

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, March 14, 2012 at 9:30 a.m.

Branford Recreation Center
13306 Branford Street, Arleta, CA 91331

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Tony Cardenas, Council District 6, or His Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations, will Introduce the Staff of Branford Recreation Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of February 15, 2012

3. GENERAL MANAGER'S REPORTS:

12-055 Jackie Tatum/Harvard Recreation Center - Outdoor Improvements (W.O.#E170485F) Project - Final Plans and Call for Bids

12-056 Martin Luther King Jr. Recreation Center - Synthetic Turf Sports Field (PRJ20233) (W.O.#E170115F) Project - Final Plans and Call for Bids

12-057 Palms Recreation Center - Soccer Field (PRJ20212) (W.O.#E170116F) Project - Final Plans and Call for Bids

12-058 Branford Recreation Center - Outdoor Refurbishment (W.O.#E170236F) Project - Rescission of Award of Construction Project and Termination of Memorandum of Understanding between the Department of Recreation and Parks, the Department of Public Works, Bureau of Engineering, and

March 14, 2012

the Department of General Services; Final Plans and Call for Bids

- 12-059 As-Needed Electrical Construction and Retrofit of Outdoor Field Lighting, Facilities and Solar Power Systems - Award of Contracts
- 12-060 As-Needed Electrical Maintenance and Repairs of Outdoor Field Lighting, Facilities and Solar Power System Services - Award of Contracts
- 12-061 As-Needed Synthetic Turf, Construction, Retrofit, Maintenance and Repair Services - Award of Contracts
- 12-062 Environmental Impact Analysis - Request for Qualifications
- 12-063 Environmental Site Assessment - Request for Qualifications
- 12-064 Drum Barracks Civil War Museum - Request for Final Authorization to Acquire Property at 1061 Cary Avenue as an Extension to Museum - Approval of Purchase and Sale Agreement, and Allocation of Proposition K Funds
- 12-065 Orchard Avenue Pocket Park - 4600 Orchard Avenue - Adoption of Initial Study/Negative Declaration and Acceptance of Donation Parcel and Approval of Development Project
- 12-066 Proposition 84 Statewide Park Program - Amendment to Donation Agreement between the Department of Recreation and Parks and the Trust for Public Land for the Acquisition, Development, and Construction of New Parks in Los Angeles
- 12-067 Arts District Park (PRJ20604) Project - Preliminary Authorization to Proceed with the Lease of Property Owned by Department of Water and Power for the Development of a New Public Park and Allocation of Quimby Fees
- 12-068 Balboa Sports Center - Outdoor Park Improvements (PRJ20272) Project - Allocation of Quimby Fees
- 12-069 Denker Recreation Center - Outdoor Park Improvements (PRJ20599) Project - Allocation of Quimby Fees
- 12-070 Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) Project - Allocation of Quimby Fees

March 14, 2012

- 12-071 Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) Project - Allocation of Quimby Fees
- 12-072 Palms Recreation Center - New Soccer Field (PRJ20212) Project - Allocation of Quimby Fees
- 12-073 Stoner Recreation Center - New Skate Park (PRJ1204B) - Allocation of Quimby Fees
- 12-074 Valley Plaza Park - Sports Field Improvements (PRJ20514) Project - Allocation of Quimby Fees
- 12-075 Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) Project - Allocation of Quimby Fees
- 12-076 Verdugo Hills Pool - Pool and Bathhouse Rehabilitation (PRJ20598) Project - Allocation of Quimby Fees
- 12-077 Los Angeles Center for Enriched Studies - Facilities Use Permit for the Continued Use of Los Angeles Unified School District Aquatics and Recreation Facilities
- 12-078 Los Angeles Parks Foundation - October 2011 through December 2011 Quarterly Report of Gifts Made for the Benefit of Los Angeles City Parks
- 12-079 Late Night Hoops Basketball Program to Benefit Various Recreation Centers - Donation from Los Angeles Clippers, Inc.
- 12-080 EXPO Center - Donation from the Friends of EXPO Center
- 12-081 Partnership Division - Donation from Los Angeles Clippers, Inc., for the Continued Support of the Junior Clippers Basketball Program
- 12-082 EXPO Center - Various Donations for the Winter Holiday
- 12-083 Balboa Recreation Center - Acceptance of Gift from American Youth Soccer Organization Region 33 and Landmark Retail Group, LLC, for Field Refurbishment and Other Improvements at the Balboa Soccer Complex (PRJ20272) Project
- 12-084 Various Donations to Operations Branch - Metro Region
- 12-085 Various Donations to Operations Branch - Pacific Region
- 12-086 Various Donations to Operations Branch - Valley Region

March 14, 2012

12-087 Various Communications

4. UNFINISHED BUSINESS:

11-232 Item to be Continued Camp High Sierra - Agreement between the Department of Recreation and Parks and Mammoth Mountain Ski Area, LLC, for the Development, Operation, and Maintenance of the Campground

11-238 Item to be Continued Sherman Village River Greenway Park - Preliminary Authorization to Proceed with the Lease of Property Owned by the County of Los Angeles for the Development of a New Public Park and a Memorandum of Agreement between the Department of Recreation and Parks, the County of Los Angeles, and IMT Capital, LLC, for the Development and Maintenance of the New Public Park

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, April 4, 2012 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

March 14, 2012

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

| | |
|---------------------------|-----------------------|
| from Downtown Los Angeles | (213) 621-CITY (2489) |
| from West Los Angeles | (310) 471-CITY (2489) |
| from San Pedro | (310) 547-CITY (2489) |
| from Van Nuys | (818) 904-9450 |

For information, please go to the City's website:
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

The official electronic website posting location for the Agendas for the meetings of the Department of Recreation and Park Board of Commissioners and its Task Forces is at WWW.LACITY.ORG

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 12-055

DATE March 14, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JACKIE TATUM/HARVARD RECREATION CENTER – OUTDOOR IMPROVEMENTS (W.O. #E170485F) PROJECT – FINAL PLANS AND CALL FOR BIDS

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|-----------|-------|-------------|-------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>Claf</u> |
| V. Israel | _____ | N. Williams | _____ |



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final plans and specifications for the Jackie Tatum/Harvard Recreation Center – Outdoor Improvements (W.O. #E170485F) project;
2. Approve the reduction in the value of work that the specifications required to be performed by the Prime Contractor from 50% to 20% of the base bid price; and,
3. Approve the date to be advertised for receipt of bids as Tuesday, April 24, 2012 at 3:00 P.M. in the Board Office.

SUMMARY:

Submitted are final plans and specifications for the Jackie Tatum/Harvard Recreation Center – Outdoor Improvements (W.O. #E170485F) project, located at 1535 West 62nd Street, Los Angeles, California 90047. This is a Proposition K 6th Biennial Cycle competitive grant project. The Department of Public Works, Bureau of Engineering (BOE) Architectural Division prepared the landscaping plans for this project. The City Engineer’s estimated total construction cost is \$500,000.

The Jackie Tatum/Harvard Recreation Center is a developed park featuring a recreation center, tennis and basketball courts, aquatics center, skate plaza, and athletic and baseball fields. The Jackie Tatum/Harvard Recreation Center – Outdoor Improvements (W.O. #E170485F) project will consist of the renovation of the existing four ball fields. One ball field will be converted to a T-ball field,

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-055

one field will become a dedicated multi-purpose athletic field, and the remaining two fields will be refurbished with new infield mix and re-shaped to Department's standard ball field dimensions. Additional improvements to the fields include the installation of new aluminum bleachers, new chain-link fencing, new dugout awnings, a walking/jogging path, irrigation and landscaping, and the replacement and installation of a new electrical panel enclosure.

In addition to the base bid scope of work stated above, the bid project will also have the following four (4) additive alternates.

Additive Alternate No. 1

Replace the proposed tan infield mix on all ball fields with red infield mix.

Additive Alternate No. 2

Installation of additional seven bleachers and associated concrete pads.

Additive Alternate No. 3

Installation of thirty-three (33) new 24-inch box trees.

Additive Alternate No. 4

Replace the proposed stabilized decomposed granite for the walking/jogging path with Sta-Lok natural surface pavement.

Funds for construction are available for the proposed improvements in Proposition K - Year 12, Year 13, Year 14, and Year 15 funds, from the following accounts:

| <u>FUNDING SOURCE</u> | <u>FUND NO./DEPT. NO/ACCT. NO.</u> |
|-------------------------|------------------------------------|
| Proposition K - Year 12 | 43K/10/10E869 |
| Proposition K - Year 13 | 43K/10/10F869 |
| Proposition K - Year 14 | 43K/10/10G869 |
| Proposition K - Year 15 | 43K/10/10H869 |

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of 50% of the work for the project, as measured by the base bid price. It is proposed that the Board reduce the prime contractor's participation requirement from 50% to 20% on this project. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project. Also, it should create more competitive pricing among the specialty pool subcontractors providing bids to the prime contractors.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-055

In compliance with the California Environmental Quality Act (CEQA), Staff has determined that the subject project will consist of exterior alteration to an existing facility with no expansion of use, and therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) of the City CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles City and County Clerks on July 11, 2008. The scope of the project and environmental setting has not substantially changed since the NOE was filed, and no additional CEQA documentation is required.

The bid package has been approved by the City Attorney's office.

Council District Eight and Pacific Region Staff support the recommendations set forth in this report.

FISCAL IMPACT STATEMENT:

At this time, there is no fiscal impact to the Department for the actions recommended in this Board Report. However, once this project is completed operational maintenance costs will be determined. Upon project completion, a request for funding will be submitted in future Department annual budget requests.

This report was prepared by Gary Lam, Project Manager, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 12-056

DATE March 14, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MARTIN LUTHER KING JR. RECREATION CENTER – SYNTHETIC TURF SPORTS FIELD (PRJ20233) (W.O. #E170115F) PROJECT – FINAL PLANS AND CALL FOR BIDS

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|-----------|-------|-------------|---------------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>[Signature]</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final plans and specifications for the Martin Luther King Jr. Recreation Center – Synthetic Turf Sports Field (PRJ20233) (W.O. #E170115F) project;
2. Approve the reduction in the value of work that the specifications required to be performed by the Prime Contractor from 50% to 20% of the base bid price; and,
3. Approve the date to be advertised for receipt of bids as Tuesday, April 24, 2012 at 3:00 p.m. in the Board Office.

SUMMARY:

Submitted are final plans and specifications for the Martin Luther King Jr. Recreation Center – Synthetic Turf Sports Field (PRJ20233) (W.O. #E170115F) project, located at 3916 South Western Avenue, Los Angeles, California 90062. This is a Proposition K 7th Cycle competitive grant project. The Department of Public Works, Bureau of Engineering (BOE), Architectural Division prepared the landscaping plans for this project. The City Engineer’s estimated total construction cost is \$430,000.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-056

The Martin Luther King Jr. Recreation Center is a developed park featuring a recreation center, basketball courts, baseball diamond, tennis courts, children’s play area, universally accessible playground, and picnic tables. The Martin Luther King Jr. Recreation Center – Synthetic Turf Sports Field (PRJ20233) (W.O. #E170115F) project will consist of the installation of a new 80 foot by 130 foot synthetic turf field to replace a worn out dirt field. The synthetic turf sports field will be utilized for soccer and will be surrounded by 10-foot high fencing on all four sides to reduce the likelihood of errant balls from leaving the field. Additional amenities supplementing the synthetic turf sports field include the installation of pathways, bleachers, a container for storage of soccer equipment, and new landscaping and associated irrigation.

Funds for construction are available for the proposed improvements in Proposition K Year 14, Year 15, and Quimby funds from the following accounts:

| <u>FUNDING SOURCE</u> | <u>FUND NO./DEPT. NO./ACCT. NO.</u> |
|------------------------------|-------------------------------------|
| Proposition K - Year 14 | 43K/10/10G883 |
| Proposition K - Year 15 | 43K/10/10H883 |
| Quimby Zone Change Fees Fund | 302/89/89440K-MK |

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of 50% of the work for the project, as measured by the base bid price. It is proposed that the Board reduce the prime contractor’s participation requirement from 50% to 20% on this project. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project. Also, it should create more competitive pricing among the specialty pool subcontractors providing bids to the prime contractors.

In compliance with the California Environmental Quality Act (CEQA), Staff has determined that the subject project will consist of internal modifications to established and discrete areas which are fully developed within the larger environment of parks and construction of new small and accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(13) and Class 11(3) of the City CEQA Guidelines. A Notice of Exemption was filed with the Los Angeles County Clerk on June 10, 2010. The scope of the project has not substantially changed since the original exemption, and no additional CEQA documentation is required.

The bid package has been approved by the City Attorney’s office.

Council District Eight and Pacific Region staff support the recommendations set forth in this report.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-056

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's General Fund. The assessments of the future operations and maintenance costs have yet to be determined and will be addressed in future budget requests.

This report was prepared by Gary Lam, Project Manager, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and by Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 12-057

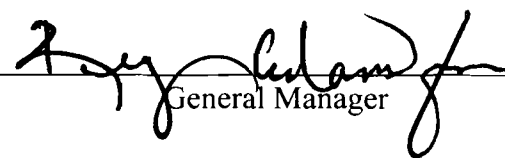
DATE March 14, 2012

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALMS RECREATION CENTER – SOCCER FIELD (PRJ20212)
(W.O. #E170116F) PROJECT – FINAL PLANS AND CALL FOR BIDS

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|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>ms</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final plans and specifications for the Palms Recreation Center – Soccer Field (PRJ20212) (W.O. #E170116F) project;
2. Approve the reduction in the value of work that the specifications required to be performed by the Prime Contractor from 50% to 20% of the base bid price; and,
3. Approve the date to be advertised for receipt of bids as Tuesday, April 24, 2012 at 3:00 P.M. in the Board Office.

SUMMARY:

Submitted are final plans and specification for the Palms Recreation Center – Soccer Field (PRJ20212) (W.O. #E170116F) project located at 2950 Overland Avenue, Los Angeles, California 90064. The project is designed to construct a new natural turf soccer field, irrigation, fencing, landscaping, access steps, refurbished existing T-Ball infield, and associated site amenities. The project was initiated at the request of Council District Five, and subsequently the Palms Recreation Center Local Volunteer Neighborhood Oversight Committee (LVNOC) was formed to give input on potential designs that would accommodate local youth sports programs. The proposed project is funded by Proposition K supplemented by Quimby Funds. Quimby funds will be used for the T-Ball infield. The development of the proposed project is expected to provide a much-needed youth sports amenity to the local community because it would encourage patronage and stewardship of an important resource, the Palms Recreation Center. The proposed action would maximize the use of

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-057

the City's Proposition K funds for youth recreational development.

The project consists of improvements to the existing soccer field, the existing T-Ball infield, and the peripheral lawn area. Located on Overland Avenue, between National Boulevard and Pico Boulevard, Palms Recreation Center is a local recreational facility nurturing youth sports. Once completed, the facility would continue to be operated and maintained by the Department.

Final plans and specifications are complete for the Palms Recreation Center - Soccer Field (PRJ20212) (W.O. #E170116F) project. As required under the Proposition K – L.A. for Kids Program, three (3) LVNOC meetings have been held, and the LVNOC has approved the scope of this project.

Plans and specifications provide for the following scope of work:

1. Installation of a new natural turf soccer field.
2. Installation of a new seating wall and retaining wall.
3. Installation of a new irrigation system.
4. Installation of new trees and lawn.
5. Installation of a new drinking fountain.
6. Installation of a new 6-foot high fence, approximately 450 feet in length.
7. Refurbishment of existing T-Ball infield.

The City Engineer's estimate for the construction cost of the Palms Recreation Center - Soccer Field (PRJ20212) (W.O. #E170116F) project is \$700,000. The project has a total project budget of \$958,165. Funding will be drawn from the funding sources listed below:

| <u>FUNDING SOURCE</u> | <u>FUND NO./DEPT. NO./ACCT. NO.</u> |
|-------------------------|-------------------------------------|
| Proposition K – Year 14 | 43K/10/10G882 |
| Proposition K – Year 15 | 43K/10/10H882 |
| Quimby | 302/89/89460K-PF |

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of 50% of the work for the project, as measured by the base bid price. It is proposed that the Board reduce the prime contractor's participation requirement from 50% to 20% on this project. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project. Also, it should create more competitive pricing among the specialty pool subcontractors providing bids to the prime contractors.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-057

In accordance with the California Environmental Quality Act (CEQA), it has been determined that the subject project will consist of the installation of accessory sports facilities at an existing park, and therefore, is exempt pursuant to Article III, Section I, Class 11(3) of the City CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles County Clerk on June 12, 2010.

The bid package has been approved by the City Attorney's Office.

FISCAL IMPACT STATEMENT:

At this time, there is no fiscal impact to the Department for the actions recommended in this Board Report. However, once this project is completed operational maintenance costs will be determined. Upon project completion, a request for funding will be submitted in future Department annual budget requests.

This Board Report was prepared by Erick Chang, Project Manager, BOE Recreational and Cultural Facilities Program. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 12-058

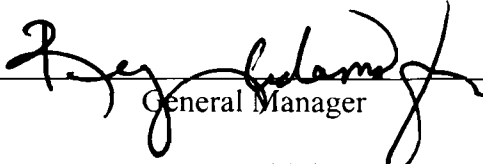
DATE March 14, 2012

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BRANFORD RECREATION CENTER – OUTDOOR REFURBISHMENT (W.O. #E170236F) PROJECT – RECISSION OF AWARD OF CONSTRUCTION PROJECT AND TERMINATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE DEPARTMENT OF PUBLIC WORKS, BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES – FINAL PLANS AND CALL FOR BIDS

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|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>MS</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Rescind the Board’s prior approval of Memorandum of Understanding (MOU) between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE), and the Department of General Services (GSD), Construction Services, approved by the Board on June 2, 2010 (Board Report No. 10-137);
2. Approve the proposed Mutual Termination Agreement, substantially in the form on file in the Board Office, for the Branford Recreation Center – Outdoor Refurbishment (W.O. #E170236F) project, in accordance with the terms of the MOU between RAP, BOE, and GSD, to provide construction services for this project;
3. Direct the Board Secretary to transmit the proposed Agreement to the City Attorney for review and approval as to form;
4. Authorize the General Manager to execute the Agreement, upon receipt of approval of the City Attorney as to form;

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-058

5. Approve the final plans and specifications for the Branford Recreation Center – Outdoor Refurbishment (W.O. #E170236F) project;
6. Approve the reduction in the value of work that the specifications required to be performed by the Prime Contractor from 50% to 20% of the base bid price; and,
7. Approve the date to be advertised for receipt of bids as Tuesday, April 24, 2012 at 3:00 PM, in the Board Office.

