of this Report.

SUMMARY:

Queen Anne Recreation Center is located at 1240 West Boulevard in the Mid-City community of the City. This 5.23 acre park provides ball diamonds, a play area, a splash pad, and recreation center for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Queen Anne Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-157

Department staff has determined that outdoor park improvements, including the refurbishment of the existing children's play area and basketball courts, and improvements to park landscaping, turf, and irrigation systems, are necessary to meet the needs of the surrounding community.

Upon approval of this report, Quimby Fees listed below can be transferred to Queen Anne Recreation Center Account No. 460K-QA for the Queen Anne Recreation Center - Outdoor Park Improvements (PRJ20523) Project:

- \$220,000 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Outdoor Park Improvements project at Queen Anne Recreation Center is \$220,000. These Fees were collected within two miles of Queen Anne Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of minor alterations to land and the placement of accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 4(3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General fund.

This report was prepared by Darryl Ford, Management Analyst, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-158

DATE June 6, 2011

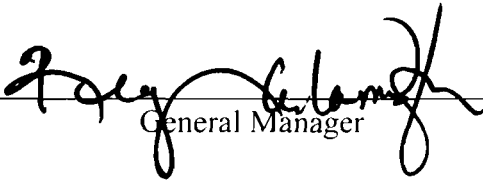
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SAN PEDRO PLAZA PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20314)
PROJECT – ALLOCATION OF QUIMBY FEES

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$50,000 in Quimby Fees from the Wilmington Recreation Center Account No. 460K-WY to the San Pedro Plaza Park Account No. 460K-XA; and,
2. Approve the allocation of \$50,000 in Quimby Fees, from San Pedro Plaza Park Account No. 460K-XA for the San Pedro Plaza Park – Outdoor Park Improvements (PRJ20314) Project, as described in the Summary of this Report.

SUMMARY:

San Pedro Plaza Park is located at 700 South Beacon Street in the San Pedro community of the City. This 3.51 acre property includes a small plaza, and an open space area. Due to the facilities and features it provides, San Pedro Plaza Park meets the standard for a Neighborhood Park; as defined in the City’s Public Recreation Plan.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-158

On November 18, 2009, in Board Report No. 09-290, the Board of Recreation Commissioners (Board) approved the allocation of \$9,995.54 in Quimby Fees for improvements to the outdoor park areas, including turf, landscape, irrigation infrastructure, and existing walkways, at San Pedro Plaza Park – Outdoor Park Improvements (PRJ20314) Project.

Department staff has determined that supplemental funding will be necessary for the completion of the project. Additionally, staff is recommending that the project scope be modified to include erosion control improvements and new lighting.

Upon approval of this report, the Quimby Fees listed below can be transferred to San Pedro Plaza Park Account No. 460K-XA for the San Pedro Plaza Park – Outdoor Park Improvements (PRJ20314) Project:

- \$50,000 in Quimby Fees from the Wilmington Recreation Center Account No. 460K-WY

The total Quimby Fees allocation for the San Pedro Plaza Park – Outdoor Park Improvements (PRJ20314) Project, including previously allocated Quimby funds, is \$59,995.54. These Fees were collected within one mile of San Pedro Plaza Park, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on November 18, 2009 (Board Report No. 09-290) that is exempted from CEQA [Class 1(1) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-159

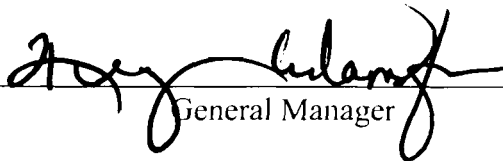
DATE June 6, 2011

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER – POOL REHABILITATION (PRJ20266) PROJECT – ALLOCATION OF ZONE CHANGE FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>MS</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$375,000 in Zone Change Fees from the Zone Change Fees Account No. 440K-00 to the EXPO Center Account No. 440K-EX; and,
2. Approve the allocation of \$375,000 in Zone Change Fees, from EXPO Center Account No. 440K-EX for the EXPO Center – Pool Rehabilitation (PRJ20266) Project, as described in the Summary of this Report.

SUMMARY:

EXPO Center is located at 3980 Bill Robertson Lane in the Exposition Park area of the City. This 6.65 acre facility provides a swimming pool, gymnasium, soccer fields, a child care center and a senior citizens center, as well as a variety of programs, activities, and classes for the surrounding community. Due to its facilities and features, and the programs and services provided on site, EXPO Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

Department staff has determined that improvements to the pool facility, including to the pool recirculation systems and equipment, are necessary for the continued operation of the facility and will be of benefit to the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-159

Upon approval of this report, the Zone Change Fees listed below can be transferred to EXPO Center Account No. 440K-EX for the EXPO Center – Pool Rehabilitation (PRJ20266) Project:

- \$375,000 in Zone Change Fees from the Zone Change Fees Account No. 440K-00

The total Zone Change Fees allocation for the EXPO Center – Pool Rehabilitation (PRJ20266) Project is \$375,000. These Fees were collected within two miles of EXPO Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 11-160

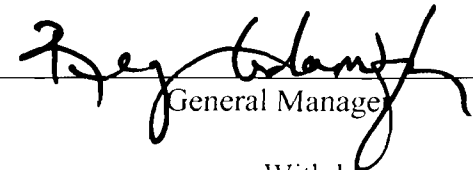
DATE June 6, 2011

C.D. 3

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LANARK PARK – PARK RENOVATION (PRJ20359) PROJECT –
ALLOCATION OF QUIMBY AND ZONE CHANGE FEES

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$127,824.18 in Zone Change Fees, previously allocated for the Lanark Park – New Family Aquatics Center (PRJ1300P) Project, approved on April 6, 2005 per Board Report No. 05-83, to the Lanark Park – Park Renovation (PRJ20359) Project;
2. Authorize the Department’s Chief Accounting Employee to transfer \$127,824.18 in Zone Change Fees from the Lanark Park Account No. 440K-LA to the Lanark Park Account No. 460K-LA;
3. Authorize the reallocation of \$523,862.82 in Quimby Fees, previously allocated for the Lanark Park - New Family Aquatics Center (PRJ1300P) Project, approved on April 6, 2005 per Board Report No. 05-83, to the Lanark Park – Park Renovation (PRJ20359) Project;
4. Authorize the Department’s Chief Accounting Employee to transfer \$154,698 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Lanark Park Account No. 460K-LA; and,

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-160

5. Approve the allocation of \$806,385 in Quimby and Zone Change Fees, from Lanark Park Account No. 460K-LA for the Lanark Park – Park Renovation (PRJ20359) Project, as described in the Summary of this Report.

SUMMARY:

Lanark Park is located at 21816 Lanark Street in the Canoga Park area of the City. This 19.20 acre facility includes a recreation center, swimming pool, multipurpose fields, tennis courts, a children's play area, picnic areas, and outdoor fitness equipment. Due to the facilities, features, programs, and services it provides, Lanark Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

On August 12, 2009, in Board Report No. 09-208, the Board of Recreation Commissioners (Board) approved the allocation of \$10,157.52 in Quimby Fees for the construction of turf, landscape, irrigation infrastructure, and related site amenities at Lanark Park – Park Renovation (PRJ20359) Project.

Department staff has determined that supplemental funding will be necessary for the completion of the Lanark Park – Park Renovation (PRJ20359) Project. Additionally, staff is recommending that the project scope be modified to include: improvements to the children's play area, existing sidewalks and walkways, picnic areas, basketball and volleyball courts, parking lots; and, interior and exterior renovations to the recreation center building. Department staff has determined that these additional improvements are necessary for the park to continue to meet the needs of the surrounding community.

On April 6, 2005 per Board Report No. 05-83, the Board approved the allocation of \$523,862.82 in Quimby Fees and \$127,824.18 in Zone Change Fees for the Lanark Park – New Family Aquatics Center (PRJ1300P) Project. This project is now complete, and unexpended funding is available for reallocation to other projects.

Currently, there is \$523,862.82 in Quimby Fees in the Lanark Park Account No. 460K-LA. Upon approval of this Report, the Quimby Fees listed below can be transferred to Lanark Park Account No. 460K-LA for the Lanark Park – Park Renovation (PRJ20359) Project:

- \$127,824.18 in Zone Change Fees from the Lanark Park Account No. 440K-LA
- \$154,698 in Quimby Fees from the Quimby Fees Account No. 460K-00

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-160

The total Quimby Fees allocation for the Lanark Park – Park Renovation (PRJ20359) Project, including previously allocated Quimby funds, is \$816,542.52. These Fees were collected within two miles of Lanark Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on August 12, 2009 (Board Report No. 09-208) that is exempted from CEQA [Class 1(1) and Class 4(3)]. The new work funded by the current Board action will not result in any environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees should not have any fiscal impact on the Department, as the costs of this project are anticipated to be funded by Quimby Fees or funding sources other than the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

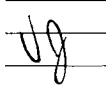
NO. 11-161

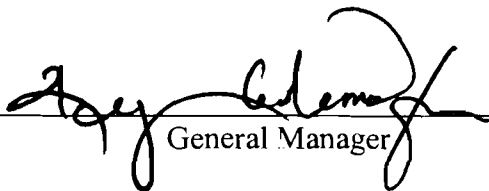
DATE: June 6, 2011

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ECHO PARK CLUB – PARK EXPANSION (PRJ20371) PROJECT – RESCISSION OF PREVIOUS BOARD ACTION AUTHORIZING ALLOCATION OF QUIMBY FUNDS; ALLOCATION OF PROPOSITION 40 PER CAPITA GRANT FUNDS

R. Adams	_____	K. Regan	_____
H. Fujita	<u></u>	M. Shull	_____
*V. Israel	_____	N. Williams	_____


 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind approval of Recommendation No. 7(D) of Board Report No. 10-055, approved by the Board at its meeting of March 3, 2010, which allocated \$650,000 in Quimby Fees from Echo Park Club Account No. 460K-EI;
2. Approve the allocation of \$605,000 in Quimby Fees from the Echo Park Club Account No. 460K-EI for the Park Expansion (PRJ20371) Project at Echo Park Club;
3. Approve the allocation of \$45,000 in Proposition 40 Per Capita grant funds for the Echo Park Club – Park Expansion (PRJ20371) Project; and
4. Authorize the Department’s Chief Accounting Employee to transfer expenditures billed to the Proposition 40 Per Capita grant funds upon receipt of reimbursement from the State to the following Quimby Fees Account:

From:	Fund Account 47T/TBD	\$45,000
To:	Fund Account 302/460K-EI	\$45,000

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-161

SUMMARY:

In 2003, the City was awarded discretionary grant funds under the State Proposition 40 Per Capita (PC) Grant Program. The purpose of the program is to fund high priority projects that satisfy the most urgent park and recreational needs in California, with emphasis on the unmet needs of the heavily populated and most economically disadvantaged areas within each jurisdiction.

The Proposition 40 PC Grant Program contract will liquidate on June 30, 2011. The State Department of Parks and Recreation (Department) has given the City a much earlier deadline to complete and submit all close-out packages to ensure the release of payment of all expenditures by the grant liquidation date of June 30, 2011.

In an effort to meet the State Park's deadline, the Department is making every effort to ensure all Proposition 40 discretionary funds are allocated to eligible projects that will be completed by the deadline. Where appropriate, staff has identified projects that were completed within the grant performance period, as in the case of the Echo Park Club – Park Expansion (PRJ20371) Project and are eligible for Proposition 40 discretionary funding. The recommended Proposition 40 funding allocations will be used to reimburse some or all of the project funds used to complete the project.

In addition to authorizing the funding allocations, this report authorizes the Chief Accounting Employee to initiate the necessary accounting transactions resulting from the addition of the Proposition 40 PC funds to the Echo Park Club – Park Expansion Project.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund.

This report was prepared by Leonor Palangio, Management Analyst II, Grants Administration, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 11-162

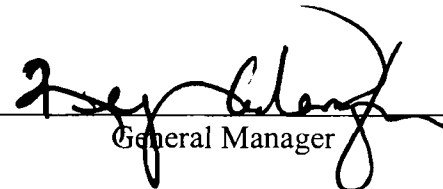
DATE: June 6, 2011

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MARTIN LUTHER KING, JR. PARK AND THERAPEUTIC CENTER RENOVATION – OUTDOOR PARK IMPROVEMENTS (PRJ20181 AND PRJ20263) PROJECT – RESCISSION OF PREVIOUS BOARD ACTION AUTHORIZING ALLOCATION OF RECREATION AND PARKS SPECIAL FUND AND ZONE CHANGE/PARK FEES; ALLOCATION OF PROPOSITION 40 PER CAPITA GRANT FUNDS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Partially rescind approval of Recommendation No. 1 of Board Report No. 09-019, approved by the Board at its meeting of February 4, 2009, which reallocated \$200,000 in unexpended Recreation and Parks Special Fund funds to Martin Luther King Jr. Therapeutic Center Renovation Project, Fund No. 302/Dept. No. 89/Account No. 847M, from the Lanark Pool Replacement and Bathhouse Renovation Project, Fund No. 302/Dept. No. 89/Account No. 803M-00;
2. Approve the allocation of \$17,004.90 in Recreation and Parks (RAP) Special Fund – Fund 302, Dept. 89, Acct. 847M, for Martin Luther King Jr. Therapeutic Center Renovation Project;
3. Rescind approval of Recommendation No. 2 of Board Report No. 09-246, approved by the Board at its meeting of October 9, 2009, which allocated \$350,000 in Zone Change/Park Fees from Martin Luther King, Jr. Park Account No. 440K-MK for outdoor improvement projects;

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-162

4. Approve the allocation of \$40,918 in Zone Change/Park Fees from Martin Luther King, Jr. Park Account No. 440K-MK for outdoor improvements;
5. Approve the allocation of \$509,082 in Proposition 40 Per Capita grant funds to the Park Improvements (PRJ20181 and PRJ20263) Projects at Martin Luther King, Jr. Park and Therapeutic Center Park; and
6. Authorize the Department's Chief Accounting Employee to transfer expenditures billed to the Proposition 40 Per Capita grant fund upon receipt of reimbursement from the State to the following Zone Change/Park Fees and RAP Special Fund Accounts:

From: Fund Account 47T/TBD

To: Fund Account 302/440K-MK
Fund Account 302/Dept 89/847M

SUMMARY:

In 2003, the City was awarded discretionary grant funds under the State Proposition 40 Per Capita (PC) and Roberti-Z'berg-Harris (RZH) Grant Programs. The purpose of the programs is to fund high priority projects that satisfy the most urgent park and recreational needs in California, with emphasis on unmet needs in the heavily populated and most economically disadvantaged areas within each jurisdiction.

The Proposition 40 PC Grant Program contract will liquidate on June 30, 2011. The State Department of Parks and Recreation has given the City a much earlier deadline to complete and submit all close-out packages to ensure the release of payment of all expenditures by the grant liquidation date of June 30, 2011.

In an effort to meet the State Park's deadline, the Department is making every effort to ensure all Proposition 40 discretionary funds are allocated to eligible projects that will be completed by the deadline. Where appropriate, staff has identified projects that were completed within the grant performance period, as in the case of the Martin Luther King, Jr. Park and Therapeutic Center Park Outdoor Park Improvement Projects and are eligible for Proposition 40 discretionary funding. The recommended Proposition 40 funding allocations will be used to reimburse some or all of the project funds used to complete the project.

In addition to authorizing the funding allocations, this report authorizes the Chief Accounting Employee to initiate the necessary accounting transactions resulting from the addition of the Proposition 40 PC funds to the Martin Luther King, Jr. Park and Therapeutic Center Park Outdoor Park Improvement Projects.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-162

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund.

This report was prepared by Leonor Palangio, Management Analyst II, Grants Administration, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

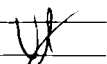
NO. 11-163

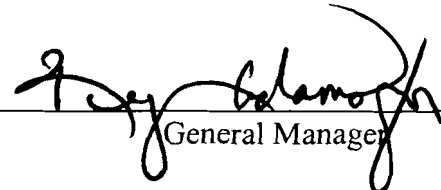
DATE: June 6, 2011

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AVERILL PARK – OUTDOOR PARK IMPROVEMENTS (PRJ20104) PROJECT – RESCISSION OF PREVIOUS BOARD ACTION AUTHORIZING ALLOCATION OF QUIMBY FUNDS; ALLOCATION OF PROPOSITION 40 PER CAPITA AND ROBERTI-Z’BERG-HARRIS GRANT FUNDS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel		N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind approval of Recommendation No. 4 of Board Report No. 09-160, approved by the Board at its meeting of June 3, 2009, which allocated \$681,688.16 in Subdivision/Quimby Fees from the Averill Park Account No. 460K-AN for the Outdoor Park Improvements Project at Averill Park;
2. Approve the allocation of \$167,065 in Subdivision/Quimby Fees from the Averill Park Account No. 460K-AN for the Outdoor Park Improvements (PRJ20104) Project;
3. Approve the allocation of \$431,510 in Proposition 40 Per Capita grant funds to the Outdoor Park Improvements (PRJ20104) Project at Averill Park;
4. Approve the allocation of \$39,367 in Proposition 40 Roberti-Z’Berg-Harris grant funds for the Outdoor Park Improvements (PRJ20104) Project at Averill Park; and
5. Authorize the Department’s Chief Accounting Employee to transfer expenditures billed to the Proposition 40 Per Capita and Roberti-Z’Berg-Harris grant funds upon receipt of reimbursement from the State to the following Subdivision/Quimby Fees Account:

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-163

From:	Fund Account 47T/TBD	\$431,510
	Fund Account 47W/TBD	\$ 39,367
To:	Fund Account 302/460K-AN	\$470,877

SUMMARY:

In 2003, the City was awarded discretionary grant funds under the State Proposition 40 Per Capita (PC) and Roberti-Z' Berg-Harris (RZH) Grant Programs. The purpose of the programs is to fund high priority projects that satisfy the most urgent park and recreational needs in California, with emphasis on unmet needs in heavily populated and in the most economically disadvantaged areas within each jurisdiction.

The Proposition 40 PC and RZH Grant Program contracts will liquidate on June 30, 2011. The State Department of Parks and Recreation has given the City a much earlier deadline to complete and submit all close-out packages to ensure the release of payment of all expenditures by the grant liquidation date of June 30, 2011.

In an effort to meet the State Park's deadline, the Department is making every effort to ensure all Proposition 40 discretionary funds are allocated to eligible projects that will be completed by the deadline. Where appropriate, staff has identified projects that were completed within the grant performance period, as in the case of the Averill Park Project and are eligible for Proposition 40 discretionary funding. The recommended Proposition 40 funding allocations will be used to reimburse some or all of the project funds used to complete the project.

In addition to authorizing the funding allocations, this report authorizes the Chief Accounting Employee to initiate the necessary accounting transactions resulting from the addition of the Proposition 40 PC and RZH grant funds to the Averill Park Project.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund.

This report was prepared by Leonor Palangio, Management Analyst II, Grants Administration, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER


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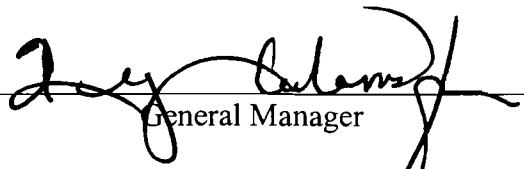
DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: KAISER PERMANENTE – OPERATION SPLASH PROGRAM OF 2011 –
RETROACTIVE AUTHORIZATION TO SUBMIT GRANT APPLICATION AND
ACCEPTANCE OF GRANT FUNDS

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel  _____	N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a Kaiser Permanente Operation Splash Program grant application, substantially in the form on file in the Board Office, to the Kaiser Permanente Community Benefit Grants Program to augment funding for the Department’s Aquatics Division Summer Splash Program of 2011 in the amount of \$265,000, subject to Mayor and the City Council consideration;
2. Direct the Board Secretary to transmit forthwith a copy of the grant application to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA) and to the City Clerk for committee and City Council consideration, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize the General Manager to accept and receive the \$265,000 grant award from the Kaiser Permanente Foundation, subject to Mayor and City Council approval;
4. Direct the Board Secretary to transmit forthwith a copy of the grant acceptance to the Mayor, and to the City Clerk for committee and City Council approval, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-164

5. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the grant from Kaiser Permanente in the amount of \$265,000 for the Operation Splash Program 2011; and,
6. Authorize the General Manager to negotiate and execute the resulting grant agreement and any subsequent amendments thereto, subject to approval as to form by the City Attorney.

SUMMARY:

In 2006, Kaiser Permanente, through its Community Benefit Program and in partnership with the Department of Recreation and Parks (Department), launched the Operation Splash Program to increase opportunities for safe physical activities in low-income neighborhoods. Through the generosity of Kaiser Permanente over the years, the Department has successfully conducted Learn to Swim, Junior Lifeguard and Extended Pool Season programs, with more than 20,000 lessons provided to various communities throughout the City.

Through Kaiser Permanente's continued generosity, the Department aims to build on the positive results of the Operation Splash Program by enhancing the aquatic programming for youth throughout Los Angeles. The participating youth gain valuable knowledge and experience in aquatic sports and an ability to share the information with others. In acquiring basic swimming skills, youth develop the fundamentals for participation in competitive and leisure aquatic activities. Youth completing the programs are expected to be able to demonstrate newly learned skills, respect the dangers involved in aquatic emergencies, and possess a range of safety skills and knowledge for emergency response. Participants are also expected to learn teamwork and individual goal setting.

These grants funds will help offset budget limitations and provide sponsorships that will allow patrons in low-income neighborhoods to participate in aquatic programming. The goal is for the Aquatics Division to provide youth, ages 7 to 17, with physical activity while gaining lifelong aquatic skills, including knowledge and experience in aquatic sports, respect for the dangers involved in aquatic emergencies, teamwork and individual goal setting, in a safe and healthful environment during the 2011 summer season.

The Department is requesting retroactive authority to apply for the Kaiser Permanente Operation Splash Grant in the amount of \$265,000, to supplement funding for the Department's aquatics programming. The grant application was due and submitted on November 12, 2010.

On March 9, 2011, the Kaiser Foundation Hospitals notified the Department of a grant award in the amount of \$265,000 for the Operation Splash 2011 summer season. Subsequently, the Department is requesting authority to accept this grant award.

REPORT OF GENERAL MANAGER

PG. 3 NO. 11-164

FISCAL IMPACT STATEMENT:

The acceptance of this grant does not require a match and provides needed funding for additional aquatic services to youth. There is no fiscal impact to the Department's General Fund.

This report was prepared by Olujimi A. Hawes, Management Analyst, and Alexa Esparza, Senior Management Analyst, Grants Administration.

Grant Application

BOARD OF RECREATION AND PARK COMMISSIONERS

HARRY A. SANDERS
PRESIDENT

LUIS A. SANCHEZ
VICE PRESIDENT

W. FROM STANLEY
JILL T. WERNER
JONATHAN W. LAMBS

JON KIRK MUKRI
GENERAL MANAGER

CITY OF LOS ANGELES CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

DEPARTMENT OF
RECREATION AND PARKS
OPERATIONS EAST
221 NORTH FIGUEROA STREET
15TH FLOOR, SUITE 1500
LOS ANGELES, CA 90012

(213) 207-2655
FAX (213) 202-2613

VICKI ISRAEL
ASSISTANT GENERAL MANAGER

November 10, 2010

Community Benefit Grant Program
Kaiser Permanente Public Affairs Office
393 E. Walnut Street, 2nd Floor
Pasadena, CA 91188

Attention: Andrea Azuma

Dear Ms. Azuma,

With sincere gratitude, the City of Los Angeles Department of Recreation and Parks is pleased to present the enclosed application for the 2011 Operation Splash and supplemental funding from Kaiser Permanente. The proposal requests support for the Learn to Swim, Junior Lifeguard and Extended Pool season programs, as well as the "Rethink Your Drink" and nutrition and fitness supplemental programs for the City of Los Angeles.

Thank you for your consideration. If you have any questions, please contact Patricia Delgado at (323) 906-7953.

