

SPECIAL AGENDA

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, January 22, 2014 at 9:30 a.m.

Hubert Humphrey Recreation Center
12560 Filmore Street
Pacoima, CA 91331

LYNN ALVAREZ, COMMISSIONER
KAFI D. BLUMENFIELD, COMMISSIONER
SYLVIA PATSAOURAS, COMMISSIONER
MISTY M. SANFORD, COMMISSIONER
IRIS ZUÑIGA, COMMISSIONER

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Felipe Fuentes, Council District 7, or His Appointed Representative

Kevin Regan, Assistant General Manager, Recreation Operations Branch, will Introduce the Staff of Hubert Humphrey Recreation Center

2. ELECTION OF OFFICERS:

3. APPOINTMENT OF COMMISSIONERS TO THE COMMISSION TASK FORCES:

4. APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meeting of January 8, 2014

5. GENERAL MANAGER'S REPORTS:

14-006 Palms Recreation Center – Soccer Field (PRJ20212) (W.O.#E170116F)
Project – Contract No. 3386 – Final Acceptance

14-007 Heating, Ventilation, and Air Conditioning Construction, Retrofit,
Maintenance and/or Repairs – Request for Qualifications

January 22, 2014

- 14-008 Norman O. Houston Park – Outdoor Park Improvements Phase I (PRJ1390A) (W.O. #E170301) Project – Final Acceptance
- 14-009 50 Parks Initiative – Laurel Canyon/Mulholland Open Space Acquisition Project, 8100 West Mulholland Drive – Request for Final Authorization to Acquire Property – Escrow Instructions and Legally Obligated Acquisition Costs, Purchase and Sale Agreement, Allocation of Proposition K Funds, and Exemption From the California Environmental Quality Act
- 14-010 Rancho Cienega Sports Complex – Gift Agreement with the Los Angeles Dodgers Foundation (Formerly Dodgers Dream Foundation, Inc.), LA84 Foundation and Consolidated Disposal Service, L.L.C. (Republic Services of Los Angeles), for the Installation of Baseball Field Improvements at Rancho Cienega Sports Complex
- 14-011 Warner Ranch Park Pavilion – Amendment to Contract Number 2908 and Exercise Fifteen-Year Option to Extend
- 14-012 State Street Recreation Center – Gift Agreement with the Los Angeles Clippers Foundation for Facility Improvements
- 14-013 Joy Picus Child Care Center – Amendment No. 2 to Contract Number C-115491 to Exercise the First One-Year Option to Extend
- 14-014 Hansen Dam Recreation Area – Brown-Headed Cowbird Trapping Environmental Mitigation Services - Personal Services Contract With Jane C. Griffith dba Griffith Wildlife Biology
- 14-015 Alpine Recreation Center - Donation from First Chinese Baptist Church
- 14-016 Lou Costello Jr. Recreation Center - Donation from Time Warner Cable/Fox Soccer
- 14-017 Donation to Operations Branch - Park Services Division
- 14-018 Various Donations to Operations Branch - Metro Region
- 14-019 Various Communications

6. UNFINISHED BUSINESS:

Memorandum: Los Angeles Police Department – Proposed Memorandum of Agreement
Item to be Continued (Original Date – 4/17/13)

January 22, 2014

- 13-290 50 Parks Initiative – Laurel Canyon/Mulholland Open Space Project, 8100
Item to be West Mulholland Drive – Request for Final Authorization to Acquire Property;
Withdrawn Approval of Escrow Instructions and Legally Obligated Acquisition Costs;
Approval of Purchase and Sale Agreement; Approval of Purchase and Sale
(Original Date – 11/20/13)
- 13-300 Westchester Tennis Professional Concession Request for Proposals (RFP)
– Rescission of RFP and Return of Proposal Deposits
(Original Date – 11/20/13)
- 13-305 Hollywood Central Park Project – Environmental Impact Analysis – Contract
with Friends of Hollywood Central Park
(Original Date – 12/11/13)
- 14-003 Westchester Tennis Professional Concession – Award of Concession
Agreement to Hai Nguyen dba The Tennis Key
(Original Date – 1/8/14)
- Presentation: Bureau of Contract Administration, General Services Division - Status
Report on Subcontractor Approval Activity
(Original Date – 1/8/14)

7. **COMMISSION TASK FORCES:**

- Commission Task Force on Concessions Report - Commissioner Patsouras
- Commission Task Force on Facility Repair and Maintenance Report - Commissioner Alvarez

8. **PRESENTATION**

“Partnership Division at a Glance,” a presentation by Vicki Israel, Assistant General Manager, Revenue and Partnership Branch