SUMMARY:

On June 2, 2010, the Board of Recreation and Park Commissioners (Board) approved the MOU between RAP, BOE, and GSD to provide the construction services for the Branford Recreation Center – Outdoor Refurbishment (W.O. #E170236F) project, located at 13306 Branford Street, Arleta, California 91331 (Board Report No. 10-137). BOE's estimate for total construction cost is \$806,785.

Subsequent to the Board's action of June 20, 2011 and after reviewing the construction documents, GSD presented a construction budget of \$1,464,393. This amount represents about 81% over BOE's estimated construction cost estimate. The total available Proposition K allocation is \$1,317,886, including Proposition K Interest and Inflation. GSD's budget is about 11% over allocated funds. Therefore, it is recommended that the award of the construction project to GSD be rescinded and the MOU be terminated in accordance with its terms, and that the project be advertised for bids upon approval of the Call for Bids by the Board.

The project is funded by Proposition K. Plans for this project were prepared by the BOE's Architectural Division. The plans provide for refurbishment and improvements to the existing sport fields and landscaping at Branford Recreation Center. The proposed improvements at this facility include the refurbishment of four baseball diamonds, repaving of parking lot and walkway, and improvement of existing irrigation systems. The project also includes the installation of four new drinking water fountains. The overall project scope as specified in the Proposition K ballot measure also called for refurbishment of the gym floor. Department staff has determined that the gym floor is not currently in need of refurbishment. Therefore, a portion of the Proposition K allocation will be reserved to be used in the future when the gym floor needs refurbishment. Those reserved funds would be available for use on the gym floor over the next 10 to 15 years.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-058

Funds for construction are available for the proposed improvements. Funding is available in the following fund accounts:

| <u>FUNDING SOURCE</u> | <u>FUND NO. / DEPT. NO./ACCT. NO.</u> |
|-------------------------|---------------------------------------|
| Proposition K - Year 13 | 43K/10/10F246 |

It has been the policy of this Board to require that the prime contractor on construction projects perform a minimum of 50% of the work for the project, as measured by the base bid price. It is proposed that the Board reduce the prime contractor's participation requirement from 50% to 20% on this project. This should help attract a broader range of prime contractors, thus creating a more inviting and competitive bidding environment for this project. Also, it should create more competitive pricing among the specialty pool subcontractors providing bids to the prime contractors.

In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements are refurbishment of existing park facilities and will not have any significant impact on the environment. The project has been determined to be Categorical Exempt pursuant to Article III, Section 1(a), Class 1(1) of the City CEQA Guidelines. A Notice of Exemption was filed with the City Clerk on June 8, 2009. The scope of the project has not substantially changed since the original exemption, and no additional CEQA documentation is required.

The City Attorney has reviewed and approved the bid package.

FISCAL IMPACT STATEMENT:

All costs are expected to be paid with Proposition K monies. There is no anticipated financial impact to the Department's General Fund. There is no expected increase in operations or maintenance costs due to this project.

This report was prepared by Ejike Mbaruguru, Project Manager, Recreational and Cultural Facilities Program, Bureau of Engineering. Reviewed by: Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Division, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 12-059

DATE March 14, 2012

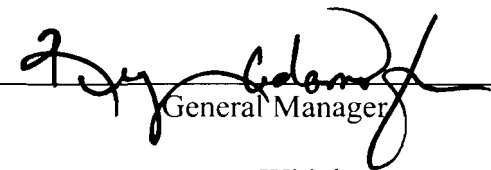
C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ELECTRICAL CONSTRUCTION AND RETROFIT OF OUTDOOR FIELD LIGHTING, FACILITIES AND SOLAR POWER SYSTEM SERVICES – AWARD OF CONTRACTS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull MS
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake electrical construction and retrofit of outdoor field lighting, facilities and solar power systems in a timely manner, and it is more feasible, economical and in the Department's best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional, but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that a competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to this agreement is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price,

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-059

and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform services;

4. Approve and direct staff to prepare Personal Services Contracts (Contracts) between the City of Los Angeles, Department of Recreation and Parks (Department) and the following firms for Electrical Construction and Retrofit of Outdoor Field Lighting, Facilities and Solar Power Systems specifying the terms and conditions for a two (2) year contract, with one (1) one (1) year renewal, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

Electro Construction Corp.

Fluoresco Lighting-Sign Maintenance Corp.

5. Direct the Board Secretary to transmit the Contracts to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney for review and approval as to form;
6. Approve the selection process for the selection of qualified firms; and,
7. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals.

SUMMARY:

The Department of Recreation and Parks (Department) requires as-needed electrical construction and retrofit contracts in order to perform current and future construction projects such as the installation of new and/or retrofit old sports field lighting. Many of our park facilities require continued electrical upgrades and modifications, in order to maintain a safe, productive and efficient operation. The minimum qualifications as described in more detail below were established to address the highest and most complex needs of the Department.

It is imperative that the Department develop and award these contracts in order to continue its general facility electrical upgrades and new construction demands. Currently the Department does not have the expertise and equipment to install new sport field lighting equipment and although we may be able to perform some facility electrical construction and retrofit, we are severely under staffed and currently cannot perform such work at of our park facilities. Having access to on-call, pre-qualified contractors who specialize in this type of work will help ensure our facilities are maintained in a safe operating condition with reduced interruption to public use when electrical construction and retrofit is needed. The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this Report and will work as support to the Department's Planning, Maintenance and Construction staff and be called upon on an as-needed basis.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-059

The Department operates over four hundred (400) park properties of which one hundred and twenty (120) throughout the City have sports field lighting amenities, servicing more than a million patrons every year, with approximately two-thirds of them being more than forty (40) years old. Our park facilities and sports lighting infrastructure is in constant need of electrical improvements, updating and/or rehabilitation. Our Department's electrical construction staff does not have the skill, knowledge and/or equipment to perform mid- to large-scale electrical construction and retrofit projects.

The proposed electrical Contractors have demonstrated the required special electrical knowledge and skills that are required for new installation and/or retrofit of our Park lighting infrastructure, which includes but is not limited to baseball, football, soccer field lighting and towers, lighting controllers, facility gym lighting, sports field lighting fixtures up to 70 feet high and electrical knowledge and skills of recreation facility infrastructure.

On June 6, 2011, the Board approved a Request for Qualifications (RFQ), which was released June 22, 2011. On August 2, 2011, the Department received three (3) proposals in response to the Request for Qualifications for Electrical Construction and Retrofit of Outdoor Field Lighting, Facilities and Solar Power Systems.

- 1) Electro Construction Corp.
 3021 Rowena Avenue
 Los Angeles, California 90039

- 2) Fluoresco Lighting-Sign Maintenance Corp.
 5505 S. Nogales Highway
 Tucson, Arizona 85706

- 3) Taft Electric Company
 1694 Eastman Avenue
 Ventura, California 93003

Responders were required to provide evidence of their qualifications and were required to meet at least one of the four minimum requirements listed below.

- 1) Outdoor Sports Field Lighting: Qualified Responders must have provided minimum of 10 years of installation experience for baseball, football, soccer and other fields lighting. Responder must have performed lighting tower installations 70 feet high. All sports field lighting installation must have been performed 100% by Responders.

REPORT OF GENERAL MANAGER

PG. 4 NO. 12-059

- 2) RAP Facility: Responders must have provided a list of 10 indoor gymnasium lighting installations over the last 10 years. Responders must have performed 100% of the gymnasium lighting installations.
- 3) Solar Power Systems Installation: Responders must have provided a list of 5 solar power system installations with a minimum generating power of 25 kilowatts per project. All solar power systems must be 100% installed by Responder. All qualified listed projects must have been installed in the United States over the last five (5) years.
- 4) Outdoor Lighting, Park Pathways and Parking Lots: Responders must have provided a list of 10 outdoor lighting projects over the last five (5) years. All projects must include the installation of at least 10 concrete bases, 10 lighting poles 25 feet high or less and electrical power race ways. Projects must be 100% installed by Responders. All qualified listed projects must have been installed in Los Angeles County.

All three (3) Responders met at least one of the four qualifications on this RFQ, but one (1) of the responders failed to meet the City's requirements for the Good Faith Effort (GFE) Sub-Contractor Outreach contract provision. The following responder was disqualified because it failed to make a passing score of 75% or higher on their GFE outreach requirement:

Taft Electric Company
1694 Eastman Avenue
Ventura, California 93003

The following responders met the minimum qualifications for Outdoor Sports Field Lighting specified above:

Electro Construction Corp.
3021 Rowena Avenue
Los Angeles, California 90039

Fluoresco Lighting-Sign Maintenance Corp.
5505 S. Nogales Highway
Tucson, Arizona 85706

The following responder met the minimum qualifications for RAP Facilities specified above:

Fluoresco Lighting-Sign Maintenance Corp.
5505 S. Nogales Highway
Tucson, Arizona 85706

REPORT OF GENERAL MANAGER

PG. 5 NO. 12-059

No proposals were submitted by the Responders that qualified for the Solar Power Systems Installation portion of this RFQ.

The following responder met the minimum qualifications for Outdoor Lighting, Park Pathways and Parking Lots specified above:

Electro Construction Corp.
3021 Rowena Avenue
Los Angeles, California 90039

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by Department Staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications the staff verified with the respondents' provided references. Questions were posed regarding respondent's ability to produce a quality product that met all necessary standards, in a timely manner. They were also asked if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions and highly recommend the respective respondent. It was then determined that the above listed Respondents should be selected as a pre-qualified electrical maintenance and repair contractor and eligible to bid on future Department projects.

All responders performed a valid good faith effort sub-contractor outreach (GFE) and scored the required 75% or higher on their GFE submittal except for Taft Electric Company. Although Taft Electric Company was able to meet the work qualifications of the RFQ, they failed to obtain a passing score on the City's GFE. Taft's overall GFE score was a 54%.

We are seeking authorization to direct staff to prepare contracts for each of the two (2) responders and authorize the Board President and Secretary to execute these contracts, subject to City Attorney and Mayor approval. The selected pre-qualified contractors will be recommended to the Board for a two (2) year contract, with one (1), one-year options to renew, at the sole discretion of the General Manager, in an amount not to exceed an annual expenditure of \$7,000,000 per contract. The contract amount is an estimate, and the Department does not guarantee that the contract maximum amount will be reached. The construction services that the Department is requesting shall be on an as-needed basis; the Department, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by Department, as provided in the Standard Provisions for City Contracts.

REPORT OF GENERAL MANAGER

PG. 6 NO. 12-059

Funding for projects will be provided from various funding sources including to but not limited to Proposition K, Quimby, and Proposition 40.

FISCAL IMPACT STATEMENT:

The execution of these as-needed contracts has no impact to the Department's General Fund.

This report was prepared by Jim Newsom, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-060

DATE March 14, 2012

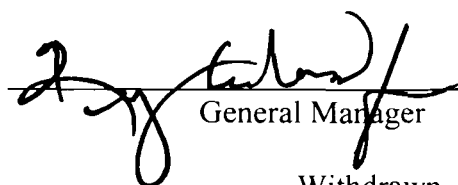
C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ELECTRICAL MAINTENANCE AND REPAIRS OF OUTDOOR FIELD LIGHTING, FACILITIES AND SOLAR POWER SYSTEM SERVICES – AWARD OF CONTRACTS

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull MS
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake electrical maintenance and repairs of outdoor field lighting, facilities and solar power systems in a timely manner, and it is more feasible, economical and in the Department's best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional, but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that a competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to this agreement is not reasonably practicable or compatible with the Department's interests of having available as-needed contractors who are assigned various projects on the basis of availability, price,

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-060

and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform services;

4. Approve and direct staff to prepare Personal Services Contracts (Contracts) between the City of Los Angeles, Department of Recreation and Parks (Department) and the following firms for Electrical Maintenance and Repairs of Outdoor Filed Lighting, Facilities and Solar Power Systems specifying the terms and conditions for a two (2) year contract, with one (1) one (1) year renewal, exercisable at the discretion of the General Manager, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

Electro Construction Corp.
Fluoresco Lighting-Sign Maintenance Corp.
CSI Electrical Contractors, Inc.

5. Direct the Board Secretary to transmit the Contracts to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney for review and approval as to form;
6. Approve the selection process for the selection of qualified firms; and,
7. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals.

SUMMARY:

The Department of Recreation and Parks (Department) requires as-needed electrical maintenance and repair contracts in order to perform current and future construction projects such as standard maintenance of work on our sports field lighting infrastructures, facilities and future solar power systems. The minimum qualifications as described in more detail below were established to address the highest and most complex needs of the Department.

It is imperative that the Department develop and award these contracts in order to continue its general facility maintenance needs. Currently the Department is severely under-staffed and lacks the knowledge and equipment to perform the standard electrical maintenance needed to continue safe and efficient use of our park facilities. Having access to on-call, pre-qualified contractors who specialize in this type of work will help ensure our facilities are maintained in a safe operating condition with reduced interruption to public use when electrical maintenance and repair is needed. The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this report and will work as support to the Department's Planning, Maintenance and Construction staff and be called upon on an as-needed basis.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-060

The Department operates over four hundred (400) park properties of which one hundred and twenty (120) throughout the City have sports field lighting amenities servicing more than a million patrons every year. Approximately two-thirds of our facilities are more than forty (40) years old and are in constant need of electrical maintenance and repairs. Our Department's electrical staffing levels have decreased to point that we must have this contract in place to keep up with the ever increasing electrical maintenance and repair needs.

The proposed electrical Contractors have demonstrated the required special electrical knowledge and skills that are required to work on our Park lighting infrastructure, which includes but is not limited to baseball, football, soccer field lighting and towers, lighting controllers, facility gym lighting, sports field lighting fixtures up to 70' high and electrical knowledge and skills of recreation facility infrastructure.

It is important to add that much of the work associated with electrical maintenance and repairs, is performed by City staff within the Planning, Construction and Maintenance Division. Staff currently performs as much as the electrical maintenance and repairs as staffing will allow, but due to the last three (3) to four (4) years of the City's budgetary problems, no additional electrical positions could be filled. This type of contract is called upon to support our staff with electrical maintenance and repairs and associated work at Department facilities.

On June 6, 2011, the Board approved a Request for Qualifications (RFQ), which was released June 22, 2011. On August 2, 2011, the Department received three (3) proposals in response to the Request for Qualifications for Electrical Maintenance and Repairs of Outdoor Field Lighting, Facilities and Solar Power Systems.

- 1) Electro Construction Corp.
 3021 Rowena Avenue
 Los Angeles, California 90039

- 2) Fluoresco Lighting-Sign Maintenance Corp.
 5505 South Nogales Highway
 Tucson, Arizona 85706

- 3) CSI Electrical Contractors, Inc.
 10623 Fulton Wells Avenue
 Santa Fe Springs, California 90670

REPORT OF GENERAL MANAGER

PG. 4 NO. 12-060

Responders were required to provide evidence of their qualifications and were required to meet at least one of the three minimum requirements listed below.

- 1) Outdoor Sports Field Lighting: Qualified Responders must have 10 years of electrical maintenance and repairs of baseball, football, soccer and other field lighting experience. Responders must have provided acceptable evidence of the successful maintenance and/or repair of 30 baseball, football and/or soccer field lighting projects with towers 70 feet high over the last 10 years. 100% of the maintenance and/or repair of the projects provided must have performed by Responder.
- 2) RAP Facility: Qualified Responders must have provided a list of 20 indoor gymnasium lighting control maintenance and/or repairs over the last 10 years. 100% of the maintenance and/or repair of the projects provided must have performed by Responder.
- 3) Solar Power Systems Installation: Qualified Responders must have provided a list of 10 solar power and/or lighting system projects that require maintenance and/or repairs over the last five (5) years. 100% of the maintenance and/or repair of the projects provided must have performed by Responder.

The following responders met the minimum qualifications for Outdoor Sports Field Lighting specified above:

Electro Construction Corp.
3021 Rowena Avenue
Los Angeles, California 90039

Fluoresco Lighting-Sign Maintenance Corp.
5505 South Nogales Highway
Tucson, Arizona 85706

The following responder met the minimum qualifications for RAP Facility Maintenance and/or Repairs specified above:

Fluoresco Lighting-Sign Maintenance Corp.
5505 South Nogales Highway
Tucson, Arizona 85706

REPORT OF GENERAL MANAGER

PG. 5 NO. 12-060

The following responder met the minimum qualifications for Solar Power System Installation, Maintenance and/or Repairs specified above:

CSI Electrical Contractors, Inc.
10623 Fulton Wells Avenue
Santa Fe Springs, California 90670

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by Department Staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications the staff verified with the respondents' provided references. Questions were posed regarding respondent's ability to produce a quality product that met all necessary standards, in a timely manner. They were also asked if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions and highly recommend the respective respondent. It was then determined that the above listed Respondents should be selected as a pre-qualified electrical maintenance and repair contractor and eligible to bid on future Department projects.

All responders performed a valid good faith effort sub-contractor outreach (GFE) and obtained a score of the required 75% or higher.