Sincerely,

JON KIRK MUKRI
General Manager

VICKI ISRAEL
Assistant General Manager

Vloah

Community Benefit Grants Program Application Cover Sheet (Page 1)

Organizational Profile

Organization Name: City of Los Angeles Department of Recreation and Parks
Legal Name (if different from above):
Street Address: 221 N. Figueroa St, Suite 1550
City, State, Zip Code: Los Angeles, CA 90012
Organization Telephone: 213/ 202-2633 Fax: 213/ 202-2614
Executive Director/CEO/Collaborative Chair: Jon K. Mukri, General Manager
Project Contact Person and Title: Olujimi Hawes, Management Analyst
Contact Telephone: 213 / 202-3273 Fax: 213 / 202-3214
Email: susan.huntley@lacity.org Website: www.laparks.org
Federal Tax ID Number: 95-6000735
Total Current Annual Operating Budget Amount: 143,000,000
Year Organization Established: 1889

Fiscal Agent Name (if applicable): NA
Street Address: NA
City, State, Zip Code:
Organization Telephone: Fax:
Executive Director or CEO:
Contact Telephone: Fax:
Email: Website:
Federal Tax ID Number:
Total Current Annual Operating Budget Amount:
Year Organization Established:

Project Information

1. Kaiser Permanente Funding Priority (check one):
 - Access to Healthcare for Vulnerable Populations
 - Healthy Eating Active Living (HEAL)
 - Research and Policy Advocacy
2. Amount requested: \$ 250,000.00
3. Total project budget: \$ 858,500.42
4. Project title: Operation Splash 2011
5. Please provide a one or two sentence description of your project: The Aquatic operation strives to educate the public on water safety and is committed to teaching children and adults to swim and enjoy aquatic environments by following safe recreational swim practices. It also strives to achieve a place where the community can improve their quality of life with participation in aquatic programming which is a great social benefit as well as a healthy benefit and can help with reducing childhood obesity.
6. Time duration for use of funds from (month/year) July/2011 to (month/year) September/2011
7. Geographic focus area(s): This program will provide benefits to youth and adults who live in "urban impacted communities" of Los Angeles (Those with more than 50% of its residents below the median prverty rate); City(ies): Los Angeles; County(ies): Los Angeles
8. Population size of focus area: The population from the 2000 census is appozimately 3.7 million people. The selected sites are located in or near Census Tracts that have over 50% of the population determined to be low to moderate income.

9. Number of people expected to reach or serve: 25,000
10. Is this project new or continuing work (check one)? New; Continuing
11. List other funding received for this project, and other funders to which this proposal has been submitted: This proposal has not been submitted elsewhere. Partial funding will come from the Department's general fund.
12. List other pending proposals to Kaiser Permanente (include amount and purpose): None
13. List Kaiser Permanente physicians, staff or Board members currently involved or expected to be involved with your organization and/or project: Roberta Tinajero-Frankel, Kaiser Permanente Community Benefit Dept., Healthy Eating, Active Living Project Manager.

Community Benefit Grants Program Application Cover Sheet (Page 2)

Target Population(s) Information

Please check those populations your proposed project/program intends to impact.

Special Population Groups (please check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> At-Risk Youth | <input type="checkbox"/> Broader Community |
| <input type="checkbox"/> Developmentally Disabled | <input type="checkbox"/> Disaster Victims |
| <input type="checkbox"/> Disease-Specific Groups | <input type="checkbox"/> Ethnic Minority |
| <input type="checkbox"/> Gay/Lesbian/Bisexual/Transgender | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Immigrant/Refugee | <input type="checkbox"/> Issue-Related Groups |
| <input checked="" type="checkbox"/> Low-Moderate Income | <input type="checkbox"/> Mentally Challenged |
| <input type="checkbox"/> Physically Disabled | <input type="checkbox"/> Professional Groups/Providers |
| <input type="checkbox"/> Uninsured/Underinsured | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Other (Please Describe: _____) | |

Ethnicity (please check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> American Indian or Alaska Native | <input checked="" type="checkbox"/> Asian |
| <input checked="" type="checkbox"/> Asian – Chinese | <input checked="" type="checkbox"/> Asian – Filipino |
| <input checked="" type="checkbox"/> Asian – Japanese | <input checked="" type="checkbox"/> Asian – Korean |
| <input checked="" type="checkbox"/> Asian – Vietnamese | <input checked="" type="checkbox"/> Asian – South Asian (incl Indian, Pakistani) |
| <input checked="" type="checkbox"/> Asian – Other Southeast Asian | <input checked="" type="checkbox"/> Black – African American |
| <input checked="" type="checkbox"/> Black – Other Black | <input checked="" type="checkbox"/> Latino/Hispanic |
| <input checked="" type="checkbox"/> Latino/Hispanic – Central American | <input checked="" type="checkbox"/> Latino/Hispanic – Mexican, Chicano |
| <input checked="" type="checkbox"/> Latino/Hispanic – South American | <input checked="" type="checkbox"/> Middle Eastern |
| <input checked="" type="checkbox"/> Native Hawaiian | <input checked="" type="checkbox"/> Pacific Islander |
| <input checked="" type="checkbox"/> White | <input type="checkbox"/> Other (Please Describe: _____) |
| <input checked="" type="checkbox"/> White – Eastern European (Russian, Czechoslovakian) | |
| <input type="checkbox"/> Not Specified (Please Describe: _____) | |

Age (please check all that apply):

- All Ages
 Children (0-12)
 Teens (13-17)
 Adults (18-64)
 Older Adults/Seniors (65+)

Gender (please select one):

- All
 Females Only
 Males Only
 Other

COMMUNITY BENEFIT GRANTS PROGRAM

KAISER PERMANENTE GRANT 2011 APPLICATION NARRATIVE

A. City of Los Angeles Recreation and Parks

The Department of Recreation and Parks (Department) maintains and operates more than 390 sites for recreational use. The head of the Department is the Board of Recreation and Park Commissioners, appointed by the Mayor with confirmation by the City Council. A General Manager, appointed by the Commissioners, is the chief administrator.

The Department establishes, operates and maintains parks, swimming pools, public golf courses, recreation centers, museums, youth camps, tennis courts, sports programs and programs for senior citizens. It also supervises construction of new facilities and improvement of existing ones.

Since opening its first municipal pool in 1914, the City has provided safe recreational aquatic environments to millions of visitors. Today, the Aquatics Section is one of the largest and most respected operations of its kind in the nation, operating the sixty-five City-owned aquatic facilities.

Thirty-eight seasonal (summer) swimming pools offer directed programs such as swim lessons and novice competitive teams, as well as non-directed recreational swimming. In addition, the sixteen year-round swimming pools augment these services with community programs. Department-operated resident camp pools, two within the City limits and three in the San Gabriel and San Bernardino Mountains, offer aquatic activities to visiting campers.

Mission of the Aquatics Section

The mission of the Aquatic Section is to provide safe, clean and well-programmed aquatic facilities for the use and enjoyment of the residents of Los Angeles by:

- Providing well-trained lifesaving staff at City operated facilities.
- Educating the public in water safety recreation.

Current programs, activities, and accomplishments

The Department's programming philosophy emphasizes community-relevant services that promote its mission. This is particularly the case with youth programs. The Aquatics Section prides itself on its Cycle of Programming. After participants complete the learn-to-swim program, they are introduced to novice-level aquatic sports programs. As participants progress, many advance into the Junior Lifeguard program. The programming cycle is designed to interconnect with the section's staffing needs, beginning with the position of locker attendant for youths age fifteen and lifeguard for those seventeen and older, in order to sustain community-representative staffing at all facilities.

Current Annual Operating Budget

The Department receives at total of \$143 million to operate the entire City Department. The Aquatic Division budget is \$ 7 million which pays for staffing and operational expenses.

COMMUNITY BENEFIT GRANTS PROGRAM

B. Statement of Need

The Department is seeking funding due to the City's budget limitations, economic conditions and the need for sponsorships to allow for patrons to participate in aquatic programming regardless of their socio-economic background. The three components of the program are Learn-to-Swim, Junior Lifeguards, and the Extended Pool Season at selected sites.

It is imperative for all persons to have the life skill of knowing how to swim. Drowning is the third leading cause of death for children in the United States. Children and adults located in urban impact communities may not possess the resources to afford swim lessons, thereby increasing the potential number of drowning victims. Water sports enhance the child's ability to become healthy and learn better ways to combat obesity in their lives. Data shows that there is a prevalence of overweight children and adolescents. Recent data shows that overweight youth increased from 7.2% to 13.9% among 2-5 year olds; and from 11-19% among 6-11 year olds. Among adolescents ages 12-19 the overweight rate increased from 11 to 17% during the same period.

One positive aspect related to past Kaiser Permanente swim lesson sponsorship is an increase in the number of aquatic team sports participants. Historically, the Junior Lifeguard programs have been fee based. Through this funding request, our objective is to continue participant's swimming success by making the Junior Lifeguard programs affordable to allow everyone to continue in our programming cycle at all of our pools.

Additionally, the Department is applying for supplemental funding to implement both the "Rethink Your Drink" campaign, as well as a fitness and nutrition component to take place at EXPO Center, a Department facility located in the Exposition Park area.

Families living in the Exposition Park area of South Los Angeles are among the most economically disadvantaged in the nation. This very densely populated community has a median family income of \$20,234 compared with \$42,189 in the Los Angeles County Region. Drugs, gangs, and street violence pose a daily threat and the homicide rate is one of the highest in the city.

EXPO's programs address the critical needs of our youth members as most activities take place during off-track periods, afternoon hours, and weekends when youth are most at risk for gang involvement, crime, drug abuse, and violence. One of the highlights of that programming has EXPO's Jr. Lifeguards program (an addendum to the existing Operation Splash partnership, but funded through the L.A. 84 Foundation). Through our aquatics programming, EXPO Center strives to promote personal development, athletic excellence, and good sportsmanship.

C. Work Plan

The geographic area and population to be served are youth who live in the "urban impacted" communities of Los Angeles. Thirty-six swimming pool facilities will benefit from Learn to Swim sponsorship. The Pool Junior Lifeguard Program will be offered at forty-eight facilities. The Extended Pool Season will be offered at seven facilities located throughout the City.

EXPO Center's target population is underserved, at-risk teens, ages 11-18 that have a stated interest in advancing their skills in sports. EXPO's participants come from the center's membership database and local schools. EXPO primarily serves residents within a five-mile

COMMUNITY BENEFIT GRANTS PROGRAM

radius of the Center. The population includes: 58.35% Hispanic or Latino, 33.40% Black/African American, 0.89% White/Non-Hispanic, 1.17% American Indian/Alaska Native, 0.19% Asian, and 5.9% "Other Ethnicity." The service area around EXPO ranks third highest in the number of homicides among eighteen Police Divisions in Los Angeles. Crime statistics indicate that 40% of homicide victims are between the ages of 15 and 24, with 80% of those determined to be gang related. The objective of the EXPO Center is to implement our sports programs for the most underserved communities of South Los Angeles, East Los Angeles, and the Mid City area of Los Angeles.

The "Rethink Your Drink" campaign will be promoted at all fifty-one pools through banners, signage and printed materials. Additionally, the Junior Guards will be participating in the campaign by drinking only water while on site and wearing T-shirts and using water bottles bearing the Operation Splash logo, and "Rethink Your Drink" slogan. Additionally, the Department plans a new collaboration with the Los Angeles Department of Public Health, Los Angeles Region's, "Network for a Healthy California."

Project Goals, Objectives, and Expected Outcomes

Operation Splash

The goal is for Aquatics to provide direct programming opportunities to youth ages 7 - 17 during the summer season. Youth will participate in a safe and healthful environment by participating in daily physical activity while gaining lifelong skills.

Our objective is for youth to gain valuable knowledge and experience in aquatic sports and an ability to share the information with others. In acquiring basic swim skills, youth develop the fundamentals for participation in competitive and leisure aquatic activities.

Youth completing the programs are expected to be able to demonstrate newly learned skills, respect the dangers involved in aquatics emergencies, and possess a toolbox of safety knowledge for emergency response. Participants are also expected to learn teamwork and individual goal setting.

Physical Fitness and Nutrition Component - Supplemental

The purpose of this program is to supplement the existing water workouts of our Jr. Lifeguards program with additional fitness-related training that will help build a stronger and healthier athlete. Participants will learn techniques and basic principles of fitness such as cardiovascular endurance, muscular strength, flexibility, and body composition. They will work on improving their skills and sports related components such as speed, balance, coordination, and power. This additional training will bring added benefits to the participants both in and out of the water. The physical fitness and nutrition component will be incorporated into the existing Jr. Lifeguards program two hours per day, five days per week for the duration of the program.

By the end of the eight-week Physical Fitness/Nutrition program, the athletes will have a better understanding of how their bodies work. The information they learn will help them build the foundation for a healthy lifestyle.

➤ Nutrition

COMMUNITY BENEFIT GRANTS PROGRAM

Participants will be given the fundamental tools to help them make wiser and healthier meal and snack choices. They will learn about ingredients, portion size, and healthful alternatives of some of their favorite foods.

➤ *Core Strength*

Core strengthening is proven to improve balance, posture, stability, endurance, flexibility, and movement.

➤ *Skill/Sport Component*

Although fitness training is beneficial for all sports, certain skills and types of training are specific to each aquatic sport. Specialized training will help participants to become better athletes in their individual sports. Once the athletes are comfortable with basic movements, more complex skills specific to their sport will be incorporated, which will help increase speed, power, and overall functioning of the nervous system.

“Rethink Your Drink” - Supplemental

The Department is excited to have the opportunity to participate in the “Rethink Your Drink” campaign and views it as a logical extension of the work that we do. The objective of the program is to educate both patrons and Department staff on healthful alternatives to sugar loaded drinks as well as the health risks associated with consuming beverages with high sugar content. The campaign centers on creating awareness and marketing the concept of being mindful in your beverage choices. To this end, grant funds are proposed to be spent on a variety of printed materials and T-shirts and reusable water bottles. The Kaiser Permanente sponsored Junior Guard T-shirts and water bottles will bear the Operation Splash logo as well as the slogan, “Rethink Your Drink.” The goal of such marketing is to ultimately reduce the consumption of sugary drinks by patrons at each of the fifty-one participating pool sites.

Plans, Activities to Accomplish the Goals and Objectives

The activities needed in order to accomplish our goals start with the hiring and training of staff, which will take place in April – May 2011. In late May, we will prepare for the kick-off event at a mutual location. In addition, planning meetings will take place bi-weekly with key staff, i.e. Principal Recreation Supervisor, Aquatic Director and Aquatic Facility Managers. This team will determine how the logistical information is gathered for evaluation purposes and how field staff will record this information, determine staffing assignments and recording of lessons or programs provided to the community.

COMMUNITY BENEFIT GRANTS PROGRAM

Learn to Swim Program for Youth ages 7-17

The Learn to Swim Program will focus on children lessons at “urban impact” facilities. This application requests 6,000 swim lesson sponsorships to be utilized at thirty-six selected pools in three Kaiser Permanente service areas. The lessons consist of ten 25-minute lessons, Monday – Friday for the level programs and parent/child; participants are grouped by skill level. Lessons are offered at three levels: Water Confidence, Beginner, and Advanced Beginner. Instructors are trained lifeguards.

Pool Junior Lifeguard

The Junior Lifeguard Program provides youth the opportunity to learn water safety skills, improve their swimming ability, and receive a basic understanding of water rescue, first aid, snorkeling, canoeing, and CPR. The program will enhance the child’s education and provide skills that may give them the opportunity for future employment. Participants will enhance interpersonal skills through training in customer service and participating in teamwork building skills.

Goals, objectives, and expected outcomes of the program:

- To provide an education in water safety, small craft skills, snorkeling, knowledge of hazards in an aquatic environment, and define the job of a lifeguard.
- To enhance interpersonal skills through training in public contact and teamwork.
- To develop self-esteem, a sense of responsibility, and a strong work ethic.
- To provide job skills and future employment opportunities with “on the job training through volunteer work”.
- To promote physical fitness and good health
- To provide basic skills to help prevent and respond to life-threatening emergencies
- To improve water skills through practice and coaching.

Each of the forty-eight pool facilities can accommodate twenty participants in the program for seven weeks. Kaiser funding will allow the department to provide scholarships to 780 participants.

Extended Pool Season

The Extended Summer Pool Season provides an additional one week of pool access at the close of the summer season at seven pools throughout the city. This helps to meet a popular demand in most communities during a peak temperature time. During the extended season, seven selected pools will remain open after school and on weekends. Projected hours of operation are from 2:00pm - 6:00pm, for eight days. The Department is requesting funding for maintenance materials including chlorine and staffing for this program. It is expected that an additional 10,000 people will swim at these selected facilities during the extended period.

Program Locations (attached)

Outreach Plan

The Department will conduct outreach through its Public Information office and through the

COMMUNITY BENEFIT GRANTS PROGRAM

various facilities. The summer brochures will include the Operation Splash Program logo and indicate programs supported by Kaiser. Program banners with Operation Splash will be displayed at each participating site. Our website, www.laparks.org will have a link to information regarding Operation Splash. Our public information division will provide press releases to our local newspapers and media prior to the start of the season. Participating facility staff will provide information to local recreation centers, schools and other community organizations that provide summer camp or other summer programs to encourage participation among the targeted low-income communities.

Eligibility

An eligibility form will be used for participants to declare their economic status (see attached). Program locations are selected within “urban impact” communities, where more than 50% of the population is low-income. Sponsorships will be awarded on a first-come-first-served basis.

Number Served

It is expected that the program will serve approximately 16,000 individuals.

Tracking Participation

Registration will be tracked for the Learn to Swim and the Junior Lifeguard programs. The number of sponsorships will be tabulated and awarded until all are exhausted. The daily attendance will be recorded to track the participation in the Extended Pool season at the selected sites.

Physical Fitness and Nutrition Component - Supplemental

Program Evaluation Plan

At the start of the program, participants will undergo a series of fitness tests to determine their current level of fitness for use as a baseline. The program will utilize the formula approved by the American College of Sports Medicine. This assessment phase will include weight and body mass index measurements. A step test will assess cardiovascular endurance, a push-up and sit-up test will evaluate muscular strength, and a sit-and-reach test will measure flexibility. The participants will repeat these series of tests every week to gauge their progress and determine the target areas that need improvement.

Goals, objectives, and expected outcomes of the program:

- To provide an education in nutrition, fitness and healthy lifestyle choices.
- To enhance interpersonal skills through training in public contact and teamwork.
- To develop self-esteem, a sense of responsibility, and a strong work ethic.
- To increase overall fitness knowledge
- To promote physical fitness and good health
- To increase level of fitness

Outreach Plan

COMMUNITY BENEFIT GRANTS PROGRAM

Recruitment for our Jr. Lifeguards program will be conducted through local schools and programs. In addition, EXPO Center will solicit participants through our website, program, brochure, teen after school programs, and other aquatics programs.

Eligibility

An eligibility form will be used for participants to declare their economic status (see attached). Program locations are selected within “urban impact” communities, where more than 50% of the population is low-income. Sponsorships will be awarded on a first-come-first-served basis.

Number Served

It is expected that the program will serve approximately eighty individuals.

Tracking Participation

Each participant will track his or her fitness progress throughout the duration of the program.

“Rethink Your Drink” – Supplemental

Evaluation Plan

The campaign will be two pronged with a general awareness campaign for patrons and a targeted one for the Junior Guard participants and Department staff. Youths and staff completing the program are expected to understand the tie in to obesity with sugar drinks, healthy alternatives for hydration, and the necessity to drink plenty of water. Participants will be expected to make sure they have their water bottle with them at all practices, events, and while working. The campaign will be incorporated into the kick off event and into the Junior Guard City Championships at the end of the season. At these events various booths will be set up, handouts, and healthy drink alternatives will be made available.

Goals, objectives, and expected outcomes of the program:

- To increase awareness of the high sugar content in soda and other sugary drinks.
- To encourage healthier beverage choices.
- To ensure proper hydration of staff.
- To increase over all knowledge of healthy drink choices
- To promote hydration and good health

Outreach Plan

The Aquatic Section will be operating 50 pool sites and have will access to approximately one million visitors during the summer months. Aquatic facilities are located throughout the City and can provide outreach for the campaign into communities that are often difficult to reach. Through various publications, LA Parks website, banners, fliers, pool and aquatic brochures the message will be sent to communities in both English and Spanish. Additionally, the Department is working in conjunction with the L.A. County Public Health Department to help promote the campaign and bring awareness through their network of public and community based organizations with healthy lifestyle missions.

Eligibility

Everyone will be eligible.

Number Served

This number is unknown as it is expected that creating awareness in selecting healthier beverages

COMMUNITY BENEFIT GRANTS PROGRAM

will affect all pool and park patrons through the signage, T-shirts and other marketing materials. All Junior Guard participants will also be affected.

Tracking Participation

Each Junior Guard participant will be tracked.

D. Communication Plan

The Department's public relations division will distribute press releases and organize a press conference for the summer aquatics kickoff highlighting the grant from Kaiser Permanente. The Kaiser Permanente logo will appear on all promotional materials. The Kaiser Foundation will be formally acknowledged at a meeting of the Recreation and Parks Board of Commissioners.

Media Event

An opening day Summer Splash Kaiser Permanente sponsorship media event can be hosted by the City of Los Angeles and Kaiser Permanente. The event will be publicized by a joint press release.

COMMUNITY BENEFIT GRANTS PROGRAM

KAISER – OPERATION SPLASH FACILITY LIST 2011

FOR LEARN TO SWIM, JUNIOR LIFEGUARD PROGRAM AND EXTENDED SEASON

Program Locations:

Learn to Swim Program 2011

#	Facilities	Address	Phone Number	Council District
1	109th Street Pool	1500 E. 109 th Street Los Angeles 90059	(323) 789-2731	15
2	Algin Sutton	8800 S. Hoover Street Los Angeles 90044	(323) 789-2826	8
3	Banning	1450 N. Avalon Blvd. Wilmington 90744	(310) 548-7420	15
4	Celes King III	5001 Rodeo Road Los Angeles 90016	(213) 847-3406	10
5	Central	1357 E. 22 nd Street Los Angeles 90011	(213) 765-0565	9
6	Costello	3121 E. Olympic Blvd. Los Angeles 90023	(323) 526-3073	14
7	Downey Pool/Splashpad	1775 N. Spring Street Los Angeles 90031		1
8	Echo Deep	1419 Colton Street Los Angeles 90026	(213) 481-2640	1
9	Echo Shallow	1632 Bellevue Avenue Los Angeles 90026		13
10	EG Roberts	4526 W. Pico Blvd. Los Angeles 90019	(323) 936-8483	10
11	Fernangeles	8851 Laurel Canyon Blvd. Sun Valley 91352	(818) 771-0986	6
12	Fremont	7630 S. Towne Avenue Los Angeles 90019	(213) 847-3401	9
13	Glassell	3704 Verdugo Road Los Angeles 90065	(323) 226-1670	13
14	Green Meadows	431 E. 89 th Street Los Angeles 90003	(323) 789-2726	9
15	Griffith	3401 Riverside Drive Los Angeles 90027	(323) 644-6878	4
16	Jackie Tatum/Harvard Pool & Waterslide	6120 Denker Avenue Los Angeles 90047	(323) 753-2197	8

COMMUNITY BENEFIT GRANTS PROGRAM

17	Harbor Park	1221 N. Figueroa Place Wilmington 90744	(310) 835-6590	15
18	Highland	6150 Piedmont Avenue Los Angeles 90042	(323) 226-1669	1
19	Hollywood Pool/Slide	1122 Cole Avenue Los Angeles 90038	(323) 957-4501	13
20	Hubert Humphrey	12560 Filmore Street Pacoima 91331	(818) 896-0067	7
21	LACES	5931 W. 18 th Street Los Angeles 90035	(323) 933-8345	10
22	Lanark	21817 Strathern Street Canoga Park 91304	(818) 887-1745	3
23	North Hollywood/Splash Pad	5301 Tujunga Avenue North Hollywood 91601	(818) 755-7654	4
24	Northridge Pool and Waterslide	10088 Reseda Blvd. Northridge 91324	(818) 709-7475	2
25	Pecan	120 S. Gless Street Los Angeles 90033	(323) 526-3042	14
26	Richard Alatorre	4721 Klamath Street Los Angeles 90032	(323) 276-3042	14
27	Ritchie Valens	10731 Laurel Canyon Blvd. Pacoima 91331	(818) 834-5176	7
28	Ross Snyder	1501 E. 41 st Street Los Angeles 90011	(213) 847-3430	9
29	Roosevelt	456 S. Mathews Street Los Angeles 90033	(213) 485-7391	14
30	Sepulveda Pool and Waterslide	8727 Kester Avenue Panorama City 91402	(818) 894-0144	7
31	South Park	345 E. 51 st Street Los Angeles 90011	(323) 846-5366	9
32	Stoner	1835 Stoner Avenue Los Angeles 90025	(310) 575-8286	11
33	Sun Valley Pool and Waterslide	8123 Vineland Avenue Sun Valley 91352	(818) 252-0835	6
34	Sylmar	13109 Borden Avenue Sylmar 91342	(818) 367-6727	7
35	Valley Plaza	6715 Laurel Grove Avenue North Hollywood 91606	(818) 756-9362	2
36	Yosemite	1840 Yosemite Drive Los Angeles 90041	(323) 226-1668	14