9. **GENERAL MANAGER’S ORAL REPORT:**

Report on Department Activities and Facilities

10. **FUTURE AGENDA ITEMS:**

Requests by Commissioners to Schedule Specific Items on Future Agendas

11. **PUBLIC COMMENTS:**

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

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12. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 5, 2014 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

13. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website: <http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 14-006

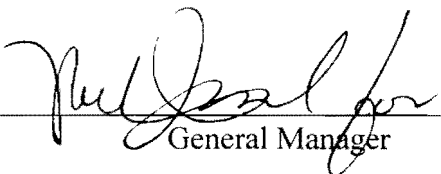
DATE January 22, 2014

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PALMS RECREATION CENTER – SOCCER FIELD (PRJ#20212)
(W.O. #E170116F) PROJECT – CONTRACT NO. 3386 – FINAL ACCEPTANCE

R. Adams	_____	V. Israel	_____
*R. Barajas	<u><i>mb</i></u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3386 as outlined in the Summary of this Report;
2. Authorize the Department’s Chief Accounting Employee to release all retention monies held under Contract No. 3386 to Ranbay Construction Corporation, thirty-five (35) calendar days after acceptance by the Board; and,
3. Authorize the Board Secretary to furnish Ranbay Construction Corporation with a letter of completion.

SUMMARY:

The construction contract for the Palms Recreation Center – Soccer Field (PRJ#20212) (W.O. E170116F), located at 2950 Overland Avenue, Los Angeles, California 90064, was awarded to Ranbay Construction Corporation on June 6, 2012 (Board Report No. 12-173), in the amount of \$348,000.00, and work was completed on September 6, 2013.

Plans for the project were prepared by the Department of Public Works, Bureau of Engineering (BOE). The plans provided for the construction of a new natural turf sports field, new seating wall and retaining wall, a new irrigation system, new trees and lawn, new drinking fountain, a new six (6)-foot high fence, and refurbishment of the existing T-ball infield.

REPORT OF GENERAL MANAGER

PG. 2 NO. 14-006

The Recreational and Cultural Facilities Program Manager has informed the Department of Recreation and Parks (RAP) that the project is complete and that the contractor has furnished the required permits, drawings, operation and maintenance manuals, warranties, and guarantees. The project had twelve (12) Change Orders issued, in the amount of \$161,929.00, or 46.5% of the base contract amount. The final construction contract amount of \$509,929.00 included change orders at the request of RAP and authorized by the Board for the BOE to negotiate and execute for additional trees, lengthening of the retaining walls, and additional infield mix for the T-ball diamond (Board Report No. 12-269).

RAP staff consulted with the Office of Contract Compliance (OCC) concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Ranbay Construction Corporation is in compliance.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the RAP's General Fund at this time. However, future operations and maintenance costs have yet to be determined.

This Report was prepared by Erick Chang, Project Manager, Recreational and Cultural Facilities Division, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Division, BOE; Ted Allen, Acting Deputy City Engineer, BOE; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch, Department of Recreation and Parks.

REPORT OF GENERAL MANAGER

NO. 14-007

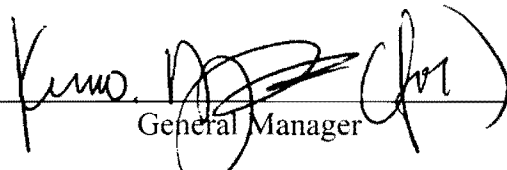
DATE January 22, 2014

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HEATING, VENTILATION, AND AIR CONDITIONING CONSTRUCTION, RETROFIT, MAINTENANCE AND/OR REPAIRS – REQUEST FOR QUALIFICATIONS

R. Adams	_____	V. Israel	_____
*R. Barajas	<u>RB</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Request for Qualifications (RFQ), substantially in the form on file in the Board Office, for Heating, Ventilation, and Air Conditioning (HVAC) construction, retrofit, maintenance and/or repairs, for a three-year (3) contract, in an amount not to exceed \$7,000,000.00 per year per contract awarded, subject to the review and approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit the RFQ to the City Attorney for review and approval as to form; and,
3. Authorize staff to advertise the RFQ and conduct the RFQ process, subsequent to City Attorney review and approval as to form.

SUMMARY:

The Department of Recreation and Parks (RAP) is in need of HVAC construction, retrofit, maintenance and/or repair services, which current staffing provides on a limited basis, therefore one or more HVAC construction, retrofit, maintenance and/or repairs contracts are required. Currently, there are two (2) Citywide HVAC contracts (Contract Nos. 59044 and 59026), which staff is using for various HVAC projects. Historical use of our Citywide HVAC contractors has limited RAP's ability to obtain a wide range of competitive bids for its HVAC construction, retrofit, maintenance

REPORT OF GENERAL MANAGER

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and/or repair projects. With over 170 building structures under the jurisdiction of RAP, HVAC services contracts are critical to maintaining and expanding our park system infrastructure.