We are seeking authorization to direct staff to prepare contracts for each of the three (3) responders and authorize the Board President and Secretary to execute these contracts, subject to City Attorney and Mayor approval. The selected pre-qualified contractors will be recommended to the Board for a two (2) year contract, with one (1), one-year options to renew, at the sole discretion of the General Manager, in an amount not to exceed an annual expenditure of \$7,000,000 per contract. The contract amount is an estimate, and the Department does not guarantee that the contract maximum amount will be reached. The construction services that the Department is requesting shall be on an as-needed basis; the Department, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by Department, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources including to but not limited to Proposition K, Quimby, and Proposition 40.

REPORT OF GENERAL MANAGER

PG. 6

NO. 12-060

FISCAL IMPACT STATEMENT:

The execution of these as-needed contracts has no impact to the Department's General Fund.

This report was prepared by Jim Newsom, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-061

DATE March 14, 2012

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED SYNTHETIC TURF, CONSTRUCTION, RETROFIT, MAINTENANCE AND REPAIR SERVICES – AWARD OF CONTRACTS

| | | | |
|-----------|-------|-------------|------------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>M. Shull</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department does not have, available in its employ, personnel with sufficient time or necessary expertise to undertake synthetic turf construction, retrofit, maintenance and repair in a timely manner, and it is more feasible, economical and in the Department’s best interest, to secure these services by contract with several contractors to perform this work as-needed and on an occasional, but frequent basis, without engaging in a new competitive bidding process for each individual project to be performed;
2. Find, in accordance with Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(2), that a competitive bidding is not practicable or advantageous as it is necessary for the Department to be able to call on contractors to perform this work as-needed and on an occasional, but frequent, basis without engaging in a new competitive process for each individual project to be performed; however, from among as-needed contractors each individual project is assigned on the basis of availability of an as-needed contractor to perform the work, the price to be charged and the unique expertise of the as-needed contractor; and,
3. Find, in accordance with Charter Section 372, that obtaining competitive proposals or bids for each individual project for which work may be performed pursuant to this agreement is not reasonably practicable or compatible with the Department’s interests of having available as-needed contractors who are assigned various projects on the basis of availability, price,

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-061

and expertise, and that it is therefore necessary to have several as-needed contractors for this type of service available when called upon by the Department to perform services;

4. Approve and direct staff to prepare Personal Services Contracts (Contracts) between the City of Los Angeles, Department of Recreation and Parks (Department) and the following firms for Synthetic Turf Construction, Retrofit, Maintenance and Repairs specifying the terms and conditions for a three (3) year contract, subject to approval of the Mayor and the City Attorney as to form;

Contractors:

Asphalt, Fabric, & Engineering, Inc.
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations
CG&B Enterprises, Inc.
Design Turf Technologies, Inc.
Hellas Construction, Inc.
Park West Sports System, Inc.
Shaw Contract Flooring Services, Inc.
The Turf Authority

5. Direct the Board Secretary to transmit the Contracts to the Mayor in accordance with Executive Directive No. 3 and concurrently to the City Attorney for review and approval as to form;
6. Approve the selection process for the selection of qualified firms; and,
7. Authorize the Board President and Secretary to execute the contracts upon receipt of the necessary approvals.

SUMMARY:

The Department of Recreation and Parks (Department) requires as-needed synthetic turf construction, retrofit, maintenance and repair contracts in order to perform current and future construction projects such as the installation of new and/or retrofit old synthetic turf fields and the performance of general maintenance and repairs to the park's existing synthetic turf fields. The minimum qualifications, as described in more detail below, were established to address the highest and most complex needs of the Department.

It is imperative that the Department develop and award these contracts in order to continue meeting the demands of park users as it relates to the new construction and/or maintenance/repairs of existing synthetic turf fields. Currently the Department does not have the expertise and/or equipment to install new synthetic fields and/or maintain/repair synthetic fields. Having access to on-call, pre-

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-061

qualified contractors who specialize in this type of work will help ensure that our Department is responding to the demands of Park users while meeting our City's water conservation goals. The pre-qualified contractors will be required to competitively bid amongst those on the list as outlined in this Report and will work as support to the Department's Planning, Maintenance and Construction staff.

Synthetic turf fields provide the park users with a clean, safe and designated facility to play soccer, football or other, non-traditional, sports that require a field format. In addition, synthetic turf fields require no watering and limits the damage of existing park grass areas where traditionally park users would play sports and damage the grass areas. Currently our Department does not have staff with the skills, knowledge or equipment to construct and/or maintain synthetic turf fields.

On June 6, 2011, the Board approved a Request for Qualifications (RFQ), which was released June 22, 2011. On August 2, 2011, the Department received eight (8) proposals in response to the Request for Qualifications for Synthetic Turf, Construction, Retrofit, Maintenance and Repairs.

- 1) Asphalt, Fabric, & Engineering, Inc.
2683 Lime Ave
Signal Hill, CA 90755
- 2) Blue Morpho Enterprises, Inc. dba Beyond Grass Installations
15800 S. Broadway
Gardena, CA 90248
- 3) CG&B Enterprises Inc.
221 Sunpac Avenue
Henderson, NV 89011
- 4) Design Turf Technologies, Inc.
214 Rusty Spur Trail
Whitefish, MT 59937
- 5) Hellas Construction, Inc.
12710 Research Blvd. Suite 240
Austin, TX 78759
- 6) Park West Sports System, Inc.
22421 Gilberto Avenue, Suite A
Rancho Santa Margarita, CA 92688

REPORT OF GENERAL MANAGER

PG. 4 NO. 12-061

- 7) Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring
1201 Roberts Blvd. NW, Suite 220
Kennesaw, GA 30144
- 8) The Turf Authority
774 Mays Blvd, Suite 10-361
Incline Village, NV 89451

Responders were required to provide evidence of their qualifications and were required to meet at least one of the two minimum requirements listed below.

- 1) Synthetic Turf Field Construction and Retrofit: Qualified Responders must have performed 100% of the synthetic turf system installation. Turf System installation must have included sub-grade preparation, sub-base drainage in accordance with manufactures specifications. Responder must currently have, and be in good standing with, the following California Contractor's License: B General Building Contractor and D-12 Synthetic Products Contractor. Responder must have successfully constructed under a B and D12 California Contractor's license, a minimum of five (5) synthetic turf athletic fields with a minimum of 60,000 square feet (s.f.) each, from June 15, 2008 to June 15, 2011. All referenced installations must have been installed in the United States.

Responders must be a certified installer of at least one Synthetic Turf Manufacture. Responders must provide a list of all synthetic turf manufactures that Responder is certified to install. Letters of certification by manufacture must be provided.

- 2) The synthetic turf Responders must have five (5) years experience performing maintenance and/or repairs on commercial size synthetic fields of 60,000 s.f. or larger. Responders must provide a list of forty (40) successful repair and/or maintenance projects performed by your company, in the last five (5) years within the United States. Responder must provide a list of all project site address, customer contacts, size and type of synthetic turf system maintained and/or repaired.

All Responders met at least one (1) of the two (2) qualifications on this RFQ.

The following responders met the minimum qualifications for Synthetic Turf Construction and Retrofit:

Asphalt, Fabric, & Engineering, Inc.
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations
CG&B Enterprises, Inc.
Hellas Construction, Inc.

REPORT OF GENERAL MANAGER

PG. 5 NO. 12-061

Park West Sports System, Inc.
Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring

The following responders met the minimum qualifications for Synthetic Turf Maintenance and Repairs:

Asphalt, Fabric, & Engineering Inc
Blue Morpho Enterprises, Inc. dba Beyond Grass Installations
CG&B Enterprises, Inc.
Design Turf Technologies, Inc
Hellas Construction, Inc
Shaw Contract Flooring Services, Inc., dba Spectra Contract Flooring
The Turf Authority

RFQ responses were evaluated solely for the minimum qualifications (as stated in RFQ Document). The minimum qualifications as set forth will determine the responder's knowledge and experience to perform the terms and specifications of this Contract. It was found through review and verification by Department staff that the above listed responders met and/or exceeded the minimum qualifications as set forth in the RFQ.

Once it was determined that the responders had met all of the minimum qualifications Department staff verified with the respondents' provided references. Questions were posed regarding respondent's ability to produce a quality product that met all necessary standards, in a timely manner, and if the respondent was timely and effective in their correspondence with governing agencies. All of the references for the respondents who met our minimum qualifications responded favorably to these questions and highly recommended the respective respondent. It was then determined that each of the above listed Respondents should be selected as a pre-qualified electrical maintenance and repair contractor; and therefore, eligible to bid on future Department projects.

All responders performed a valid good faith effort sub-contractor outreach (GFE) and scored the required 75% or higher on their GFE submittal.

We are seeking Board authorization to direct staff to prepare contracts for each of the eight (8) responders and authorize the Board President and Secretary to execute the contracts, subject to City Attorney and Mayor approval. The selected pre-qualified Responders will be recommended to the Board for a three (3) year contract, in an amount not to exceed an annual expenditure of \$7,000,000 per contract. The contract amount is an estimate, and the Department does not guarantee that the contract maximum amount will be reached. The construction services that the Department is requesting shall be on an as-needed basis; the Department, in entering into an agreement, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by Department, as provided in the

REPORT OF GENERAL MANAGER

PG. 6 NO. 12-061

Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources including, but not limited to Proposition K, Quimby, and Proposition 40.

FISCAL IMPACT STATEMENT:

The execution of these as-needed contracts has no impact on the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-062

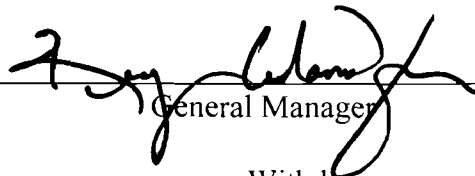
DATE March 14, 2012

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENVIRONMENTAL IMPACT ANALYSIS - REQUEST FOR QUALIFICATIONS

| | | | |
|-----------|-------|-------------|------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>MS</i></u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Request for Qualifications (RFQ), substantially in the form on file in the Board Office, for environmental impact analysis, for a three-year (3) contract, in an amount not to exceed \$7,000,000 per year per contract awarded, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for review and approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (RAP) is in need of environmental impact analysis services that staff cannot provide, therefore one or more environmental impact analysis service contracts are required. Currently, RAP does not have contracts in place to perform environmental impact analysis as required by the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). Because most of RAP's proposed projects fall within the definition of a "project" as defined by the State CEQA Guidelines and require discretionary actions by the Board and/or City Council, they are subject to the provisions of CEQA, unless an exemption applies.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-062

These contracts will provide RAP with environmental impact expertise and resources that otherwise cannot be performed by City staff, such as the preparation and processing of legally adequate Initial Studies (ISs), Negative Declarations (NDs), Mitigated Negative Declarations (MNDs), and Environmental Impact Reports (EIRs) in accordance with City and State CEQA Guidelines and the LA CEQA Thresholds Guide. They will also provide for the preparation and processing of legally adequate Environmental Assessments, Findings of No Significant Impact (FONSI)/Mitigated FONSI and Environmental Impact Statements (EISs) in accordance with the Council on Environmental Quality Regulations for Implementing NEPA (40 CFR 1500) and Federal Agency NEPA Procedures, including ACOE (33 CFR 230); HUD (24 CFR PART 58); USFS (36 CFR 220); and, FHWA (23 CFR 771) as implemented by CalTrans (23 CFR 773 §6004-6005).

Staff has developed and is now ready to release, at the direction of the Board, a RFQ which will be advertised per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Division, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately three weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Business Inclusion Program (BIP) as required by Executive Directive No. 14.

Evaluation Process

Responses will be evaluated in two levels. Level I will be a review by Department staff for the minimum qualifications, as stated in the RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of the contract. If a responder's minimum qualification cannot be verified by staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Level II.

If any of the responders are successful in meeting the City's minimum qualifications requirements, then a recommendation will be made to the Board for award of contracts to them. In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, they will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Division, within the terms of this contract. Projects will be awarded solely on the prices submitted by the vendors.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-062

The selected responders will be recommended to the Board for a three-year (3) contract, in an amount not to exceed \$7,000,000 per year, per contract. The contract amount is an estimate, and RAP does not guarantee that the contract maximum amount will be reached. The environmental impact analysis services that RAP will be requesting shall be on an as-needed basis. The RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

The release of the Request for Qualifications has no fiscal impact on the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-063

DATE March 14, 2012

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENVIRONMENTAL SITE ASSESSMENT - REQUEST FOR QUALIFICATIONS

| | | | |
|-----------|-------|-------------|------------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>M. Shull</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Request for Qualifications (RFQ), substantially in the form on file in the Board Office, for environmental site assessments, for a three-year (3) contract, in an amount not to exceed \$7,000,000 per year per contract awarded, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for review and approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (RAP) is in need of environmental site assessment services that staff cannot provide, therefore one or more environmental site assessment service contracts are required. Currently, RAP does not have contracts in place to perform the required due diligence in accordance with the U.S. Environmental Protection Agency's Standards and Practices for All Appropriate Inquiries (40 CFR Part 312) when it acquires property for park use through a purchase, a donation, or transfer. The scope of these contracts will include, but is not limited to, the preparation of Phase I site assessments in accordance with American Society for Testing and

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-063

Materials (ASTM) Standard E1527-05, Phase II site assessments in accordance with ASTM Standard E1903-11, and related standards.

Staff has developed and is now ready to release, at the direction of the Board, a RFQ which will be advertised per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Division, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately three weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Business Inclusion Program (BIP) as required by Executive Directive No. 14.

Evaluation Process

Responses will be evaluated in two levels. Level I will be a review by Department staff for the minimum qualifications, as stated in the RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of the contract. If a responder's minimum qualification cannot be verified by staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Level II.

If any responders are successful in meeting the City's minimum qualifications requirements, then a recommendation will be made to the Board for award of contracts to them. In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, they will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Division, within the terms of this contract. Projects will be awarded solely on the prices submitted by the vendors.

The selected responders will be recommended to the Board for a three-year (3) contract, in an amount not to exceed \$7,000,000 per year, per contract. The contract amount is an estimate, and RAP does not guarantee that the contract maximum amount will be reached. The environmental site assessment services that RAP will be requesting shall be on an as-needed basis. The RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-063

Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no fiscal impact on the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-064

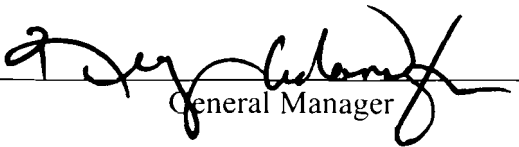
DATE March 14, 2012

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DRUM BARRACKS CIVIL WAR MUSEUM – REQUEST FOR FINAL AUTHORIZATION TO ACQUIRE PROPERTY AT 1061 CARY AVENUE AS AN EXTENSION TO MUSEUM – APPROVAL OF PURCHASE AND SALE AGREEMENT, AND ALLOCATION OF PROPOSITION K FUNDS

| | | | |
|-----------|-------|-------------|------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>ms</i></u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Adopt the Resolution, substantially in the form on file in the Board Office, authorizing staff to request the assistance of the Department of General Services (GSD) and other City entities, per Charter Section 594(a) and (b), in obtaining fee title to a privately owned parcel of 0.09 acre or approximately 4,099 square feet, with an existing dwelling of 852 square feet built in the year 1921 located at 1061 Cary Avenue, Wilmington, California, 90744, further identified with the Los Angeles County Tax Assessors' Assessor Parcel Number (APN) 7423-021-032 for the agreed upon price of \$175,000;
2. Approve a proposed Purchase and Sale Agreement (PSA), substantially in the form on file in the Board Office, subject to the review and approval of the City Attorney as to form;
3. Direct the Board Secretary to transmit forthwith the proposed PSA to the City Attorney for review and approval as to form;
4. Authorize the Department's Chief Accounting Employee, GSD's and the Department of Public Works' employees to make technical corrections as necessary and to establish the necessary accounts to acquire the project site, and to accept, and transfer the necessary monies to fund the acquisition to the appropriate City Department accounts or escrow company account in order to expeditiously effectuate the acquisition of the parcel

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-064

1061 Cary Avenue site from the Proposition K (Prop K) accounts Fiscal Year 2011-12: Fund 43K/Dept. No. 10/Account No. 10H247; with an available balance of \$270,000 to be used to pay for the Phase I assessment, the appraisal, the acquisition, relocation costs and related costs, and if that action is successful, the initial site development and site security;

5. Authorize the Board President and Secretary to execute the PSA upon receipt of the necessary approvals;
6. Authorize the Board Secretary to execute the escrow instructions and grant deed for the subject property;
7. Direct the Board Secretary, to accept the grant deed to the property parcel, which is to be set apart and dedicated as park property in perpetuity, and,
8. Authorize the Board President and Secretary to execute any required ancillary document.

SUMMARY:

On March 20, 2003, the Board of Recreation and Park Commissioners (Board) approved Board Report No. 03-87 which provided the Department of Recreation and Parks (RAP) with preliminary authorization for the acquisition of one parcel measuring 0.09 acre, or approximately 4,900 square feet for the expansion of the Drum Barracks Civil War Museum (Museum). The site has an existing residential dwelling structure of 708 square feet, and the street address of 1061 Cary Avenue, Wilmington, California 97044

RAP with the assistance of the Department of General Services (GSD) Assets Management Division has pursued obtaining the property from the owner. A Class "A" Estimate of Value was obtained by GSD which recommended a fair market value of \$160,000. GSD reviewed the appraisal and negotiated with the owner of the property to reach a final sale price of \$175,000. The settlement price was a result of a negotiated conclusion. The owner of the property felt strongly that \$175,000 was more representative of the market value of the property. Although this amount exceeds the appraised value, GSD has determined that this value is supported, based on other similar market transactions within the area. Currently there is \$270,000 available in Prop K land acquisition funds; the monies are sufficient to entirely complete this property acquisition including the costs of the Phase I and II Environmental Site Assessments, appraisals, escrow costs, relocation costs if any, initial site development and security of the site. This is a Prop K - L.A. for Kids Program Specified project, funded for acquisition in the 2011-12 Fiscal Year. In order to fully obligate program funds prior to the end of the current Fiscal Year, a Purchase and Sales agreement must be executed prior to March 30, 2012 or the project will have to be considered for reprogramming to a future fiscal year.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-064

History:

Drum Barracks Civil War Museum is the site of the last remaining wooden building of Camp Drum, a Civil War era military encampment between 1862 and 1873. The building served as the U.S. Army Headquarters for Southern California and the Arizona Territory during that era. In the early 1960s the building was scheduled for demolition but through the efforts of local citizens it was saved. In 1987, the Drum Barracks Civil War Museum was opened to the public.