Swim Lessons – 6,000 X \$20 = \$120,000

COMMUNITY BENEFIT GRANTS PROGRAM

Junior Lifeguard Facilities 2011

#	Facilities	Address	Phone Number	Council District
1	109th Street Pool	1500 E. 109 th Street Los Angeles 90059	(323) 789-2731	15
2	Algin Sutton	8800 S. Hoover Street Los Angeles 90044	(323) 789-2826	8
3	Banning	1450 N. Avalon Blvd. Wilmington 90744	(310) 548-7420	15
4	Celes King III	5001 Rodeo Road Los Angeles 90016	(213) 847-3406	10
5	Central	1357 E. 22 nd Street Los Angeles 90011	(213) 765-0565	9
6	Cheviot Hills	2693 Motor Avenue Los Angeles 90064	(310) 202-2844	5
7	Cleveland High School	8129 Vanalden Avenue Reseda 91335	(818) 756-9798	3
8	Costello	3121 E. Olympic Blvd. Los Angeles 90023	(323) 526-3073	14
9	Downey Pool/Splashpad	1775 N. Spring Street Los Angeles 90031		1
10	Echo Deep	1419 Colton Street Los Angeles 90026	(213) 481-2640	1
11	EG Roberts	4526 W. Pico Blvd. Los Angeles 90019	(323) 936-8483	10
12	Fernangeles	8851 Laurel Canyon Blvd. Sun Valley 91352	(818) 771-0986	6
13	Fremont	7630 S. Towne Avenue Los Angeles 90019	(213) 847-3401	9
14	Glassell	3704 Verdugo Road Los Angeles 90065	(323) 226-1670	13
15	Granada Hills	16730 Chatsworth Street Granada Hills 91344	(818) 360-7107	12
16	Green Meadows	431 E. 89 th Street Los Angeles 90003	(323) 789-2726	9
17	Griffith	3401 Riverside Drive Los Angeles 90027	(323) 644-6878	4
18	Jackie Tatum/Harvard Pool & Waterslide	6120 Denker Avenue Los Angeles 90047	(323) 753-2197	8

COMMUNITY BENEFIT GRANTS PROGRAM

19	Harbor Park	1221 N. Figueroa Place Wilmington 90744	(310) 835-6590	15
20	Highland	6150 Piedmont Avenue Los Angeles 90042	(323) 226-1669	1
21	Hollywood Pool/Slide	1122 Cole Avenue Los Angeles 90038	(323) 957-4501	13
22	Hubert Humphrey	12560 Filmore Street Pacoima 91331	(818) 896-0067	7
23	LACES	5931 W. 18 th Street Los Angeles 90035	(323) 933-8345	10
24	Lanark	21817 Strathern Street Canoga Park 91304	(818) 887-1745	3
25	Mar Vista	11655 Palms Blvd. Los Angeles 90066	(310) 390-2016	11
26	North Hollywood/Splash Pad	5301 Tujunga Avenue North Hollywood 91601	(818) 755-7654	4
27	Northridge Pool and Waterslide	10088 Reseda Blvd. Northridge 91324	(818) 709-7475	2
28	Pan Pacific	141 S. Gardner Street Los Angeles 90036	(323) 957-4524	4
29	Pecan	120 S. Gless Street Los Angeles 90033	(323) 526-3042	14
30	Peck Park	560 N. Western Avenue San Pedro 90732	(310) 548-2434	15
31	Richard Alatorre	4721 Klamath Street Los Angeles 90032	(323) 276-3042	14
32	Ritchie Valens	10731 Laurel Canyon Blvd. Pacoima 91331	(818) 834-5176	7
33	Ross Snyder	1501 E. 41 st Street Los Angeles 90011	(213) 847-3430	9
34	Roosevelt	456 S. Mathews Street Los Angeles 90033	(213) 485-7391	14
35	Rustic Canyon	601 Latimer Road Pacific Palisades 90402	(310) 230-0137	11
36	Sepulveda Pool and Waterslide	8727 Kester Avenue Panorama City 91402	(818) 894-0144	7
37	South Park	345 E. 51 st Street Los Angeles 90011	(323) 846-5366	9
38	Stoner Pool and Water slide	1835 Stoner Avenue Los Angeles 90025	(310) 575-8286	11
39	Sun Valley	8123 Vineland Avenue Sun Valley 91352	(818) 252-0835	6

COMMUNITY BENEFIT GRANTS PROGRAM

40	Sylmar Pool/Splash pad	13109 Borden Avenue Sylmar 91342	(818) 367-6727	7
41	Valley Plaza	6715 Laurel Grove Avenue North Hollywood 91606	(818) 756-9362	2
42	Van Nuys Sherman Oaks	14201 Huston Street Van Nuys 91423	(818) 783-6721	2
43	Verdugo Hills	10654 Irma Avenue Tujunga 91402	(818) 353-1365	2
44	Venice High School	2490 Walgrove Avenue Los Angeles 90066	(310) 575-8260	11
45	Westchester	9100 Lincoln Blvd. Los Angeles 90045	(310) 641-8734	11
46	Westwood	1350 Sepulveda Blvd. Los Angeles 90025	(310) 478-7019	5
47	Woodland Hills	5858 Shoup Avenue Woodland Hills 91367	(818) 884-0992	3
48	Yosemite	1840 Yosemite Drive Los Angeles 90041	(323) 226-1668	14

780 sponsorships X \$20 = \$15,600

Extended Pool Season Facilities 2011

#	Facilities	Address	Phone Number	Council District
1	Griffith	3401 Riverside Drive Los Angeles 90027	(323) 644-6878	4
2	Jackie Tatum/Harvard Pool and Waterslide	6120 Denker Avenue Los Angeles 90047	(323) 789-2727	8
3	Northridge Pool and Waterslide	10088 Reseda Blvd. Northridge 91324	(818) 709-7475	2
4	Ross Snyder	1501 E. 41 st Street Los Angeles 90011	(213) 847-3430	9
5	Stoner Pool and Waterslide	1835 Stoner Avenue Los Angeles 90025	(310) 575-8286	11
6	Downey Pool and Splash pad	1775 N. Spring Street Los Angeles 90031		1
7	Lanark	21817 Strathern Street Canoga Park 91304	(818) 887-1745	3

COMMUNITY BENEFIT GRANTS PROGRAM

FUNDING DETAILS 2011

Learn to Swim lessons for youth 6,000 scholarships @ \$20 per series, per student Swim Lesson Staffing Cost Tracking of Grant Program (See below)	\$120,000.00 \$31,906.00 \$2,500.00 \$154,406.00
Junior Lifeguard Program 780 scholarships @ \$20 per youth Equipment and Supplies (see below) Program Staffing Cost (see below)	\$15,600.00 \$22,400.00 \$17,094.00 \$55,094.00
Extended Pool Season Staffing Cost (See below) Maintenance Cost (chlorine, supplies, cleaning materials)	\$32,000.00 \$5,000.00 \$37,000.00
Communications Banners, fliers, brochures	\$3,500.00
Total	\$250,000.00

FUNDING JUSTIFICATION LEARN TO SWIM PROGRAM

Grant Request for staffing Learn to Swim Program

Staffing Positions	Total
Lifeguard Swim Instruction	\$31,906.00
Pool Clerk – Tracking Grant Program	\$2,500.00

In Kind Staffing for the Learn to Swim Program

Staffing Positions	Total
Lifeguards	\$284,000.00

FUNDING JUSTIFICATION JUNIOR LIFEGUARD PROGRAM

Grant Request Materials Junior Guard Program

Equipment and Supplies	Price	Quantity	Life Expectancy	Total
Shorts	\$20.00	700	1 year	\$14,000.00
Shirts (Kaiser Logo)	\$7.00	700	1 year	\$4,900.00
Jr. Lifeguard Patches	\$5.00	700	1 year	\$3,500.00
			Grant Request Total	\$22,400.00

COMMUNITY BENEFIT GRANTS PROGRAM

In Kind Contribution Materials Junior Guard Program

Advertisement	Price	Quantity	Size	Total
Kaiser Permanente JG Posters	\$.90	300	11 X 17	\$270.00
Junior Lifeguard Participant Handbook Kaiser Permanente Logo	\$10.00	700		\$7,000.00
			Department Share Total	\$7,270.00

Grant Request Staffing Cost Junior Lifeguard Program

Staffing Positions	Responsibilities	Total
Administration, Logistics	Coordinate program logistics, materials, outings, training	\$8,494.00
Pool Manager I	Regional Coordinators, assist in trainings, additional supervision special events	\$2,100.00
Pool Clerk	Registration, tracking	\$1,500.00
Locker Room Attendants	Staffing for Junior Guard Culminating Competition Events and Outings	\$5,000.00
	Total	\$17,094.00

In Kind Contribution Staffing Junior Lifeguard Program

Staffing Positions	Responsibilities	Total
Pool Manager I	Instruction of the Junior Lifeguard Program	\$60,000.00
Locker Room Attendants	Staffing for Junior Guard Culminating Competition Events and Outings	\$1,594.00
	Total	\$61,594.00

COMMUNITY BENEFIT GRANTS PROGRAM

FUNDING JUSTIFICATION FOR THE EXTENDED SEASON

Grant Request Cost Extended Season

Staffing	\$32,000.00
Maintenance Materials	\$5,000.00

IN KIND GRANT ADMINISTRATION CONTRIBUTION

Seasonal Aquatic Director	\$31,267.50
Senior Management Analyst	\$4,661.00

FUNDING JUSTIFICATION FOR THE RETHINK YOUR DRINK COMPONENT

Item	Quantity	Cost	Total
Plastic Water Bottles with Clip for Junior Guard participants, coaches, and field supervisors	875	\$4.00	\$3,500.00
Silkscreen the logo on the Junior Guard shirt	700	\$.72	\$500.00
Brochures/Fliers – Spanish and English	10,000	\$.24	\$2,400.00
Banners – Spanish and English	100	\$61.00	\$6,100.00
		TOTAL	\$15,000.00

FUNDING JUSTIFICATION FOR THE PHYSICAL FITNESS AND NUTRITION COMPONENT

STAFFING	Hourly Wage	Total Hours	Total Cost
Community Partnerships Coordinator (15%)			\$3,080.00
Fitness Instructor	\$21.96	120	\$2,635.20
Nutritionist - In-kind			
		Total Staffing	\$5,715.20
PROGRAM SUPPLIES	Quantity	Cost	Total Cost
Versa-Tubes	16	\$6.25	\$100.00

COMMUNITY BENEFIT GRANTS PROGRAM

Versa-Tubes	16	\$7.00	\$112.00
Versa-Tubes	12	\$8.50	\$102.00
Speed Rope	12	\$9.00	\$108.00
Speed Rope	24	\$4.55	\$109.20
Speed Rope	24	\$4.85	\$116.40
Speed Rope	12	\$4.95	\$59.40
CorDisc	12	\$49.95	\$599.40
Pr. Yoga Sticky Mats	40	\$19.95	\$798.00
High-Den Foam Roller	12	\$21.95	\$263.40
Body Fat Analyzer	2	\$59.95	\$119.90
Poly Battling Rope	4	\$164.95	\$659.80
Battling Ropes Lvl. 1	2	\$35.95	\$71.90
Progress Tracking Log Book	60	\$4.00	\$240.00
Measuring Tape	1	\$40.00	\$40.00
Scale	1	\$350.00	\$350.00
Nutrition	60	\$25.00	\$1,500.00
		9.75% tax	\$521.57
Total Supplies			\$5,870.97

MARKETING

Design and printing of banners and publications		\$800.00	\$800.00
Total Marketing			\$800.00

PHYSICAL FITNESS AND NUTRITIONAL COMPONENT TOTAL BUDGET	
	\$12,386.17

STAFFING

Lifeguards provide lifesaving support and instruction in each of the programs. The primary function of a lifeguard is to provide safety and protection of pool patrons by preventing accidents and when required, making rescues. In programming, lifeguards instruct aquatic courses and serve as coaches in aquatic sports.

Pool Managers supervises lifeguard and acts as a lifeguard when necessary; conducts swimming and lifesaving classes; organizes and coaches water sports. *Pool Manger II* supervises the operation of the pool and oversees pool staff in a greater capacity.

Pool Clerk duties can include: sell admission tickets, secures patron valuables and keeps accurate records; keeps daily records on attendance, answers phones and conducts class registration.

COMMUNITY BENEFIT GRANTS PROGRAM

Locker Attendants assist patrons with check in of belongings at the pool; cleans dressing rooms, showers, restrooms and other parts of the pool building; communicating pool health and safety regulations with patrons.

Seasonal Aquatic Director provides oversight, communicates citywide applicable information, coordinates among the various pool operations and programs, and provides overall supervision.

Senior Management Analyst prepares all related grant reports and documentation to the various approving bodies and oversight as well as grant documentation as required by the funding agreement(s).

BENEFITS

Fringe Benefit Rate: Full time is 60.17%. Part Time is 10.25%.

PROGRAM/OPERATING EXPENSES

DIRECT PROJECT COSTS

Office Supplies – Needed for registration and recordkeeping for the various programs.

Printing/Duplicating – Needed for the printing of brochures and/or pamphlets for the program information.

Banners – Needed for marketing for “Re-think Your Drink.”

T-shirts/reusable water bottles – Needed for marketing and uniformity.

Equipment - The equipment listed are specific items needed for the participants in Junior Lifeguard and Physical Fitness programs.

OTHER

Sponsorships – Calculated at the rate a patron would pay for the swim lessons or Junior lifeguard program.

Pool Maintenance Items and Chemicals – For the operation of the Extended Summer Swim Season at selected pools, additional funding is needed to supply the pool chemicals and maintenance supplies.

Community Benefit Grants Program Budget

Organization Name: Department of Recreation and Parks
Project Title: Operation Splash: **Date:** 11/10/2010

	Request from Kaiser Foundation Hospitals	In-Kind Contribution	Other Sources of Income	TOTAL BUDGET
PERSONNEL/STAFFING EXPENSES (List title and % on project)				
(Junior Guards) Administration	\$ 8,494.00	-		\$ 8,494.00
(Junior Guards) Pool Manager I	\$ 2,100.00	\$ 60,000.00		\$ 62,100.00
(Junior Guards) Pool Clerk	\$ 1,500.00			\$ 1,500.00
(Junior Guards) Locker Room Attendant	\$ 5,000.00	\$ 1,594.00		\$ 6,594.00
(LTS) Lifeguard Instructors	\$ 31,906.00	\$ 284,000.00		\$ 315,906.00
(LTS) Pool Clerk	\$ 2,500.00		\$ -	\$ 2,500.00
Extended Season Staffing	\$ 32,000.00		\$ -	\$ 32,000.00
Seasonal Aquatic Director		\$ 31,267.50		
Senior Management Analyst		\$ 4,661.00		
Subtotal, Personnel/Staffing Expenses	\$ 83,500.00		\$ -	\$ 83,500.00
Benefits (10.25% of Part Time Personnel)		\$ 6,467.14		\$ 6,467.14
Benefits (60.17% of Full Time Personnel)		\$ 224,146.79		\$ 224,146.79
TOTAL, PERSONNEL	\$ 83,500.00		\$ -	\$ 83,500.00
PROGRAM/OPERATING EXPENSES				
Office Supplies		\$ 1,500.00		\$ 1,500.00
Communications (e.g., printing, copying)	\$ 3,500.00	\$ 7,270.00		\$ 10,770.00
Postage				\$ -
Utilities				\$ -
Travel				\$ -
Rent				\$ -
Other:				\$ -
1Supplies Junior Lifeguards	\$ 22,400.00			\$ 22,400.00
2Program Junior Lifeguard Sponsorships 780	\$ 15,600.00			\$ 15,600.00
3Program Sponsorships Learn to Swim 6000	\$ 120,000.00			\$ 120,000.00
4Chlorine, Maintenance Materials - Extended Season	\$ 5,000.00			\$ 5,000.00
TOTAL, PROGRAM EXPENSES	\$ 166,500.00	\$ 620,906.43	\$ -	\$ 787,406.43
INDIRECT/OVERHEAD EXPENSE* (___ % of Expenses)				\$ -
TOTAL EXPENSES (Personnel + Program + Indirect)	\$ 250,000.00	\$ 620,906.43	\$ -	\$ 870,906.43
Created 10/13/05; Revised 09/08/2010 Kaiser Foundation Hospitals, Southern California Region				
* Note: It is the policy of Kaiser Foundation Hospitals that administrative overhead or indirect costs up to a maximum of 15 percent of total direct costs will be allowed. The following items must be omitted from the total direct costs calculation: subcontracts, capital improvements, and equipment purchases.				

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
CITYWIDE AQUATICS
2011 SELF-CERTIFICATION FORM

Information on annual family income is required to determine participant eligibility for public services funded by the City of Los Angeles through Kaiser Permanente. Each participant must indicate the number of persons in their family, and then circle the box that contains the amount of their annual family income level

NOTE: "Income" is the total annual income of all family members as of the date that federal-funded assistance is provided. All income for all persons in the family **must** be included in calculating family income whether or not a family member receives assistance. Additional expected sources of income and the amount expected during the period of federal assistance must be included in this calculation of annual family income.

2010 Income Guidelines
Circle family size and appropriate income level:

Family Size	Total Annual Family Income is	Total Annual Family Income is
1 Person	\$0 - \$42,450	\$42,451+
2 Person	\$0 - \$48,500	\$48,501+
3 Person	\$0 - \$54,600	\$54,601+
4 Person	\$0 - \$60,650	\$60,651+

Family Size	Total Annual Family Income is	Total Annual Family Income is
5 Person	\$0 - \$65,500	\$65,501+
6 Person	\$0 - \$70,350	\$70,351+
7 Person	\$0 - \$75,200	\$75,201+
8 Person	\$0 - \$80,050	\$80,051+

Ethnicity (Check one):

American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	

White	
Hispanic/Latino	
Other	

APPLICANT STATEMENT: I certify that the information provided on this form is accurate and complete, and that I am a resident of the City of Los Angeles. I further acknowledge that eligibility for services funded through the KP program is based upon having a qualifying annual family income level or belonging to a group that is presumed to be low- or moderate- income, and that the income levels and/or status I have indicated in this self-certification may be subject to further verification by the agency providing services, the City of Los Angeles and/or HUD. I acknowledge that providing false information shall be grounds for termination from the program. I therefore authorize such verification, and will provide supporting documents if requested.

Parent Consent: I give permission for my child, whose name is listed below, to participate in the Citywide Aquatics Program. I authorize the City to make, procure or use photographs, film, tapes or other likenesses or Minor's physical image and/or voice as may be needed for use with program's publicity material. I agree to hold harmless the City of Los Angeles, Department of Recreation and Parks. I understand that the City of Los Angeles carries no insurance. I also understand the Citywide Aquatics Program reserves the right to dismiss a child for any conduct detrimental to the program.

AUTHORIZATION OF CONSENT TO TREATMENT OF A MINOR AT AN AUTHORIZED HOSPITAL IN CASE OF EMERGENCY, ILLNESS OR ACCIDENT: I (We) the undersigned, parent(s) of the Minor, whose name is listed above, do hereby authorize the Citywide Aquatics Program as agent for the undersigned to consent to any x-ray examination, anesthetic, medical or surgical diagnosis, or treatment and hospital care which is deemed advisable, and is to be rendered under the general or special supervision of any physician or surgeon licensed under the provision of the Medical Practice Act on the medical staff of a licensed hospital whether such diagnosis or treatment is rendered at the office of said physician or at the said hospital. It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but it is given to provide authority and power on the part of aforesaid agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care which the aforementioned physician in the exercise of his best judgment may deem advisable.

Participant Name (Please Print): _____ Age _____ Gender: M _____ F _____

Address _____ City _____ Zip _____

Phone _____ Emergency Phone _____

Parent/Guardian Signature _____ Date _____

-----STAFF USE ONLY-----

Aquatic Facility _____

Class	Date	Time
_____	_____	_____
_____	_____	_____
_____	_____	_____

Staff Name (Print): _____ Staff Name (Signature): _____ Date _____

CIUDAD DE LOS ANGELES
DEPARTAMENTO DE PARQUES Y RECREACIONES
CITYWIDE AQUATICS
FORMA DE AUTO-CERTIFICACION 2011

Se requiere información sobre el ingreso anual familiar para determinar la elegibilidad del cliente para recibir los servicios públicos patrocinados por Kaiser Permanente. Cada cliente deberá indicar el número de personas en su familia, después circule el recuadro que contiene la cantidad de su nivel de ingreso anual familiar.

Nota: "Ingreso" es el total de ingreso anual de todos los miembros de la familia hasta la fecha que la ayuda federal es proporcionada. Todo el ingreso de todas las personas en la familia deberán ser incluidas en la calculación del ingreso familiar aunque los miembros de la familia reciban ayuda. Fuentes adicionales de ingreso y la cantidad esperada durante el periodo de ayuda federal deberá ser incluida en esta calculación del ingreso anual familiar.

Guia de Ingresos 2010
Circule el recuadro que corresponda:

Integrantes de su Familia	Ingreso de su Familia Anual	Ingreso de su Familia Anual
1 Persona	\$0 - \$42,450	\$42,451+
2 Personas	\$0 - \$48,500	\$48,501+
3 Personas	\$0 - \$54,600	\$54,601+
4 Personas	\$0 - \$60,650	\$60,651+

Integrantes de su Familia	Ingreso de su Familia Anual	Ingreso de su Familia Anual
5 Personas	\$0 - \$65,500	\$65,501+
6 Personas	\$0 - \$70,350	\$70,351+
7 Personas	\$0 - \$75,200	\$75,201+
8 Personas	\$0 - \$80,050	\$80,051+

Grupo Étnico (Marque uno):

Indio Americano Nativo de Alaska	
Asiático	
Negro o Afro-Americano	
Nativo de Hawai o de otras Islas del Pacífico	

Blanco	
Hispano/Latino	
Other	

Declaración del Participante: Yo certifico que la información proveída en esta forma es precisa y completa, y que soy un residente de la Ciudad De Los Angeles. Yo reconozco que para ser elegible para los servicios patrocinados a través del Programa Kaiser Permanente es necesario tener un nivel de ingreso familiar anual que califique o pertenecer a un grupo que sea presuntamente de Ingreso bajo o moderado, y que los niveles de ingreso y/o el status que he indicado en esta auto-certificación puede ser sujeta a una verificación mas detallada por la agencia que provee estos servicios, La Ciudad de Los Angeles y/o HUD. Yo reconozco que proveer información falsa podría ser causa de descalificación del programa. Yo, por lo tanto autorizo tal verificación y proveeré documentos adicionales si fuesen requeridos.

Consentimiento de Padre: Yo le doy permisión a mi hijo/a, cual está nombrado, ha participar en la programa de Citywide Aquatics. Autorizo la Ciudad hacer, procurar o utilizar fotografías, películas, grabaciones u otros imágenes físicos y/o de voz cuales sean necesarios para uso con la materia de publicidad del programa. Estoy de acuerdo considerar la Ciudad de Los Angeles, Departamento de Recreación y Parques, oficiales, agentes, empleados y co-patrocinadores inofensivos por cualquier herida a mi hijo/a cual resulte de la participación en la Academia de Deportes. **Entiendo que la Ciudad de Los Angeles no carga aseguranza.** También entiendo que la programa de Citywide Aquatics reserve el derecho despedir a un participante por cualquier conducto perjudicial al programa.

AUTORIZACIÓN DEL CONSENTIMIENTO AL TRATAMIENTO DE UN MENOR EN UN HOSPITAL AUTORIZADO EN CASO DE EMERGENCIA, ENFERMEDAD O ACCIDENTE: Yo(nosotros), (los) padre(s) abajo firmante(s) del menor, cuyo es nombrado, autorizo la programa de Citywide Aquatics como agente para el abajo firmante para consentir a cualquier examen de radiografía, anestésico, el diagnóstico médico o quirúrgico, o el tratamiento y atención que se cree aconsejable, cual deberá ser rendido bajo la supervisión general o especial de cualquier médico o cirujano licenciado bajo la provisión del Acto de la Práctica Médica cual es parte del personal médico de un hospital licenciado si tal diagnóstico o tratamiento se rinde en la oficina del médico o en el hospital. Se entiende que esta autorización se rinde en avance de algún diagnóstico específico, el tratamiento o atención médica requerida pero se da a proporcionar la autoridad y el poder en la parte de los agentes referidos para dar el consentimiento específico a cualquier y todo diagnóstico, tratamiento o atención médica que el medico referido ejercite de su mejor juicio ser aconsejable.