Staff has developed and is now ready to release, at the direction of the Board, an RFQ which will be published per Mayor's Executive Directive No. 14 which states, "...every Department will utilize the Los Angeles Business Assistance Virtual Network (BAVN) as the exclusive means for posting all opportunities for RFQ's..." In addition, a letter inviting bids will be mailed to interested parties from a mailing list maintained by the RAP. The Planning, Construction and Maintenance Branch, which oversees the RAP's construction and maintenance projects, has reviewed and provided input on the RFQ.

A pre-qualification conference will be held approximately three (3) weeks after the release of the RFQ in order to provide potential responders with a review of the submittal documents, compliance documents, and requirements for the Business Inclusion Program (BIP) as required by Executive Directive No. 14.

Evaluation Process

Responses will be evaluated in two (2) levels. Level I will be a review by Department staff for the minimum qualifications, as stated in the RFQ document. The minimum qualifications will determine the responder's knowledge and experience to perform the terms and specifications of the contract. If a responder's minimum qualification cannot be verified by staff, the responder will be disqualified and no further evaluation will be performed on the response. Level II will evaluate all required compliance and submittal documents as required per City Ordinance. The responder must successfully pass Level I before staff will proceed to Level II.

If any of the responders are successful in meeting the City's minimum qualifications requirements, then a recommendation will be made to the Board for award of contracts to each of them. In the interest of maintaining a competitive environment and maximizing the City's contracting options, staff may choose to recommend awarding a contract to multiple vendors. If multiple vendors are awarded this contract, they will have the opportunity to submit a competitive quote for each project issued by RAP's Planning, Construction and Maintenance Branch, within the terms of this contract. Projects will be awarded solely on the prices submitted by the vendors.

The selected responders will be recommended to the Board for a three-year (3) contract, in an amount not to exceed \$7,000,000.00 per year, per contract. The contract amount is an estimate, and RAP does not guarantee that the contract maximum amount will be reached. The HVAC construction, retrofit, maintenance and/or repair services that RAP will be requesting shall be on an as-needed basis. RAP, in entering into a contract, guarantees no minimum amount of business or compensation. Contracts awarded through this RFQ shall be subject to funding availability and early termination by RAP, as provided in the Standard Provisions for City Contracts.

REPORT OF GENERAL MANAGER

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Funding for projects will be provided from various funding sources.

FISCAL IMPACT STATEMENT:

Releasing the Request for Qualification has no fiscal impact on RAP's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 14-008

DATE January 22, 2014

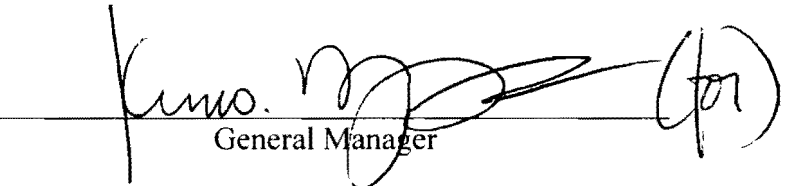
C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORMAN O. HOUSTON PARK – OUTDOOR PARK IMPROVEMENTS
PHASE I (PRJ1390A) (W.O. #E170301) PROJECT – FINAL ACCEPTANCE

R. Adams _____
*R. Barajas RB
H. Fujita _____

V. Israel _____
K. Regan _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of the work performed by the Department of Recreation and Parks' (RAP) Planning, Maintenance, and Construction Branch staff for the Norman Houston Park – Phase I (PRJ1390A) (W.O. #E170301) project, as described in the Summary of this Report; and,
2. Direct staff to transmit a copy of this Board Report to the Proposition K L.A. for Kids Program group as proof of completion for the subject project.

SUMMARY:

Norman O. Houston Park is a 9.50 acre park located at 4800 South La Brea Avenue in the Baldwin Hills area of the City. The park includes a small children's play area, a basketball court, outdoor fitness equipment, a walking path, picnic tables, and benches.

On July 9, 2008, the Board of Recreation and Park Commissioners approved the allocation of Subdivision/Quimby funds for the implementation of a multi-phased development plan for outdoor park improvements at Norman O. Houston Park (Board Report No. 08-199). The first phase of the development plan was the Outdoor Park Improvements – Phase I (PRJ1390A) (W.O. #E170301) project, which included the installation of a new walking path, security lighting, children's play area, outdoor fitness equipment, picnic tables, and landscaping.

