

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, September 19, 2012 at 9:30 a.m.

Anderson Memorial Center
828 Mesa Street, San Pedro, CA 90731

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Joe Buscaino, Council District 15, or His Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations, will Introduce the Staff of Anderson Memorial Center

2. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of September 5, 2012

3. GENERAL MANAGER'S REPORTS:

12-269 Palms Recreation Center - Soccer Field (PRJ20212) (W.O. #E170116F) - Request for Authority to Negotiate Change Order to Contract No. 3386

12-270 Hansen Dam Recreation Area - Amendment No. 4 to the Project Cooperation Agreement with the United States Department of the Army, Corps of Engineers for Design and Construction of Additional Features of the Hansen Dam Recreation Area Project

12-271 Julian C. Dixon Park - National Recreation and Parks Association Visa Rejuvenation Grant - Acceptance of Grant Funds

September 19, 2012

12-272 Golf Division and Partnership Division - Donation from Los Angeles Clippers, Inc., for the Support of Free Youth Golf Clinics at Tregnan Golf Academy

12-273 Various Communications

4. UNFINISHED BUSINESS:

11-238 Sherman Village River Greenway Park - Preliminary **Item to be Continued** Authorization to Proceed with the Lease of Property Owned by the County of Los Angeles for the Development of a New Public Park and a Memorandum of Agreement between the Department of Recreation and Parks, the County of Los Angeles, and IMT Capital, LLC, for the Development and Maintenance of the New Public Park

12-212 Griffith Park Train Ride Concession - Proposed Ticket **Item to be Continued** Price Increase

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, October 3, 2012 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

September 19, 2012

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY	(2489)
from West Los Angeles	(310) 471-CITY	(2489)
from San Pedro	(310) 547-CITY	(2489)
from Van Nuys	(818) 904-9450	

For information, please go to the City's website:

<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

The official electronic website posting location for the Agendas for the meetings of the Department of Recreation and Park Board of Commissioners and its Task Forces is at WWW.LACITY.ORG

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 12-269

DATE September 19, 2012

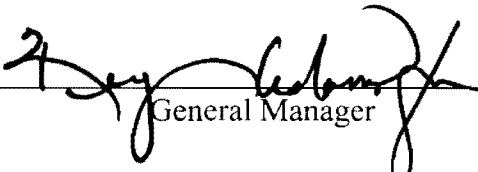
C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALMS RECREATION CENTER – SOCCER FIELD (PRJ20212)
(W.O. #E170116F) – REQUEST FOR AUTHORITY TO NEGOTIATE
CHANGE ORDER TO CONTRACT NO. 3386

R. Adams _____
H. Fujita _____
V. Israel _____

K. Regan _____
*M. Shull ms
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the City Engineer to negotiate change order(s), in an amount not-to-exceed \$170,000, for additional scope to the project, including additional trees, retaining walls, and infield mix for T-Ball diamond; and,
2. Authorize the City Engineer to approve subsequent change order(s), in an amount not to exceed \$170,000 for additional scope to the project, including additional trees, retaining walls, and infield mix for T-Ball diamond.

SUMMARY:

On June 6, 2012, the Board awarded Contract No. 3386 (Board Report No. 12-173) in the amount of \$348,000, to Ranbay Construction Corporation, for the Palms Recreation Center – Soccer Field (W.O. #E170326F) project, located at 2950 Overland Avenue, Los Angeles, California 90064.

The scope of work includes the installation of new natural turf soccer field, new seating wall and retaining wall, a new irrigation system, new trees and lawn, new drinking fountain, new six-foot high fence and refurbishment of the existing T-ball infield.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-269

During the early phase of the construction, a large mature stone pine with six (6) leaders was identified as dying by the City's Arborist and was therefore required to be removed and replanted with six (6) additional replacement trees. The City's Arborist also instructed the project team to revise the design of the proposed retaining wall, so that it is located further away from two (2) existing trees to protect the existing trees, and to allow additional space for growth.

Furthermore, a design error was discovered for the new T-ball Diamond. While the demolition plans required the scraping and the clearing of the existing T-ball field up to two-inch depth, the construction documents failed to call out the specifications for the infield mix. At the request of Department staff, a change order needs to be issued to address this design requirement for the new T-ball diamond.