Nombre del Participante _____ Edad _____ Sexo: M _____ F _____

Domicilio _____ Ciudad _____ Código Postal _____

Teléfono _____ Emergencia Teléfono _____

Firma del Padre/Tutor _____ Fecha _____

-----STAFF USE ONLY-----

Aquatic Facility _____

Class _____ Date _____ Time _____

Staff Name (Print): _____ Staff Name (Signature): _____ Date _____

Evaluation Plan

Organization Name: City of Los Angeles, Department of Recreation and Parks 2011

Program Goal:
Provide Learn to Swim Program for youth ages 7-17

Target Population	Objectives	Activities	Expected Outcomes	Evaluation Methods
<p>Operation Splash in the City of Los Angeles will provide Learn to Swim program for approximately 10,000 youth ages 7-17. This program will benefit youth who live in communities which are considered urban impacted (those communities with more than 50% of its residents below the median poverty rate).</p>	<p>Operation Splash will provide children with lessons at 36 swimming pools, opening June 25*. Registration will begin June 26. Program lessons to begin July 4 and continue through August 26, 2011. *subject to change</p>	<p>The Learn to Swim program will provide 10 – 25 minute lessons from July 4 through August 26 (8 weeks of programs). Ratio is 1 instructor to 15 students. The number of lessons taught each day is determined by the number of participants registered.</p>	<p>Results are based on the ability of the youth to finish the 2 week course and to demonstrate abilities to progress to the next level. Other areas of knowledge gained is learning safety in the water, swimming skills and engaging in physical activities for 25 minutes per day for 2 weeks.</p>	<p>The swim instructors will track skills and assess swimming abilities for each participant throughout the swimming session. The Pool clerk will record all attendance on a master weekly sheet and deliver to our Headquarters for input into the data base.</p>

Evaluation Plan

Organization Name: City of Los Angeles, Department of Recreation and Parks 2011

Program Goal:

Extended Season will provide additional swim time for youth during the hot summer week prior to school opening.

Target Population	Objectives	Activities	Expected Outcomes	Evaluation Methods
The Extended Season will provide services for the community in different parts of the city.	The Extended Season will operate starting August 29 and continue through September 5, 2011* at 7 different pools in the city and in different council districts. This opportunity will meet a popular demand in most communities during a peak temperature time. *subject to change	The program will provide recreational swim time for youth for 8 days, 4 hours each day.	As a result of the Extended Season, an additional 13,000 people will utilize these facilities. Providing youth with additional swim time to improve their health and increase physical activities.	During this time period, attendance will be tracked and recorded on a master weekly sheet and delivered to our Headquarters for input into the data base.

Organization Name: City of Los Angeles, Department of Recreation and Parks 2011

Program Goal:
Provide Junior Lifeguard Program for youth ages 10-17 at pool facilities.

Target Population	Objectives	Activities	Expected Outcomes	Evaluation Methods
<p>Operation Splash in the City of Los Angeles will benefit youth who live in communities which are considered urban impacted (those communities with more than 50% of its residents below the median poverty rate).</p>	<p>The Junior Lifeguard Program will provide youth an opportunity to participate in the Junior Lifeguard training at 48 local pools. The pools of the Junior Lifeguard Program will run from the week of July 3 – August 21 for 7 weeks.* *subject to change</p>	<p>The Junior Lifeguard Program will provide each participant with weekly instructions 5 days a week for 1 hour a day, over 7 weeks.</p>	<p>Results are based on the ability of the youth to finish the 7 week programs and to demonstrate abilities in the subjects taught. The skills learned will provide safety to others, in first aid, CPR and awareness of the water, as each participant improves on a healthier lifestyle.</p>	<p>The instructors will continually assess each junior guard skills and abilities using a rotation tracking sheet. The clerks will record all attendance on a master weekly sheet and deliver to our Headquarters for input into the data base.</p>

Evaluation Plan

Organization Name: City of Los Angeles, Department of Recreation and Parks 2011

Program Goal:

Provide Physical Fitness and Nutrition (supplemental)

Target Population	Objectives	Activities	Expected Outcomes	Evaluation Methods
<p>The EXPO Center's fitness/nutrition program will be targeted towards underserved, at-risk teens, ages 11-18 that have a stated interest in advancing their skills in sports.</p>	<p>This program is designed to educate and promote physical fitness and healthy food and lifestyle choices.</p>	<p>Nutrition Education Sports skills training Strength and Flexibility Training</p>	<p>Junior Guard participants will exhibit improvement in all areas of fitness over baseline measures.</p>	<p>Baseline and periodic testing, along with a final test will be used to evaluate individual progress.</p>

Evaluation Plan

Organization Name: City of Los Angeles, Department of Recreation and Parks 2011

Program Goal:
 "Re-think Your Drink" supplemental

Target Population	Objectives	Activities	Expected Outcomes	Evaluation Methods
<p>The target population is all pool patrons citywide, aquatics staff and Junior Guards</p>	<p>The objectives of this program are to educate participants on healthier beverage choices and the health risks associated with consumption of sugary drinks.</p>	<p>Marketing and awareness campaign</p>	<p>Increased awareness and knowledge of healthy drink choices and risks associated with consumption of high sugar content beverages. Increased hydration of staff.</p>	<p>Junior Guards and aquatics staff will drink only water on site. No methodology for patrons.</p>

BOARD OF COMMISSIONERS 2011



Barry A. Sanders
President

Barry Sanders is President of the Board of Commissioners of the Recreation and Parks Department of the City of Los Angeles and Chairman of the Los Angeles Parks Foundation. He is also an adjunct professor in the Communications Studies Department at UCLA. He teaches courses entitled "The Images of America around the World," "Public Diplomacy," and "Architecture as Non-Verbal Communication."

Sanders is an international corporate lawyer. He recently retired from the partnership at the global law firm of Latham & Watkins after practicing with the firm for over 35 years. He led the Latham & Watkins' International Practice Group for many years. In addition, he was founding president of the Los Angeles Center for International Commercial Arbitration and founding chair of the International Law Section of the California State Bar Association. He is a member of the Council on Foreign Relations and the Pacific Council on International Policy. In April 2001, he was awarded the Learned Hand Award for outstanding leadership in the legal profession.

Sanders is Chairman of the Southern California Committee for the Olympic Games. This organization is independent from the United States Olympic Committee and has been engaged in promoting the Olympic Movement since 1939. As Chairman, he led the recent effort to bid for the 2016 Olympic Games in Los Angeles. In September 2007 he received the Olympic Spirit Award from the United States Olympic Committee and the William May Garland Award from the Southern California Committee for the Olympic Games. As a supporter of amateur sports in Southern California, he represented the Los Angeles Sports Council, the America's Cup Organizing Committee, the LA84 Foundation, the San Diego ("ARCO") Olympic Training Center, the Special Olympics and the Los Angeles Olympics Sports Festival. He headed the legal team for the Salt Lake City Organizing Committee in its bribery scandal. He is now Vice-President of the Los Angeles Memorial Coliseum Commission and a Director of the Los Angeles Sports Council and the Los Angeles Sports Council Foundation.

Sanders' community service career spans many subjects. In early 1992, he served as executive editor and general counsel to the California Council on Competitiveness. From 1979 to 1984, he served as primary outside counsel to the Los Angeles Olympic Organizing Committee. After the riots in Los Angeles in 1992, he was Co-Chair of Rebuild LA, the public-private organization established to deal with the problems of LA's inner city. He served in that capacity until returning to Latham & Watkins on January 1, 1994. While Co-Chair of RLA, he was Chairman of the Board of the RLA Community Lending Corporation. He served as a Board member and as "Honorary Chair" of that inner city loan fund corporation from 1993 to 2000. The Coro Foundation presented him its "Crystal Eagle" Public Affairs Award for community service in 2007. Shane's Inspiration, the organization for children with disabilities, presented him its Visionary Leadership Award in 2009.

With respect to music and the arts, he received the 1999 Medal of Honor for contributions to the arts from the Thornton School of Music of the University of Southern California. He has been Chairman of the Board and President of the Los Angeles Philharmonic and Chairman of the Los Angeles Public Library Foundation. He is presently on the Executive Committee of the Board of Directors of the Los Angeles Opera and is leading its city-wide Richard Wagner Festival scheduled for spring 2010. He is a member of the Board of Visitors of the UCLA Geffen School of Medicine. He has also served on the Boards of Directors of the Los Angeles Performing Arts Center (formerly "The Music Center"), the Music Center Foundation, and The Walt Disney

Concert Hall Corporation, the Joffrey Ballet, the Aman Dance Company, the Geffen Playhouse, the Otis Art Institute, and the Los Angeles Municipal Art Gallery, among others.

Sanders was born in Philadelphia and earned degrees from the University of Pennsylvania and Yale Law School. He and his wife Nancy have three grown sons, Peter, Matt and Teddy.



Luis A. Sánchez
Vice President

Luis Sanchez currently serves as the Chief of Staff to the Los Angeles Unified School Board President Monica Garcia. Over the last ten years, Mr. Sanchez has dedicated his life to building a movement for educational and economic justice in the communities of the Eastside. Mr. Sanchez works from the belief that education is the great equalizer in our society and all students must be provided with a quality education and the resources to succeed.

As the former Executive Director of InnerCity Struggle (ICS), an organization that works with youth and families to improve education and the quality of life in the Eastside communities of Boyle Heights, East Los Angeles, El Sereno and Lincoln Heights, he organized youth, parents, and community leaders to lead campaigns for affordable housing, safe and healthy neighborhoods, building of new schools, hiring of more counselors in local high schools, developing progressive and pro-active discipline policies and ensuring college access for all students in East Los Angeles. He built a cadre of educated and organized parents and students that have advocated and demanded for quality education in Eastside schools.

Under the leadership of Mr. Sanchez, ICS worked in partnership with organizations from across the city to achieve a policy change that requires all students be placed on the college track in the Los Angeles school district. ICS efforts educated thousands of students and community members in East Los Angeles on the issue of college access and mobilized hundreds to hold the district accountable to ensure all students are prepared for college or the 21st Century workforce.

Mr. Sanchez's visionary leadership has led him to serve on various non-profit boards and advisory committees. He is currently a board member of the Boyle Heights Learning Collaborative and a member of the funding board for the Liberty Hill Foundation in Los Angeles.

Mr. Sanchez is a graduate of UC Berkeley with a degree in English. His mother, a longtime teacher in the Montebello Unified School District, who won 'Teacher of the Year' in 2003, shaped his commitment and passion for education. In addition, he operates his own consulting company, Xibalba Consulting. His areas of expertise are community organizing, leading electoral campaigns, developing effective communications plans and coordinating organizational strategic planning processes. He currently resides in El Sereno with his spouse.



W. Jerome Stanley
Member

W. Jerome Stanley is president of Stanley & Associates, a sports law firm headquartered in Los Angeles, California. Stanley & Associates is one of the nation's leading sports management firms, representing professional athletes from the NBA and NFL.

Mr. Stanley embarked on his career while a college student at USC by assisting in the client development of college athletes for a national sports representation firm. While in school, Mr. Stanley worked on the development of college athletes such as Ronnie Lott and Marcus Allen. After college, Mr. Stanley worked first as an assistant in the office of Dr. Jerry Buss, owner of the Los Angeles Lakers and subsequently as Assistant General Manager of the Los Angeles Strings of the World Team Tennis League. This team, led by Martina Navratilova, won the world championship during Mr. Stanley's tenure.

After graduating from law school and serving a student clerkship with United States District Judge Terry J. Hatter, Mr. Stanley worked for the Los Angeles based management firm of Management Plus Enterprises where he negotiated contracts and assisted in the management of the careers of clients such as Kareem Abdul-Jabbar and Rodney Peete.

In 1989, Mr. Stanley started his own company, which evolved into Stanley & Associates. One of the first major deals he negotiated was NBA All-Star Reggie Lewis' contract with the Boston Celtics for an unprecedented \$16.5 million. Since then, he negotiated contracts and managed careers for clients such as Brian Shaw of the Los Angeles Lakers, Baron Davis of the Golden State Warriors, and Keyshawn Johnson, formerly of the New York Jets and Dallas Cowboys. Currently Keyshawn is a co-host of the popular NFL Countdown show on ESPN, working on a four year contract negotiated by Mr. Stanley. Mr. Stanley is the first African-American sports agent to ever represent the number one pick of the NFL draft. Most recently, Mr. Stanley negotiated the \$85 million "maximum" contract of Davis, the former UCLA star and current NBA All-Star. Mr. Stanley has negotiated over ½ billion dollars in sports contracts.

A South Los Angeles native, Mr. Stanley was on the Dean's list while receiving a bachelor's degree (1981) and a Merit Scholarship Award Recipient prior to earning his Juris Doctorate degree (1985) from USC.

Mr. Stanley served as a member of the Los Angeles Convention Center Commission. In that capacity, he helped oversee the marketing, finance, and management of Los Angeles Convention Center. Mr. Stanley also has taken an active role as an advisor to officials in the area of convention business and tourism. Mr. Stanley has served on the executive council of New Coliseum Partners, where he was actively engaged in the city of Los Angeles' effort to secure an NFL team. He is currently a member of the California Bar, the American Bar Association, the Black Entertainment & Sports Lawyers Association, the Sports Lawyers Association and has been on the Agent Advisory Committee of the National Basketball Players Association.

In 2004, Mr. Stanley was elected Vice President of the Los Angeles Board of Airport Commissioners. This commission is responsible for the formulation of policy for all city owned airports, LAX, Ontario, Palmdale and Van Nuys. LAWA (L.A. World Airports) is a self sustaining branch of the city of Los Angeles. With an annual budget in the excess of \$1 billion dollars, the board of LAWA deals with and creates policy in such areas as aviation, security, environmental compliance, contracting, real estate development, community interface, tourism and labor issues. Mr. Stanley, appointed by Mayor James Hahn, served in this capacity 2004-2005.



Jill T. Werner
Member

Occupation:

President/Co-CEO, Federated Linen and Uniform Services

Federated Linen and Uniform Services is a group of privately owned and operated Industrial Uniform and Linen Supply businesses in Southern California; the New York Metropolitan Area; Austin, San Antonio and Waco, Texas. The original company was started in 1898; "Federated" employs over 500 people and provides textile rental services to thousands of customers.

Current Board Memberships, Professional Organizations

Trustee, Vassar College, Poughkeepsie, NY
Member, Board of Directors, Los Angeles Parks Foundation
Member, Board of Directors, Clare Foundation, Santa Monica, CA
Member, Board of Directors, People for Parks, Los Angeles, C
Member, Textile Rental Services Association of South California

Education:

M.B.A., Columbia University, New York, New York (1975)
B.A. Honors in Economics, Vassar College, Poughkeepsie, New York (1971)



Johnathan Williams
Member

Johnathan Williams is Founder and Co-Director of The Accelerated School, a model public/private partnership charter school organization located in South Central Los Angeles, where he has dramatically begun to change the academic achievement of the students, and the surrounding community. The school was named *TIME* Magazine's "Elementary School of Year" in 2001 for "having found the most promising approaches to the most pressing challenges in education." The Accelerated School serves 1050 primarily Latino and African American students, pre-Kindergarten through high school, and has a waiting list of over 5,000 children.

In developing effective-management and oversight of The Accelerated School Family of Schools*, Johnathan assembled a strong Board of Trustees and Advisory Board from corporate, education and non-profit sectors. And with his leadership, The Accelerated School, in partnership with Los Angeles Unified School District (LAUSD) and California State University Los Angeles (CSLA), has secured more than \$50 million from public and private sources in order to construct a comprehensive pre-K-12th grade school complex and community service facility, which includes a gym and health clinic.

Johnathan's leadership and commitment to improving public education have earned him election to the boards of the National Alliance for Public Charter Schools (NAPCS), the California Charter Schools Association (CCSA) and the Black Alliance for Educational Options (BAEO). In February 2004, he was appointed to the California State Board of Education.

Johnathan earned his Bachelor's degree from the University of California at Los Angeles (UCLA). He and his daughter live in Los Angeles.

* *The Accelerated Schools Family of Schools includes:*

- The Accelerated School (Kindergarten through 8th grades)
- Accelerated Charter Elementary School (Kindergarten-8th)
- Wallis Annenberg High School (9th -12th)

Grant Award

WA - Receipt for
GM Jon Kirk Mukri



KAISER PERMANENTE®

Kaiser Foundation Hospitals

March 8, 2011

RECEIVED
OFFICE OF GENERAL MANAGER
2011 APR 11 AM 1:52
RECREATION & PARKS

Jon Kirk Mukri
General Manager
City of Los Angeles Department of Recreation and Parks
221 N. Figueroa Street, Suite 1550
Los Angeles, CA 90012

Dear Mr. Mukri,

We are pleased to inform you that a contribution in the amount of \$265,000.00 has been approved by Kaiser Foundation Hospitals, Southern California Region for the Operation Splash Program. For your reference, the tracking number for this grant is 20618413.

Kaiser Foundation Hospitals' social mission is to improve the health of the communities we serve, and we recognize the positive impact of your organization in helping to achieve this goal. We anticipate that this contribution will allow your programs and services to help many in need, and we look forward to hearing back from you on the success of your project.

Kaiser Foundation Hospitals require that recipient organizations sign and return a copy of the enclosed Letter of Agreement prior to sending your award check. Please review the terms outlined on the enclosed sheet and return with your signature. Once received, we will mail your check immediately. Non-compliance with the listed Letter of Agreement Terms may result in City of Los Angeles Department of Recreation and Parks being ineligible for future funding.

Please return your signed Letter of Agreement to:

Kaiser Foundation Hospitals Southern California Region
Public Affairs, Community Benefit
393 East Walnut Street
Pasadena, California, 91188

To expedite the receipt of your signed Letter of Agreement, prior to mailing you may fax it to (626) 405-6239. If you choose this option, please include a cover sheet.

Sincerely,

Angela Coron
Managing Director, Community Benefit
Kaiser Foundation Hospitals, Southern California Region

cc: Olujimi Hawes, Management Analyst, City of Los Angeles Department of Recreation and Parks

393 East Walnut Street
Pasadena, California, 91188

Work Assignment No. 12322
W Action to Kevin Regan
Signature GM Jon K Mukri
Due Date May 21 2011

LETTER OF AGREEMENT
KAISER FOUNDATION HOSPITALS, SOUTHERN CALIFORNIA REGION
COMMUNITY BENEFIT CHARITABLE CONTRIBUTIONS PROGRAM

This Letter of Agreement (hereinafter "Agreement") regarding Community Benefit Funds ("Memorandum"), dated as of March 8, 2011 is entered into by and between **Kaiser Foundation Hospitals**, a California nonprofit, public benefit corporation (hereinafter "KFH") and **City of Los Angeles Department of Recreation and Parks**, a charter city organized in the State of California and not subject to federal or state income tax.

This Agreement sets forth the understanding of the parties hereto as to the terms and conditions under which KFH shall donate funds in the amount of **\$265,000.00** for a one year funding period beginning April 1, 2011 through April 1, 2012 for the **Operation Splash Program**. Such terms and conditions are as follows:

1. Tax Exemption Status: Grantee represents that at all times relevant herein, it is a charter city organized in the State of California and not subject to federal or state income tax.
2. Purpose of Grant: Grantee shall use entire Grant to support the specific goals, objectives, activities, and outcomes as stated in the Grant Summary.
3. Expenditure of Funds: This Grant (together with any income earned upon investment of grant funds) is made for the purpose outlined in the Grantee's Evaluation Plan and may not be expended for any other purpose without KFH's prior written approval.
4. Prohibited Uses: In no event shall Grantee use any of the funds from this Grant to (a) support a political campaign, (b) support or attempt to influence any government legislation, except making available the results of non-partisan analysis, study or research, or (c) grant an award to another party or for any purpose other than one specified in Section 170(c)(2)(b) of the Internal Revenue Code of 1986 as amended.
5. Return of Funds: KFH reserves the right to discontinue, modify or withhold payments to be made under this Agreement or to require a total or partial return of any funds, including any unexpended funds under the following conditions:
 - (a) If KFH, in its sole discretion, determines that the Grantee has not performed in accordance with this Agreement or has failed to comply with any term or condition of this Agreement.
 - (b) If Grantee loses its status as an eligible Grantee under Paragraph 1 above.
 - (c) Any portion of the funds is not used for the approved purpose
 - (d) Such action is necessary to comply with the requirements of any law or regulation applicable to Grantee or to KFH or to this Grant.
6. Records, Audits and Site Visits: KFH is authorized to conduct audits, including on-site audits, at any time during the term of this Grant and within four years after completion of the Grant. Grantee shall allow KFH and its representatives, at its request, to have reasonable access during regular business hours to Grantee's files, records,

accounts, personnel and client or other beneficiaries for the purpose of making such audits, verifications or program evaluations as KFHH deems necessary or appropriate concerning this Grant. Grantee shall maintain accounting records sufficient to identify the Grant and to whom and for what purpose such funds are expended for at least four (4) years after the Grant has been expended.

7. No Assignment or Delegation. Grantee may not assign, or otherwise transfer, any rights or delegates any of Grantee's obligations under this Agreement without prior written approval from KFHH.

8. Records and Reports. Grantee shall submit written progress report(s) to KFHH in accordance with the due dates stated on the Grant Summary (Attachment).

Grantee shall be primarily responsible for the content of the evaluation report. If KFHH determines IRB approval is necessary, as part of the evaluation process, Grantee shall follow KFHH IRB approval processes and procedures.

9. Required Notification. Grantee is required to provide KFHH with immediate written notification of any change in Grantee's tax exempt status or when Grantee is unable to expend the grant funds for the approved purposes described in the Evaluation Plan.

10. Identification of KFHH. Grantee shall identify KFHH as a supporting organization in all published material relating to the subject matter of this Grant. Whenever possible and appropriate, Grantee shall publicly acknowledge KFHH for this Grant.

11. Equal Employment Opportunity. Grantee agrees to comply with and be bound by the nondiscrimination and affirmative action clauses contained in: Executive Order 11246, as amended, relative to equal opportunity for all persons without regard to race, color, religion, sex or national origin; the Vocational Rehabilitation Act of 1973, as amended; relative to the employment of qualified handicapped individuals without discrimination based upon their physical or mental handicaps; the Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended, relative to the employment of disabled veterans and veterans of the Vietnam Era, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 of the Code of Federal Regulations (CFR).

12. Immigration Act Requirements. Grantee shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986 and any regulations promulgated thereunder. Grantee hereby certifies that it has obtained a properly completed Employment Eligibility Certificate (INS Form I-9) for each worker performing services related to the program described in the Evaluation Plan.

13. Licensing and Credentials. Grantee agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and for its employees and all other persons engaged in work in conjunction with this Grant.

14. Payment of Grant. First payment by KFHH will be contingent upon a signed Agreement between KFHH and Grantee. Subsequent payments (if any) are contingent upon

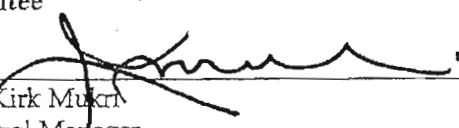
compliance with this Agreement, including timely receipt of reports as outlined in Paragraph 8 above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Kaiser Foundation Hospitals

By:  _____ Date 3-11-10
Angela Coron
Managing Director, Community Benefit

Grantee

By:  _____ Date 04-15-2011
Jon Kirk Muckri
General Manager
City of Los Angeles Department of Recreation and Parks

LETTER OF AGREEMENT
Attachment

GRANT SUMMARY

GRANT NUMBER: 20618413	DATE AUTHORIZED: January 26, 2011
GRANTEE NAME: City of Los Angeles Department of Recreation and Parks	AMOUNT: \$265,000.00 over 12 months
CONTACT, TITLE: Olujimi Hawes, Management Analyst	
TELEPHONE: (213) 202-2633	FAX: (323) 906-7963
CB PROJECT MANAGER: Roberta Tinajero, Community Benefit Program Manager Phone: (626) 405-5999 Email: roberta.d.tinajero@kp.org	
GRANT PURPOSE: Operation Splash Program	
GRANT OBJECTIVES:	
<ul style="list-style-type: none"> • Implement the Learn to Swim Program for up to 6,000 children and youth ages 7-17 at 36 pools. • Provide the Junior Lifeguard program to 780 youth in 48 pools for up to eight weeks. • Extend the summer pool season for one week at seven pools. • Launch a "Rethink Your Drink" awareness campaign at 51 pool sites. 	
GRANT PERIOD:	
Start date: 4/1/2011	End Date: 4/1/2012

NARRATIVE AND FINANCIAL REPORTS DUE:

Requirement	Due Date
Progress Report	November 1, 2011
Final Report	May 1, 2012

REPORT OF GENERAL MANAGER


NO. 11-165

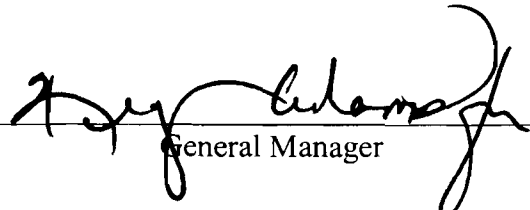
DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LA84 FOUNDATION – SUMMER SWIM 2011 – RETROACTIVE ACCEPTANCE OF GRANT FUNDS

R. Adams _____
H. Fujita _____
*V. Israel  _____
K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the General Manager to accept and receive the \$85,000 grant award from the LA84 Foundation, subject to the approval of the Mayor and the City Council;
2. Direct the Board Secretary to transmit forthwith a copy of the grant acceptance to the Mayor, and to the City Clerk for committee and City Council approval, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;
3. Authorize the General Manager to negotiate and execute the resulting grant agreement and any subsequent amendments thereto, subject to approval as to form by the City Attorney; and,
4. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept grant from the LA84 Foundation in the amount of \$85,000 for the Summer Swim Program 2011.