In Board Report No. 03-87, approved March 20, 2003, staff reported the usable space within the Museum was at maximum occupancy. Civil War-era exhibits and the small gift store encompassed approximately half of the building's usable space and the remaining space accommodated administrative functions such as the management offices, artifact storage areas and the caretaker's residence. Acquisition of this property would provide additional space to the facility for relocation of some of the administrative functions thereby increasing the space available within the Museum for exhibits and lectures. Acquisition of this property would also provide additional parking space for the Museum facility.

Funding Source:

Funding for the acquisition will come from the \$270,000 available in the Prop K land acquisition monies Fiscal Year 2011-12: Fund No. 43K/Dept. No. 10/Account No. 10H247.

Environmental:

A Phase I Environmental Site Assessment (ESA) was completed in January 2003 when the Board gave preliminary authorization for the acquisition. At that time potential contamination from an adjacent property with an abandoned oil well was identified as a Recognized Environmental Condition that required further investigation. Subsequently, a new Phase I ESA/Phase II Subsurface Investigation was completed on March 9, 2011 in conformance with the scope and limitations of ASTM Standard Practice E1527-05 and the U. S. Environmental Protection Agency Standards and Practices for All Appropriate Inquiries (40 CFR Part 312) for the subject property. The 2011 ESA report indicated that there are no recognized environmental conditions in connection with the property. An ESA is good for one year, but must be updated after six months from the date of completion in order to qualify the land purchaser for liability protection. Therefore, a Phase I update was prepared for the 2011 ESA in February 2012, and no additional Recognized Environmental Conditions were identified, except for potential asbestos and lead-based paint in the house on the property that the Department will abate as required when park development plans are completed.

REPORT OF GENERAL MANAGER

PG. 4 NO. 12-064

Staff determined that the subject project consists of the acquisition of land for future park development, and therefore, is categorically exempt from the provisions of California Environmental Quality Act (CEQA), pursuant to Article III, Section 1(y), Class 25 (5) of the City CEQA Guidelines. Additional CEQA evaluation will be conducted once park development plans for the property are completed.

In addition to the Office of Council District Fifteen, the Assistant General Manager of Operation concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

The Department's Maintenance Division advised that \$3,500 will be required for fencing and upkeep until the project is completed, at which time ongoing operation and maintenance costs will be determined. Such costs will be submitted in future annual budget requests.

This report was prepared by Gregory Clark, Management Analyst II in Real Estate and Asset Management, Planning and Construction Division.

REPORT OF GENERAL MANAGER

NO. 12-065


DATE March 14, 2012

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ORCHARD AVENUE POCKET PARK – 4600 ORCHARD AVENUE –
ADOPTION OF INITIAL STUDY/NEGATIVE DECLARATION AND
ACCEPTANCE OF DONATION PARCEL AND APPROVAL OF
DEVELOPMENT PROJECT

| | | | |
|-----------|-------|-------------|------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>MS</i></u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Review, consider, and adopt the Initial Study (IS) and Negative Declaration (ND), for 4600 Orchard Avenue Pocket Park, substantially in the form on file in the Board Office and in the custody of the Department of Recreation and Parks' (RAP) Superintendent of Planning, Construction, and Maintenance Division, located at 221 North Figueroa Street and the City Clerk located at 200 North Spring Street; finding that on the basis of the whole record of proceedings in the project, including any comments received and incorporated into the IS/ND, that there is no substantial evidence that the project will have a significant effect on the environment, and that all potentially significant environmental effects of the project have been properly disclosed and evaluated in the IS/ND in compliance with the California Environmental Quality Act (CEQA) and the State and City CEQA Guidelines and reflects the independent judgment and analysis of RAP;
2. Direct Staff to file a Notice of Determination for the adopted IS/ND with the Los Angeles City Clerk and the Los Angeles County Clerk within five (5) days of the Board's approval;

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-065

3. Adopt a Resolution, substantially in the form on file in the Board Office, authorizing staff to request the assistance from the Department of General Services (GSD) and other entities, and per Charter Section 594(a) and (b); to accept a parcel donation from the Restore Neighborhoods LA, Inc. (RNLA) via Grant Deed to a 0.14 acre or 6,128 square foot parcel (Assessor Parcel Number (APN) 5018-004-021), located at 4600 Orchard Avenue, Los Angeles, California 90037, between Vernon Ave. to the north and 47th Street to the south, in the Southeast Los Angeles Community Plan Area (Exhibit A - Aerial Map);
4. Upon the completion of the preliminary acquisition activities, and satisfactory findings of all due diligence work including Title review, and Phase I and any necessary environmental investigations, direct staff to proceed with escrow instructions and related documents to acquire the donation property;
5. Acknowledge the Los Angeles Housing Department's (LAHD), RNLA's, and U.S. Department of Housing and Urban Development (HUD) roles as facilitators on this donation;
6. Authorize the Board Secretary to execute the escrow instructions and accept the Grant Deed for the parcel identified by APN 5018-004-021, subject to the review and approval of the City Attorney as to form, which property shall be set apart and dedicated as park property in perpetuity;
7. Authorize the General Manager or his designee to review and approve the development and construction design plans for the development of the donation parcel located at 4600 Orchard Avenue, Los Angeles, California 90037 upon the recommendation for approval from RAP's Planning, Construction and Maintenance Division, provided they are consistent with the general design elements conditionally approved by this action and with all land use permits and entitlements necessary for the project;
8. Authorize the Department's Chief Accounting Employee to make technical corrections as necessary to establish the necessary accounts to acquire the project site, and to accept and/or authorize transfer of the necessary monies to fund the acquisition to the appropriate City Department accounts or escrow company account in order to expeditiously complete the acquisition of the property located at 4600 Orchard Avenue, Los Angeles, CA 90037;
9. Authorize the Department's Chief Accounting Employee to transfer the necessary funds from the designated account for the development of the 4600 Orchard Avenue Pocket Park; and,

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-065

10. Approve the allocation of necessary funds for the 4600 Orchard Avenue Pocket Park – Park Acquisition and Development project, as described in the Summary of this Report.

SUMMARY:

50 Parks Initiative

RAP is proceeding with its coordinated long-term plan to meet the recreation needs of current and future residents of the City of Los Angeles (CITY), and at the same time meet the goals of the “The Fifty Parks Initiative”. The primary goal of the initiative is to increase the number of parks and facilities across the City of Los Angeles (CITY) with a specific focus on densely populated neighborhoods and communities that lack sufficient open space and recreational services.

The development of fifty (50) new public parks will provide innumerable physical, social, health, and environmental benefits for local communities. These new parks will help stabilize neighborhoods and property values by providing needed public infrastructure improvements, removing blight caused by abandoned buildings and empty lots, and beautifying underutilized public property.

The keys to the successful implementation of The Fifty Parks Initiative are (1) the establishment of local partnerships; (2) the use of a community driven design process; and, (3) the strict use of low maintenance design standards.

LAHD/RNLA Park Donations

The ongoing cooperation with LAHD, through RNLA using HUD Neighborhood Stabilization Program (NSP) funds, will enable RAP to acquire several properties to develop into parks. The parcel located at 4600 Orchard Avenue, Los Angeles, California 90037, is the third project site that RAP will acquire from RNLA to develop into park. There are nine parcels that RNLA/LAHD plans to donate to RAP.

NSP was established to stabilize communities that have suffered from foreclosures and abandonment. NSP funds have been allocated to LAHD by HUD. In 2009, LAHD initiated the NSP with HUD grant funds to acquire and rehabilitate foreclosed or abandoned residential properties, or to develop new community parks and/or open spaces, in order to stabilize neighborhoods in the CITY. LAHD or its grant sub-recipient will continue to acquire dilapidated or foreclosed homes to stem the decline of home values.

RNLA is focusing its efforts in the neighborhoods identified with the highest foreclosures. These neighborhoods include Central, East and South Los Angeles and North and South San

REPORT OF GENERAL MANAGER

PG. 4

NO. 12-065

Fernando Valley. RAP will benefit from the NSP program through the RNLA property donations by developing new pocket parks and/or open space uses on selected properties acquired by LAHD or its grant sub-recipient, RNLA. These selected sites are located in the San Fernando Valley and in South Los Angeles. RNLA will donate designated sites to RAP for the purpose of developing pocket parks.

Donation Parcel

As part of the effort to increase parks in the CITY, RNLA will donate to RAP the property located at 4600 Orchard Avenue, Los Angeles, California 90037. The donation parcel is identified by APN: 5018-004-021 (Exhibit B). An independent appraisal of the 4600 Orchard Avenue parcel was performed. As of March 4, 2010, the "AS IS" appraisal value was \$195,000. There will be no cost to RAP for the donation parcel itself, but RAP will incur closing escrow costs.

The donation of this parcel will result in the conveyance of Real Property to the City of Los Angeles, under the control and jurisdiction of RAP, to be dedicated as park property in perpetuity. The subject parcel is in the southeast part of Los Angeles and will be acquired for the purpose of developing a pocket park for the community. The surrounding area is a blighted low income area that lacks parks, and would tremendously benefit from the additional park space in the area. This acquisition will also help stabilize the area from the economic downturn and foreclosure crisis. The property consists of an unoccupied single family residence, which will be demolished for the development of the park. Based on Los Angeles County Assessor Property Information, said parcel is approximately a 0.14 acre or 6,128 square foot parcel.

The dedication/addition of this parcel to RAP's park inventory will allow for an increase in recreational activities in the area. The goal is for RAP to acquire this prospective parcel and develop it into a pocket park as part of the City's Fifty Parks Initiative. Council District 9 has expressed its strong support for this park dedication.

Development of Acquisition Parcel

As of the writing of this Board Report, RAP has prepared plans to develop the site into a pocket park. The existing single family residence will be demolished, and in its place the following design elements are to be included in the development of this donation parcel/future park site: new outdoor fitness equipment on new stabilized decomposed granite paving; play equipment on rubberized surfacing; a concrete pedestrian path; benches; landscape irrigation system with smart controller; landscape trees and shrubs; park signage; water meter and electrical utilities; tubular steel security fencing; gates; and security camera (See Exhibit C). RAP is requesting approval of this development project as part of this acquisition.

REPORT OF GENERAL MANAGER

PG. 5

NO. 12-065

Acquisition Cost and Funding

RAP will not incur a cost for the donation/acquisition of this parcel, but it will incur closing escrow costs as part of the proposed donation. RAP will use Planning, Construction and Maintenance Division's Budgeted Accounts to pay for acquisition related costs and closing escrow costs. Escrow costs will be paid from the Real Estate Leasing Account No. 6030. The escrow costs are not available at this time, but it is estimated that the costs will not exceed \$6,000. RAP will also incur development costs.

Acceptance of Donation Parcel and Approval of Development

RAP staff is requesting that the Board authorize the acceptance of approximately 0.14 acre or 6,128 square foot parcel of land that will be dedicated as park property in perpetuity and to be developed into a future new park. RAP staff has determined that the park development costs are estimated to be approximately \$250,000 which incorporates the design elements/improvements presented as part of this report. As indicated above, RNLA will complete the demolition of the existing home at no cost to RAP. All other development work for the proposed park development will be performed by in-house staff.

This acquisition is a rare opportunity to continue the progress in acquiring urban parkland in the Southeast portion of Los Angeles which LAHD, RNLA and RAP continue to work together on. The acquisition will add to the open space in the area and bring more recreational opportunities to the entire City through expanded availability of recreational activities and facilities. GSD will review title and other related documents as part of its due diligence as the agent for RAP and will ensure that City receives the property for the City and conveys jurisdiction to RAP. Upon acceptance, said property will be set apart and dedicated as park property in perpetuity.

In accordance with the requirements of the California Environmental Quality Act (CEQA), a Negative Declaration (ND) was prepared based on an Initial Study, which determined that all potentially significant environmental effects would be less than significant. The ND was circulated to all interested parties and responsible agencies, for a 20-day review and comment period from November 10 to December 1, 2011. No substantive comments were received on environmental issues. However, all comments have been incorporated into the final ND, copies of which have been provided to the Board for its review and consideration, and are on file in the Board Office.

Two community meetings were held for this project and those who attended supported the project. This project also has the support from Council District 9. In addition, the Assistant General Manager of Operations Branch and the Superintendent for the Metro Region have been consulted and concur with staff's recommendations.

REPORT OF GENERAL MANAGER

PG. 6

NO. 12-065

Park Development Costs and Funding

RAP has estimated that the development of the proposed donation site will cost RAP \$250,000 to develop the donation site into a park. On August 3, 2011, the Department of Recreation and Parks Commissioners Board (Board) approved Board Report No. 11-227 as it related to submittal of a Housing-Related Parks (HRP) Program grant application to fund RAP's park and recreation projects identified by RAP's Planning and Construction Division. On August 30, 2011, Los Angeles City Council (Council) (Council File #11-1378) adopted the recommendations to approve the Department of Housing and Community Development's HRP grant submittal and to take the necessary steps to complete the proposed projects.

RAP submitted the HRP grant application in July 2011 and, in January 2012 received notification of the award of \$1,594,850 to fund the development of six neighborhood pocket parks identified below:

1. 139 E. 61st Street, Los Angeles 90003
2. 609 W. 105th Street, Los Angeles 90044
3. 4600 S. Orchard Avenue, Los Angeles 90037
4. 833 W. 76th Street, Los Angeles 90044
5. 554 W. 97th Street, Los Angeles 90044
6. 8620 Wall Street, Los Angeles 90003

Funding for the development of 4600 S. Orchard Avenue, Los Angeles 90037 will come from a portion of the HRP Program grant fund that was awarded to RAP.

FISCAL IMPACT STATEMENT:

The costs identified below will impact RAP's General Fund which will be paid from Planning, Construction and Maintenance Division's Budgeted Accounts. There is an approximate cost of up to \$6,000 in closing escrow costs. Escrow costs will be paid from identified funds in the Real Estate Leasing Account 6030.

After the demolition of the home, it is estimated that \$250,000 will be needed for the development of the proposed park. Funding for the development of the park will come from the HRP Program grant that was awarded to RAP. These funds have also been identified. All other development work will be performed by RAP staff within available budgets already allocated.

REPORT OF GENERAL MANAGER

PG. 7

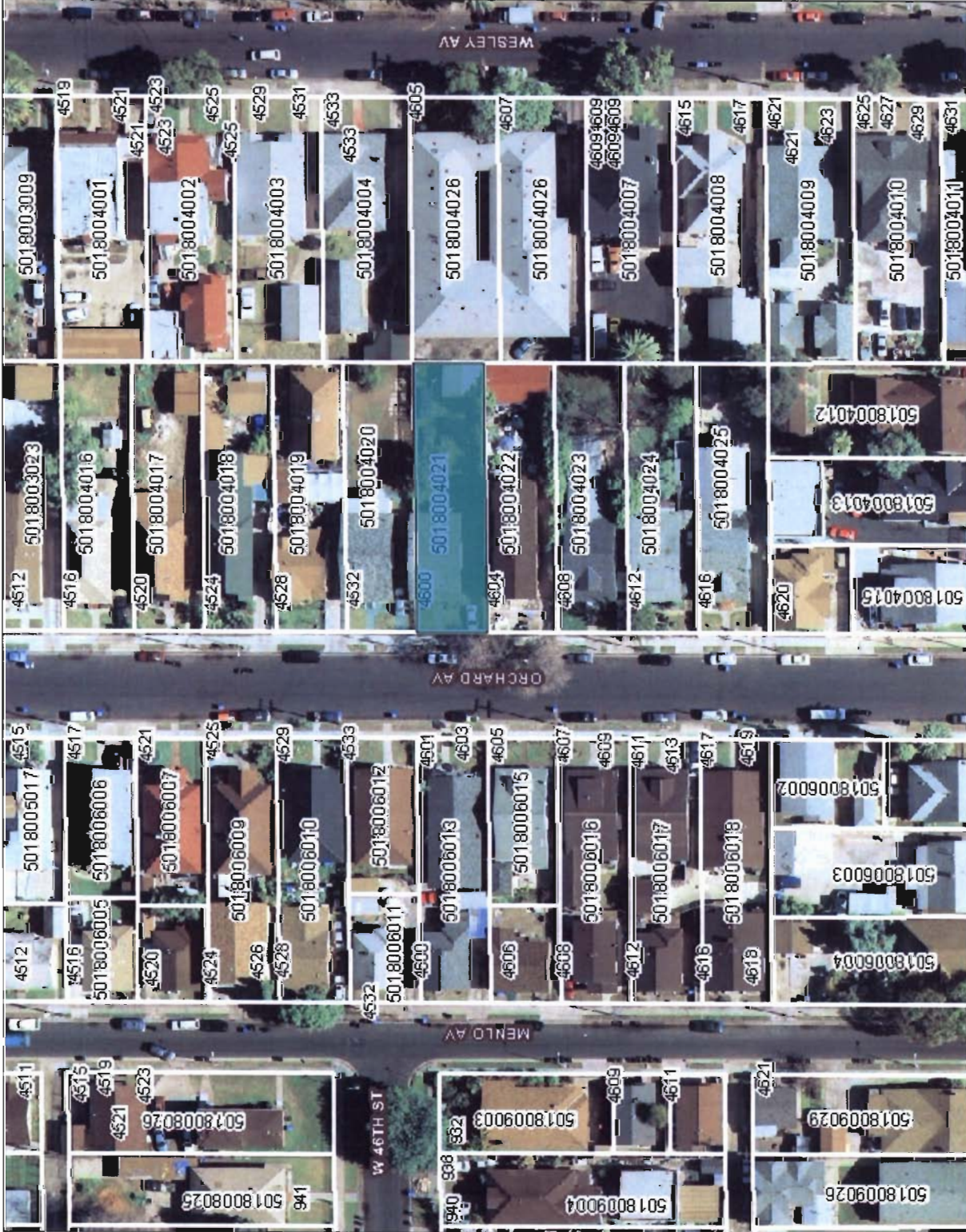
NO. 12-065

Maintenance funds for the new parkland will be requested as part of the Department of Recreation and Park's annual City budget process. RAP is requesting \$14,050 a year to maintain this facility. These funds have not been identified. The estimated amount will cover cost for staffing, materials and supplies. This will provide at least two hours of maintenance per day, seven days a week, year round. If the funding is not granted, this facility will be included in the existing Metro Region routes resulting in reduction of core functions on existing routes.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management Section, Planning, Construction and Maintenance Division.