The project is now 10% complete in construction and cost savings and unused project contingencies have been identified within the original project budget. These funds are specified Proposition K funds that can only be used for this project and cannot be transferred to another project, and Quimby funds which had been previously allocated to this project.

Preliminary change order estimates place the value of each change order over 10% of the construction contract, with the cumulative change order value expected to exceed 25% of the construction contract amount. The change orders will surpass the authority limit of the General Manager and therefore require Board approval (Board Report No. 06-136).

To date, zero (0) change orders have been issued for the project.

Sufficient funds are available from the following fund and account for the change order(s).

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>
Proposition K – Year 15	43K/10/10H882
Quimby	302/89/89460K-PF

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department's General Fund as the project's construction costs will be fully funded by Proposition K and Quimby funds.

This report was prepared by Erick Chang, Project Manager, Recreation and Cultural Facilities Program, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Michael A. Shull, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

This item not included in the package

12-270 Hansen Dam Recreation Area - Amendment No. 4 to the
Project Cooperation Agreement with the United States
Department of the Army, Corps of Engineers for Design
and Construction of Additional Features of the Hansen
Dam Recreation Area Project

REPORT OF GENERAL MANAGER

NO. 12-271

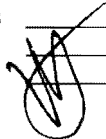
DATE September 19, 2012

C.D. 9


BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JULIAN C. DIXON PARK – NATIONAL RECREATION AND PARKS ASSOCIATION VISA REJUVENATION GRANT – ACCEPTANCE OF GRANT FUNDS

R. Adams _____
H. Fujita _____
*V. Israel _____



K. Regan _____
M. Shull _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (Department) General Manager to accept and receive the Visa Rejuvenation Grant in an amount up to \$100,000 from National Recreation and Parks Association (NRPA) for an outdoor improvement project at Julian C. Dixon Park, subject to approval of the Mayor and City Council;
2. Designate the Department's General Manager, Executive Officer, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests and so on, which may be necessary for the completion of the project;
3. Authorize the Department's Chief Accounting Employee to establish the necessary account within "Recreation and Parks Grant" Fund 205 to accept the Visa Rejuvenation Grant from NRPA in an amount up to \$100,000; and
4. Direct staff to transmit a copy of the grant award to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for committee and City Council approval, pursuant to the Administrative Code Section 14.6(b) as may be amended.

REPORT OF GENERAL MANAGER

PG. 2 NO. 12-271

SUMMARY:

In August 2012, the National Recreation and Parks Association (NRPA) invited the Department of Recreation and Parks (Department) to receive a Visa Rejuvenation Grant. In partnership with NRPA, the Visa Rejuvenation Grant is an initiative to renew, refurbish and rejuvenate neighborhood parks in Dallas, Los Angeles, and New York City.

Selected to participate in this initiative, the Department was asked to submit up to five different capital improvement projects at a park site located within an underserved area. Based on the criteria of the grant, the Department's Planning, Construction and Maintenance Division staff selected Julian C. Dixon Park as the project site, which has been approved by Visa, and identified the following proposed capital improvement projects for the park:

1. Playground Replacement/Refurbishment
2. Basketball Court and Court Lighting
3. Walking Path and Landscaping
4. Picnic Area and Benches
5. Park Lighting

The final capital improvement project selection will be determined through a public voting process managed by the Visa organization.

Each of the proposed capital improvement projects are estimated to cost at least \$100,000 or more.

FISCAL IMPACT STATEMENT:

It is anticipated that the Department may need to use supplemental funding depending on the improvement project voted on by the community. There will not be a fiscal impact to maintain this facility, as staff will continue to provide the necessary maintenance services.

This report was prepared by Mark Rose, Facility Director, Grants Administration.