SUMMARY:

At its meeting of February 16, 2011, the Board approved the submission of a grant application to the LA84 Foundation in the amount of \$85,000 for the Summer Swim Program 2011 (Board Report No. 11-060). Subsequently, the LA84 Foundation notified the Department on April 19, 2011, that the Summer Swim Program received the \$85,000 grant.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-165

As a result, the Department is requesting authority to accept the \$85,000 grant award from the LA84 Foundation. Through the generosity of the LA84 Foundation, the Department has conducted enhanced summer swim programs for more than 20 years. The goal of the program is to serve the entire City of Los Angeles by offering a positive opportunity for the participants' social and physical well-being, while increasing their knowledge of aquatic safety.

This grant will provide two components: "scholarships" that provide free swim lessons; and "sponsorships" that provide participation on one of the aquatic competitive sports teams. Approximately, 1,200 youths, ages 7 to 17, are projected to be served by this grant program. As a competitive component for the Summer Swim Program, qualified participants will be able to compete in any one of the following competitions: Summer Swim Festival, Diving Festival, Synchronized Swim Festival and/or the Water Polo Tournament.

FISCAL IMPACT STATEMENT:

The acceptance of this grant does not require a match and provides needed funding for additional aquatic services to youth. There is no fiscal impact to the Department's General Fund.

This report was prepared by Alexa Esparza, Senior Management Analyst, Grants Administration.

5/25/2011

LA84 Foundation - Summer Swim

LA84 Foundation - Summer Swim

Agency Information

Please Enter Your Agency's Information Below

Name of Agency

City of Los Angeles, Department of Recreation and Parks

Address

3401 Riverside Drive

City

Los Angeles

Zip Code

90027

Agency Website

www.laparks.org

Primary Contact Information

Prefix

<None >

First Name

Patricia

Last Name

Delgado

Title

Aquatic Director

Office Phone

(323) 906-7953

Cell Number (Or Alternative Number)

5/25/2011

LA84 Foundation - Summer Swim

E-mail

trish.delgado@lacity.org

Names of Agency's Legal Signatory(ies) and Titles (if different from Contact Person)

Jon Kirk Mukri
General Manager

Background

Please indicate which aquatic sports programs are offered by your agency?

(check as many as apply)

Learn To Swim
Swimming
Diving
Synchronized Swimming
Water Polo

When will your pools open for 2011?

06/25/2011

When will your pools close for 2011?

08/28/2011

What is your current fiscal year budget for youth aquatics (ages 6-17 years old)?

6,500,000

How many aquatics coaches and administrators for the LA84 Summer Swim Program do you have?

600

How many unduplicated youth will you serve in your agency's summer programming in 2011?

Count each youth once regardless of their participation in multiple aquatic sports

12,000

in your agency, how many unduplicated youth will be served as a result of the LA84 Foundation's 2011 Summer Swim Program?

1,375

Youth Aquatics Program Description

How many pools in your municipality will be open to the public in 2011?

Of those pools, how many will participate in the LA84 Foundation Summer Swim 2011 program?

49

Please select the areas where your program serves

Select as many as apply

Los Angeles County

How many instructors and/or lifeguards do you have? What is the instructor and lifeguard to athlete ratio? Please indicate if there are any existing policies or regulations that impact the instructor/lifeguard staffing?

Approximately 700 - 800 lifesaving staff
Swim Lessons 1 instructor to 15 participants
Swim Team 1 coach to 30 participants
Water Polo 1 coach to 20 participants
Diving 1 coach to 15 participants
Synchronized swimming 1 coach to 15 participants

Who are the key staff members leading the program and what experience do they have working with youth and aquatics programs?

Water Polo - Walter Tobar, Richard Rincon
Diving - Michael Shanto
Swimming - Steve Steward
Synchronized Swimming - Ghenwa Haddad, Margaret Dyser - Ramirez

Full time Aquatic Facility Managers with previous coaching and coordinating experience.

If relevant, briefly list and describe the role of partner organizations.

Kaiser Permanente is a partner organization with Citywide Aquatics, providing grant funding for the "Operation Splash" swim program. Operation Splash funding provides swim lesson sponsorships at urban impacted facilities and partial sponsorship for the Junior Guard program.

What challenges do you anticipate in implementing the program this year? How will these be addressed?

Currently the City and the Department are facing unprecedented budgetary shortfalls which are expected to have a serious impact in the coming months. In anticipation, staffing and scheduling of classes and events have been meticulously planned in order to ensure program success. Additionally, since staying within budget is equally

5/25/2011

LA84 Foundation - Summer Swim

Imperative we are focusing on best practices to improve efficiency. It is our belief that having many years of experience in providing these services will allow us to effectively mitigate any challenges, thereby allowing us to provide the same level of service even in a difficult fiscal climate.

What else would you like to share with us about your program or the community that this request will serve? Feel free to use specific examples.

The City of Los Angeles has been a long standing partner with LA 84. The partnership has provided opportunities for youth to learn to swim and participate in team competitions. Due to the outstanding partnership in the past Citywide Aquatics is able to fulfill its mission in providing water safety education through swim lessons to the communities served. Past team sport participants have become part time lifesaving staff for Citywide Aquatics as well as full time staff.

Learn-to-Swim Program Request

Please complete this page in it's entirety if you are requesting support for a Learn-to-Swim program. If you are not requesting support for your Learn-to-Swim program, please go to the next page.

Approximately how many unduplicated youth will participate during the grant period?

275

How long is the program?

(weeks)

4-6

Do you charge a fee?

Yes

If you charge a fee, how much does it cost to participate?

40.00

What does the fee include?

Lesson Instruction. Ten 25 minutes of instruction.

Do you offer financial assistance?

<None >

What is the average amount of financial assistance provided?

Swim Team Program Request

Please complete this page in it's entirety if you are requesting support for a Swim Team. If you are not requesting support for your Swim Team, please go to the next page.

Approximately how many unduplicated youth will participate during the grant period?

625

How long is the program?

(weeks)

7-10

Do you charge a fee?

Yes

If you charge a fee, how much does it cost to participate?

40.00

What does the fee include?

Instruction, competition, awards, participation award, and team t shirt.

Do you offer financial assistance?

<None >

What is the average amount of financial assistance provided?

Water Polo Program Request

Please complete this page in its entirety if you are requesting support for Water Polo. If you are not requesting support for Water Polo, please go to the next page.

Approximately how many unduplicated youth will participate during the grant period?

125

How long is the program?

(weeks)

7-10

Do you charge a fee?

Yes

If you charge a fee, how much does it cost to participate?

40.00

What does the fee include?

Instruction, competition, awards, participation award, and team t shirt

Do you offer financial assistance?

<None>

What is the average amount of financial assistance provided?

Synchronized Swimming Program Request

Please complete this page in its entirety if you are requesting support for Synchronized Swimming. If you are not requesting support for Synchronized Swimming, please go to the next page.

Approximately how many unduplicated youth will participate during the grant period?

150

How long is the program?

(weeks)

7-10

Do you charge a fee?

Yes

If you charge a fee, how much does it cost to participate?

40.00

What does the fee include?

Instruction, competition, awards, participation award, and team t shirt

Do you offer financial assistance?

<None >

What is the average amount of financial assistance provided?

Dive Program Request

Please complete this page in it's entirety if you are requesting support for Dive. If you are not requesting support for Dive, please go to the next page to attach your pool listing and budget request.

Approximately how many unduplicated youth will participate during the grant period?

100

How long is the program?

(weeks)

7-10

Do you charge a fee?

Yes

If you charge a fee, how much does it cost to participate?

40.00

What does the fee include?

Competition, instruction, awards, participation award, and team t shirt.

Do you offer financial assistance?

<None>

What is the average amount of financial assistance provided?

Attachments

Title	File Name
Budget Forms	SS11 BudgetForms City of Los Angeles(1).xlsx
List of Participating Pools	SS11AppPoolListingFormClty of Los Angeles.xlsx
Equipment Bids	Lincoln sales quote SQ25914.pdf

Files attached to this form may be deleted 120 days after submission.



LA84 Foundation
2011 Summer Swim Program
Budget Request
Staff Shirts and Hats

Fill out only the sections in yellow.

Number of Summer Swim Program Staff: 700 - 800

Staff Lifeguard Shirts	Qty	Price per Shirt	Total Cost (incl 9.75% tax)
Small	50.00	5.50	301.81
Medium	250.00	5.50	1,509.06
Large	350.00	5.50	2,112.69
XL	100.00	5.50	603.63
XXL		7.00	
TOTAL SHIRTS	750.00		4,527.19

Staff Lifeguard Hats	Qty	Price per Hat	Total Cost (incl 9.75% tax)
Small	300.00	3.45	1,135.91
Medium		3.45	
Large		3.45	
XL		3.45	
XXL		3.45	
TOTAL HATS	300.00		1,135.91

TOTAL Staff Shirts and Hats Request: 5,663.10

Please describe what your agency's policy is on shirt distribution, e.g. Quantity of shirts per person? Who receives shirts? In your narrative, please include a description of how your agency distributes shirts and what policies are in place for how your staff wear the shirts.

Lifesaving staff are issued two t shirts per season (summer, off season) for a total of 4 shirts per year. The City of Los Angeles employs approximately 700 - 800 lifesaving staff per summer and 500 in the off season. When a Lifeguard Recruit completes the academy they receive their initial issuance. Returning staff uniform pickup is at the central warehouse on an assigned date and time. Staff signs a roster of issuance. Full time Aquatic Facility Managers are issued four t shirts per year. Lifesaving staff must not wear their t shirts off site grounds and must wear their t shirt in the appropriate manner when working at the facility or in a coaching capacity.

Cap Ring	S & R	Coordinator	Water Polo	To secure the competition water polo caps.	4	17.96	7.0044	0	78.84
Mikasa Varsity Men's Ball	Lincoln	Coordinator	Water Polo	Each year round facility will receive two balls. The remainder	48	18.45	86.346		971.95
Water Polo Caps	Lincoln	Coordinator	Water Polo	Competition Caps (one set blue, one set white)	2	138.5	27.0075		304.01
Mikasa Varsity Junior Ball	Lincoln	Coordinator	Water Polo	Each year round facility will receive two balls. The remainder	48	18.45	86.346		971.95
Mikasa Varsity Women's Ball	Lincoln	Coordinator	Water Polo	Each year round facility will receive two balls. The remainder	48	18.45	86.346		971.95
Mikasa Travel ball bag	Lincoln	Coordinator	Water Polo	To store and carry game balls	2	21.5	4.1925		47.19
Latex Nose Clips (Black)	Lincoln	Coordinator	Synchro	To give to each participant enrolled in the synchro program	400	1.35	52.65		
Water Polo Score Books		Coordinator	Water Polo	Scorebooks to be used for the water polo matches	20	9.5	18.525		209.53
								SHIPPING	

*The LAB4 Foundation reserves the right to select a vendor other than the other recommended by the agency

Total Equipment Request:

3,554.41



LA84 Foundation
2011 Summer Swim Program
Budget Request
Scholarships

Organization Name: City of Los Angeles

Type of Aquatic Sport Scholarship	Name(s) of Pool Scholarships Distributed	Number of Scholarships	Cost Per Scholarship	Total Cost
Learn-to-Swim	See Attached List	275.00	40	11,000.00
Swim		625.00	35	21,875.00
Dive		100.00	35	3,500.00
Water Polo		125.00	35	4,375.00
Synchronized Swimming		150.00	35	5,250.00
				-
				-
Synchronized Swimming	Spring session year round facilities	75.00	35	2,625.00
Water Polo	Spring session year round facilities	75.00	35	2,625.00
				-
				-
Total Scholarship Request				51,250.00

**LA84 Foundation
2011 Summer Swim Program
Budget Request
Personnel**

Organization Name: City of Los Angeles

Position Title	Brief Description of Role	Name of Pool Staffed	% spent per Discipline/Event	# of Hours	Cost per Hour (include benefits)	Total Cost
AFM	Site Supervisor Clinic	JC Argue Swim Stadium	<input type="checkbox"/> Learn to Swim			-
			<input checked="" type="checkbox"/> Swim Team	6.00	35	210.00
			<input type="checkbox"/> Water Polo			-
			<input type="checkbox"/> Synchro Swimming			-
AFM	Site Supervisor Festival	JC Argue Swim Stadium	<input type="checkbox"/> Dive			-
			<input type="checkbox"/> Summer Swim Festival			-
			<input type="checkbox"/> Learn to Swim			-
			<input checked="" type="checkbox"/> Swim Team	8.00	20	160.00
Lifeguard	Lifesaving for Clinic	JC Argue Swim Stadium	<input type="checkbox"/> Water Polo			-
			<input type="checkbox"/> Synchro Swimming			-
			<input type="checkbox"/> Dive			-
			<input type="checkbox"/> Summer Swim Festival			-
AFM	Site Supervisor Festival	JC Argue Swim Stadium	<input type="checkbox"/> Learn to Swim			-
			<input checked="" type="checkbox"/> Swim Team	12.00	35	420.00
			<input type="checkbox"/> Water Polo			-
			<input type="checkbox"/> Synchro Swimming			-
AFM	Site Supervisor Festival	JC Argue Swim Stadium	<input type="checkbox"/> Dive			-
			<input type="checkbox"/> Summer Swim Festival			-
			<input type="checkbox"/> Learn to Swim			-
			<input checked="" type="checkbox"/> Swim Team	12.00	25	300.00
AFM	Site Supervisor Festival	JC Argue Swim Stadium	<input type="checkbox"/> Water Polo			-
			<input type="checkbox"/> Synchro Swimming			-

Pool Manager	Staff Supervisor Festival	JC Argue Swim Stadium	Dive						
			Summer Swim Festival						
Lifeguard	Lifesaving for Festival	JC Argue Swim Stadium	Learn to Swim						
			X Swim Team	120.00		20		2,400.00	
			Water Polo						
			Synchro Swimming						
			Dive						
			Summer Swim Festival						
			Learn to Swim						
			X Swim Team	48.00		18		864.00	
			Water Polo						
			Synchro Swimming						
Recreation Ass't.	Recreation and Aquatic	JC Argue Swim Stadium	Dive						
			Summer Swim Festival						
			Learn to Swim						
			X Swim Team	72.00		16		1,152.00	
			Water Polo						
			Synchro Swimming						
			Dive						
			Summer Swim Festival						
			Learn to Swim						
			X Swim Team						
Lockerroom Attenda	Facility Maintenance bef	JC Argue Swim Stadium	Dive						
			Summer Swim Festival						
			Learn to Swim						
			X Swim Team	40.00		20		800.00	
			Water Polo						
			Synchro Swimming						
			Dive						
			Summer Swim Festival						
			Learn to Swim						
			X Swim Team						
Lifeguard	Overnight watch of equip	JC Argue Swim Stadium	Summer Swim Festival						
			Learn to Swim						
			Swim Team						
			X Water Polo	150.00		25		3,750.00	

Pool Manager	Water Polo Coordination	JC Argue Swim Stadium	___ Synchro Swimming			-
			___ Dive			-
			___ Summer Swim Festival			-
			___ Learn to Swim			-
			___ Swim Team			-
Pool Manager	Provide supervision coa	JC Argue Swim Stadium	X ___ Water Polo	6.00	25	150.00
			___ Synchro Swimming			-
			___ Dive			-
			___ Summer Swim Festival			-
			___ Learn to Swim			-
Lifeguard	Lifesaving for Clinic	JC Argue Swim Stadium	___ Swim Team			-
			X ___ Water Polo	12.00	20	240.00
			___ Synchro Swimming			-
			___ Dive			-
			___ Summer Swim Festival			-
Clinicians	Provide Instruction Clini	JC Argue Swim Stadium	___ Learn to Swim			-
			___ Swim Team			-
			X ___ Water Polo	12.00	30	360.00
			___ Synchro Swimming			-
			___ Dive			-
AFM	Site Supervision Festiva	JC Argue Swim Stadium	___ Summer Swim Festival			-
			___ Learn to Swim			-
			___ Swim Team			-
			X ___ Water Polo	10.00	35	350.00
			___ Synchro Swimming			-
			___ Dive			-
			___ Summer Swim Festival			-
			___ Learn to Swim			-
			___ Swim Team			-
			X ___ Water Polo	32.00	20	640.00

Lifeguard	Lifeguarding for Festival	JC Argue Swim Stadium	Synchro Swimming				-
			Dive				-
Lockerroom Attenda	Maintenance before, dur	JC Argue Swim Stadium	Summer Swim Festival				-
			Learn to Swim				-
			Swim Team				-
			X Water Polo	32.00	16	512.00	
			Synchro Swimming			-	
			Dive			-	
			Summer Swim Festival			-	
			Learn to Swim			-	
			Swim Team			-	
			X Water Polo	24.00	18	432.00	
Pool Clerk	Work scoretable Festiva	JC Argue Swim Stadium	Synchro Swimming				-
			Dive				-
			Summer Swim Festival				-
			Learn to Swim			-	
			Swim Team			-	
			X Water Polo	16.00	18	288.00	
			Synchro Swimming			-	
			Dive			-	
			Summer Swim Festival			-	
			Learn to Swim			-	
Recreation Ass't.	Recreation and Aquatic	JC Argue Swim Stadium	Summer Swim Festival				-
			Learn to Swim				-
			Swim Team				-
			X Water Polo	450.00	25	11,250.00	
			Synchro Swimming			-	
			Dive			-	
			Summer Swim Festival			-	
			Learn to Swim			-	
			Swim Team			-	
			X Water Polo	16.00	18	288.00	
Referee	Referee all water polo ga	JC Argue Swim Stadium	Summer Swim Festival				-
			Swim Team				-

				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-

				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-
				Learn to Swim			-
				Swim Team			-
				Water Polo			-
				Synchro Swimming			-
				Dive			-
				Summer Swim Festival			-

Total Personnel Request 1,062.00 24278

Discipline/Event Subtotals:

Learn to Swim	-
Swim Team	-
Water Polo	-
Synchro Swimming	-
Dive	-
Summer Swim Festival	-



SALES QUOTE

Sales Quote Number: SQ25914
 Sales Quote Date: 01/31/11
 Page: 1

Sell
 To: LA84 Foundation
 Jalal
 2141 West Adams Blvd
 Los Angeles, CA 90018

Ship
 To: Los Angeles Citywide Aquatics
 LA84 Foundation
 Attn: Trish Delgado
 3900 Chevy Chase Drive
 Los Angeles, CA 90039

Ship Via FOB-Origin
 Terms Net 30 Days
 SalesPerson Larry Pfoutz

Customer ID AAF8
 Cust Phone 323/730-4600
 Cust Fax 323/730-9637

Item No.	Description	Unit	Quantity	Unit Price	Total Price
62-057	Mikasa Varsity men's ball	EACH	48	18.45	885.60
62-012	Finis Water Polo cap set, adult, navy	EACH	1	138.50	138.50
62-012	Finis Water Polo cap set, adult, white	EACH	1	138.50	138.50
62-105	Mikasa Varsity junior ball, red	EACH	48	18.46	885.60
62-058	Mikasa Varsity women's ball	EACH	48	18.45	885.60
62-140	Mikasa travel ball bag	EACH	2	21.15	42.30
58-125	Sportline 220 stopwatch	EACH	50	9.95	497.50
57-010	Please specify black or yellow when ordering. Laxto nose clip	EACH	400	1.35	540.00
	Please specify size when ordering. Small, Medium, or Large				
	Transferred to page 2.....				4,013.60



SALES QUOTE

Sales Quote Number: SQ25914
 Sales Quote Date: 01/31/11
 Page: 2

Sell
 To: LA84 Foundation
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 2141 West Adams Blvd
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 Terms Net 30 Days
 SalesPerson Larry Pfoutz

Customer ID AAF8
 Cust Phone 323/730-4600
 Cust Fax 323/730-9637

Item No.	Description	Unit	Quantity	Unit Price	Total Price
		Transferred from page 1.....			4,013.60
62-000	Waterpolo Scorebook	EACH	20	9.50	190.00
62-000	Water Polo Cap Ring	EACH	4	21.15	84.60
ESTIMATED	Freight	EACH	1	50.00	50.00

PLEASE NOTE: Although we strive to be as close as possible, the freight charges listed here are estimates only. Due to fluctuations in the fuel market freight estimates can't be guaranteed. You will be invoiced the actual freight that Lincoln is billed by the shipper once the shipment is made. This does not include additional charges such as liftgate / residential / school construction site / military delivery, or notification before delivery.

Visit us on-line at: www.lincolnaquatics.com
 Phone us at: 800-223-5450

To expedite orders, please include Quote Number with purchase order.
 Price quotes good for 30 Days. Orders placed after 30 days may be re-quoted. Freight is Estimated only and is subject to change.

Submitted by: _____ Accepted by: _____

Amount Subject to Sales Tax	4,288.20	Amount Exempt from Sales Tax	50.00	Subtotal:	4,338.20
				Invoice Discount:	0.00
				Total Sales Tax:	418.10
				Total:	4,756.30

2011 SUMMER SWIM PROGRAM POOL FACILITIES - Presented by LA84 Foundation

Pool Name	Address	City	Zip Code	Phone	Swim	WP	Synchro	Dive	Learn2Swim
Seasonal Facilities									
Patricia Delgado	3401 Riverside Dr.	Los Angeles	90027	(323) 906-7953	•	•			•
109th Street	1500 E. 109th Street	Los Angeles	90059	(323) 789-2731	•				
Algin Sutton	8800 S. Hoover Street	Los Angeles	90044	(323) 789-2826	•		•		
Central	1357 E. 22nd Street	Los Angeles	90011	(213) 765-0565	•		•		
Cheviot	2693 Motor Ave.	Los Angeles	90064	(310) 202-2844	•		•		•
Costello	3121 E. Olympic Blvd.	Los Angeles	90023	(323) 526-3073	•		•		
Downey	1775 N. Spring Street	Los Angeles	90031	(213) 304-0828	•				
Echo Shallow	1632 Bellevue Avenue	Los Angeles	90026	UNKWN					
Fernanges	8851 Laurel Canyon Blvd.	Sun Valley	91352	(818) 771-0986	•		•	•	
Granada Hills	16730 Chatsworth Street	Granada Hills	91344	(818) 360-7107	•		•	•	
Green Meadows	431 E. 89th Street	Los Angeles	90003	(323) 789-2726	•				
Griffith	3401 Riverside Dr.	Los Angeles	90027	(323) 644-6878	•		•		
Harbor	1221 N. Figueroa Place	Wilmington	90744	(310) 835-6590	•		•		
Highland	6150 Piedmont Ave.	Los Angeles	90042	(323) 226-1669	•		•		
Hollywood	1122 Cole Ave.	Los Angeles	90038	(323) 957-4501	•		•		
Lanark	21817 Strathern	Canoga Park	91304	(818) 887-1745	•		•	•	
Jackie Tatum Harvard	6120 Denker Ave.	Los Angeles	90047	(323) 753-2197	•		•	•	
Mar Vista	11655 Palms Blvd.	Los Angeles	90066	(310) 390-2016	•		•	•	•
North Hollywood	5301 Tujunga Ave.	North Hollywood	91601	(818) 755-7654	•		•		
Northridge	10058 Reseda Blvd.	Northridge	91324	(818) 709-7475	•		•	•	
Pan Pacific	141 S. Gardner Street	Los Angeles	90036	(323) 957-4524	•		•		•
Pecan	120 S. Glass Street	Los Angeles	90033	(323) 526-3042	•		•		
Ritchie Valens	10731 Laurel Cyn Blvd.	Pacoima	91331	(818) 834-5176	•		•	•	
Ross Snyder	1501 E. 41st Street	Los Angeles	90011	(213) 847-3430	•		•		



Grant No. 22238

**NON-CAPITAL
GRANT AGREEMENT**

THIS GRANT AGREEMENT is made and entered into by and between the **LA84 FOUNDATION** (the "Foundation") and **CITY OF LOS ANGELES** (the "Grantee").