Exhibit 'A', Aerial Map - 4600 Orchard Ave. Pocket Park - APN: 5018-004-021



Notes

Acres: 0.14
Sq. Ft. 6,128



EXHIBIT B

5018 4
SHEET
P.A. 956-12 & 22
TRA 212

REVISED:
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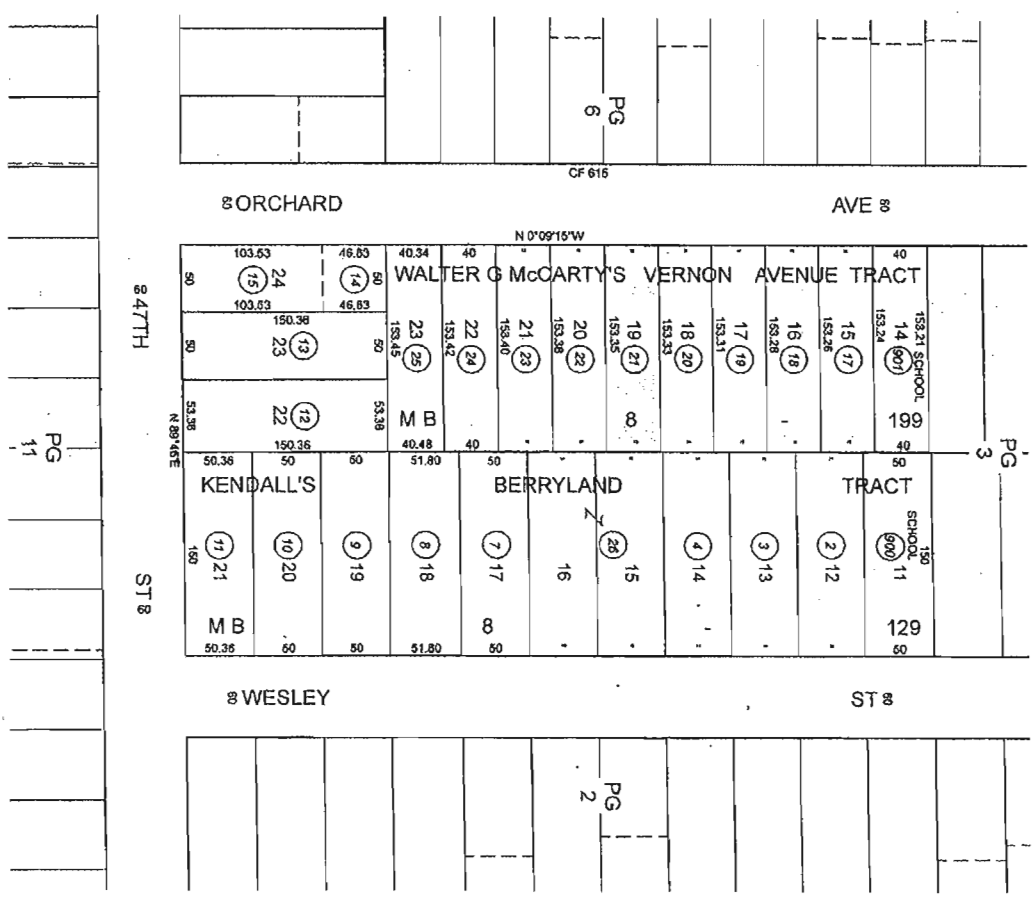
OWNER NO.

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COUNTY OF LOS ANGELES
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MAPPING AND GIS
SERVICES
SCALE 1" = 80'



2010



JUL 2, 2009

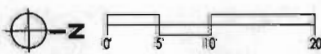
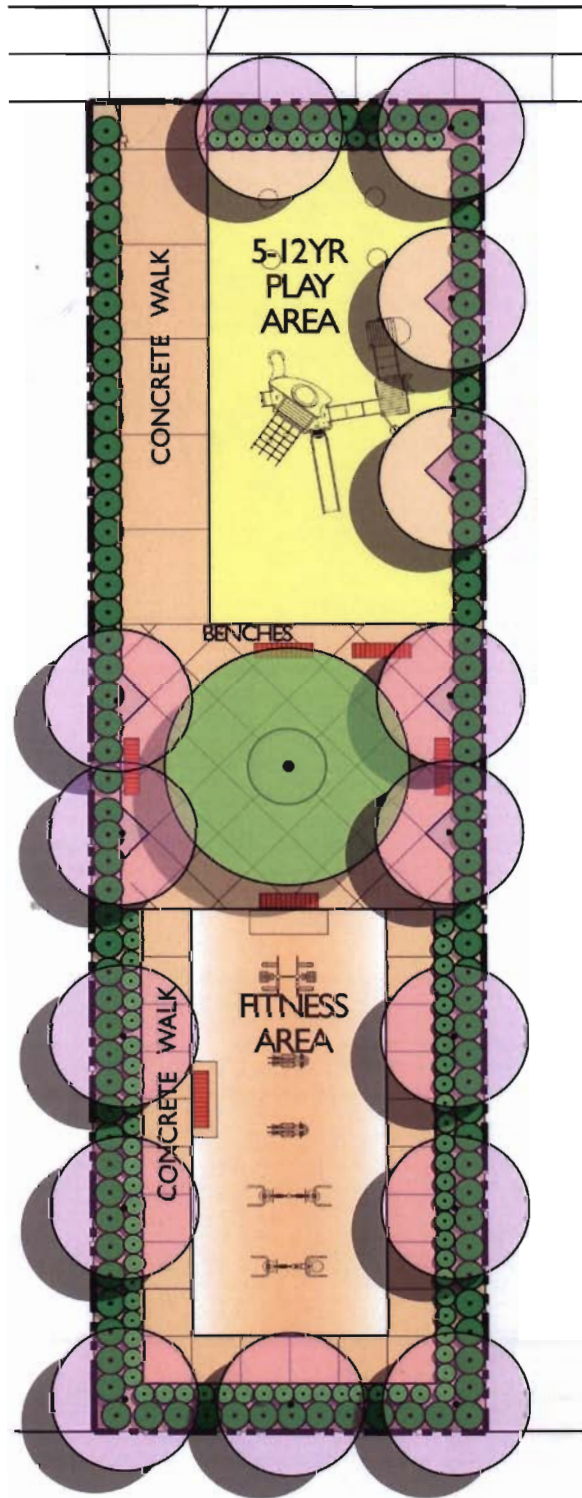


DEPARTMENT OF RECREATION AND PARKS NEW PARKS INITIATIVE



Health-Play-Fun

4600 ORCHARD AVE. CD 9



LOT SIZE 40'X153'
(6120 SQ.FT.)

LOW WATER
USE PLANTS

SMART
IRRIGATION

REMOTE
CONTROLLED
ELECTRONIC
LOCKING GATES +
SECURITY CAMERAS

PERIMETER TUBULAR
STEEL FENCE



COAST LIVE OAK



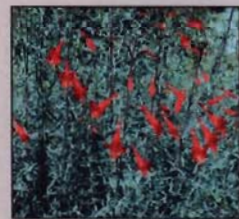
SEATING



BLUE PALO VERDE



LAUREL CHERRY



CAL FUCHSIA



PENSTEMON
HETEROPHYLLUS



FITNESS AREA



PLAY STRUCTURE

REPORT OF GENERAL MANAGER

NO. 12-066

DATE March 14, 2012

C.D. 8, 9, 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PROPOSITION 84 STATEWIDE PARK PROGRAM – AMENDMENT TO DONATION AGREEMENT BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE TRUST FOR PUBLIC LAND FOR THE ACQUISITION, DEVELOPMENT, AND CONSTRUCTION OF NEW PARKS IN LOS ANGELES

| | | | |
|-----------|-------|-------------|---------------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>[Signature]</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to the Donation Agreement, substantially in the form on file in the Board Office, between the Department of Recreation and Parks and the Trust for Public Land for the acquisition, development, and construction of new parks in Los Angeles, subject to the approval of the Mayor and the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment upon receipt of the necessary approvals.

SUMMARY:

On May 17, 2010, the Board of Recreation and Park Commissioners (Board) approved a Donation Agreement (Agreement) between the Department of Recreation and Parks (RAP) and the Trust for Public Land (TPL), a non-profit organization, for the acquisition, development, and construction of new parks in Los Angeles (Board Report No. 10-121).

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-066

As detailed in the proposed Agreement, TPL is required to prepare, in coordination with RAP, grant applications and conceptual plans for the prospective park projects identified in Exhibit A of the Agreement. If those grant applications are successful, TPL is responsible to coordinate the acquisition (when necessary), development, and construction of each park project. Upon completion of construction of each prospective park by TPL, RAP staff will submit the completed project to the Board for final approval and acceptance. If those park projects are accepted by the Board, RAP will be responsible for long-term maintenance and operation of each park developed and constructed under the terms of the Agreement.

Subsequently, staff from RAP and TPL have partnered together to identify additional prospective park projects that, if successfully awarded funding, would result in the construction of new parks in the City of Los Angeles.

The proposed Amendment would modify Exhibit A of the Agreement and add three additional park acquisition and/or development projects to the list of prospective properties:

- Colden Avenue Pocket Park - Acquisition, development and construction of a new park on a 0.11 acre site located at 201 West Colden Avenue.
- South Victoria Avenue Park - Acquisition, development and construction of a new park on a 0.26 acre site located at 6537 South Victoria Avenue.
- Madison Avenue Park - Development and construction of a new park on a 0.50 acre site located at 1175 Madison Avenue.

California Environmental Quality Act (CEQA) documentation for each of the prospective park projects identified in the proposed Amendment will be addressed when the complete project scope for each project has been determined and sufficient funds have been identified and secured to begin the project.

FISCAL IMPACT STATEMENT:

The approval and execution of the proposed Amendment will not have any impact on the Department's General Fund.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-067

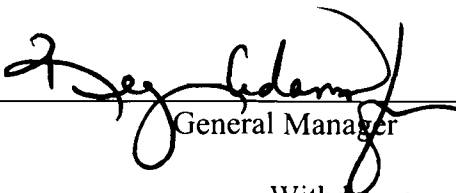
DATE March 14, 2012

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ARTS DISTRICT PARK (PRJ20604) PROJECT - PRELIMINARY AUTHORIZATION TO PROCEED WITH THE LEASE OF PROPERTY OWNED BY DEPARTMENT OF WATER AND POWER FOR THE DEVELOPMENT OF A NEW PUBLIC PARK AND ALLOCATION OF QUIMBY FEES

| | | | |
|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>MS</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) staff to initiate the process for the possible lease of real property from the Department of Water and Power (DWP), totaling approximately 22,000 square feet (s.f.) and located at 501 South Hewitt Street, Los Angeles, California 90013, for park purposes;
2. Authorize staff to coordinate with the DWP, Department of General Services (GSD), and other departments as necessary, to expedite the lease of said property, complete due diligence requirements, and obtain the necessary environmental clearance;
3. Direct staff to return to the Board of Recreation and Park Commissioners (Board) for final authorization to lease said property upon the conclusion of negotiations with DWP and completion of due diligence requirements;
4. Authorize the Department's Chief Accounting Employee to establish new Quimby Fees Account No. 460K-ZC with Arts District Park as the Account Name;
5. Authorize the Department's Chief Accounting Employee to transfer \$584,034 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Arts District Park Account No. 460K-ZC; and,

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-067

6. Approve the allocation of \$584,034 in Quimby Fees from Arts District Park Account No 460K-ZC for the Arts District Park (PRJ20604) project, as described in the Summary of this Report.

SUMMARY:

On February 15, 2012, Board approved the assumption, transfer, and submission of seven Proposition 84 Statewide Park Program grant applications, which were originally filed by the CRA/LA, to the State of California Department of Parks and Recreation; and, designated the RAP General Manager, or designee, as the agent to conduct all negotiations, sign and submit all documents, including but not limited to grant applications, agreements, amendments, and payment requests, which may be necessary for the completion of the proposed project (Board Report No. 12-054).

One of the seven grant applications that the RAP General Manager was authorized to submit was for the Arts District Park (PRJ20604) project.

The Arts District Park (PRJ20604) project is located at 501 South Hewitt Street, in Downtown Los Angeles. The project proposes to develop a small neighborhood park on a 0.5 acre parcel owned by DWP. The property, which once held a building, is currently paved and vacant. The scope of the Arts District Parks (PRJ20604) project, as described in the Proposition 84 Statewide Park Program grant application, would include new open space and landscaping, a small plaza, a water feature, picnic tables and benches, and a variety of decorative features and park amenities. Due to the size of the proposed project, and the facilities, features, programs, and services it could provide once complete, the Arts District Park (PRJ20604) project would meet the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

In order to implement this proposed project, RAP would need to enter into a lease with DWP for the 0.5 acre parcel. Upon approval of this report, RAP staff, with the assistance of the City Attorney, will meet and coordinate with DWP, and other stakeholders as necessary and appropriate, to negotiate the terms the proposed lease agreement.

Additionally, staff is recommending that available Quimby fee collections be committed to the project in order to undertake any necessary and required due diligence and, if necessary, help supplement the development costs of the project. Upon approval of this report, \$584,034 in Quimby Fees can be transferred from the Quimby Fees Account No. 460K-00 to the Arts District Park Account No. 460K-ZC for the Arts District Park (PRJ20604) project. These Fees were collected within one mile of the Arts District Park project site, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-067

Upon completion of negotiations with DWP and completion of any due diligence requirements, staff will prepare a subsequent report to the Board for consideration. The park design and development project will be able to commence once the lease agreement has been finalized and approved by the Board, and sufficient funding to implement the project is identified and secured from the Proposition 84 Statewide Park Program, or other funding sources.

The appropriate California's Environmental Quality Act (CEQA) documentation for the project will be submitted for consideration and approval when sufficient funds have been identified and secured to begin the park project and the project is brought back before the Board for final approval.

FISCAL IMPACT STATEMENT:

As currently conceptualized, the approval and execution of the proposed lease would have no impact on the RAP's General Fund. Future operations and maintenance costs for Arts District Park, after project completion, which is estimated to be by 2019, are currently unknown.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-068

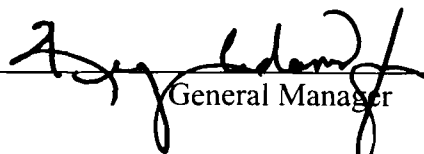
DATE March 14, 2012

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BALBOA SPORTS CENTER – OUTDOOR PARK IMPROVEMENTS (PRJ20272) PROJECT – ALLOCATION OF QUIMBY FEES

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|-----------|-------|-------------|-------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>like</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$13,189 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Balboa Sports Center Account No. 460K-SB; and,
2. Approve the allocation of \$13,189 in Quimby Fees from Balboa Sports Center Account No. 460K-SB for the Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project, as described in the Summary of this Report.

SUMMARY:

Balboa Sports Center is located at 17015 Burbank Boulevard in the Encino area of the City. This 82.34 acre park, which is a part of the Sepulveda Basin Recreation Area, provides multipurpose fields, tennis courts, a children’s play area, and tennis courts, for the use of the surrounding community. Due to the size of the park, and the facilities, features, and programs it provides, Balboa Sports Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On November 3, 2010, the Board approved the allocation of \$268,758.56 in Quimby Fees for the Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project at Balboa Sports Center (Board Report No. 10-301). The scope of the approved Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project included refurbishment of the multipurpose sports fields, irrigation system, turf and landscaping, and related site amenities.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-068

The Department of Recreation and Park (RAP) staff has determined that supplemental funding will be necessary for the completion of the Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project. It is anticipated that the funds needed to complete this project exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Upon approval of this report, \$13,189 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to the Balboa Sports Center Account No. 460K-SB for the Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project.

The total Quimby Fees allocation for the Balboa Sports Center - Outdoor Park Improvements (PRJ20272) project, including previously approved allocations, is \$281,947.56. These Fees were collected within two miles of Balboa Sports Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on November 3, 2010 (Board Report No. 10-301) that is exempted from CEQA [Class 1(1,3) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service. There will not be a fiscal impact to this facility as staff will continue to provide the necessary maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-069

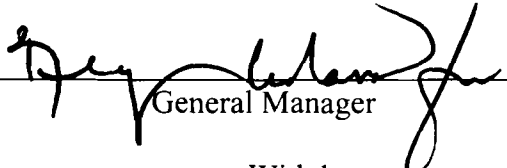
DATE March 14, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DENKER RECREATION CENTER ~ OUTDOOR PARK IMPROVEMENTS (PRJ20599) PROJECT – ALLOCATION OF QUIMBY FEES

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|-----------|-------|-------------|---------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>1/2/12</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to establish new Quimby Fees Account No. 460K-DP and new Zone Change Fees Account No. 440K-DP with Denker Recreation Center as the Account Name;
2. Authorize the Department’s Chief Accounting Employee to transfer \$28,169 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Denker Recreation Center Account No. 460K-DP; and,
3. Approve the allocation of \$28,169 in Quimby Fees from Denker Recreation Center Account No. 460K-DP for the Denker Recreation Center - Outdoor Park Improvements (PRJ20599) project, as described in the Summary of this Report.