REPORT OF GENERAL MANAGER


NO. 12-272

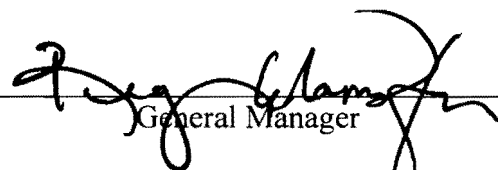
DATE September 19, 2012

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GOLF DIVISION AND PARTNERSHIP DIVISION – DONATION FROM LOS ANGELES CLIPPERS, INC., FOR THE SUPPORT OF FREE YOUTH GOLF CLINICS AT TREGNAN GOLF ACADEMY

R. Adams		K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept a donation from the Los Angeles Clippers, Inc. (LAC), consisting of monetary and in-kind support with an estimated value of \$12,000, for the support of free golf clinics for youth at the Tregnan Golf Academy in Griffith Park, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

On August 6-9, 2012, the Golf Division, with monetary and in-kind support provided by LAC, hosted free golf clinics for youth at the Tregnan Golf Academy in Griffith Park.

Over the four days, two hundred and forty (240) youth participated in the golf clinics receiving instruction on putting, driving, chipping, and proper etiquette on the golf course. Participants also received lunch and a polo shirt. The total value of the program provided was twelve thousand dollars (\$12,000).

For the past 22 years, the Los Angeles Clippers has joined with the Department to work with inner city children ages 5 to 16 to promote the fundamentals of basketball, sportsmanship and athletics as an alternative to negative influences. From 1990 to 2012, this collaboration has resulted in programs such as Neighborhood Pride, Pride Jam, Citywide Basketball Finals, NBA 2ball, Summer Basketball Clinic Series, Summer Swim Clinics and Golf Clinics.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-272

The Department acknowledges the kind and generous support provided by the Los Angeles Clippers for the youth golf clinics at Tregnan Golf Academy.

FISCAL IMPACT STATEMENT:

Acceptance of this donation results in no fiscal impact to the Department's General Fund as LAC has subsidized up to \$12,000 in youth golf clinic related expenses.

This report was prepared by Joel Alvarez, Senior Management Analyst and Michael Harrison, Principal Recreation Supervisor, Partnership Division.

REPORT OF GENERAL MANAGER


NO. 12-273

DATE September 19, 2012

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to the proposed Master Lease Agreement for the installation of telecommunications equipment on Department property.

Refer to General Manager.

2) City Clerk, relative to funding the summer aquatics program at Panorama High School.

Refer to General Manager.

3) City Clerk, two communications relative to California Department of Education grants for subsidized preschool services at the Jim Gilliam Child Care Center.

Refer to General Manager.

4) City Clerk, relative to the implementation of parklet demonstration projects.

Note and File.

REPORT OF GENERAL MANAGER

PG. 2

NO. 12-273

- | | |
|---|---------------------------|
| 5) Chief Legislative Analyst, forwarding the Legislative Report for the week ending August 17, 2011. | Note and File. |
| 6) Two Communications, requesting meeting places for DBSA Northridge. | Refer to General Manager. |
| 7) Aaron M. Epstein, Patio Property Company, relative to leasing of portions of Wattles Mansion. | Refer to General Manager. |
| 8) Two Communications, relative to an incident at the LA84 2012 Summer Swim Festival held at the EXPO Center. | Note and file |
| 9) Robin Kay, relative to Camp Sharwood at Woodland Hills Recreation Center. | Refer to General Manager. |
| 10) Two Communications, relative to the Pro Shop Concession at Hansen Dam Golf Course. | Refer to General Manager. |
| 11) Jeff Hartmann, relative to two closed parks within the Sepulveda Basin. | Refer to General Manager. |
| 12) Four Communications, relative to re-opening Chatsworth Park. | Refer to General Manager. |
| 13) Eighty Petitioners, relative to the sports fields at Panorama Recreation Center. | Refer to General Manager. |

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY	PLACED	
PLACED ON	ON MATTERS	DEEMED
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

None

BIDS TO BE RECEIVED:

10/09/12 Mid-Valley Intergenerational Multipurpose Center
(W.O. #E170239F)

08/23/12 Electrical Maintenance and Repairs of Outdoor Fields Lighting, Facilities and Solar Power Systems

08/23/12 Electrical Construction and Retrofit of Outdoor Fields Lighting, Facilities and Solar Power Systems

PROPOSALS TO BE RECEIVED:

TBD Film Production Instruction (CLASS Parks)

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Hansen Dam Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Professional Concession