The Outdoor Park Improvements – Phase I project was managed and completed in October 2010 by RAP's Planning, Maintenance, and Construction Branch staff using City forces, City contract

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vendors, and hiring hall staff. With a final cost of \$852,224.80, the Phase I development project was funded by the following sources:

Funding Source	Grant Amount	Amount Expended	Residual Amount
Proposition 40 Roberti-Z'Berg-Harris	\$473,851.00	\$473,851.00	\$0
Proposition 40 Per Capita	\$852,600.00	\$330,473.81	\$522,126.19
Quimby	\$711,436.38	\$1,097.32	\$710,339.06
Proposition K	\$199,875.00	\$46,802.67	\$153,072.33
Total	\$2,237,762.38	\$852,224.80	\$1,385,537.58

As a requirement of Proposition K funded projects, the approval of this final acceptance report will serve as evidence of project completion and final Proposition K project funding costs. If applicable, any residual Proposition K funding will be made available for reprogramming.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to RAP's General Fund. The maintenance of the park improvements is being performed by current staff with no overall impact to existing maintenance services.

This report was prepared by Cathie Santo Domingo, Planning, Construction and Maintenance Branch, and Isophine Atkinson, Senior Management Analyst, Grants Administration.

REPORT OF GENERAL MANAGER

NO. 14-009

DATE January 22, 2014

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 50 Parks Initiative – Laurel Canyon/Mulholland Open Space Acquisition Project, 8100 West Mulholland Drive – Request for Final Authorization to Acquire Property – Escrow Instructions and Legally Obligated Acquisition Costs, Purchase and Sale Agreement, Allocation of Proposition K Funds, and Exemption From the California Environmental Quality Act

R. Adams	_____	V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

General Manager

Approved _____

Disapproved _____

Withdrawn _____

The final Report has not yet been received by the Office of the Board of Recreation and Park Commissioners.

REPORT OF GENERAL MANAGER

NO. 14-010

DATE January 22, 2014

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS COMPLEX – GIFT AGREEMENT WITH THE LOS ANGELES DODGERS FOUNDATION (FORMERLY DODGERS DREAM FOUNDATION, INC.), LA84 FOUNDATION AND CONSOLIDATED DISPOSAL SERVICE, L.L.C. (REPUBLIC SERVICES OF LOS ANGELES), FOR THE INSTALLATION OF BASEBALL FIELD IMPROVEMENTS AT RANCHO CIENEGA SPORTS COMPLEX

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a gift from The Los Angeles Dodgers Foundation, Inc. (LADF), formally the Dodgers Dream Foundation (DDF), LA84 Foundation (LA84), and Consolidated Disposal Service, L.L.C., dba Republic Services of Los Angeles (Republic), consisting of baseball field improvements with an estimated value of up to One Hundred Eighty Thousand, One Hundred Seventy-Three Dollars (\$180,173.00), installed at Rancho Cienega Sports Complex;
2. Approve the proposed Agreement, substantially in the form on file in the Board Office, between the City of Los Angeles (City), LADF, LA84, and Republic, stipulating the terms and conditions for the acceptance of field improvements at two (2) existing baseball fields (Fields) at Rancho Cienega Sports Complex, pursuant to design specifications approved by the Department of Recreation and Parks (RAP) Planning, Construction and Maintenance Branch (PCM), subject to the approval of the Mayor and the City Attorney as to form;
3. Approve a deviation from the Board’s Sponsorship Recognition Policy for the recognition signage included in said design specifications, subject to post-development inspections by PCM;
4. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and

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approval as to form; and,

5. Authorize the Board President and Secretary to execute the Agreement, upon receipt of the necessary approvals.

SUMMARY:

LADF, DDF, and LA84 Foundation have been long-time supporters of RAP, through capital funding provided for facility improvements as well as monetary contributions to support RAP recreation programs. On December 8, 2010, the Board approved an agreement between the City, DDF, which is now LADF, and LA84 for the installation and replacement of baseball field amenities at eight (8) park sites (Report No. 10-328). The Board subsequently approved two (2) amendments to that agreement on April 4, 2012 (Report No. 12-104) and on February 20, 2013 (Report No. 13-055), authorizing DDF and LA84 to install baseball field improvements at five (5) additional park sites; two (2) under the first amendment and three (3) under the second amendment.

Since then, as of June 27, 2013, the DDF has filed required documents with the California Secretary of State to transition the DDF into the LADF, a nonprofit public benefit organization comprised of the same board members and identical mission as the DDF. LADF and LA84 have partnered with Consolidated Disposal Services L.L.C., dba Republic Services of Los Angeles (Republic), an integrated waste management and recycling services company headquartered and incorporated in the State of Delaware, with offices in Arizona and California, to further the LADF and LA84 objective of improving recreation facilities and providing enhanced recreational opportunities for the benefit of youth in the Los Angeles Region.