SUMMARY:

Denker Recreation Center is located at 1550 West 35th Place in the Exposition Park area of the City. This 2.81 acre facility provides a children’s play area, recreation center building, and ball diamonds, for the use of the surrounding community. Additionally, the Betty Hill Senior Citizen Center is located at this park. Due to the facilities, features, and services it provides, Denker Recreation Center currently meets the standard for a Neighborhood Park, as defined in the City’s Public Recreation Plan.

The Department of Recreation and Parks (RAP) staff has determined that improvements to outdoor park areas, including turf, landscape, irrigation infrastructure, and installation of

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-069

associated site amenities such as benches, trash receptacles, bleachers, and fencing, will benefit the surrounding community. It is anticipated that the funds needed to complete this project exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Upon approval of this report, \$28,169 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to the Denker Recreation Center Account No. 460K-DP for the Denker Recreation Center - Outdoor Park Improvements (PRJ20599) project.

The total Quimby Fees allocation for the Denker Recreation Center - Outdoor Park Improvements (PRJ20599) project is \$28,169. These Fees were collected within one mile of Denker Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1(1,3) and Class 11(3) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

There will not be a fiscal impact to this facility for the maintenance of the proposed park improvements. Staff will continue to provide the necessary maintenance services. Improvements will be an asset to this facility.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-070

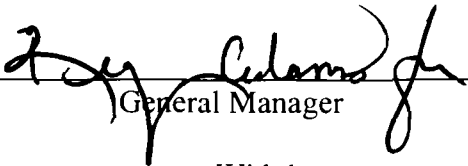
DATE March 14, 2012

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MAR VISTA RECREATION CENTER – LIGHTING REHABILITATION (PRJ20528) PROJECT – ALLOCATION OF QUIMBY FEES

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|-----------|-------|-------------|------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>msf</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$145,475.19 in Quimby Fees, previously allocated for the Mar Vista Recreation Center - Skate Park (PRJ1252A) project, approved on July 9, 2008, per Board Report No. 08-198, to the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project;
2. Authorize the reallocation of \$149,482.70 in Quimby Fees, previously allocated for the Mar Vista Recreation Center - Outdoor Park Improvements (PRJ1310B) project, approved on July 9, 2008, per Board Report No. 08-198, to the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project;
3. Authorize the Department's Chief Accounting Employee to transfer \$154,828 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Mar Vista Recreation Center Account No. 460K-MR; and,
4. Approve the allocation of \$449,785.89 in Quimby Fees from Mar Vista Recreation Center Account No. 460K-MR for the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project, as described in the Summary of this Report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-070

SUMMARY:

Mar Vista Recreation Center is located at 11430 Woodbine Avenue in the Mar Vista area of the City. This 18.69 acre facility provides a variety of services and programs to the surrounding community, including baseball, basketball, soccer, pre-school, teen, and adult programs. Due to the facilities, features, and services it provides, Mar Vista Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

The Department Of Recreation and Parks (RAP) staff has determined that renovation and improvement of the existing outdoor lighting at the basketball courts, tennis courts, roller hockey rink, and sports fields, are necessary and will be of benefit to the surrounding community.

On July 9, 2008, the Board of Recreation and Park Commissioners (Board) approved the allocation of \$150,000 in Quimby Fees for the Mar Vista Recreation Center - Skate Park (PRJ1252A) project (Board Report No. 08-198). This project has been cancelled and is no longer moving forward. There is \$145,475.19 unexpended funding remaining from this project, which is available for reallocation to the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project.

On July 9, 2008, the Board also approved the allocation of \$600,227.43 in Quimby Fees for the Mar Vista Recreation Center - Outdoor Park Improvements (PRJ1310B) project (Board Report No. 08-198). This project has recently been completed. There is \$149,482.70 unexpended funding remaining from this project, which is available for reallocation to the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project.

Upon approval of this report, \$154,828 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to Mar Vista Recreation Center Account No. 460K-MR for the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project.

The total Quimby Fees allocation for the Mar Vista Recreation Center - Lighting Rehabilitation (PRJ20528) project is \$449,785.89. These Fees were collected within two miles of Mar Vista Recreation Center which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use and placement of new accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 11(3) of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-070

FISCAL IMPACT STATEMENT:

The construction and implementation of the subject project should have no fiscal impact on RAP as the estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

At this time there is no fiscal impact to RAP for the maintenance of the subject project. Once this project is completed, operational maintenance cost will be determined. Upon project completion, a request for funding will be submitted in future RAP annual budget requests.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-071

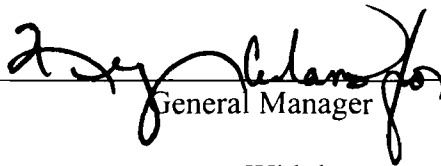
DATE March 14, 2012

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORMANDALE RECREATION CENTER – BUILDING AND OUTDOOR PARK IMPROVEMENTS (PRJ20204) PROJECT – ALLOCATION OF QUIMBY FEES

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|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>MS</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$69,792 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Normandale Recreation Center Account No. 460K-NR; and,
2. Approve the allocation of \$69,792 in Quimby Fees, from Normandale Recreation Center Account No. 460K-NR for the Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) project, as described in the Summary of this Report.

SUMMARY:

Normandale Recreation Center is located at 22400 Halldale Avenue in the Harbor Gateway community of the City. This 8.26 acre property includes picnic areas, ball diamonds, basketball courts, a gymnasium, and a children’s play area. Due to the size of the park, and the facilities, features, programs, and services it provides, Normandale Recreation Center meets the standard for a Neighborhood Park; as defined in the City’s Public Recreation Plan.

On November 18, 2009, the Board approved the allocation of \$46,013.94 in Quimby Fees for the Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) project (Board Report No. 09-290). On May 5, 2010, the Board approved the allocation of an additional \$11,304 in Quimby Fees for the project (Board Report No. 10-105). On January 5, 2011, the Board approved the allocation of an additional \$47,056 in Quimby Fees for the project (Board Report No. 11-002). The scope of the approved Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) project included improvements to the recreation center

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-071

building, including restroom and kitchen upgrades, and improvements to the outdoor park area including perimeter fencing, walkways, sports field lighting and associated sports field amenities.

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project. It is anticipated that the funds needed exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Upon approval of this report, Quimby Fees listed below can be transferred to Normandale Recreation Center Account No. 460K-NR for the Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) project:

- \$69,792 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Normandale Recreation Center - Building and Outdoor Park Improvements (PRJ20204) project, including previously approved allocations, is \$174,165.94. Most of these Fees were collected within one mile of Normandale Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities. Some of these fees, however, were collected within two miles of Normandale Recreation Center. As this park is the only City-owned recreational facility located within two miles of these Quimby Fee collections, staff is recommending that these funds be allocated to Normandale Recreation Center.

Staff has determined that the subject project is a continuation of an existing project approved on November 18, 2009 (Board Report No. 09-290) that is exempted from CEQA [Class 1(5,3) and Class 4(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service. There will not be a fiscal impact to this facility as staff will continue to provide the necessary maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-072

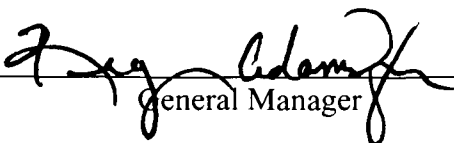
DATE March 14, 2012

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALMS RECREATION CENTER – NEW SOCCER FIELD (PRJ20212)
PROJECT – ALLOCATION OF QUIMBY FEES

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|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>ms</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the reallocation of \$208,165.95 in Quimby Fees, previously allocated for the Palms Recreation Center - Childcare Center Building and Outdoor Park Improvements (PRJ20096) project, approved on February 4, 2009 (Board Report No. 09-021), to the New Soccer Field (PRJ20212) project at Palms Recreation Center; and,
2. Approve the allocation of \$208,165.95 in Quimby Fees from Palms Recreation Center Account No. 460K-PF for the Palms Recreation Center - New Soccer Field (PRJ20212) project, as described in the Summary of this Report.

SUMMARY:

Palms Recreation Center is located at 2950 Overland Avenue in the Palms area of the City. This 4.81 acre facility provides a recreation center, children’s play area, basketball court, and a child-care center. Due to the facilities, features, programs, and services it provides, Palms Recreation Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding for a proposed Proposition K Soccer Field (W.O. #E170116) project is necessary and will be of benefit to the surrounding community. The project scope includes the renovation of an existing turf field and the installation of a new natural turf soccer field, irrigation, fencing, landscaping, and related improvements.

REPORT OF GENERAL MANAGER

PG. 2 NO. 120072

On February 4, 2009, the Board approved the allocation of \$293,880.60 in Quimby Fees for the Palms Recreation Center - Childcare Center Building and Outdoor Park Improvements (PRJ20096) project (Board Report No. 09-021). This project is complete, and unexpended funding is available for reallocation to other projects.

Upon approval of this report, \$208,165.95 in Quimby Fees, previously allocated for the Palms Recreation Center - Childcare Center Building and Outdoor Park Improvements (PRJ90001) project, can be reallocated to the New Soccer Field (PRJ20212) project.

The total Quimby Fees allocation for the Palms Recreation Center - Outdoor Park Improvements project is \$208,165.95. These Fees were collected within two miles of Palms Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

In accordance with the California Environmental Quality Act (CEQA), it has been determined that the subject project will consist of the installation of accessory sports facilities at an existing park, and therefore, is exempt pursuant to Article III, Section 1, Class 11(3) of the City CEQA Guidelines. A Notice of Exemption (NOE) was filed with the Los Angeles County Clerk on June 12, 2010.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service. There will not be a fiscal impact to this facility as staff will continue to provide the necessary maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-073

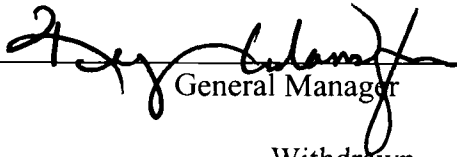
DATE March 14, 2012

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STONER RECREATION CENTER – NEW SKATE PARK (PRJ1204B)
PROJECT – ALLOCATION OF QUIMBY FEES

| | | | |
|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>MS</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$1,027,514.23 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Stoner Recreation Center Account No. 460K-SJ; and,
2. Approve the allocation of \$1,027,514.23 in Quimby Fees, from Stoner Recreation Center Account No. 460K-SJ for the Stoner Recreation Center - New Skate Park (PRJ1204B) project, as described in the Summary of this Report.

SUMMARY:

Stoner Recreation Center is located at 1835 Stoner Avenue in the West Los Angeles area of the City. This 8.65 acre facility provides a variety of services and programs to the surrounding community, including baseball, basketball, football, soccer, ballet, science and senior programs. Stoner Recreation Center also includes both a swimming pool and a future universal accessible playground. Due to the facilities, features, programs, and services it provides, Stoner Recreation Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On July 9, 2008, the Board approved the allocation of \$1,065,000 in Quimby and Zone Change Fees for the construction of a Stoner Recreation Center - New Skate Plaza (PRJ1204B) project (Board Report No. 08-198). On April 6, 2011, the Board approved the allocation of an additional \$50,000 in Quimby Fees for the project (Board Report No. 11-101).

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-073

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project. Specifically, the supplemental funding will be used to fund the design and construction of a sound barrier around portions of the skate park.

Upon approval of this report, \$1,027,514.23 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be allocated to the Stoner Recreation Center Account No. 460K-SJ for the Stoner Recreation Center - New Skate Park (PRJ1204B) project.

The total Quimby Fees allocation for the Stoner Recreation Center - New Skate Park (PRJ1204B) project, including previously allocated Quimby and Zone Change funds, is \$2,142,514.23. These Fees were collected within two miles of Stoner Recreation Center, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on July 9, 2008 (Board Report No. 08-198) that is exempted from CEQA [Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

RAP is requesting \$25,000 for yearly maintenance to this facility for fiscal year 2012 – 2013. This request will cover part-time staff, materials and supplies and will provide four hours of maintenance per day; seven days a week, year round. Should funding not be granted, this facility will be included in the existing Pacific Region routes. This will result in a reduction of core functions on the existing routed facilities.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-074

DATE March 14, 2012

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VALLEY PLAZA PARK – SPORTS FIELD IMPROVEMENTS (PRJ20514)
PROJECT – ALLOCATION OF QUIMBY FEES

| | | | |
|-----------|-------|-------------|------------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u><i>MS</i></u> |
| V. Israel | _____ | N. Williams | _____ |

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$55,550 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Valley Plaza Park Account No. 440K-VA; and,
2. Approve the allocation of \$48,078 in Quimby Fees from Valley Plaza Park Account No. 440K-VA for the Valley Plaza Park - Sports Field Improvements (PRJ20514) project, as described in the Summary of this Report.

SUMMARY:

Valley Plaza Park is located at 12240 Archwood Street in the North Hollywood area of the City. This 77.64 acre park provides multipurpose fields, basketball and tennis courts, children’s play areas, a recreation center, and a swimming pool for the use of the local community. Due to the facilities, features, programs, and services it provides, Valley Plaza Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

On January 5, 2011, the Board of Recreation and Park Commissioners (Board) approved the allocation of \$48,078 in Zone Change Fees for the Valley Plaza Park - Sports Field Improvements (PRJ20514) project (Board Report No. 11-009). The scope of that approved project included improvements to the existing baseball fields, including refurbishment of the existing turf, irrigation, fencing, and installation of related site amenities.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-074

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, \$55,550 in Quimby Fees from the Quimby Fees Account No. 460K-00 can be transferred to the Valley Plaza Park Account No. 440K-VA for the Valley Plaza Park - Sports Field Improvements (PRJ20514) project.

The total Quimby Fees allocation for the Valley Plaza Park - Sports Field Improvements (PRJ20514) project, including previously approved allocations, is \$103,628. These Fees were collected within two miles of Valley Plaza Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities.

Staff has determined that the subject project is a continuation of an existing project approved on January 5, 2011 (Board Report No. 11-009) that is exempted from CEQA [Class 1(1,3) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

RAP is requesting \$14,050 for yearly maintenance for Valley Plaza for fiscal year 2012 – 2013. This request is for staffing only. This will provide four hours of maintenance per day; seven days a week, year round. Should the funding not be granted, this facility will be included in the existing Valley Region routes. This will result in a reduction of core functions on the existing routed facilities.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-075

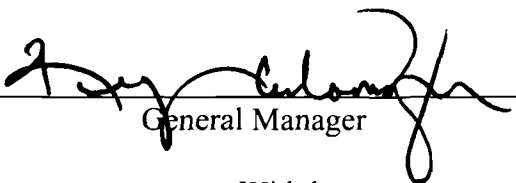
DATE March 14, 2012

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NUYS SHERMAN OAKS PARK – SWIMMING POOL AND BATHHOUSE IMPROVEMENTS (PRJ20512) PROJECT – ALLOCATION OF QUIMBY FEES

| | | | |
|-----------|-------|-------------|---------------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>c/2/12</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$102,288 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Van Nuys Sherman Oaks Park Account No. 460K-VS; and,
2. Approve the allocation of \$102,288 in Quimby Fees, from Van Nuys Sherman Oaks Park Account No. 460K-VS for the Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) project, as described in the Summary of this Report.

SUMMARY:

Van Nuys Sherman Oaks Park is located at 14201 Huston Street in the Sherman Oaks community of the City. This 65.18 acre facility provides a swimming pool, recreation center, a play area, tennis courts, and multipurpose fields for the use of the surrounding community. Due to the facilities, features, programs, and services it provides, Van Nuys Sherman Oaks Park meets the standard for a Community Park; as defined in the City’s Public Recreation Plan.

On November 3, 2010, the Board approved the allocation of \$114,373.21 in Quimby Fees for the Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) project (Board Report No. 10-294). The scope of the approved Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) project included improvements to the pool facility, including to the pool recirculation systems and equipment.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-075

The Department of Recreation and Parks (RAP) staff has determined that supplemental funding will be necessary for the completion of the project.

Upon approval of this report, the Quimby Fees listed below can be transferred to Van Nuys Sherman Oaks Park Account No. 460K-VS for the Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) project:

- \$102,288 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Van Nuys Sherman Oaks Park - Swimming Pool and Bathhouse Improvements (PRJ20512) project, including previously approved allocations, is \$216,661.21. These Fees were collected within two miles of Van Nuys Sherman Oaks Park, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project is a continuation of an existing project approved on November 3, 2010 (Board Report No. 10-294) that is exempted from CEQA [Class 1(4)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service. There will not be a fiscal impact to this facility as staff will continue to provide the necessary maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-076

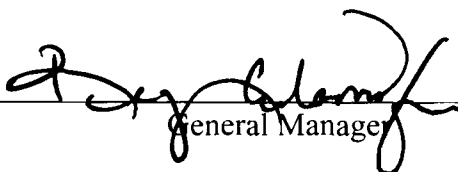
DATE March 14, 2012

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VERDUGO HILLS POOL – POOL AND BATHHOUSE REHABILITATION (PRJ20598) PROJECT – ALLOCATION OF QUIMBY FEES

| | | | |
|-----------|-------|-------------|-----------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | *M. Shull | <u>MS</u> |
| V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer \$122,826 in Quimby Fees from the Quimby Fees Account No. 460K-00 to the Verdugo Hills Pool Account No. 460K-VB; and,
2. Approve the allocation of \$122,826 in Quimby Fees, from Verdugo Hills Pool Account No. 460K-VB for the Verdugo Hills Pool - Pool and Bathhouse Rehabilitation (PRJ20598) project, as described in the Summary of this Report.

SUMMARY:

Verdugo Hills Pool is located at 10654 Irma Avenue in the Tujunga community of the City. This 0.75 acre facility provides a swimming pool for the use of the surrounding community. Due to the facilities, programs, and services it provides, Verdugo Hills Pool meets the standard for a Community Park; as defined in the City’s Public Recreation Plan.