RECITALS

A. The Foundation, a California nonprofit public benefit corporation, is organized for the purpose of aiding and assisting, through contributions and otherwise, amateur sports programs, primarily for youth, in the Southern California area and desires to make a grant to the Grantee in furtherance of that purpose.

B. The Grantee is willing to accept such grant on the terms and conditions of this Agreement.

TERMS & CONDITIONS

In consideration of the facts recited above and the mutual covenants, conditions and representations set forth herein, the parties agree and covenant as follows:

1. Grant. Subject to the provisions of this Agreement, the Foundation hereby agrees to grant the sum of not more than **\$85,000.00** (the "Grant") to the Grantee for the purposes set forth on Schedule A attached hereto. The Foundation shall have no obligation, however, to segregate or set aside any funds or assets for the payment of the Grant. The Grantee shall use the Grant solely for the purposes, and for organizing, implementing and conducting the program (the "Program"), set forth on Schedule A attached hereto. Notwithstanding any other provision of this Agreement, the Grant shall be used only for charitable and educational purposes qualifying under Section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended (the "Code"), and neither the Grant nor the income therefrom may be used for purposes other than those so described. Subject to the provisions of Paragraphs 3 and 8 herein, the Grant shall be payable as set forth on Schedule B attached hereto. The Grantee covenants that it will hold all unexpended amounts of the Grant in interest-bearing bank accounts with the bank or banks set forth on Exhibit B attached hereto. The Grant will commence at the signing of this agreement and conclude September 30, 2011.

2. Program. As an inducement to the Foundation to make the Grant, the Grantee has previously submitted a written proposal (the "Proposal") to the Foundation, which

Proposal includes a description of the Program. The Grantee acknowledges that the Grant is expressly made in reliance on the Proposal and a review of financial information and a final budget submitted by the Grantee. Accordingly, the Grantee shall notify the Foundation immediately, in writing, of any material change in the facts set forth in the Proposal or in any other information or document submitted to the Foundation. Without the advance written consent of the Foundation, the Grantee shall not expend any part of the Grant or interest thereon whether for any purpose or item in excess of the amount budgeted for such purpose or item on the final budget for the Program submitted by the Grantee to the Foundation.

3. Conditions to Grant. Except as such conditions may be waived in writing by the Foundation, the Foundation's obligations to make the Grant and, if the Grant is payable in installments, to pay each installment thereof shall be subject to each of the following conditions:

(a) All necessary approvals and consents to the payment of the Grant shall, to the satisfaction of the Foundation, have been obtained and not revoked.

(b) No legal, administrative or other proceeding shall be pending that questions the legality of the Grant.

(c) The conditions set forth on Schedule C attached hereto shall have been fully satisfied.

4. Covenants of Grantee. The Grantee covenants with the Foundation as follows:

(a) To repay any portion of the Grant which is not used for the purposes of the Grant.

(b) To submit to the Foundation full and complete at least periodic reports, not less frequently than annual, on the manner in which the Grant is spent and the progress made in accomplishing the purposes of the Grant.

(c) To maintain records of receipts and expenditures and to make its books and records relating to the Grant available to the Foundation at reasonable times.

(d) Not to use any of the Grant (i) to carry on propaganda, or otherwise to attempt, to influence legislation (within the meaning of Section 4945(d)(1) of the Code), (ii) to influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Code), (iii) to make any grant which does not comply with the requirements of Section 4945(d)(3) or (4) of the Code or (iv) to undertake any activity for any purpose other than one specified in Section 170(c)(2)(B) of the Code.

(e) In the performance of this Agreement, the expenditure of the Grant and the organization, implementation and conduct of the Program (i) to comply with all applicable laws, regulations and union agreements to which it is bound and (ii) not to discriminate on the basis of race, color, national origin, age, sex, sexual orientation, marital status, creed, religion, citizenship, ancestry or political affiliation.

(f) Without the prior written approval of the Foundation, and except for salaries specifically identified in the Proposal, not to transfer or pay, whether or not for value, any portion of the Grant to (i) any person or entity who directly or indirectly controls, is controlled by or is under common control with the Grantee, (ii) any person or entity who is an officer, employee, partner or trustee of, or serves in a similar capacity with respect to, the Grantee or (iii) any person or entity of which the Grantee or any of its officers, employees, partners or trustees is the beneficial owner of 5% or more of the equity interests therein.

5. Representations of Grantee. The Grantee represents and warrants to the Foundation that:

(a) The Grantee is a municipal corporation acting through its Department of Recreation & Parks, located at **3401 Riverside Drive, Los Angeles, CA 90027**, duly formed, validly existing and in good standing under the laws of the State of California, and has the legal power and authority to conduct its business, to own its properties and to execute and deliver, and to perform its obligations under, this Agreement.

(b) This Agreement has been duly authorized, executed and delivered by the Grantee, and constitutes a legal, valid and binding obligation of the Grantee for the benefit of the Foundation.

(c) All proceedings legally required to be taken by the Grantee in connection with the authorization of this Agreement and of the transactions related thereto, and all approvals, authorizations, consents and other orders of public boards or bodies as may be legally required to be obtained by the Grantee prior to the date hereof with respect to all or any of such matters, have been taken or obtained.

(d) The execution and delivery of this Agreement by the Grantee, and the performance by the Grantee of its obligations hereunder, do not (i) violate any provisions of the Articles of Incorporation, Bylaws or other governing instrument of the Grantee, (ii) violate any law, rule or regulation having applicability to the Grantee or any order, writ, judgment, decree, determination or award to which the Grantee is a party or (iii) result in the breach of or constitute a default under any agreement, lease or instrument to which the Grantee is a party or by which the Grantee is bound.

(e) No audit, investigation, proceeding or other inquiry is pending by the Internal Revenue Service, the Franchise Tax Board or the Attorney General of any state with respect to the Grantee or any affiliated organization, and no legal, administrative or other proceeding is pending that questions the legality of the Grant, except as is disclosed on Schedule C attached hereto.

6. Publicity. All promotional and advertising materials, including announcements, brochures, publications, films, videotapes, exhibitions and visual materials, produced or authorized by the Grantee relating to the Program shall, to the extent directed by the Foundation, give credit to the Foundation at least as prominent as that given any other person, organization or entity which makes a grant or contribution of funds to the Grantee. The Foundation shall have the right, but not the obligation, to review in advance and approve the contents of all press announcements issued by the Grantee, the planning of all press events, and the contents of all promotional and advertising materials relating to the Grant and the Program. The Foundation may, in its discretion, also publish and distribute promotional

materials relating to the Program and the Grant. The Grantee shall have no right to use any symbol, logo, trade name or trademark of the Foundation without the Foundation's advance written consent.

7. Reports and Records. The Grantee agrees to submit such reports, in addition to the reports required under Paragraph 4(b) hereof, as may be requested by the Foundation, in such form as the Foundation may prescribe at reasonable intervals, relating to the Grantee's performance of or ability to fulfill its obligations under this Agreement. Notwithstanding the foregoing, the Grantee shall timely submit such reports as are described on Schedule D attached hereto. The Grantee shall maintain complete, accurate and current records of all income and expenses relating to the Program and the Grant. During the term of this Agreement and at any time within five (5) years thereafter, the Grantee shall make such records available upon request to the Foundation for review, copying and audit. In addition, the Grantee agrees to cooperate fully with the Foundation, and to allow the Foundation and any person designated by it full and complete access to the facilities, activities and operations of the Grantee, for the purpose of auditing, monitoring and evaluating the Program, the Grant and the compliance of the Grantee with the terms and conditions of this Agreement.

8. Termination. The Foundation shall have the right to terminate this Agreement and the Grant at its sole and absolute discretion, with or without cause. Upon termination of this Agreement by the Foundation, the Foundation shall be relieved from making any further payments to the Grantee in regard to the Grant. In the event the termination is pursuant to a determination by the Foundation that the Grantee (a) has misrepresented any material fact or supplied false or misleading material information to the Foundation in the Proposal or otherwise in regard to this Agreement or the Grant, (b) has diverted any payments made under this Agreement to a purpose other than that permitted hereunder, (c) has failed to maintain or provide any material records or reports required to be maintained or provided hereunder or (d) has terminated, abandoned, cancelled or substantially altered, or is likely to terminate, abandon, cancel or substantially alter, the Program, the Foundation may require the Grantee to refund any or all payments of the Grant heretofore made. The foregoing remedies of the Foundation are in addition to any other remedies provided by law, and all such remedies shall be cumulative and not exclusive.

9. No Liability. The Grantee shall indemnify, defend and hold the Foundation harmless from and against any and all liability to any third party for or from loss, damage or injury to persons or property in any manner arising out of or incident to the performance of this Agreement or the planning, arranging, implementing, sponsoring or conducting of the Program or any other program or activity by the Grantee. IN NO CASE SHALL THE FOUNDATION BE LIABLE TO THE GRANTEE OR ANY THIRD PARTY FOR CONSEQUENTIAL DAMAGES. The Foundation shall have no liability for any debts, liabilities, deficits or cost overruns of the Grantee. It is expressly understood by the parties that no director, member, officer, employee or other representative of the Foundation shall incur any financial responsibility or liability of any kind or nature whatsoever in connection with this Agreement or any subsequent agreement between the parties regarding the subject matter hereof. The parties agree that the liability of the Foundation hereunder shall be limited to the payment of the Grant pursuant to the terms and conditions of this Agreement. Any contracts entered into or other obligations or liabilities incurred by the Grantee in connection with the Program or otherwise relating to this Agreement shall be the sole responsibility of the Grantee, and the Foundation shall have no obligation or liability whatsoever thereunder or with respect thereto. The Grantee covenants that all contracts to which it shall become a party in regard to the Program and/or the Grant shall include the following clause:

"It is expressly agreed and understood that neither the LA84 Foundation (the "Foundation") nor any director, member, officer, employee or other representative of the Foundation shall incur any financial responsibility or liability of any kind or nature whatsoever in connection with this Agreement, and that the foregoing provisions concerning financial responsibility or liability shall be expressly included in and made a part of any and all agreements between the parties subsequent to this Agreement."

10. Insurance. The Grantee represents and warrants that (a) it is, and will continue to be, adequately insured against all risks, including such risks as would be covered by fire and property damage, worker's compensation, automobile and comprehensive general liability insurance, with respect to the conduct of the Program and all other programs and activities of the Grantee and (b) the premises and facilities of third parties where the Grantee conducts and will conduct its programs and activities also are and will be so adequately insured, except as expressly set forth on Schedule C attached hereto. Upon demand of the Foundation, the Grantee shall furnish the Foundation the policy or policies of insurance or a certificate of insurance or either written evidence satisfactory to the Foundation, evidencing the insurance carried by or otherwise benefiting the Grantee. The Grantee covenants that it will cause the Foundation to be added as an additional insured on all policies of insurance carried by the Grantee.

11. Other Provisions. This Agreement and the Proposal together constitute the entire agreement of the parties with respect to the subject matter hereof, and the provisions hereof and thereof have superseded any and all prior and contemporaneous agreements or understandings relating to the matters specifically addressed herein or therein. Failure or inability of either party to enforce any right hereunder shall not waive any right with respect to any other or future rights or occurrences, nor shall waiver of any condition or right in any instance be deemed a waiver of any condition or right in any other instance. If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged or actual dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party shall be entitled to recover reasonable attorney's fees and other costs incurred in such action or proceeding in addition to any other relief to which it may be entitled. This Agreement and the Grantee's rights, duties and obligations hereunder may not be assigned by the Grantee without the prior written consent of the Foundation. Any attempt at assignment shall be void and a material breach of this Agreement by the Grantee. This Agreement has been negotiated, executed and delivered and will be performed in the State of California and shall be governed by and construed in accordance with its laws. The Schedules attached hereto are incorporated herein by reference and made a part of this Agreement as if fully set forth herein.

12. Amendments and Modifications. This Agreement may be amended or modified only by a written instrument executed by the Foundation and by the Grantee. Notwithstanding the foregoing, modifications to the scope of the Program, alterations in the funding schedule, revisions to the Proposal and other changes to the terms and conditions of this Agreement set forth on the Schedules attached hereto may be effectuated by the substitution of replacement Schedule(s), provided that such replacement Schedule(s) are executed by both the Foundation and the Grantee.

13. Termination of Grant. The Grantee covenants to execute and deliver to the Foundation a termination letter in the form attached hereto as Exhibit "1" upon completion of the program.

IN WITNESS WHEREOF, the parties have executed this Grant Agreement on _____, 2011.

GRANTEE:

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION &
PARKS

BY:

Jon Kirk Mukri
General Manager

FOUNDATION:

LA84 FOUNDATION

BY:

Anita L. DeFrantz
President

SCHEDULE A

DESCRIPTION OF PROGRAM AND PURPOSES:

The purpose of this Grant to City of Los Angeles for SUMMER SWIM 2011 is to augment the City of Los Angeles' existing Learn-to-Swim program and beginning competitive swimming program at forty-nine (49) pools. In addition, the City will participate in the dive program; the synchronized swimming program and the novice water polo program. The grant will provide equipment and training necessary for the program. The goal of SUMMER SWIM 2011 is to reach 1,200 unduplicated youth, ages 7-17. As a competitive component for SUMMER SWIM 2011, qualified participants will be able to compete in any one of the following competitions: Summer Swim Festival, Synchronized Swimming Festival, Water Polo Festival and the Summer Diving Festival.

The proposal and budget attached hereto is incorporated herein by this reference. The term of this Grant will commence at the signing of this agreement and conclude September 30, 2011.

**LA84 Foundation
2011 Summer Swim Program
Budget**

Cost Categories		Requested Amount
(1) Personnel Cost	-	24,209.84
(2) Scholarships	-	51,250.00
(3) Equipment	-	3,877.06
(4) Staff Shirts & Hats	-	5,663.10
(5) Ribbons & Medals*	-	
	TOTAL	85,000.00

SCHEDULE B

The funding schedule set forth below constitutes an estimate of the Grantee's need for funds based upon the Proposal. The amounts and timing of the payment of installments of the Grant as set forth in such funding schedule are subject to change, in the discretion of the Foundation, in the following circumstances:

1. Reports required by Paragraph 7 of the Grant Agreement and/or by Schedule D attached thereto are not submitted in a timely manner or with all required information.
2. The Program is modified, enhanced, reduced or otherwise altered in any substantive manner without the prior written approval of the Foundation.
3. The Foundation determines that cost savings may be achieved through utilization of other resources or the Foundation's purchase requisition procedures for equipment and other items required by the Program.
4. The Grant is terminated pursuant to Paragraph 8 of the Grant Agreement.

FUNDING SCHEDULE:

<u>Amount</u>	<u>Date</u>
\$37,729.92	June 18, 2011
\$18,864.96	August 13, 2011
\$18,864.96	September 30, 2011

The additional \$9,540.16 are funds that benefit the City of Los Angeles and is a direct payment for T-shirts, lifeguard hats and equipment made to vendors by the Foundation, bringing the grant total to \$85,000.00.

MAIL CHECK TO:

Patricia Delgado
City of Los Angeles
3401 Riverside Drive
Los Angeles, CA 90027

SCHEDULE C

ADDITIONAL CONDITIONS PRECEDENT TO GRANT:

Pursuant to the provisions of Section 10, Terms and Conditions and Schedule C, Additional Conditions Precedent to Grant, of the Grant Agreement between the LA84 Foundation and the City of Los Angeles, the City of Los Angeles hereby agrees to:

1. Waive all claims and recourse against the Foundation including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement except claims arising from the concurrent or sole negligence of the Foundation, its officers, agents and employees.
2. Indemnify, hold harmless and defend the Foundation, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the performance of the Program except for liability arising out of the concurrent or sole negligence of the Foundation, its officers, agents or employees.
3. The Foundation shall be named as an additional insured on the Grantee's liability insurance policy and provide Foundation with a certificate of insurance.
4. At the option of the City, such insurance may be provided through self-insurance and the Foundation will accept the City's certificate of self-insurance as evidence of such coverage.

SCHEDULE D

REPORTS TO BE FURNISHED:

- I. PROGRESS REPORTS*
 - A. Interim Progress Reports due:
July 22, 2011
- II. FINAL REPORT**
 - A. Final Report due:
September 9, 2011

* Progress Reports must include, at a minimum, a written narrative addressing the progress of all phases of program development and a detailed accounting of expenditures to date and any available statistics or evaluative data on the program. Progress Report forms will be supplied.

** Final Report must be a complete review and report of the program including all statistical data, evaluation results expenditures.

SCHEDULE E

OTHER TERMS AND CONDITIONS:

The LA84 Foundation shall have the right to approve all publicity in advance of publication and Grantee shall submit to the Foundation any proposed materials for approval prior to their release.

All temporary or permanent signage shall be recommended and approved by Foundation. Foundation and Grantee shall mutually agree on proper name recognition for Foundation on equipment purchased with grant funds.

Grantee shall participate in the Foundation's Coaching Program by making arrangements with the Foundation for the Grantee's coaches to attend a coaching workshop.

EXHIBIT "1"
Termination Letter -- Non-Capital Grant Agreement

Jalal Hazzard
LA84 Foundation
2141 West Adams Blvd.
Los Angeles, CA 90018

Re: Grant #: 22238

Dear Sir or Madam:

This letter has reference to that certain Grant Agreement [the "Grant Agreement"] and any modifications or alterations thereto dated April 1, 2011 between the LA84 Foundation (the "Foundation") and the Organization Name (the "Grantee"). Capitalized terms used herein without further definition have the meanings specified in the Grant Agreement.

In consideration of the payment by the Foundation of the final installment of the Grant under the Grant Agreement:

1. The Grantee hereby reaffirms all of its executory obligations and duties under the Grant Agreement, including, but not limited to, its obligation to indemnify, defend and hold the Foundation harmless from liabilities and losses pursuant to Paragraph 9 of the Grant Agreement, without setoff or other defense.

2. The Grantee represents and warrants that, in the performance of the Grant Agreement and in the planning, arrangement, implementation, sponsoring and conduct of the program, no losses, injuries or damages were sustained by or to any person or property that have not been reported in writing to the Foundation.

3. The Grantee represents and warrants (a) that no audit, investigation, proceeding or other inquiry is pending by the internal Revenue Service, the Franchise Tax Board, the Attorney General of any state or any other governmental agency with respect to the Grantee or any affiliated organization and (b) that no legal, administrative or other proceeding is pending that concerns the Grant or the Program.

4. The Grantee acknowledges and confirms (a) that, upon payment of the final installment of the Grant, the Foundation has no further duty or obligation to the Grantee and (b) that no officer, director, employee or other representative of the Foundation had made any statement, representation or warranty that the Grant will be renewed or extended.

5. The Grantee represents and warrants that all promotional and advertising materials produced or authorized by the Grantee relating to the Program have given appropriate credit to the Foundation as required by the Grant Agreement. The Grantee confirms that all future promotional and advertising material produced or authorized by the Grantee relating to the Program will give appropriate credit to the Foundation as required by the Grant Agreement.

6. The Grantee represents and warrants that all contracts to which it has become a party in regard to the Program and/or the Grant are listed on Annex A attached hereto and include the language required by Paragraph 9 of the Grant Agreement.

7. The Grantee represents and warrants that the Grant has been expended solely for the purposes set forth in the Grant Agreement.

8. The Grantee agrees to repay any portion of the Grant which is not used for the purposes set forth in the Grant Agreement.

The Foundation shall be entitled to rely on the foregoing representations, warranties, confirmations, acknowledgments and agreements in disbursing the final installment of the Grant.

Sincerely yours,

City of Los Angeles

Executed by: _____

Title: _____

Date: _____

REPORT OF GENERAL MANAGER

NO. 11-166

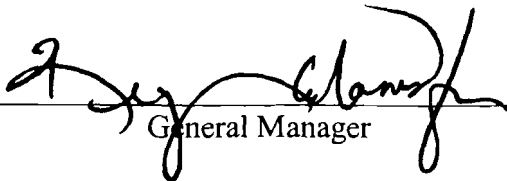
DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MONTROSE SETTLEMENTS RESTORATION PROGRAM – FISHING
OUTREACH MINI-GRANTS - RETROACTIVE AUTHORIZATION TO SUBMIT
GRANT PROPOSAL

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel _____	N. Williams _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a Montrose Settlements Restoration Program, Fishing Outreach Mini-Grants proposal, substantially in the form on file in the Board office, to provide funding for the Cabrillo Beach Pier Fishing Program in the amount of \$5,000, subject to Mayor and the City Council consideration;
2. Direct the Board Secretary to transmit forthwith a copy of the grant proposal to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council consideration, pursuant to the Administrative Code Section 14.6 et seq. as may be amended; and,
3. Authorize the General Manager to negotiate and execute the resulting grant agreement and any subsequent amendments thereto, on behalf of the City, subject to approval as to form by the City Attorney; and,
4. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept grant from Montrose in the amount of \$5,000 for the Cabrillo Beach Pier Fishing Program, if awarded.

REPORT OF GENERAL MANAGER

PG. 2 NO. 11-166

SUMMARY:

On April 20, 2011, the Department was notified of a Montrose Settlements Restoration Program (MSRP) grant opportunity. The MSRP was created as a result of the settlement of a lawsuit against impacts to the natural environment caused by the release of Dichlorodiphenyltrichloroethane (DDT) and Polychlorinated Biphenyls (PCB) into the marine ecosystem in Southern California and established the Fishing Outreach Mini-Grants. The intent of the grant is to fund existing or newly developed fishing programs that include topics about fish contamination and safe fishing practices. The grant proposal was due April 29, 2011, and submitted on April 28, 2011.

For over 20 years, the Department administered the Cabrillo Beach Pier Fishing Program (CBPFP) at Cabrillo Beach. The CBPFP was a nine-week fishing program held throughout the summer months. The program supplied youth with bait, fishing poles, instruction on how to fish, and two hours of hands-on fishing. Program participants were youth from the Department's summer day camps and transported by bus to and from the program site. In 2010, the program was terminated due to budget constraints.

If awarded, the funding would be used to reinstate the CBPFP, which is projected to serve 250 youth from the greater Los Angeles area, ages 8 to 16 years old.

The Department is requesting retroactive authority to apply for the Montrose Settlements Restoration Program Fishing Outreach Mini-Grants in the amount of \$5,000 to provide funding for the Cabrillo Beach Pier Fishing Program.

FISCAL IMPACT STATEMENT:

The acceptance of this grant does not require a match and provides needed funding for quality summer camp recreation programs. There is no fiscal impact to the Department's General Fund.

This report was prepared by Mark Rose, Facility Director, Grants Administration.