The proposed agreement with the LADF, LA84 and Republic, collectively “Donors”, provides baseball field improvements for two (2) of the existing four (4) baseball fields at RAP’s Rancho Cienega Sports Complex, located at 5001 Rodeo Road in Council District 10; refurbishing the two (2) fields into Dodger Dream Fields in accordance with plans, specifications, and designs approved by RAP’s PCM. A project description with estimated costs is attached to the Agreement as Exhibit-A. In addition, Exhibit-B of the Agreement is a rendering of the proposed scoreboard design approved by PCM, which includes recognition signage displaying the corporate logos and/or names of the Donors with a message to thank, acknowledge, and recognize the Donors for their contributions. Such signage is a slight deviation from the Board approved Sponsorship Recognition Policy (Report No. 13-160) in that due to Donor project timing requirements, the signage was installed prior to the Board’s approval (Policy Section 3.a. and b., Section 4f (i) and (ii)). However, the scoreboard signage does keep within the spirit of the Policy and is consistent with prior Donor signage installed at other Dream Field sites.

As stated above, the LADF, formerly DDF, LA84 and RAP have successfully collaborated on several prior park improvement projects for the enhancement of sports programming and recreational

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NO. 14-010

opportunities for the benefit and enjoyment of the children of Los Angeles. LA84 has previously funded alone, or has collaborated with other partners, in various park improvement projects such as the development of synthetic turf soccer and multipurpose fields, skate plazas, synthetic multi-sport courts, resurfacing of indoor and outdoor basketball courts and pool improvements, in addition to providing programming support at various RAP facilities. LADF with support from LA84 and other partners has successfully constructed twenty-one (21) Dodger Dream Fields at various RAP sites. Now with additional support from Republic, the installation of Dream Field improvements at the two (2) Rancho Cienega fields increases the total number of Dream Fields at RAP park sites to twenty-three (23) fields. The two (2) Rancho Cienega fields were dedicated to the City of Los Angeles on September 28, 2013.

Consistent with previously approved Dream Field projects, the Rancho Cienega field improvements consist of the installation of new fencing, renovation of irrigation systems, turf renovation and overseeding, and the installation of new scoreboards and signage. The total cost of the field improvements was estimated up to One Hundred Eighty Thousand, One Hundred Seventy-three Dollars (\$180,173.00). LADF contributed Ninety-Eight Thousand, One Hundred Seventy-Three Dollars (\$98,173.00); Republic contributed Fifty Thousand Dollars (\$50,000.00); and LA84 Thirty-Two Thousand Dollars (\$32,000.00). The Donors contracted directly with Landmark Sports, Inc. (Landmark), who is the contractor used to complete prior RAP Dream Field projects. The Donors agreed to donate the completed field improvements to RAP as a gift to the City.

The installation of the field improvements was co-managed by Landmark and PCM. All project related invoice payments to Landmark were paid directly by the Donors. Due to Donor timing requirements for the completion of the field improvements, and pursuant to the approved plans and specifications, PCM issued the contractors and subcontractors selected by Landmark a Right Of Entry Permit (ROE) authorizing their access to the project site for the installation of the field improvements prior to execution of the proposed agreement. During installation, PCM and RAP Region staff were on-site to provide support, direction, and guidance as necessary to ensure that the project was completed in accordance with RAP standards and RAP policies. The proposed agreement had not been brought before the Board for approval at an earlier date, due to ongoing discussions among the parties regarding certain language and requested clarifications, as well as other delays caused by the unavailability of representatives at separate times. All parties are now in concurrence with the document currently before the Board.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this project consists of an agreement between RAP, LA84, LADF, and Republic, to accept baseball field improvements at Rancho Cienega Sports Complex. The project involves the improvement of existing facilities and the installation of accessory structures at an established public park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1a, Class 1, Category 14 and

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Section 1k, Class 11, Category(s) 3 and 6 of the City CEQA Guidelines.

The Assistant General Manager of the Operations Branch and the Superintendent of the Pacific Region are aware of the project, and each supports the project and concurs with staff's recommendations pursuant to PCM's approval of the project plans and specifications.

FISCAL IMPACT STATEMENT:

This project will not have any fiscal impact on RAP's General Fund as the costs of the improvements have been funded and installed entirely through monetary contributions provided by the Donors, through direct payments to Landmark. Future maintenance of the improved Fields will be addressed through RAP's normal budgeting process as this is an existing facility with an existing annual maintenance budget.

