

REPORT OF GENERAL MANAGER

**APPROVED**  
OCT 19 2011

NO. 11-293

DATE October 19, 2011

BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

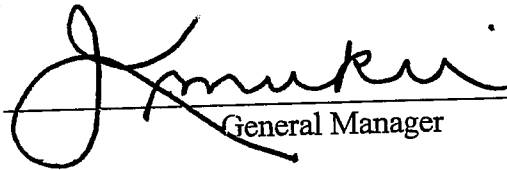
SUBJECT: HABITAT CONSERVATION FUND PROGRAM - RETROACTIVE  
AUTHORIZATION TO SUBMIT GRANT APPLICATION FOR ASCOT HILLS  
TRAILS PAVILION; GRANT RESOLUTION; ACCEPTANCE OF GRANT

R. Adams  
H. Fujita  
\*V. Israel



K. Regan  
M. Shull  
N. Williams

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\_\_\_\_\_  
\_\_\_\_\_



General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Retroactively approve the submission of a Habitat Conservation Fund (HCF) grant application to the State Department of Parks and Recreation (DPR) to fund the Ascot Hills Trails Pavilion project at Ascot Hills Park in the amount of approximately \$100,000, subject to Mayor and City Council consideration;
2. Recommend that the City Council retroactively adopt the attached Resolution (Attachment No. 1), which authorizes the City of Los Angeles to apply for HCF grant funds and designates the General Manager of the Department of Recreation and Parks (Department), or designee, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the completion of the project;
3. Direct staff to transmit a copy of the requisite Resolution to the City Clerk for committee and City Council approval, in accordance with HCF Grant Guidelines;
4. Direct staff to transmit a copy of the grant application upon completion to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council consideration, pursuant to the Administrative Code Section 14.6 et seq. as may be amended;

## REPORT OF GENERAL MANAGER

PG. 2      NO. 11-293

5. Authorize the Department's General Manager to accept and receive the HCF grant, if awarded, in the amount of approximately \$100,000 from the State DPR for the Ascot Hills Trails Pavilion project, subject to the approval of the Mayor and City Council; and,
6. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the HCF grant, if awarded, in the amount of approximately \$100,000 for the Ascot Hills Trails Pavilion project.

### SUMMARY:

In July 2011, the State Department of Parks and Recreation (DPR) released the annual Habitat Conservation Fund (HCF) Program grant request for proposals, which were due by the application deadline of October 3, 2011. In response to the California Wildlife Protection Act of 1990, the HCF Program allocates approximately \$2 million per year to DPR to fund projects from local entities that protect fish, wildlife, and native plant resources; acquire or develop wildlife corridors and trails; and provide for nature interpretation programs and other programs, which bring urban residents into park and wildlife areas. The Department submitted the HCF grant application on October 3, 2011.

The Department is requesting the grant to fund the Ascot Hills Trails Pavilion project, located in Ascot Hills Park. The project scope includes constructing a new trail head and shade pavilion that will exhibit kiosks and signage describing the indigenous wildlife at Ascot Hills Park. The Department's Planning, Construction and Maintenance Division is overseeing the development of the Ascot Hills Trails Pavilion project.

### FISCAL IMPACT STATEMENT:

If the grant is awarded, there is a 100% match requirement of the grant award. The match requirement is being met using \$100,000 in Proposition K funds that were committed to the project in June 2007. Submitting this grant application has no fiscal impact to the Department's General Fund.

This report was prepared by Mark Rose, Facility Director, Grants Administration.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES  
APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE HABITAT  
CONSERVATION FUND PROGRAM**

**WHEREAS**, the people of the State of California have enacted the California Wildlife Protection Act of 1990, which provides funds to the State of California for grants to local agencies to acquire, enhance, restore or develop facilities for public recreation and fish and wildlife habitat protection purposes; and

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the HCF Program, setting up necessary procedures governing project application under the HCF Program; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the applicant to certify by resolution the approval of application(s) before submission of said application(s) to the State; and

**WHEREAS**, the applicant will enter into a contract with the State of California to complete the project(s);

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Los Angeles hereby:

1. Approves the filing of an application for the Habitat Conservation Fund Program; and
2. Certifies that said applicant has or will have available, prior to commencement of any work on the project included in this application, the required match and sufficient funds to complete the Ascot Hills Trails Pavilion project; and
3. Certifies that the applicant has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that the applicant has reviewed, understands, and agrees to the provisions contained in the contract shown in the grant administration guide; and
5. Delegates the authority to the General Manager, Executive Officer, or Assistant General Manager, of the City of Los Angeles Department of Recreation and Parks, to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payments requests and so on, which may be necessary for the completion of the project.
6. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations and guidelines.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Los Angeles at its meeting of \_\_\_\_\_.

June Lagmay, City Clerk

By: \_\_\_\_\_