REPORT OF GENERAL MANAGER


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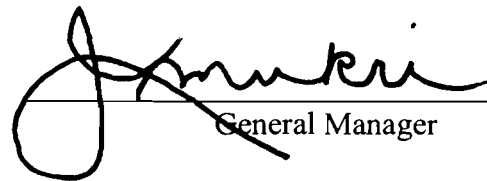
DATE: June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PROPOSITION 84 STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM (ROUND TWO) – GRANT APPLICATIONS; AUTHORIZING RESOLUTION; RESOLUTIONS ACCEPTING DESIGNATED PROJECTS

R. Adams _____	K. Regan _____
H. Fujita  _____	M. Shull _____
*V. Israel _____	N. Williams _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's General Manager to submit three (3) Proposition 84 Statewide Park Program grant applications for the proposed capital improvement projects, Albion Riverside Park, Kittridge/Vineland Park, and West Lakeside Street Park, to the State of California Department of Parks and Recreation, subject to Mayor and City Council consideration;
2. Recommend that the City Council adopt the attached Resolution (Attachment No. 1), which authorizes the City of Los Angeles to apply for funds under the Proposition 84 Statewide Park Program for the three projects referenced in Recommendation No. 1 above and designates the General Manager of the Department of Recreation and Parks, or designee, as the agent to conduct all negotiations, sign and submit all documents, including but not limited to grant applications, agreements, amendments, and payment requests, which may be necessary for the completion of the proposed projects;
3. Support the submittal of three (3) Proposition 84 Statewide Park Program grant applications by the Trust for Public Land, on behalf of the Department, for the Colden Avenue Park, Lexington and Madison Park, and South Victoria Avenue Park projects, and approve the attached Resolution (Attachment No. 2), subject to City Council approval, acknowledging the Department's intent to accept the transfer of grant responsibilities, including operations and maintenance for the projects, subject to the

REPORT OF GENERAL MANAGER

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NO. 11-167

award of grant funds and successful project completion by the Trust for Public Land (applicant);

4. Support the submittal of two (2) Proposition 84 Statewide Park Program grant applications by the Los Angeles Neighborhood Land Trust, on behalf of the Department, for the 98th Street Park and Vermont and 81st Street Park projects, and approve the attached Resolution (Attachment No. 3), subject to City Council approval, acknowledging the Department's intent to accept the transfer of grant responsibilities, including operations and maintenance for the projects, subject to the award of grant funds and successful project completion by the Los Angeles Neighborhood Land Trust (applicant);
5. Support the submittal of two (2) Proposition 84 Statewide Park Program grant applications by the Los Angeles Neighborhood Initiative, on behalf of the Department, for the 111th Place Neighborhood Park and 51st Place Neighborhood Park projects, and approve the attached Resolution (Attachment No. 4), subject to City Council approval, acknowledging the Department's intent to accept the transfer of grant responsibilities, including operations and maintenance for the projects, subject to the award of grant funds and successful project completion by the Los Angeles Neighborhood Initiative (applicant);
6. Support the submittal of one (1) Proposition 84 Statewide Park Program grant application by the Mountains Recreation and Conservation Authority, on behalf of the Department, for the El Dorado Avenue Park/Pacoima Wash Greenway project, and approve the attached Resolution (Attachment No. 5), subject to City Council approval, acknowledging the Department's intent to accept the transfer of grant responsibilities, including operations and maintenance for the project, subject to the award of grant funds and successful project completion by the Mountains Recreation and Conservation Authority (applicant); and
7. Direct the Board Secretary to transmit forthwith a copy of the accompanying resolutions to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for City Council approval.

SUMMARY:

On November 7, 2006, California voters passed the "Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006" (Proposition 84), which authorizes \$5.4 billion in general obligation bonds for a number of State grant programs. One of the grant programs created is the Statewide Park Program. A total of \$368 million has been

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-167

dedicated to this program to make grant awards to projects that demonstrate the creation of new park and recreation facilities in proximity to the most critically underserved communities throughout California on a competitive basis in two rounds (\$184 million available each round).

The Request for Proposals for Round One of the Statewide Park Program was released in September 2009. The Department submitted grant applications for nine worthy projects; however, due to the competitiveness of the hundreds of statewide applications submitted for consideration, none of the Department's projects were funded. Of the nearly 500 applications submitted representing \$1.6 billion in grant funds requested, 62 projects were awarded for a total of \$184 million in grant awards.

In January 2011, the State released a Request for Proposals (RFP) for the second round of competitive grants for the Proposition 84 Statewide Park Program. The grant application deadline for Round Two is July 1, 2011.

The Department of Recreation and Parks (Department) staff, the Trust for Public Land (TPL), a non-profit organization, the Los Angeles Neighborhood Land Trust (LANLT), a non-profit organization, the Los Angeles Neighborhood Initiative (LANI), a non-profit organization, and the Mountains Recreation and Conservation Authority (MRCA) have worked in cooperation with the Council Offices to identify 11 proposed capital improvement projects to submit for the Proposition 84 Statewide Park Program grant. A breakdown of the capital improvement projects for each of the agencies is as follows:

RAP <ul style="list-style-type: none">• Albion Riverside Park• Kittridge/Vineland Park• West Lakeside Street Park	3
TPL <ul style="list-style-type: none">• Colden Avenue Park• Lexington and Madison Park• South Victoria Avenue Park	3
LANLT <ul style="list-style-type: none">• 98th Street Park• Vermont and 81st Street Park	2
LANI <ul style="list-style-type: none">• 111th Place Neighborhood Park• 51st Place Neighborhood Park	2

REPORT OF GENERAL MANAGER

PG. 4

NO. 11-167

MRCA	
• El Dorado Avenue Park/Pacoima Wash Greenway	1
Total Projects	11

There are an additional eight (8) projects that the Department is discussing with the Community Redevelopment Agency of the City of Los Angeles (CRA/LA). There are still issues to be resolved between the CRA/LA and the Department regarding those projects. It is anticipated that the list of CRA/LA projects the Department will be involved in and the role of the Department therein will be finalized at an upcoming meeting scheduled for June 9, 2011. Thereafter, Department staff will likely submit a separate report regarding the CRA/LA projects for this Board to consider at its meeting on June 15, 2011.

The Department will itself prepare and submit grant proposals for three projects for which the City/Department is the applicant, while the other aforementioned organizations will prepare and submit grant proposals for their own projects with the intent to turn over the completed projects to the Department, which would then assume responsibility to operate and maintain the projects.

The project scope for each of these projects has not yet been determined. Pursuant to the Proposition 84 Procedural Guidelines, the project scope should be determined by the community through a process of conducting community meetings.

Prior to undertaking the activities for which the grant is being sought, as lead agency for the three projects for which the City/Department is the applicant, the Department must perform, complete, and certify the adequacy of the environmental review in accordance with the California's Environmental Quality Act (CEQA). The appropriate CEQA documentation will be submitted for consideration and approval when each project under the grant is brought back before the Board for final approval.

FISCAL IMPACT STATEMENT:

The submittal of grant applications, approval of authorizing resolutions, and resolutions accepting designated projects has no impact on the Department's General Fund. However, future operations and maintenance costs after project completion, which is estimated to be by 2017, are currently unknown.

This report was prepared by Isophine Atkinson, Senior Management Analyst, Grants Administration.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
APPROVING THE APPLICATIONS FOR STATEWIDE PARK
PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the grant scope project;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

Approves the filing of an application for the Albion Riverside Park, Kittridge/Vineland Park, and West Lakeside Street Park projects, and

1. Certifies that said applicant has or will have available, prior to commencement of any work on the project(s) included in this application, the sufficient funds to complete the project(s); and
2. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s); and
3. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
COMMITMENT TO ACCEPT DESIGNATED COMPLETED PROJECTS FOR THE
PROPOSITION 84 STATEWIDE PARK PROGRAM GRANT FUNDS SUBMITTED BY
THE TRUST FOR PUBLIC LAND

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant, Trust for Public Land (TPL), will enter into a contract with the State of California to complete their grant funded project scopes;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

Supports the filing of a grant application by the TPL for the Colden Avenue Park, Lexington and Madison Park, and South Victoria Avenue Park projects, and, subject to approval by the Board of Recreation and Park Commissioners, should the grant funds be awarded:

1. Certifies that upon satisfactory completion of the designated projects, including all accounting and project close out activities, the TPL will transfer all grant contract obligations to the City of Los Angeles through its Department of Recreation and Parks (RAP), including operation and maintenance responsibilities for the project, in accordance with the Grant Administration Guide, subject to the terms and conditions outlined in the draft Donation Agreement included in TPL's grant application package, upon its execution; and
2. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, to sign and submit the amended grant contract naming the Department of Recreation and Parks as the new Grantee; and
3. Certifies that the City has, or will have, sufficient funds to operate and maintain the Colden Avenue, Lexington and Madison, and South Victoria Avenue projects; and
4. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
COMMITMENT TO ACCEPT DESIGNATED COMPLETED PROJECTS FOR THE
PROPOSITION 84 STATEWIDE PARK PROGRAM GRANT FUNDS SUBMITTED BY
THE LOS ANGELES NEIGHBORHOOD LAND TRUST

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant, Los Angeles Neighborhood Land Trust (LANLT), will enter into a contract with the State of California to complete their grant funded project scopes;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

Supports the filing of a grant application by the LANLT for the 98th Street Park and Vermont and 81st Street Park projects, and, subject to approval by the Board of Recreation and Park Commissioners, should the grant funds be awarded:

1. Certifies that upon satisfactory completion of the designated project, including all accounting and project close out activities, the LANLT will transfer all grant contract obligations to the City of Los Angeles through its Department of Recreation and Parks (RAP), including operation and maintenance responsibilities for the project, in accordance with the Grant Administration Guide, subject to the terms and conditions outlined in the draft Donation Agreement included in LANLT's grant application package, upon its execution; and
2. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, to sign and submit the amended grant contract naming the Department of Recreation and Parks as the new Grantee; and
3. Certifies that the City has, or will have, sufficient funds to operate and maintain the 98th Street Park and Vermont and 81st Street Park projects; and
4. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
COMMITMENT TO ACCEPT DESIGNATED COMPLETED PROJECTS FOR THE
PROPOSITION 84 STATEWIDE PARK PROGRAM GRANT FUNDS SUBMITTED BY
THE LOS ANGELES NEIGHBORHOOD INITIATIVE

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant, Los Angeles Neighborhood Initiative (LANI), will enter into a contract with the State of California to complete their grant funded project scopes;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

Supports the filing of a grant application by the LANI for the 111th Place Neighborhood Park and 51st Place Neighborhood Park projects, and, subject to approval by the Board of Recreation and Park Commissioners, should the grant funds be awarded:

1. Certifies that upon satisfactory completion of the designated projects, including all accounting and project close out activities, the LANI will transfer all grant contract obligations to the City of Los Angeles through its Department of Recreation and Parks (RAP), including operation and maintenance responsibilities for the project, in accordance with the Grant Administration Guide, subject to the terms and conditions outlined in the draft Donation Agreement included in LANI's grant application package, upon its execution; and
2. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, to sign and submit the amended grant contract naming the Department of Recreation and Parks as the new Grantee; and
3. Certifies that the City has, or will have, sufficient funds to operate and maintain the 111th Place Neighborhood Park and 51st Place Neighborhood Park projects; and
4. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES
COMMITMENT TO ACCEPT DESIGNATED COMPLETED PROJECTS FOR THE
PROPOSITION 84 STATEWIDE PARK PROGRAM GRANT FUNDS SUBMITTED BY
THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Program, setting up necessary procedures governing the Application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

WHEREAS, the applicant, Mountains Recreation and Conservation Authority (MRCA), will enter into a contract with the State of California to complete their grant funded project scopes;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

Supports the filing of a grant application by the MRCA for the El Dorado Avenue Park/Pacoima Wash Greenway project, and, subject to approval by the Board of Recreation and Park Commissioners, should the grant funds be awarded:

1. Certifies that upon satisfactory completion of the designated projects, including all accounting and project close out activities, the MRCA will transfer all grant contract obligations to the City of Los Angeles through its Department of Recreation and Parks (RAP), including operation and maintenance responsibilities for the project, in accordance with the Grant Administration Guide, subject to the terms and conditions outlined in the draft Donation Agreement included in MRCA's grant application package, upon its execution; and
2. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, City of Los Angeles Department of Recreation and Parks, to sign and submit the amended grant contract naming the Department of Recreation and Parks as the new Grantee; and
3. Certifies that the City has, or will have, sufficient funds to operate and maintain the El Dorado Avenue Park/Pacoima Wash Greenway project; and
4. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of _____.

June Lagmay, City Clerk

By: _____

REPORT OF GENERAL MANAGER

NO. 11-168

DATE June 6, 2011

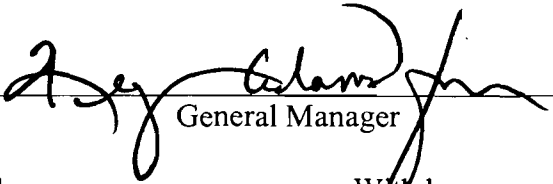
C. D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NATASHA WATLEY SOFTBALL LEAGUE - DONATION OF FUNDS AND EQUIPMENT FROM THE NATASHA WATLEY FOUNDATION IN SUPPORT OF A DEPARTMENT-OPERATED GIRLS SOFTBALL LEAGUE AT TWELVE PARK SITES

R. Adams _____
H. Fujita _____
*V. Israel ✓

K. Regan _____
M. Schull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this Report and that appropriate recognition be given to the donor.

SUMMARY:

The Natasha Watley Foundation (Foundation) donated softball equipment with an estimated total value of \$5,700, uniforms with an estimated total value of \$4,200, and \$3,000, for the implementation of a youth, girls softball league at 12 City parks, for an estimated total value of \$12,900.

The Foundation was founded by two-time Olympic medalist Natasha Watley, to create opportunities for girls in underserved communities, so they may learn and play the game of softball. The Foundation desires to see young women whose financial resources are limited, be able to train, develop, and compete in a high-quality softball league. The Foundation's purpose is to provide positive alternatives to the everyday struggles that the league's participants may endure in the inner city.

The Foundation's donation to the Department in the form of equipment, uniforms, and funding, is for the implementation of the Department-operated Natasha Watley Softball League (League). The League has been in existence since 2008. This year's League will be held at the following 12 City parks located in the Pacific Region: Algin Sutton Recreation Center, Baldwin Hills Recreation Center, Green Meadows Recreation Center, Imperial Courts Recreation Center,

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-168

Jackie Tatum Harvard Recreation Center, Jordan Downs Recreation Center, Mt. Carmel Recreation Center, Rosecrans Recreation Center, Ross Snyder Recreation Center, St. Andrews Recreation, Van Ness Recreation Center, William Nickerson Recreation Center and will consist of 14 teams, each representing their respective community and park. Opening Day is scheduled to be held on June 8, 2011 at Algin Sutton Recreation Center. Staff anticipates that 168 girls will participate in this year's League. The League is a summer program that will occur June 2011 through August 2011.

Upon receipt of the \$3,000, it will be deposited into the Reviving Baseball In Inner Cities "RBI" MRP Account No. 322, for the implementation of the League. The funds will be used to pay for the League's umpires. Upon completion of Leagues activities, the equipment will be stored at the participating centers for use in subsequent years.

During the month of February 2011, Natasha Watley conducted two Parent/Player workshops and Mini Clinics at Mt. Carmel Recreation Center and Baldwin Hills Recreation Center. Ms. Watley has recruited college softball players to participate as volunteer coaches and to mentor the players throughout the season. Softball promotes physical fitness, sportsmanship, teamwork, self esteem and leadership skills. In the future, we hope to expand the League to other communities throughout Los Angeles, through a possible program agreement with the Foundation for continued success in years to come.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund, except unknown savings, as the donation may offset some expenditures. All cash will be deposited into the Fund No. 301/88 RBI MRP Account No. 322, for program-related expenses.

This report was prepared by Chinyere Stoneham, Sr. Recreation Director II, Partnership Division.

This item not included in the package

11-169 Youth Policy Institute, Inc. - Agreement for the
Implementation of Public Computer Centers at Nine
Recreation Centers

REPORT OF GENERAL MANAGER

NO. 11-170

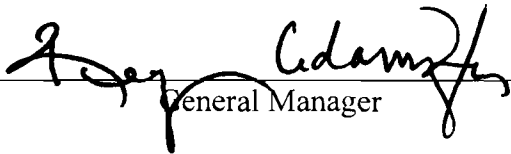
DATE June 6, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY – AMENDMENT TO PERSONAL SERVICES CONTRACT NO. 3296 WITH ANDREW DALZELL DBA DIABLO SOUND TO EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT TO PROVIDE PROFESSIONAL MUSIC SUPERVISION, SOUND ENGINEERING AND TECHNICAL SERVICES FOR SPECIALIZED EQUIPMENT USED FOR PUBLIC PROGRAMS

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
V. Israel _____	*N. Williams <u>NW</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Personal Services Contract No. 3296, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and Andrew Dalzell dba Diablo Sound to extend the term of the contract from 36 months to 48 months and increase the contract amount from \$50,000 to \$100,000, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient expertise to provide these professional services and that it is more economical or feasible to secure these services of an independent contractor;
3. Find in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that for the temporary continuation of professional services for the Griffith Observatory Samuel Oschin Planetarium, competitive bidding is not practicable or advantageous;
4. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for review and approval as to form; and,
5. Authorize the Board President and Secretary to execute the Amendment, upon receipt of the necessary approvals.

REPORT OF GENERAL MANAGER

PAGE 2

NO. 11-170

SUMMARY:

The Griffith Observatory has a tradition of providing live presentations for its visitors at the Samuel Oschin Planetarium (Planetarium) and Leonard Nimoy Event Horizon Theater, which opened as part of the renovated and expanded Observatory in 2006. An audio technician with specific training and experience in development, mixing, and installation of sound track elements for the exhibits and theater programs is a critical component of the Observatory's success.

On February 18, 2009, the Board approved a Personal Services Contract with Andrew Dalzell dba Diablo Sound in order to provide the Observatory with a capable and reliable source of sound track creation for programs (Board Report No. 09-036). On June 29, 2009, Personal Service Contract No. 3296 was executed and is set to expire on November 30, 2011.

Staff recommends increasing the contract ceiling for Personal Services Contact No. 3296 from \$50,000 to \$100,000 and extending the terms from thirty-six (36) months to forty-eight (48) months to November 30, 2012. This approval will allow the Department to continue to meet the on-going needs of Griffith Observatory and ensure the continued success of the program.

In accordance with Section 10.5(b)(2) of the Los Angeles Administrative Code (LAAC), Council approval is not required as annual payments will not exceed \$100,000 plus increases to the consumer price index, currently set at a maximum of \$131,620.

Charter Section 1022 Determination

City of Los Angeles Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical or more feasible to contract out the service.

On December 31, 2008, as part of the initial award process, the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that City employees do not have the expertise to perform the work. It is therefore more feasible to contract out the service.

FISCAL IMPACT:

There is no impact to the Department's General fund as funding is available in the Observatory Programming and Operation Contractual Services Account (Fund 302, Department 88, Account 3040).

This report was prepared by Nancy Jeffers, Management Analyst II, Service Contracts Group, Finance Division.

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

Attachment A

1. Requesting Department: Department of Recreation and Parks

2. Contacts

Department: Raymond Chang Phone No. (818) 243-6488 Fax No. 818-243-6451

CAO: Veronica Salumbides Phone No. (213) 473-7561 Fax No. 213-473-7514

3. Work to be performed:

The contractor, Andrew Dalzell, dba Diablo Sound, will provide as-needed sound engineering, music supervision and technical assistance for the specialty equipment used in executing programs and performances at the Griffith Observatory.

4. Is this a contract renewal? Yes No

5. Proposed length of contract: Three years Proposed Start Date: January 12, 2009.

6. Proposed cost of contract (if known): \$50,000 maximum during the length of the contract.

7. Name of proposed contractor: Andrew Dalzell, dba Diablo Sound

8. Unique or special qualifications required to perform the work:

The contractor must have knowledge and expertise to provide technical assistance with sound engineering including oversight of acquiring a music library or original musical compositions, audio mix, and sound production. In addition, the contractor must provide expert advice on equipment upgrades, maintenance, and assist technical staff to adjust sound equipments used for executing programs at the Observatory's theaters and exhibit galleries including the Samuel Oschin Planetarium.

9. Are there City employees that can perform some of the work being proposed for contracting?

Yes No

Classification	Departments	List Expires
Audio Visual Technician	DWP, DWP, Harbor, Police Zoo	No list
Playback Operator	ITA	No list
Theater Technician	Recreation and Parks, Cultural Affairs	No list

If yes,

a. Which class(es) and Department(s): See above.

b. Is there sufficient Department staff available to perform the work? Yes No

c. Is there a current eligible list for the class(es)? Yes No Expiration Date: See above.

d. Estimated time to fill position(s) through CSC process? 2 to 8 months depending on the class.

- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing the some of the work? Yes No

10. Findings

- City employees DO NOT have the expertise to perform the work
- City employees DO have the expertise to perform some of the work

Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY:

The main purpose of the contract is to provide special sound effects including audio editing and sound mixing for the theaters located at the Griffith Observatory. Although there are City employees who can perform some of the duties required of the contractor, there is not a City classification whose essential function is to produce sound effects by calibrating equipment and mixing sound from original compositions and/or a library of music.

Cathy J. Turner
Submitted by

Shay DeMasso
Approved by

12-31-08
Date

REPORT OF GENERAL MANAGER

NO. 11-171

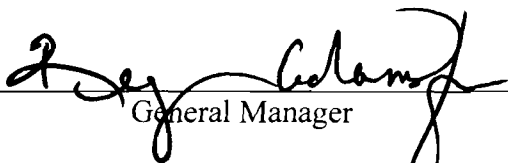
DATE June 6, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY – AMENDMENT TO PERSONAL SERVICES CONTRACT NO. 3271 WITH CHRISTOPHER SHELTON, A SOLE PROPRIETOR, TO EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT TO PROVIDE PROFESSIONAL THEATRICAL PRODUCTION, TRAINING, AND DEVELOPMENT SERVICES AT THE SAMUEL OSCHIN PLANETARIUM

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
V. Israel _____	*N. Williams <u>NW</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Personal Services Contract No. 3271, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks and Christopher Shelton, to extend the term of the contract from 36 months to 48 months and increase the contract amount from \$99,000 to \$149,000, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient expertise to provide these professional services and that it is more economical or feasible to secure these services of an independent contractor;
3. Find in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that for the temporary continuation of professional services for the Griffith Observatory Samuel Oschin Planetarium, competitive bidding is not practicable or advantageous;
4. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for review and approval as to form; and,

REPORT OF GENERAL MANAGER

PAGE 2

NO. 11-171

5. Authorize the Board President and Secretary to execute the Amendment, upon receipt of the necessary approvals.

SUMMARY:

The Griffith Observatory has a tradition of providing live presentations for its visitors at the Samuel Oschin Planetarium (Planetarium), which opened as part of the renovated and expanded Observatory in 2006. Live performers present programs in the Planetarium which is a critical component of the Planetarium success.

On September 17, 2008, the Board approved a Personal Services Contract with Christopher Shelton in order to provide the Observatory with a capable and reliable source of professional theatrical production, training, and development services for the Planetarium performances (Board Report No. 08-261). On December 16, 2008, Personal Service Contract No. 3271 was executed and is set to expire on September 30, 2011.

Staff recommends increasing the contract ceiling for Personal Services Contact No. 3271 from \$99,000 to \$149,000 and extending the term from thirty-six (36) months to forty-eight (48) months to September 30, 2012. This approval will allow the Department to continue to meet the on-going needs of the Planetarium and ensure the continued success of the program.

In accordance with Section 10.5(b)(2) of the Los Angeles Administrative Code (LAAC), Council approval is not required as annual payments will not exceed \$100,000 plus increases to the consumer price index, currently set at a maximum of \$131,620.

Charter Section 1022 Determination

City of Los Angeles Charter Section 1022 prohibits contracting out work that could be done by City employees unless the Board determines it is more economical or more feasible to contract out the service.

On October 9, 2007, as part of the initial award process, the Personnel Department completed a Charter Section 1022 review (Attachment A) and determined that City employees do not have the expertise to perform the work. It is therefore more feasible to contract out the service.

FISCAL IMPACT:

There is no impact to the Department's General fund as funding is available in the Observatory Programming and Operation Contractual Services Account (Fund 302, Department 88, Account 3040).

REPORT OF GENERAL MANAGER

PAGE 3

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This report was prepared by Nancy Jeffers, Management Analyst II, Service Contracts Group, Finance Division.

PERSONNEL DEPARTMENT CONTRACT REVIEW REPORT

1. Requesting Department: Recreation and Parks

2. Contacts

Department: Karen Freire Phone (818) 243-6488 Fax No. (818) 243-6451
 CAO: Veronica Salumbides Phone (213) 473-7561 Fax No. (213) 473-7514

3. Work to be performed:

The Department of Recreation and Parks is seeking a contractor to provide as-needed design, direction, casting, and training for the performers associated with the "live performer" portion of the Planetarium show, "Centered in the Universe," at the Griffith Observatory. The existing contract (#3201) was amended to include the following services:

- Work with 8 existing Observatory Lecturers to review, refine, and improve current performance of 8-10 shows per day, six days a week.
- Train and rehearse 4 new Observatory Lecturers to perform the Planetarium show.
- Participate in workshops with 8 Observatory Lecturers regarding performance of the new school program planetarium show which will be held 3-4 days a week and shown 2-3 times per day, and
- Continue work with all Observatory Lecturers to review, refine, and improve their performances.

4. Is this a contract renewal? Yes No

5. Proposed length of contract: 1 year extension Proposed Start Date: 1/14/07 to 1/13/08

6. Proposed cost of contract (if known): \$90,000 (\$40,000 allotted for 1 yr. extension)

7. Name of proposed contractor: Chris Shelton

8. Unique or special qualifications required to perform the work:

Knowledge and expertise in providing theatrical production, musical scores, and live performance training.