The Department of Recreation and Parks (RAP) staff has determined that improvements to the swimming pool and pool facility, including upgrades of the pool recirculation systems and equipment, are necessary for the continued operation of the facility and will be of benefit to the surrounding community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-076

Upon approval of this report, the Quimby Fees listed below can be transferred to Verdugo Hills Pool Account No. 460K-VB for the Verdugo Hills Pool - Pool and Bathhouse Rehabilitation project:

- \$122,826 in Quimby Fees from the Quimby Fees Account No. 460K-00

The total Quimby Fees allocation for the Verdugo Hills Pool - Pool and Bathhouse Rehabilitation (PRJ20598) project is \$122,826. These Fees were collected within two miles of Verdugo Hills Pool, which is the standard distance for the allocation of the Quimby Fees for community recreational facilities. It is anticipated that the funds needed exceeds the available funding, however, the identified improvements will be developed and prioritized with the community to match funding being allocated.

Staff has determined that the subject project will consist of improvements to existing facilities and restoration or rehabilitation of facilities or mechanical equipment and systems to meet current standards of public health and safety. Therefore, the projects are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1.4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the RAP's General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service. There will not be a fiscal impact to this facility as staff will continue to provide the necessary maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-077

DATE March 14, 2012

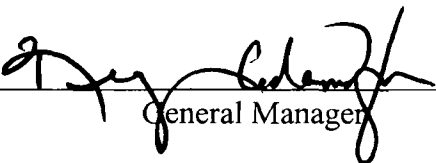
C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LOS ANGELES CENTER FOR ENRICHED STUDIES – FACILITIES USE PERMIT FOR THE CONTINUED USE OF LOS ANGELES UNIFIED SCHOOL DISTRICT AQUATICS AND RECREATION FACILITIES

R. Adams
H. Fujita
*V. Israel

K. Regan
M. Shull
N. Williams



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Facilities Use Permit (FUP) issued by the Los Angeles Unified School District (LAUSD), substantially in the form on file in the Board Office, for the Department of Recreation and Parks' (Department) continued use of certain aquatic and recreational facilities at LAUSD's Los Angeles Center for Enriched Studies (LACES), as described more fully in the Summary below, subject to the approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed FUP to the City Attorney for review and approval as to form;
3. Authorize the Department's General Manager or his designee to execute the FUP upon receipt of the necessary approvals; and
4. Authorize the Department's Chief Accounting Employee to make payments to LAUSD upon receipt of invoices for charges related to Department's use of LACES.

SUMMARY:

The Los Angeles Center for Enriched Studies (LACES), established in September 1977, is a magnet middle-high school for students in grades 6 through 12. LACES is located at 5931 West 18th Street, Los Angeles, California 90035, in Council District Ten (CD 10). The campus contains a comprehensive athletic complex with an aquatics facility and various athletic facilities, which the Department uses as a recreation center for the benefit of the community.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-077

The facilities include a 56,000 square foot building comprised of one large gymnasium (divisible into two smaller court areas), an auxiliary gymnasium, an indoor swim center, locker rooms, a stage, staff offices and a community/team meeting room. The campus also has an athletic track and field, tennis, handball, and basketball courts, a parking lot, and public restrooms.

For more than 40 years, the Department and LAUSD have entered into various agreements involving capital improvements and the shared use of recreation and athletic facilities at school and park sites. In regards to LACES, the Department and LAUSD started collaborating in 1998 on the shared use of the recreational and athletic facilities when both parties provided input on the design of new school facilities. Construction of the new facilities was completed in 2004. The Department has operated recreational programs at LACES continually since its opening.

In accordance with the terms and conditions of prior FUPs issued by LAUSD for the Department's use of LACES, LAUSD uses the site during normal school hours Monday through Friday from 6:00 a.m. to 3:00 p.m. for physical education classes and after school from 3:00 p.m. to 6:00 p.m. for athletic events (practice and competition) and after-school programs. The Department uses the pool and athletic facilities during non-school hours from 6:00 p.m. to 9:00 p.m. Monday through Friday, and from 11:30 a.m. to 5:30 p.m. on weekends. The Department will continue using LACES under this schedule for 2012.

The proposed 2012 FUP authorizes the Department's use of LACES from January 1, 2012 through December 31, 2012. Staff requests Board approval of the 2012 FUP and that authority be granted to the General Manager or his designee to execute the FUP so Department athletic, aquatic and recreational operations at LACES may continue and program expenditures for operations and maintenance incurred by the Department at LACES may be paid.

Attached to the 2012 FUP is an estimate of potential maintenance expenses based on the above schedule of use. Staff requests Board authorization for the Chief Accounting Employee to pay LAUSD on invoices received for future expenditures based upon Department's actual use. At the end of the 2012 FUP use period, the Department will reconcile invoices with LAUSD based on the periods of the Department's actual use.

Department staff determined that the approval of the proposed FUP is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines; this exemption allows for the use of existing school facilities involving a negligible or no expansion of use.

The Assistant General Manager, Operations Branch, the Superintendent of Metro Region and the Office of CD 10 concur with staff's recommendations.

REPORT OF GENERAL MANAGER

PG. 3 NO. 12-077

FISCAL IMPACT STATEMENT:

The Department's obligations related to operations and maintenance at the site will be funded through the Department's regular budget approval process. LAUSD has estimated 2012 maintenance costs for Department's use of LACES to be \$103,695.83 based on the established schedule of use. However, only the amount of maintenance costs related to the Department's actual use of LACES facilities shall be paid upon reconciliation of LAUSD invoices with Department's records of operations at LACES.

This report was prepared by Joel Alvarez, Senior Management Analyst, Partnership Division.

REPORT OF GENERAL MANAGER

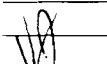
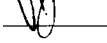
NO. 12-078

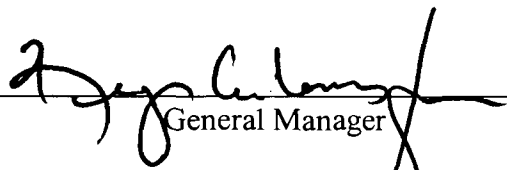
DATE March 14, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LOS ANGELES PARKS FOUNDATION – OCTOBER 2011 THROUGH DECEMBER 2011 QUARTERLY REPORT OF GIFTS MADE FOR THE BENEFIT OF LOS ANGELES CITY PARKS

| | | | |
|------------|---|-------------|-------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita |  | M. Shull | _____ |
| *V. Israel |  | N. Williams | _____ |



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the Gifts listed in Exhibit-A of this Report which were provided to the Department of Recreation and Parks (Department) by the Los Angeles Parks Foundation (LAPF) during the period of October 2011 to December 2011, for each of the listed facilities and/or respective purposes.

SUMMARY:

In April 2008, the LAPF was incorporated in the State of California as a not for profit corporation for the benefit and enhancement of Los Angeles City parks and their related programs and services. The LAPF’s mission is to enhance, preserve, expand, and promote recreational opportunities and parks for the benefit of the people of Los Angeles. In coordination with the Department, LAPF fulfills its mission by raising funds from public and private sources for improvements and enhancements at our City parks that are above and beyond City revenues. The LAPF solicits and receives gifts, donations, sponsorships, and contributions (collectively referred to as “Gifts”), which may or may not be restricted and/or specified for a specific park or purpose. In turn, LAPF works closely and cooperatively with the Department to provide Gifts that meet the unmet needs of City parks.

In accordance with established quarterly reporting procedures approved by the Board on January 5, 2011 (Report No. 11-011), attached hereto as Exhibit-A is a list of Gifts provided by LAPF to the Department during a three month period from October 2011 through December 2011, including the names of the benefitting facilities and/or intended purpose(s), with a total value of \$109,644.00.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-078

FISCAL IMPACT STATEMENT:

Acceptance of these Gifts results in no fiscal impact to the Department's General Fund except for unknown savings as such gifts may offset certain Department expenditures.

This report was prepared by Joel Alvarez, Senior Management Analyst I, Raymond Chang, Management Analyst II, Partnership Division, in coordination with Judith Kieffer, Executive Director of the Los Angeles Parks Foundation.

Exhibit-A

**Los Angeles Parks Foundation
 Gifts to Department of Recreation and Parks
 October 2011 to December 2011**

| Program | Amount |
|--|----------------------|
| Pershing Square – Park Advisory Board Projects | \$ 914.00 |
| Pershing Square – Downtown on Ice | 10,348.00 |
| Hoover Ideal Urban Park – Outdoor Fitness Equipment | 40,000.00 |
| Watts Cluster Program | 500.00 |
| 50 Parks Initiative – Inspection Fee | 356.00 |
| Department Staff Professional Development | 4,950.00 |
| Holiday Toy and Food Grants at 20 Parks | 10,000.00 |
| O’Melveny Park – Vehicle Project | 12,114.00 |
| Expo Center Programs | 1,000.00 |
| Mar Vista Recreation Center – Sports Programs | 1,014.00 |
| Westchester Recreation Center – Sports Programs | 1,434.00 |
| Donate-A-Bench | 12,691.00 |
| Costello Recreation Center – Youth Recreation Programs | 380.00 |
| Miscellaneous Small Park Grants | 2,048.00 |
| Rangers Mounted Patrol Staffing | 11,895.00 |
| Total Gifted | \$ 109,644.00 |

REPORT OF GENERAL MANAGER

NO. 12-079

DATE March 14, 2012

C.D. Various

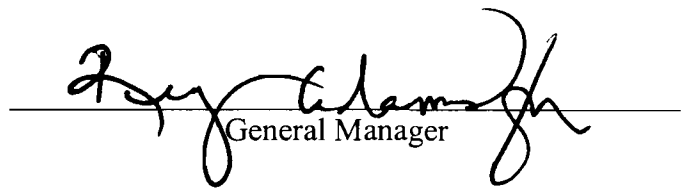
BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LATE NIGHT HOOPS BASKETBALL PROGRAM TO BENEFIT VARIOUS RECREATION CENTERS – DONATION FROM LOS ANGELES CLIPPERS, INC.

R. Adams
H. Fujita
*V. Israel



K. Regan _____
M. Shull _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept a donation from the Los Angeles Clippers, Inc. (LAC), consisting of funding and in kind supplies for an adult Late Night Hoops Basketball Program (Program), with an estimated value of up to \$60,000, to benefit adults ages 18 through 25 from South Park, Mount Carmel, Algin Sutton, Jackie Tatum/Harvard, Green Meadows, Ross Snyder, Saint Andrews, Slauson, Van Ness, Jordan Downs, Rancho Cienega and Jim Gilliam Recreation Centers, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

LAC has generously offered to provide the Department of Recreation and Parks (RAP) a donation valued up to \$60,000 for support of the Program. The subject donation consists of funding and in kind supplies of uniforms, staffing, security, game official fees, awards, banquet, shoes, Health and Job Fair and other program related expenses for the Program.

Over the last 20 years, LAC has joined with RAP to work with inner city youth, adults and families to promote the game of basketball, sportsmanship and athletics as an alternative to negative influences. Since 1990, this collaboration has resulted in programs such as Neighborhood Pride, Pride Jam, Citywide Basketball Finals, NBA 2ball, Junior Clippers and Late Night Hoops.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-079

The Late Night Hoops Basketball Program starts late March and will conclude with the league championship in late June. Rancho Cienega Recreation Center will serve as the host site, along with adults from 11 recreation centers from South Los Angeles participating in the league.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the RAP's General Fund as LAC is expected to subsidize up to \$60,000 in Program related expenses.

This report was prepared by Joel Alvarez, Sr. Mgmt. Analyst I, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 12-080


DATE March 14, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER – DONATION FROM THE FRIENDS OF EXPO CENTER

| | | | |
|------------|-----------------------------|-------------|-----------------------------|
| R. Adams | <u> </u> | K. Regan | <u> </u> |
| H. Fujita | <u> </u> | M. Shull | <u> </u> |
| *V. Israel | <u> </u> | N. Williams | <u> </u> |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the donation as noted in the Summary of this Report and that appropriate recognition be given to the donor.

SUMMARY:

The Friends of Expo Center donated 300 gift cards at a value of \$10 each for a total donation of \$3,000 to distribute to EXPO Center teens as holiday gifts.

The Friends of Expo Center was established as a 501 (c)(3) organization in 1998 to develop the site of the 1932 Los Angeles Swim Stadium and construct a state-of-the-art recreation and community center. Today, a 30-member volunteer Board comprised of community and business leaders continues to provide strategic support and financial assistance to EXPO Center.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department’s General Fund, except for unknown savings, as donations may offset some expenditures.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

NO. 12-081

DATE March 14, 2012

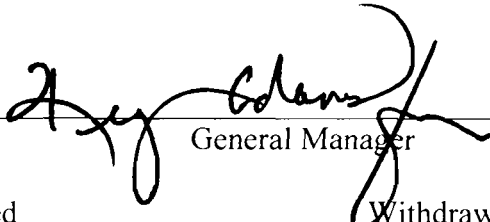
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTNERSHIP DIVISION - DONATION FROM LOS ANGELES CLIPPERS, INC., FOR THE CONTINUED SUPPORT OF THE JUNIOR CLIPPERS BASKETBALL PROGRAM

R. Adams _____
H. Fujita _____
*V. Israel ✓

K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept a donation from the Los Angeles Clippers, Inc. (LAC), consisting of uniforms, player and coaches' clinics, event tickets for youth and a recognition dinner for coaches, with an estimated value of \$50,000, for the continued support of the Junior Clippers Basketball Program (Program), to benefit the youth of Rosecrans, Rancho Cienega, EXPO Center, Hubert H Humphrey, Normandie, Shatto, LACES, Imperial Courts, Jordan Downs, 109th Street, William Nickerson Gardens Recreation Center, and Alpine Recreation Center, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

LAC has generously provided the Department of Recreation and Parks (Department) with a donation of product(s) and in-kind services collectively valued up to \$50,000, for the continued support of the Program, which began in January. The subject donation consists of uniforms, player and coaches' clinics, game tickets for youth, and a recognition dinner for the coaches to mark the continued success of the Program. Each of the donation components has been received, with the exception of the recognition dinner which will take place at the conclusion of the Program.

Over the last 20 years, LAC has joined with the Department to work with inner city children ages 5 to 16, to promote the fundamentals of basketball, sportsmanship and athletics as an alternative to negative influences. From 1990 to 2000, this collaboration has resulted in programs such as Neighborhood Pride, Pride Jam, Citywide Basketball Finals, NBA 2ball, and Late Night Hoops.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-081

Since the inception of the Junior Clippers Basketball Program in 2000, over 15,000 children have taken part in the basketball leagues which are designed to encourage participation and enhance the recreational basketball experience of the participants, at no or low cost. The Program began with approximately 750 participants from three recreation centers in 2000, but has now grown to over 2,000 participants from 12 recreation centers representing all regions of the Department.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund as LAC is subsidizing up to \$50,000 in Program related expenses.

This report was prepared by Joel Alvarez, Senior Management Analyst I, and Michael Harrison, Principal Recreation Supervisor, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 12-082

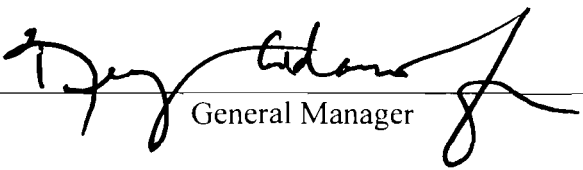
DATE March 14, 2012

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER – VARIOUS DONATIONS FOR THE WINTER HOLIDAY FESTIVAL

| | | | |
|------------|-------|-------------|-------|
| R. Adams | _____ | K. Regan | _____ |
| H. Fujita | _____ | M. Shull | _____ |
| *V. Israel | _____ | N. Williams | _____ |



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the donations as noted in the Summary of this report and that appropriate recognition be given to the donors.

SUMMARY:

EXPO Center has received the following donations for the Winter Holiday Festival held on December 17, 2011, which were distributed to over 4,000 youth:

The Los Angeles Clippers donated 376 Disney books, with a total estimated value of \$3,000.

Brotherhood Crusade donated \$2,000 to purchase toys. The check from Brotherhood Crusade was made to the Friends of Expo Center, EXPO Center’s nonprofit Board of Directors, which purchased the toys on EXPO Center’s behalf.

Exposition Park State Police, Department of Public Safety donated toys, with a total estimated value of \$2,000.

Regalettes, Inc., donated \$1,000 to purchase holiday toys.

Marco Antonio Firebaugh High School donated toys, with a total estimated value of \$1,000.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-082

The Office of Mayor Antonio Villaraigosa donated toys, with a total estimated value of \$1,000.

Tenth Council District donated toys, with a total estimated value of \$800.

Housing Works donated toys, with a total estimated value of \$800.

University of Southern California, Office of Local Government Relations donated toys, with a total estimated value of \$800.

Los Angeles County Office of Education donated toys, with a total estimated value of \$800.

Saint Vincent School donated toys, with a total estimated value of \$600.

Manual Arts High School donated toys, with a total estimated value of \$500.

Kids In Sports (KIS) donated books, DVD's, tote bags, and scarves; with a total estimated value of \$500.

Paulee Auto Body Shop donated \$500 to purchase holiday toys.

Broadway Federal Bank donated \$500 to purchase holiday toys.

The United States Soccer Foundation donated 20 Eurosport gift cards at a value of \$25 each for a total donation of \$500.

Messiah Baptist Church donated 20 toys, with a total estimated value of \$200.

Lisa Banuelos and fellow Department of Recreation and Parks Payroll Division co-workers, on their own, donated toys with a total estimated value of \$200.

The Walk In Closet donated 20 toys, with a total estimated value of \$150.

Nestlé, USA / Arrowhead donated 600 bottles of water, with a total estimated value of \$135.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund, except for unknown savings, as donations may offset some expenditures.