This report was prepared by Joel Alvarez, Senior Management Analyst, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 14-011

DATE January 22, 2014

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Warner Ranch Park Pavilion – Amendment to Contract Number 2908 and Exercise
Fifteen-Year Option to Extend

R. Adams	_____	V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

General Manager

Approved _____

Disapproved _____

Withdrawn _____

The final Report has not yet been received by the Office of the Board of Recreation and Park Commissioners.

REPORT OF GENERAL MANAGER


NO. 14-012

DATE January 22, 2014

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: STATE STREET RECREATION CENTER – GIFT AGREEMENT WITH THE LOS ANGELES CLIPPERS FOUNDATION FOR FACILITY IMPROVEMENTS

R. Adams	_____	*V. Israel	
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed gift agreement (Agreement) with the Los Angeles Clippers Foundation, Inc. (Foundation), a California non-profit organization, substantially in the form on file in the Board Office, specifying the terms and conditions for the refurbishment and/or installation of facility improvements (Improvements) with an estimated total value up to \$114,492.76, as described herein;
2. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals;
4. Direct staff to request that Foundation enter into one or more contracts with licensed contractor(s) for the completion of the proposed Improvements, and to proceed in coordination with Department of Recreation and Parks (RAP) staff, pursuant to the terms and conditions of the proposed Agreement, and in accordance with a Right Of Entry Permit (ROE) issued by RAP to the Foundation and their contractors, and sub-contractors; and,
5. Upon completion of the installation of the Improvements, accept the Improvements as a gift to the City, and thank the Foundation accordingly for its generosity.

REPORT OF GENERAL MANAGER

PG. 2

NO. 14-012

SUMMARY:

Foundation has offered to donate to the City a gift of facility Improvements at State Street Recreation Center. The proposed Improvements include the removal of existing exercise equipment, installation of six (6) new fitness zone apparatus, installation of “DG” decomposed granite ground surface (Exhibit A-1), the removal of sand from the playground and installation of new sub-surface material for the playground and related repair, replacement and refurbishment of existing playground equipment, including painting, pursuant to the attached Play Equipment Proposal (Exhibit A-2, 1 of 2) and Play Equipment Rendering (Exhibit A-2, 2 of 2), and repair, resurfacing, and refurbishment of the existing outdoor basketball courts (Exhibit A-3), (collectively, “Improvements”), as more fully described by the Project Proposal attached as Exhibit-A-1, A-2 and A-3. The Improvements have an estimated total value of up to \$114,492.76.

The Board’s approval of this Report acknowledges the mutual agreement between RAP and the Foundation (Parties) to proceed with the performance of said Improvements prior to the execution of the proposed Agreement, due to Foundation timing requirements associated with the expenditure of allocated funding. The proposed Agreement sets forth the terms and conditions for completion of the project at no cost to the City, pursuant to plans and specifications mutually approved by the Parties, and provides for the Board’s acceptance of the Improvements upon completion, as a gift to the City subject to a post-development inspection by RAP.

Foundation will contract with Great Western Park & Playground (GWPARK), a licensed contractor, for the playground and fitness equipment portion of the project, valued at approximately \$95,692.76; and with Madrid Equipment and Rental, Inc. (Madrid), a licensed contractor, for the basketball court refurbishment portion of the project, valued at approximately \$18,800.00. The Foundation will make project related payments directly to GWPARK and Madrid (collectively, “Contractors”). Contractors’ access to the site will be authorized through a ROE issued by RAP. Pursuant to the terms and conditions of the proposed Agreement, the construction and installation of the Improvements will be overseen jointly by RAP and Foundation.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this project consists of an agreement between RAP and Foundation for the refurbishment and improvement of existing facilities, and installation of accessory structures at an established public park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1a, Class 1, Category 14 and Section 1k, Class 11, Category(s) 3 and 6 of the City CEQA Guidelines.

REPORT OF GENERAL MANAGER

PG. 3

NO. 14-012

Staff discussed the project with the Assistant General Manager of the Operations Branch and the Superintendent of the Metro Region, and each supports the project and concurs with staff's recommendations.

