

S P E C I A L M I N U T E S

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

September 18, 2013

The Board of Recreation and Park Commissioners convened in special session at Fernangeles Recreation Center at 9:41 a.m. Present were President Sanders, Vice President W. Jerome Stanley and Commissioners Lynn Alvarez and Jill Werner. Also present were Jon Kirk Mukri, General Manager and Deputy City Attorney Arletta Maria Brimsey.

The following Department staff members were present:

Regina Adams, Executive Officer
Kevin Regan, Assistant General Manager, Recreation Operations Branch
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Michael Shull, Assistant General Manager, Planning, Construction and Maintenance Branch

INTRODUCTIONS

Kevin Regan, Assistant General Manager, Recreation Operations Branch, introduced the staff of Fernangeles Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Werner, seconded by Commissioner Alvarez, that the Minutes of the Meeting of September 11, 2013 be approved as submitted. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

13-238

PALMS RECREATION CENTER- SOCCER FIELD (PRJ20212)
(W.O. #E170116F) - RELEASE OF STOP NOTICE ON
CONSTRUCTION CONTRACT NO. 3386

13-239

ALISO CANYON PARK - DEVELOPMENT (W.O. #E170101F)
PROJECT - CONTRACT NO. 3347 - FINAL ACCEPTANCE

13-240

NORMANDIE AND CORDOVA PARK - TRANSFER OF
JURISDICTION OF PROPERTY TO THE DEPARTMENT OF
RECREATION AND PARKS FROM THE DEPARTMENT OF GENERAL
SERVICES AND AUTHORIZATION TO ISSUE A RIGHT-OF-
ENTRY PERMIT TO DEVELOP THE SITE

13-241

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DEPARTMENT OF RECREATION AND PARKS - TREE INVENTORY
PROJECT - AWARD OF CONTRACT

13-242

LOS ANGELES CENTER FOR ENRICHED STUDIES - FACILITY
USE PERMIT FOR JOINT USE OF RECREATIONAL FACILITIES
FROM JANUARY 2013 THROUGH JUNE 2014

13-243

ECHO PARK PEDAL BOATS - AWARD OF INTERIM CONCESSION
AGREEMENT TO CHAFFIN & REEVES, INC.

The report was held.

13-244

ECHO PARK CAFÉ - AWARD OF INTERIM CONCESSION
AGREEMENT TO SQUARE ONE DINING

The report was held.

13-245

REIMBURSEMENT FOR CARFARE, TELEPHONE, MILEAGE,
PARKING AND TRANSPORTATION EXPENSES FOR FISCAL YEAR
2013-2014

13-246

DIZZY FEET FOUNDATION 2013-14 COMMUNITY PROGRAMS
GRANT - AUTHORIZATION TO SUBMIT GRANT APPLICATION;
ACCEPTANCE OF GRANT

13-247

GRIFFITH OBSERVATORY - DONATION FROM FRIENDS OF THE
OBSERVATORY TO SUPPORT THE GRIFFITH OBSERVATORY
SCHOOL PROGRAM IN SCHOOL YEAR 2013-2014

13-248

VARIOUS DONATIONS TO OPERATIONS BRANCH - METRO
REGION

13-249

VARIOUS COMMUNICATIONS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed various of the items in detail. Public comment was invited on all items of the agenda; however, no request for public comment was received.

It was moved by Vice President Stanley, seconded by Commissioner Werner, that the General Manager's Reports be approved, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

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UNFINISHED BUSINESS

13-100

SEPULVEDA (ENCINO-BALBOA) GOLF RESTAURANT - ONE-YEAR CONCESSION AGREEMENT WITH RENEWAL OPTION
(Original Date - 4/17/13)

The report was held.

Memorandum: LOS ANGELES POLICE DEPARTMENT - PROPOSED MEMORANDUM OF AGREEMENT - (Original Date - 4/17/13)

The report was held.

13-131

The Lummis House - Request for Proposals
(Original Date - 6/27/13)

The report was held.

13-230

50 PARKS INITIATIVE - ALPINE RECREATION CENTER EXPANSION PROJECT (ORD AND YALE STREET PARK) - ACQUISITION OF VARIOUS PARCELS - APPROVAL OF PURCHASE AND SALE AGREEMENT
(Original Date - 9/11/13)

Public comment was invited on all items; however, no request for public comment was received.

It was moved by Commissioner Werner, seconded by Vice President Stanley, that Board Report 13-230 be approved. There being no objections, the Motion was unanimously approved.

PRESENTATION

Todd von Hoffmann, Venice Heritage Foundation, conducted a presentation relative to a proposed Venice Heritage Museum at Venice of America Centennial Park.

COMMISSION TASK FORCES

Commission Task Force on Concession (Commissioners Stanley and Williams)

Commissioner Stanley reported that a number of the Department's contracts were backlogged in the Mayor's office awaiting approval, most likely due to the recent change in administration. He further stated that Regina Adams, Executive Officer would be contacting the Mayor's Office to resolve the backlog issue. Additionally, a number of concessionaires were not in compliance with the scope of their contracts as they relate to capital improvements, as well as other requirements. Ms. Adams and

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staff would be addressing these issues as well.

Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

There were no reports.

GENERAL MANAGER'S ORAL REPORT

Jon Kirk Mukri, General Manager, reported on Department activities.

FUTURE AGENDA ITEMS

Vice President Stanley requested a status update on a prior request for a report on a paid basketball facility.

Commissioner Alvarez requested an update on the 50 Parks Initiative.

RESPONSES TO FUTURE AGENDA ITEMS REQUESTS

Staff provided reports to the Commissioners Relative to Items Requested as Future Agenda Items on the Dates Listed Below

- August 14, 2013 - Memorandum: Department of Recreation and Parks - Escrow Verification Procedure

The report was held.

PUBLIC COMMENTS

Public comment was invited. One request for public comment was received and such comment was made to the Commission.

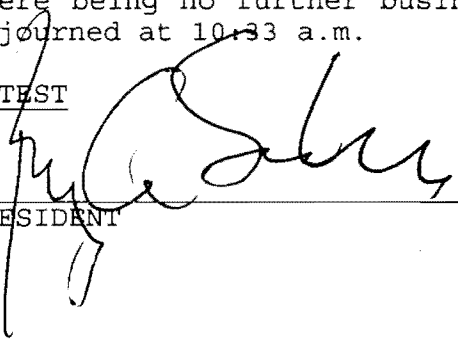
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, October 2, 2013 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:33 a.m.

ATTEST



PRESIDENT



EXECUTIVE ASSISTANT