All cash donations were made to the Friends of Expo Center which purchased the toys for EXPO Center.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

REPORT OF GENERAL MANAGER

NO. 12-083

DATE March 14, 2012

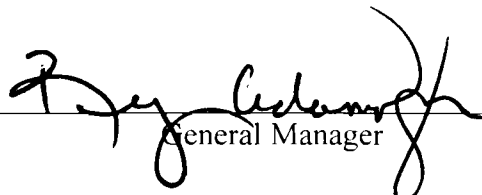
C.D. 5 & 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BALBOA RECREATION CENTER – ACCEPTANCE OF GIFT FROM AMERICAN YOUTH SOCCER ORGANIZATION REGION 33 AND LANDMARK RETAIL GROUP, LLC, FOR FIELD REFURBISHMENT AND OTHER IMPROVEMENTS AT THE BALBOA SOCCER COMPLEX (PRJ20272) PROJECT

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a gift from the American Youth Soccer Organization (AYSO) and Landmark Retail Group (LRG), consisting of financial donations in the total amount of \$200,000 (Gift Funds), to be deposited into appropriate accounts for soccer field improvements in accordance with approved plans;
2. Authorize the Department’s Chief Accounting Employee to establish the necessary account within “Recreation and Parks Grant” Fund 205 into which Gift Funds may be deposited for the refurbishment and specified soccer field improvements at the Balboa Soccer Complex (PRJ20272); and,

SUMMARY:

The Balboa Sports Center Soccer Complex, consists of 40 acres of natural turf located in the Sepulveda Basin Recreation Area and is part of the Department of Recreation and Parks inventory of managed property on U.S. Army Corps of Engineers (ACOE) land. The Balboa Sports Center is located at 17015 Burbank Boulevard, Encino, California 91316, and is managed by staff from the Operations Branch. The Balboa Sports Center Soccer Complex is currently the most heavily used soccer facility in the Department’s inventory, supporting over 8,000 youth and adult participants

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-083

annually from 21 independent soccer organizations; the largest user being AYSO Region 33. The 40 acre complex also has an aging irrigation system. The combination of heavy use and problems with irrigation results in uneven watering which causes large areas of dirt, dust, and mud, with turf growing in uneven patches. An irrigation project was started 11 years ago to construct new lines on the perimeter of the 40 acres, but the project ran out of funding before the new irrigation lines and heads could be installed.

AYSO Commissioners from Region 33 have requested that the turf problems be corrected at the Balboa Sports Center Soccer Complex. They were told that sufficient funding would need to be identified for irrigation, turf repair and replacement, and that the fields would need to be closed for a minimum of one year.

As a consequence, AYSO and LRG (collectively, "Donors") have partnered to donate \$100,000 each to the Department as Gift Funds, totaling \$200,000, as the Donors contribution to fund the design, construction, and/or installation of new irrigation, seed, and fencing, to refurbish the existing 40 acre soccer complex. RAP has agreed to contribute available Quimby funds up to an amount not to exceed \$270,000, towards the remainder of soccer field improvements, as mutually agreed by the Donors and RAP.

The installation of the field improvements shall be managed by the Department's Planning, Construction and Maintenance Division (PCMD). Site specific plans and specifications have been reviewed and approved by PCMD, confirming the feasibility of completing the project. Because the improvements are on property leased to the Department by the Army Corps, staff has communicated, via written notice, this project's intent. During construction, Valley Region staff will be on-site and available to provide support, direction, and guidance as necessary, to ensure that the project is completed appropriately.

Environmental:

Department Staff has determined that the subject project is a continuation of an existing project approved on November 3, 2010 (Board Report No. 10-301) that is exempt from CEQA [Class 1(1,3) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT:

This project will require the approval of the ACOE in the form of a short environmental assessment (EA) document prepared by the ACOE. There will be a cost associated with this approval. The exact cost of the EA is not known at this time, but should not be in excess of \$5,000.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-083

This project will not have a fiscal impact on the Department's General Fund, as the costs of the proposed improvements, and any necessary enumerated assessments will be funded entirely through the Donors and available Quimby funds.

This Report was prepared by Charles Singer, Acting Superintendent, Valley Region, and Ramon Barajas, Acting Superintendent, Planning, Construction and Maintenance Division.

REPORT OF GENERAL MANAGER

NO. 12-084


DATE March 14, 2012

C.D. Various

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – METRO REGION

R. Adams _____
H. Fujita _____
V. Israel _____

*K. Regan 
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the donations as noted in the Summary of this Report and that appropriate recognition be given to the donors.

SUMMARY:

Operations Branch, Metro Region, has received the following donations:

Aliso Pico Recreation Center

Aliso Business Community donated instructor services to be used for dance, music, and gymnastics programs. The total estimated value of this donation is \$3,345.50.

Alpine Recreation Center

Bingham McCutchen donated \$500 for the Halloween Carnival.

Chinese Association donated \$200 for the Halloween Carnival.

Columbus Pharmacy donated \$100 for the Halloween Carnival.

East Wind Foundation for Youth donated \$1,200 for the Holiday Gift Giveaway.

Hing Wong donated \$300 for the Halloween Carnival.

Paul Yen donated \$200 for the Halloween Carnival.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-084

Pai Pang donated \$190 for the Halloween Carnival.

Ping Pharmacy donated \$100 for the Halloween Carnival.

Robert Associates donated \$100 for the Halloween Carnival.

Sharon Lowe donated \$150 for the Halloween Carnival.

Okis Fong donated \$300 for the Halloween Carnival.

Boyle Heights Sports Center

Diane Tryciecky donated an HP Officejet 4500 Wireless fax machine/copier all in one. The total estimated value of this donation is \$89.99.

Carlin G. Smith Recreation Center

Sandra Pineda donated a DVD player for the Kids Night Out programs. The total estimated value of this donation is \$100.

Downey Recreation Center

Bob Auerbach Photography donated \$12.19 to be used at the center.

YNOT Foundation donated \$2,500 to be used for bleachers in the gym and for program supplies for adult and youth programs.

Glassell Recreation Center

Eagle Rock Yacht Club donated an ESP LTD B-10 electric bass guitar. The total estimated value of this donation is 150.

Mount Carmel Senior Citizen Club donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

People for Parks donated \$500 to be used for scholarships for the youth baseball program.

Glassell Senior Citizen Center

Bernice Shannon donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

Bethel Senior Club donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-084

P. L. Browner donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

Saint Michaels Church donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

Village Green Seniors donated \$150 for a full page ad in the Ninety Plus Legacy Luncheon Souvenir book.

Highland Park Senior Citizen Center

Smart & Final donated \$300 to be used for supplies for special event.

Lincoln Heights Youth Center

HMC Architects donated a Toshiba 32" television, a TV stand and binders. The total estimated value of this donation \$300.

Michael Leviton donated a Parabody 350 circuit trainer weightlifting machine. The total estimated value of this donation is \$800.

Montectio Heights Recreation Center

Jose Ruben Aguilar donated an air hockey table. The total estimated value of this donation is \$200.

Pan Pacific Park

California United Bank donated \$5,000 for sports programs.

Queen Anne Recreation Center

Badminton Group donated a Smart & Final card in the amount of \$150 for the Halloween Program.

Msgr. Ramon Garcia Recreation Center:

Karen Daly donated 25 designer dresses, gowns, suits, shirts, and shoes for the Ramona Gardens Annual Fashion Show. The total estimated value of this donation is \$500.

Soto Liquor donated 20 cases of soda and juice, 15 cases of bottled water, and 10 bags of candy for the teen club's Valentine's Dance. The total estimated value of this donation is \$200.

Sonia Ortiz donated 25 designer dresses, gowns, suits, shirts, and shoes for the Ramona Gardens Annual Fashion Show. The total estimated value of this donation is \$500.

REPORT OF GENERAL MANAGER

PG. 4

NO. 12-084

Telemundo/NBC Los Angeles donated \$1,000 for the Ramona Gardens Annual Fashion Show.

Rose Hill Recreation Center

Acme/Pink Candy/Babyface donated 200 tamales, ingredients for corn cups, cocoa mix, and paper goods for the Winter Holiday. The total estimated value of this donation is \$300.

Senior Citizens Citywide

Kaiser Permanente donated \$2,000 to assist with publishing the Ninety Plus Legacy Luncheon souvenir book and for decorations for the Ninety Plus Luncheon.

Trader Joes donated 100 shopping bags. The total estimated value of this donation is \$100.00.

FISCAL IMPACT STATEMENT:

Acceptance of these donations results in no fiscal impact on the Department's General Fund except for unknown savings, as donations may offset some expenditures.

All cash donations will be deposited into various Municipal Recreation Program (MRP) accounts for program related expenses.

This report was prepared by Katherine Tovar, Clerk Typist, Metro Region.

REPORT OF GENERAL MANAGER

NO. 12-085


DATE: March 14, 2012

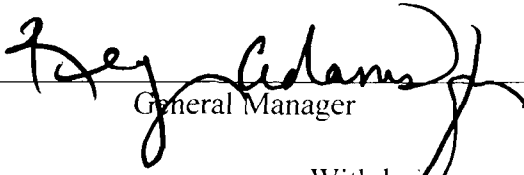
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – PACIFIC REGION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan 
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations, as noted in the Summary of this Report and that appropriate recognition be given to the donors.

SUMMARY:

Operations Branch, Pacific Region, has received the following donations:

Fred Roberts Recreation Center

Central Alameda Neighborhood Council donated a Samsung 46" LED/HDTV, PS3 game play station, and Epson movie projector. The total estimated value of this donation is \$2,350.

Martin Luther King Jr. Recreation Center

A Chance for Children donated seven tons of snow for the Community Holiday Event Snow Play. The total estimated value of this donation is \$1,000.

Normandale Recreation Center

Trinity Broadcasting Network donated 200 toy trucks for the toy giveaway. The total estimated value of this donation is \$800.

Richard Hong donated 40 toys for the toy giveaway. The total estimated value of this donation is \$400.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-085

Levi Wade donated 25 art sets and building blocks for the toy giveaway. The total estimated value of this donation is \$200.

Vern Ryan donated 75 toys for the toy giveaway. The total estimated value of this donation is \$400.

Dominick Gondola donated three basketballs for the Winter Basketball League. The total estimated value of this donation is \$50.

Tri Leu donated three basketballs for the Winter Basketball League. The total estimated value of this donation is \$50.

Francisco Jimenez donated three 54-inch team trophies and 54 20-inch individual trophies for the adult soccer league awards. The total estimated value of this donation is \$500.

Pueblo Del Rio Recreation Center

Central Alameda Neighborhood Council donated a Samsung 46" LED/HDTV and PS3 game play station. The total estimated value of this donation is \$1,750.

Vineyard Recreation Center

Rodneca Bryant donated \$140 for food and prizes for the Vineyard Summer Camp end of the year activities.

Richard Ward donated \$150 for supplies and snacks for summer activities.

Celia Zetina donated \$160 for art and school supplies for the after school program.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund except unknown savings, as the donations may offset some expenditures.

All cash donations will be deposited into various Municipal Recreation Program (MRP) accounts for program related expenses.

This report was prepared by Louise Maes, Clerk Typist, Pacific Region.

REPORT OF GENERAL MANAGER

NO. 12-086


DATE March 14, 2012

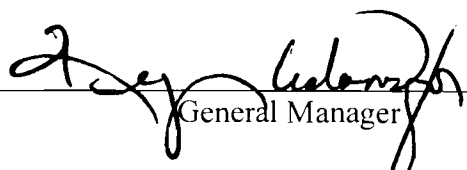
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – VALLEY REGION

R. Adams _____
H. Fujita _____
V. Israel _____

* K. Regan  _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accepts the following donations, as noted in the summary of this report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch Valley Region, has received the following donations:

Encino Community Center

Encino Women’s Club donated \$1,500 to be used for center programs.

Studio City Recreation Center

Studio City Co-op donated \$1,500 to be used for the pre-school program.

Westwood Recreation Center

Friends of West Los Angeles donated \$1,800 for the Third Annual Martin Luther King International Dream Games.

Woodley Park Archery Range

Easton Sports Development Foundation II donated archery equipment. The total estimated value of this donation is \$1,003.98.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department’s General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Louis Loomis, Management Analyst II, Operations Branch, Valley Region.

REPORT OF GENERAL MANAGER

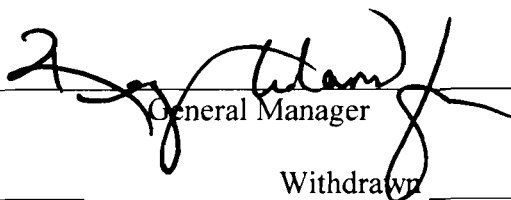
NO. 12-087

DATE March 14, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a Proposition 84 Statewide Park Program Grant application for York/Avenue 50 Park Project.

Note and file.

2) Mayor, relative to an Agreement with Farmworks Los Angeles for Solano Canyon Urban Farm.

Refer to staff for further processing.

3) Mayor, relative to an Agreement with Los Angeles Community Garden Council for Solano Canyon Community Garden.

Refer to staff for further processing.

4) City Attorney, to Claims Board, relative to Ernest McRae v. City of Los Angeles, concerning an alleged incident at Rancho Cienega Park.

Note and file.

5) City Clerk, relative to a proposed easement within Heritage Square in Arroyo Seco Park.

Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-087

- | | |
|--|---------------------------|
| 6) City Clerk, relative to the reorganization and rescheduling of City Council Committees. | Note and file. |
| 7) City Clerk, relative to the failure of the road up to the Mount Lee communication station in Griffith Park. | Refer to General Manager. |
| 8) City Clerk, relative to reimbursement to the Department of Transportation for services relative to the Greek Theatre in Griffith Park. | Note and file. |
| 9) City Clerk, relative to the restoration of City Hall Park. | Refer to General Manager. |
| 10) City Clerk, relative to disaster preparedness. | Note and file. |
| 11) City Clerk, relative to a Proposition 84 grant application for the development of a Master Plan. | Refer to General Manager. |
| 12) City Clerk, relative to installation of security cameras in and around Jackie Tatum/Harvard Recreation Center. | Refer to General Manager. |
| 13) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending January 27, February 3, February 10, and February 17, 2012. | Note and file. |
| 14) Margarita A. Fernández, Patton Alianza Coalition, Founder Coordinator, relative to the hours of operation of the Old Echo Park Boys and Girls Club at 303 Patton Street. | Refer to General Manager. |
| 15) Bruce Fortune, President, Sepulveda Men's Golf Club, commending the Department staff at the Encino and Balboa Golf Courses. | Note and file. |
| 16) Fifteen communications, relative to concerns about Oakwood Recreation Center. | Refer to General Manager. |

REPORT OF GENERAL MANAGER

PG. 3

NO. 12-087

- 17) Fifteen communications, relative to Lake Hollywood Park. Note and file.
- 18) Sean Piedmont, relative to the use of the indoor gymnasium at Balboa Sports Complex. Refer to General Manager.
- 19) Pete Thottam, relative to Marcy Winograd leaving the Democratic Party. Note and file.
- 20) Drew E. Pomerance, Roxborough, Pomerance, Nye, & Adreani, LLP, to the General Manager, relative to Ready Golf. Note and file.
- 21) Robert Marić-Arić, relative to his ability as a soccer player. Note and file.
- 22) General Jeff, relative to the State of Skid Row. Note and file.
- 23) Beatriz Mojarro, relative to an alleged incident at Boyle Heights Sports Center. Refer to General Manager.
- 24) Tom McNulty, relative to an incident with a coach at Studio City Youth basketball league. Refer to General Manager.
- 25) Roxborough, Pomerance, Nye, & Adreani (RPNA), relative to Claim of Michael Leslie Productions, Inc., dba Ready Golf, pursuant to the Government Claims Act. Claim Number C12-0378. Refer to General Manager
- 26) Dave Benson, relative to parking at “Bad News Bears Field” in Westwood Park. Refer to General Manager.
- 27) Susan F. Rice, relative to the Department’s web-site. Refer to General Manager.
- 28) Russ Wayne, relative to the proposed lease of Camp High Sierra to Mammoth Mountain Ski Area, LLC. Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 4

NO. 12-087

29) Joe Oliveira III, relative to a disruption of a children's program at Beeman Park due to a filming. Refer to General Manager.

30) Junta Patriótica Cubana, relative to the possible impact of the renovation and repair projects at Echo Park on the José Martí monument. Refer to General Manager.

31) John Diele, relative to benches in Runyon Canyon Park. Refer to General Manager.

32) Mindy Glazer, five communications relative to Stoner Skate Park, with two responses from Eric T Calhoun, Sr. Recreation Director I. Refer to General Manager.

33) Three Communications, relative to a putative tennis concession at Rustic Canyon Park. Refer to General Manager.

34) Craig Kessler, Director of Governmental Affairs, Southern California Golf Association, two communications relative to the golf consulting reports. Refer to General Manager.

35) Eight communications, relative to concerns about Oakwood Recreation Center. Refer to General Manager.

36) David Saltsberg and Michael Linder, to Mark Mariscal, Superintendent, Pacific Region, relative to the curfew on Ocean Front Walk. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

| | | |
|---------------------|----------------|------------------|
| ORIGINALLY | PLACED | |
| PLACED ON | ON MATTERS | DEEMED |
| <u>BOARD AGENDA</u> | <u>PENDING</u> | <u>WITHDRAWN</u> |

None

BIDS TO BE RECEIVED:

03/27/12 Rancho Park Golf Course - Driving Range Improvements
(PRJ20582)

PROPOSALS TO BE RECEIVED:

| | |
|---------|---|
| TBD | Film Production Instruction (CLASS Parks) |
| ON HOLD | Hansen Dam Golf Course Professional Concession |
| ON HOLD | Hansen Dam Golf Course Restaurant Concession |
| ON HOLD | Woodley Lakes Golf Course Restaurant Concession |
| ON HOLD | Woodley Lakes Golf Course Professional Concession |