FISCAL IMPACT STATEMENT:

This project will not have any fiscal impact on RAP's General Fund, as the cost of the Improvements will be funded by Foundation at no cost to the City. Future maintenance costs will be addressed through the annual budget process, as the Improvements pertain to existing park amenities.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Robert De Hart, Sr. Recreation Director II, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 14-013

DATE: January 22, 2014

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JOY PICUS CHILD CARE CENTER – AMENDMENT NO. 2 TO CONTRACT NUMBER C-115491 TO EXERCISE THE FIRST ONE-YEAR OPTION TO EXTEND

R. Adams	_____	*V. Israel	_____
R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment No. 2 to Contract Number C-115491 (Amendment), substantially in the form on file in the Board Office, between the City of Los Angeles and the Mount Washington Preschool and Child Care Center, Inc., (MWPCCC), a California 501(c)(3) organization, for the operation of the Joy Picus Child Care Center, subject to the approval of the Mayor, the City Council, and the City Attorney as to form; and,
2. Direct the Board Secretary to transmit the proposed Amendment, concurrently to the Mayor in accordance with Executive Directive No. 3 and to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment upon receipt of the necessary approvals.

SUMMARY:

The Joy Picus Child Care Center (JPCCC) is located at 111 East First Street, Los Angeles, 90012, within the City Hall South building. JPCCC is licensed to provide child care services for up to eighty-six (86) children, primarily serving the children of City employees. JPCCC may enroll children of City residents if there is a vacancy and there are no City employees, siblings of City employees, or MWPCCC staff on the waiting list.

REPORT OF GENERAL MANAGER

PG. 2 NO. 14-013

The Contract became effective on July 1, 2009, and is scheduled to terminate on June 30, 2014. On August 7, 2013, MWPPCC sent written correspondence to RAP (Attachment A) requesting that the City exercise the two (2), one (1) year options to renew the Contract.

Background

The City has provided City employee child care services at JPCCC since January 1988. The Personnel Department was initially responsible for the administration of JPCCC. In September 1995, the administration of JPCCC was transferred to the Commission for Children, Youth and their Families (CCYF). In 2009, CCYF was transitioned into the Department of Human Services (DHS).

In 2010, DHS was dissolved and functions of CCYF were consolidated with the Citizens' Unit for Participation, renamed the Commission on Community and Family Services, and transferred to the Community Development Department (CDD). Also in 2010, the Mayor and Council transferred the administration of JPCCC to the Department of Recreation and Parks (RAP) (Council File No. 10-0706).

The current operator, MWPPCC, was selected by CCYF through a Request for Proposals (RFP) process. The Contract authorizes MWPPCC to pay a reduced rental rate of \$1.00 per year for the exclusive use of space at City Hall South. The City provides additional considerations to MWPPCC to operate JPCCC (e.g., building maintenance, custodial services, landscape maintenance, utilities, equipment, and parking for customers of MWPPCC).

Contract Renewal Option

Section 2 ("Term of Agreement") of the Contract states, "Upon mutual consent of the parties, the term may be extended for two (2) additional one (1) year options, subject to review and approval by the Mayor and the City Council."

As stated previously, the Contract is scheduled to terminate on June 30, 2014. The approval of the one (1) year option by the Mayor and Council will revise the termination date to June 30, 2015.

Staff recommends that the Board transmit the MWPPCC request to the Mayor for consideration with a recommendation that the Mayor and Council approve the first one (1) year option in order to provide sufficient time for RAP to develop and process an RFP in order to identify a responsible operator and execute a long-term contract.

FISCAL IMPACT STATEMENT:

RAP provides oversight of the contract and licensing of JPCCC. RAP also provides landscape maintenance to the outside play area. In the past, RAP was not reimbursed for these costs. Staff is currently in the process of requesting a full-time position and funds as part of the budget process to

REPORT OF GENERAL MANAGER

PG. 3 NO. 14-003

reimburse RAP for future costs associated with the administration of JPCCC.

This report was prepared by Joel Alvarez, Senior Management Analyst, and Robert Morales, Senior Management Analyst, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 14-014

DATE January 22, 2014

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Hansen Dam Recreation Area – Brown-Headed Cowbird Trapping Environmental Mitigation Services - Personal Services Contract With Jane C. Griffith dba Griffith Wildlife Biology

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
K. Regan _____
N. Williams _____

General Manager

Approved _____

Disapproved _____

Withdrawn _____

The final Report has not yet been received by the Office of the Board of Recreation and Park Commissioners.

REPORT OF GENERAL MANAGER

NO. 14-015

DATE January 22, 2014

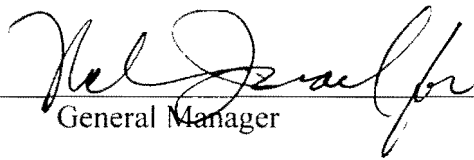
C.D. 1

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: ALPINE RECREATION CENTER – DONATION FROM FIRST CHINESE BAPTIST CHURCH

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan WR
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept a donation from First Chinese Baptist Church in the amount of \$7,400.00 as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

First Chinese Baptist Church made a generous donation of \$7,400.00 for the summer and winter basketball leagues at Alpine Recreation Center. The donation will be used to pay for uniforms, trophies, and to reduce registration fees for participants. Recreation staff is hoping to maximize this donation by using the funds for several seasons.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donation may offset some expenditure. This cash donation will be deposited into the appropriate Municipal Recreation Program (MRP) account for program related expenses.