9. Are there City employees that can perform the work being proposed for contracting?

Yes No

If yes,

- a. Which class(es) and Department(s): _____
- b. Is there sufficient Department staff available to perform the work? Yes No
- c. Is there a current eligible list for the class(es)? Yes No Expiration Date _____
- d. Estimated time to fill position(s) through CSC process? Unknown
- e. Can the requesting department continue to employ staff hired for the project after project completion? Yes No
- f. Are there City employees currently performing the work? Yes No


10. Findings


- City employees DO NOT have the expertise to perform the work
 City employees DO have the expertise to perform the work

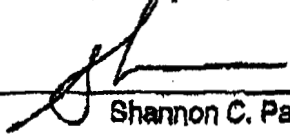
Check if applicable (explanation attached) and send to CAO for further analysis

- Project of limited duration would have to layoff staff at end of project
- Time constraints require immediate staffing of project
- Work assignment exceeds staffing availability

SUMMARY: The City does not currently have a classification that can provide the department with as-needed design, direction, casting, and training services relative to the "Centered in the Universe" show.

Submitted by: 
Dominique Cama

Reviewed by: 
Shelly Del Rosario

Approved by: 
Shannon C. Pascual

Date: 10/9/07

REPORT OF GENERAL MANAGER

NO. 11-172

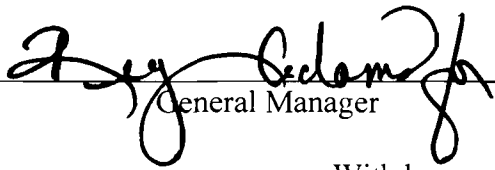
DATE June 6, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: THE GREEK THEATRE CONCESSION – WAIVER OF ANNUAL PERFORMANCE GUARANTEE

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
V. Israel _____	*N. Williams <u>NW</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board waive the Performance Guarantee penalty, for the 2009 and 2010 seasons, of Concession Agreement No. 245 between the City of Los Angeles Department of Recreation and Parks and Nederlander-Greek, Inc., for the operation and maintenance of the Greek Theatre Concession due to new competition in the surrounding area and the current economic condition.

SUMMARY:

On May 21, 2002, Concession Agreement Number 245 was executed between the City of Los Angeles Department of Recreation and Parks and Nederlander-Greek, Inc. (Concessionaire) for the operation and maintenance of the Greek Theatre Concession. The Concession Agreement includes a Performance Guarantee which requires that the annual gross revenue will not be less than \$15 million for the first concert season and will increase by 3% annually. The penalty for not meeting the Performance Guarantee is 20% of the amount under the guaranteed minimum.

On May 9, 2002, prior to the execution of the Concession Agreement, a letter was sent from the Department to the representatives of the Concessionaire which stated that should a proposed new concert theatre near the Staples Center be completed and create a negative impact on the Greek Theatre, the Department would entertain a request for relief from the Performance Guarantee and that the request would be brought to the Board for consideration and action (Attachment A).

For the 2009 and 2010 seasons, the Concessionaire was unable to meet the Performance Guarantee. On March 16, 2011, a letter was sent from the Department to the Concessionaire informing them about the Performance Guarantee penalty of \$493,789.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-172

On April 12, 2011, staff met with the Concessionaire to discuss the matter and the May 9, 2002 letter regarding new competition at the Staples Center. After discussions with the Concessionaire, staff reviewed the year-end financial documents and accounting adjustments previously submitted by the Concessionaire for calendar years 2009 and 2010. The accounting adjustments revise the annual gross revenue reported by the Concessionaire and the revised Performance Guarantee penalty is calculated to be \$452,679 (Attachment B).

The decline of the annual gross revenue which prevented the Concessionaire from meeting the Performance Guarantee for the 2009 and 2010 seasons is attributed to new competition in the surrounding area (Nokia Theatre), the current economic environment, and the downturn in the concert touring industry.

The Nokia Theatre

In October 2007, the Nokia Theatre opened at the L.A. Live complex, which also houses music venues such as Staples Center, Club Nokia, and The Conga Room. The Nokia Theatre has a seating capacity of 7,100 patrons versus the Greek Theatre's capacity of 5,801 seats. Between November 2007 and November 2008, the Nokia Theatre grossed \$31,319,346 in revenue and had 444,425 patrons.

The new music venue has successfully drawn business away from other similar venues such as the Greek Theatre, the Hollywood Bowl, the Gibson Amphitheatre, and numerous smaller venues at a time when the public is attending fewer concerts and spending less money at those concerts.

Recommendation

Staff recommends that the Board waive the Performance Guarantee penalty for the 2009 and 2010 seasons due to the negative impact caused by the Nokia Theatre and for consideration that the year-to-date cumulative Performance Guarantee target has been surpassed (Attachment B).

The cumulative Performance Guarantee target year-to-date totals \$151,200,000 and the actual gross revenue year-to-date is \$175,172,677. Also, consideration should be given that the Minimum Annual Rent requirement year-to-date totals \$10,800,000 and the actual rent paid to the Department year-to-date is \$13,298,191.

It should also be noted that during the term of the contract that the Concessionaire has absorbed the cost of traffic operations since the Department of Transportation ceased providing the service in 2009; partnered with the Department to produce a concert benefiting the Griffith Park Recovery efforts in 2007; routinely absorbs costs associated with the Bach, Rock and Shakespeare festival put on by John Marshall High School in order that the students have a place to perform; and, has consistently and effectively responded to issues brought up by the surrounding community.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-172

FISCAL IMPACT STATEMENT:

There is no impact to the General Fund.

Report prepared by Robert N. Morales, Senior Management Analyst II, Finance Division

REPORT OF GENERAL MANAGER

NO. 11-173

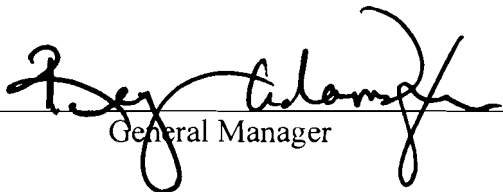
DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF DIVISION - PROFESSIONAL SERVICES CONTRACT WITH J2 GOLF MARKETING CORPORATION TO IDENTIFY, ASSESS AND MEASURE THE CURRENT MUNICIPAL GOLF MARKET AND DEVELOP A NEW MARKETING PLAN

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Schull	_____
V. Israel	_____	*N. Williams	<u>nw</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Professional Services Contract between the City of Los Angeles Department of Recreation and Parks and J2 Golf Marketing Corporation, substantially in the form on file in the Board Office, to identify, assess and measure the current municipal golf market and develop a new marketing plan to increase existing business and develop new business for the Department, for a term of twelve (12) months, in an amount not to exceed \$25,000, subject to the approval of the Mayor and of the City Attorney as to form;
2. Find in accordance with Charter Section 371 (e)(2), the services to be provided are professional, expert and technical, as they specifically provide golf marketing assessment with marketing plan development assistance. This specialized golf marketing service for Department's Golf Division is of a temporary character for which competitive bidding is neither practicable or advantageous.
3. Find in accordance with Charter Section 371(e)(10), competitive bidding would be undesirable, impractical or impossible because the total compensation to be provided is for a small amount not to exceed \$25,000 and the cost of soliciting bids would be unwarranted and wasteful in comparison to the amount of services required by Department, and would result in an expenditure of City funds in excess of any benefit that could be gained by soliciting bids;

REPORT OF GENERAL MANAGER

PAGE 2

NO. 11-173

4. Direct the Board Secretary to transmit the proposed Professional Services Contract to the Mayor in accordance with Executive Directive No. 3 and, concurrently, to the City Attorney for review and approval as to form; and,
5. Authorize the Board President and Secretary to execute the subject Professional Services Contract, upon receipt of the necessary approvals.

SUMMARY:

The Department of Recreation and Parks Golf Division maintains and operates seven 18-hole golf courses, three 9-hole golf courses, two 9-hole 3-par golf courses, one 18-hole pony course and a state-of-the-art junior training facility. The Golf Division provides well-maintained, accessible, and affordable golf courses for the enjoyment of the residents of the City of Los Angeles.

On July 1, 2010, the Golf Division was reorganized into a full cost recovery unit as part of the Fiscal Year 2010-11 budget approved by the Mayor and Council. The Golf Division is responsible for generating sufficient revenues to cover direct and indirect operational, maintenance and capital expenses.

Over the past several years, the nationwide golf industry play levels and revenues have declined significantly and there is strong competition for the decreasing number of golfers amongst the numerous municipal, public, and private golf courses in the greater Los Angeles area.

In 2010, in order to increase the number of customers, the Golf Division implemented new programs such as Customer Loyalty Program/Player Rewards Card, Early Twilight, Incentives to Golfers to Frequent Other City Courses, Customer Email Database and Social Networks, Tourism and Advertising.

The Golf Division has identified a marketing firm, J2 Golf Marketing Corporation, with sufficient expertise to identify, assess and measure the current municipal golf market and develop a new marketing plan to increase existing business and develop new business. J2 Golf Marketing Corporation will complete a demographic report, use customer surveys, develop and solidify product identification, and develop specific golf programs and advertising material, in cooperation with the Golf Division, in order to increase and develop new business.

Staff recommends that the Board approve the Professional Services Contract between the City of Los Angeles Department of Recreation and Parks and J2 Golf Marketing Corporation for a term of twelve (12) months in an amount not to exceed \$25,000.

REPORT OF GENERAL MANAGER

PAGE 3

NO. 11-173

FISCAL IMPACT:

There is no impact to the Department's General Fund as funding is available in the Golf Operation Account (Fund 52H, Department 89, Account G401).

This report was prepared by Nancy Jeffers, Management Analyst II, Service Contracts Group, Finance Division.

REPORT OF GENERAL MANAGER

NO. 11-174

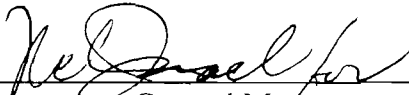
DATE June 6, 2011

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REIMBURSEMENT OF SALARIES AND RELATED EXPENSES FROM THE MUNICIPAL RECREATION PROGRAM FUND AND GRANT FUND ACCOUNTS – RESOLUTION FOR FISCAL YEAR 2011-2012

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
V. Israel	_____	*N. Williams	<u> <i>NS</i> </u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the City Controller to reimburse the Department’s budgetary accounts for salaries and related expenses by transfer expenditure from the Department’s budgetary accounts to the appropriate Recreation and Parks Grant Fund accounts, Departmental Capital Improvement accounts, other Special Accounts, City General Fund Capital accounts for Departmental projects, and the Recreation and Parks Municipal Recreation Program Fund (MRP) for Fiscal Year 2011-2012.

SUMMARY:

Fees are collected from participants to pay for programming in sports, classes, childcare, camping, special events, and additional hours of operation on a facility-by-facility basis. The salaries for staff who run these programs are paid initially from the Department’s operating budget. Adoption of this resolution will authorize the Chief Accounting Employee to request the Controller to reimburse the Department’s budgetary accounts. Reimbursement comes from the Municipal Recreation Program Accounts into which the fees are deposited.

The Department manages many capital improvement projects and grant programs which provide funds for salaries and related expenses. These funds are used to employ personnel who administer these projects. In addition, many of these capital projects are constructed and/or installed by Department forces. Their salaries and related expenses are paid from the Department’s budgetary accounts. It is necessary to transfer these expenditures to the appropriate accounts on a periodic basis so that the Department’s budgetary accounts are not overspent. The yearly resolution will avoid the necessity of many separate Board actions.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-174

FISCAL IMPACT STATEMENT:

The Department's General Fund would be depleted without reimbursement of expenses from the Recreation and Parks Grant Fund accounts, Departmental Capital Improvement accounts, other Special Accounts, City General Fund Capital accounts for Departmental projects, and the Recreation and Parks Municipal Recreation Program Fund that should actually be charged for these expenses.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

NO. 11- 175

DATE June 6, 2011

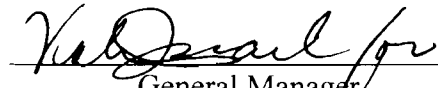
C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REIMBURSEMENT FOR PETTY CASH, EXPENSES, AND REFUND
RESOLUTIONS FOR FISCAL YEAR 2011-2012

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
M. Shull _____
* N. Williams NW


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Resolutions enumerated in the body of this report be adopted in order to smoothly transition financial operations into the 2011-2012 Fiscal Year.

SUMMARY:

In order to provide authorities for certain types of expenditures, it is necessary that the following resolutions be adopted for fiscal year ending June 30, 2012.

BE IT RESOLVED, that authority be and it hereby is granted to reimburse the Petty Cash Fund in the Department of Recreation and Parks for reimbursement made to staff entitled to same during the fiscal year ending June 30, 2012.

BE IT RESOLVED, that authority be and it hereby is granted to advance to or to reimburse officers and employees of the Department of Recreation and Parks for traveling and personal expenses incurred in connection with their official duties for the fiscal year ending June 30, 2012.

BE IT RESOLVED, that authority be and it hereby is granted to reimburse officers and employees of the Department of Recreation and Parks for carfare, telephone, mileage, and transportation expenses incurred in connection with their official duties for the fiscal year ending June 30, 2012.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-175

BE IT RESOLVED, that authority be and it hereby is granted to reimburse the Retired Senior Volunteer Program (RSVP) Account to pay transportation and meal allowance to volunteer workers entitled to same in accordance with grant contracts entered into between the City of Los Angeles, Department of Recreation and Parks and a State or Federal agency for the fiscal year ending June 30, 2012.

BE IT RESOLVED, that authority be and it hereby is granted to the General Manager of the Department of Recreation and Parks to make refunds on the Recreation and Parks fund to persons entitled to the same during fiscal year ending June 30, 2012.

BE IT RESOLVED, that the General Manager be and hereby is authorized to incur and be reimbursed for such miscellaneous work related expenditures as may be necessary in the course of conducting Department of Recreation and Parks business for taxi fares, parking fees, and other job related expenses in the amount not to exceed \$2,000 for the fiscal year ending June 30, 2012.

BE IT FURTHER RESOLVED, that such expenditures shall be properly vouched on regular City accounting forms by the General Manager and certified by the Chief Accounting Employee.

FISCAL IMPACT STATEMENT:

There is minimal fiscal impact to the Department's General Fund because most of these expenditures come from special funds.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

NO. 11-176

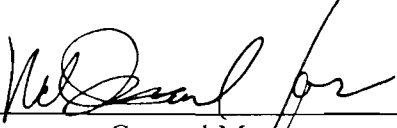
DATE June 6, 2011

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF EXPENDITURES TO BOGDANOVICH TRUST FUND FOR FISCAL YEAR 2011-2012

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
V. Israel	_____	*N. Williams	<u>NW</u>



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the City Controller to transfer expenditures for sports and other activities associated with the Martin J. Bogdanovich Recreation Center from Municipal Sports Account, Fund 301, Department 88, to Recreation and Parks, Fund 302, Department 89, Bogdanovich Trust Account 050K, for Fiscal Year 2011-2012.

SUMMARY:

The Department received a donation of \$135,000 from several members of the Bogdanovich family in August 1998. It is the donors' wish that income generated from these funds be used for recreation programming activities with an emphasis on sports. The disbursement of funds for sports activities is generally transacted through Fund 301 – Municipal Sports Account. Expenditures for expenses such as, but not limited to, scoreboards, uniforms, and play equipment are initially posted in Fund 301 and are then transferred to Fund 302, Department 89, Account 050K for reimbursement, with approval by the Bogdanovich Advisory Committee, which was established by the family to oversee the use of the Trust.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund as this is a cash flow mechanism used to reimburse the Department's Municipal Sports Account (Fund 301, Department 88) for expenditures related to sports and other eligible activities, as approved by the Bogdanovich Advisory Committee, from the Bogdanovich Trust Account (Fund 302, Department 89, Account 050K). Expenses not approved by the Bogdanovich Advisory Committee will not be reimbursed

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-176

from the Bogdanovich Trust Account and will be covered from fees collected under the Bogdanovich Recreation Center Account in the Municipal Sports Account.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

NO. 11-177


DATE June 6, 2011

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
V. Israel _____	*N. Williams <u>ni</u>



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Subject to the approval of the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88 as follows:

FROM: Account 1010 – Salaries General	\$ <u>800,000</u>
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TO: Account 1070 – Salaries As-Needed	\$ 800,000
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2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

SUMMARY:

The Department of Recreation and Parks is planning to conduct recreational programming at many of its facilities during the upcoming summer months. It is necessary to utilize part-time as-needed employees to prepare facilities and staff these centers during the current fiscal year. In order to fund these preparations, funding must be added to Account 1070 Salaries As-Needed. Funds are available from Salaries General (Account 1010).

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department of Recreation and Parks' General Fund.

REPORT OF GENERAL MANAGER

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NO. 11-177

Report prepared by Noel Williams, Chief Management Analyst, Finance Division.

REPORT OF GENERAL MANAGER

NO. 11-178

DATE June 6, 2011


C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND
ACTING CHIEF ACCOUNTING EMPLOYEE

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
M. Shull _____
*N. Williams NW


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the list of Department staff in this Report as Acting General Manager and Acting Chief Accounting Employee.

SUMMARY:

In the absence of the General Manager, the following individuals listed below are authorized to act as the Acting General Manager:

Regina Adams	Executive Officer
Kevin Regan	Assistant General Manager, Operations
Vicki Israel	Assistant General Manager, Partnerships
Noel Williams	Chief Management Analyst

Since only one person is authorized as Acting General Manager at any given time, the Executive Officer would act as the Acting General Manager in the absence of the General Manager; likewise, the Assistant General Manager for Operations would act as the Acting General Manager in the absence of the General Manager and Executive Officer; the Assistant General Manager for Partnerships would act as the Acting General Manager in the absence of the General Manager, the Executive Officer and the Assistant General Manager for Operations; and the Chief Management Analyst would act as the Acting General Manager in the absence of the four aforementioned employees.

In the absence of the General Manager, the following individuals are authorized to act in place of the General Manager for the purpose of signing and approving accounting documents only:

REPORT OF GENERAL MANAGER

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Noel Williams	Chief Accounting Employee
Perla Veneracion	Principal Accountant
Emily Lau	Senior Accountant (Acting Principal Accountant)
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act as the Acting Chief Accounting Employee; however, no individual can sign in two capacities on the same document. The following individuals, in the order the names appear below, would act as the Chief Accounting Employee in the absence of the Chief Accountant Employee:

Perla Veneracion	Principal Accountant
Emily Lau	Senior Accountant (Acting Principal Accountant)
Putthachart Yip	Senior Auditor

In the absence of the Chief Accounting Employee, the following individuals are authorized to act in place of the Acting Chief Accounting Employee for the purpose of signing and approving of accounting documents only; however, no individual can sign in two capacities on the same document:

Cynthia Hirata	Senior Accountant
Cora Rho'Dess	Senior Accountant
Connie Sarmiento	Senior Accountant
Blas Rafols	Senior Accountant
Maureen Wan	Senior Accountant

FISCAL IMPACT STATEMENT:

Approval of this report results in no fiscal impact to the Department's General Fund.

This report was prepared by Noel D. Williams, Chief Management Analyst, Finance and Accounting Division.

REPORT OF GENERAL MANAGER

NO. 11-179


DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF DIVISION - CLOSURE OF VARIOUS ACCOUNTS

R. Adams _____	*K. Regan <u><i>KR</i></u>
H. Fujita _____	M. Shull _____
V. Israel _____	N. Williams _____



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department's Chief Accounting Employee to close seven of nine old golf accounts and transfer the balance and any uncommitted balance thereafter of old golf accounts, as detailed in Attachment 1, to the Golf Special Fund 52H, Department 89, Account G402. Capital Improvement; and,
2. Authorize the Department's Chief Accounting Employee to make necessary technical corrections.

SUMMARY:

On July 1, 2010, the City of Los Angeles (City), Department of Recreation and Parks (RAP), Golf Division ceased receiving General Fund support and began operating as a self-sustaining Division within the Department of Recreation and Parks. At that time, Special Fund 52H was created, with four new accounts for the operations of the Golf Division. Nine old golf special accounts and MRP accounts continued to remain open during FY 2010-11 while encumbered expenses were being processed. The Golf Surcharge Account 321K continued to remain active to complete six projects that had started in FY 2009-10.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-179

In order to facilitate the Department's transfer from the FMIS to FMS accounting systems, the Golf Division is proposing closing seven of the old nine special and MRP accounts and transferring the remaining balances to the new Golf Capital Improvement Account (Fund 52H, Department 89, Account G402) pursuant to Attachment 1. Accounts 321K and 400K will continue to remain active until all existing encumbrances are disencumbered, at which time these accounts will cease to exist.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the RAP General Fund.

This report was prepared by James N. Ward, Golf Manager.

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
Golf Division Account Allocations**

Account	Account Description	Balance Per FMIS as of 05/02/2011	Amount to Transfer Account G402	Remaining Balance
080K	Golf Cart Path Installation Program	\$ 17,213.94	\$ (17,213.94)	\$ -
770K	Armand Hammer Golf	\$ 12,825.88	\$ (12,825.88)	\$ -
807M	Golf Operation	\$ 105,324.17	\$ (105,324.17)	\$ -
838M	Golf Donation	\$ 21.65	\$ (21.65)	\$ -
850K-00	Automated Golf Reservations	\$ 127,307.29	\$ (127,307.29)	\$ -
013M-197	Tregnan Golf Academy	\$ 3,784.25	\$ (3,784.25)	\$ -
065M	Golf Tournament	\$ 54,399.35	\$ (54,399.35)	\$ -
Total		\$ 320,876.53	\$ (320,876.53)	\$ -

REPORT OF GENERAL MANAGER

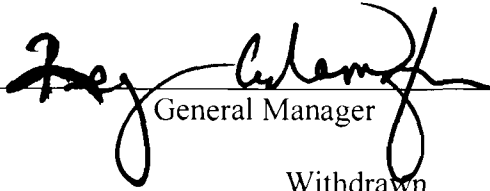
NO. 11-180

DATE June 6, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS


General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed Agreement with Dodgers Dream Foundation and LA84 Foundation for improvements at eight park sites.

Refer to staff for further processing.

2) City Clerk, relative to a Memorandum of Understanding with the Los Angeles County Probation Department for CLASS Parks programs.

Note and file.

3) City Clerk, relative to a grant agreement with the Santa Monica Mountains Conservancy for Sheldon Arleta Recreation Complex.

Refer to General Manager.

4) Chief Legislative Analyst, forwarding the Legislative Report for the week ending April 29, 2011.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-180

- 5) Bradley, President, Glassell Park Neighborhood Council, to the General Manager, relative to the state of the Glassell Senior Citizen Center. Note and file.
- 6) Kim Byrne, relative to the fees for Hollywood Land Camp in Griffith Park. Refer to General Manager.
- 7) Two Communicants, five communications, relative to the Oakwood Recreation Center area. Note and file.
- 8) Scott Carni, President, Westchester Recreation Center Park Advisory Board, relative to the Roadmap to Housing program. Refer to General Manager.
- 9) Andy J. Gordon, to Penmar Recreation Center, relative to the tennis court lights. Refer to General Manager.
- 10) The Concerned Neighbors of Stoner Park, two communications to Neil Drucker, Environmental Affairs Officer III, Bureau of Engineering, relative to Stoner Skate Park, with responses. Note and file.
- 11) Anonymous, relative to an incident in Ernest E. Debs Regional Park. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY</u>	<u>PLACED</u>	
<u>PLACED ON</u>	<u>ON MATTERS</u>	<u>DEEMED</u>
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

<u>02/18/11</u>	<u>06/01/11</u>	<u>12/01/11</u>	
11-029	Baldwin Hills Recreation Center - Conceptual Approval for Naming of the Outdoor Basketball Courts and the Installation of Appropriate Signage		

BIDS TO BE RECEIVED:

6/07/11	Southeast Valley Roller and Skateboard Rink - Phase I (Skateboard Rink/Skate Park) (W.O. #E170125F)
7/19/11	Culver Slauson Recreation Center - Phase II (Youth Community Center) (W.O. #E1907289)
6/07/11	Rosecrans Recreation Center - Sports Fields Improvements and Stormwater Enhancements (W.O. #E170425F)

PROPOSALS TO BE RECEIVED:

06/21/11	Parkland Tree Trimming and Removal Services at Various City Parks and Facilities
06/28//11	Westchester Tennis Professional Concession RFP
07/05/11	Griffith Riverside and Vermont Canyon Tennis Professional Concession RFP
07/19/11	Poinsettia Tennis Professional Concession RFP
07/26/11	Greek Theatre Concession - Request for Proposals for Consultant to Conduct a Best Business Practice Study
TBD	Film Production Instruction (CLASS Parks)
ON HOLD	Hansen Dam Golf Course Professional Concession
ON HOLD	Hansen Dam Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Restaurant Concession
ON HOLD	Woodley Lakes Golf Course Professional Concession