This report was prepared by Marcus Chinelo, Clerk Typist, Metro Region.

REPORT OF GENERAL MANAGER

NO. 14-016


DATE January 22, 2014

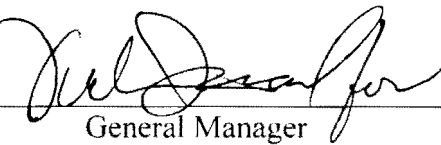
C.D. 14

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: LOU COSTELLO JR. RECREATION CENTER – DONATION FROM TIME WARNER CABLE/FOX SOCCER

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan  _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept a donation from Time Warner Cable/Fox Soccer in the amount of \$10,346.74 as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

Time Warner Cable/Fox Soccer made a generous donation of \$10,346.74 on November 6, 2013, for the reseeded and refurbishment of the sports fields at Lou Costello Jr. Recreation Center. The donation will be used to purchase bulk compost, sport mix grass seed, temporary fencing, and labor costs. The work will be performed by Recreation and Parks staff.

This donation will provide beautiful green multi-purpose sports fields for the community to enjoy.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donation may offset some expenditure.

This report was prepared by Bertha Calderon, Management Analyst, Metro Region.

REPORT OF GENERAL MANAGER

NO. 14-017

DATE January 22, 2014

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DONATION TO OPERATIONS BRANCH – PARK SERVICES DIVISION

R. Adams _____
R. Barajas _____
H. Fujita _____

V. Israel _____
*K. Regan *KWR*
N. Williams _____

V. Israel for
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept a donation of \$600.00 from the television show “Intelligence” of ABC Studios, as noted in the Summary of this Report, and that appropriate recognition be given to the donor.

SUMMARY:

“Intelligence” of ABC Studios donated \$600.00 for tennis and park maintenance. Half of the donation amount, \$300.00, is to be used for maintenance and/or improvement projects at the Vermont Canyon Pay Tennis Facility. The other half of the donation amount, \$300.00, is to be used for maintenance and/or improvement projects at Cedar Grove, which is located in Griffith Park.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department’s General Fund, except unknown savings, as the donations may offset some expenditures.

Report prepared by Joe Salaiques, Park Services Supervisor, Park Services Division.

REPORT OF GENERAL MANAGER

NO. 14-018


DATE January 22, 2014


C.D. Various

BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: VARIOUS DONATIONS TO OPERATIONS BRANCH – METRO REGION

R Adams _____
R. Barajas _____
H. Fujita _____

V Israel _____
*K. Regan  _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations as noted in the Summary of this Report, and that appropriate recognition is given to the donors.

SUMMARY:

Operations Branch – Metro Region, has received the following donations:

Alpine Recreation Center

Bingham McCutchen donated \$500.00 for the 2013 Alpine Community Halloween Carnival.

The Central City Optimist Club of Los Angeles, California donated \$700.00 for the 2013 Alpine Community Halloween Carnival.

Chinese Association donated \$200.00 for the 2013 Alpine Community Halloween Carnival.

Columbus Pharmacy donated \$100.00 for the 2013 Alpine Community Halloween Carnival.

Hing C. Wong, M.D. donated \$300.00 for the 2013 Alpine Community Halloween Carnival.

Hak Heng Sheng Jewelers donated \$100.00 for the 2013 Alpine Community Halloween Carnival.

Louie Soohoo donated \$110.00 for 2013 Alpine Community Halloween Carnival.

Ping Pharmacy donated \$100.00 for the 2013 Alpine Community Halloween Carnival.

R.L. Chiu and Associates donated \$100.00 for the 2013 Alpine Community Halloween Carnival.

REPORT OF GENERAL MANAGER

PG. 2

NO. 14-018

Carlin G. Smith Recreation Center

Robert Moore donated a digital video disc (DVD) player. The estimated value of this donation is \$100.00.

Echo Park Recreation Center

Living Spaces donated basketballs and soccer balls. The total estimated value of this donation is \$300.00.

Elysian Valley Recreation Center

Big Brothers Big Sisters LA donated twenty-five (25) baseball uniforms from Team Work Athletic Apparel. The total estimated value of this donation is \$500.00.

Hollenbeck Recreation Center

La Favorita Bakery donated one-hundred (100) mini-conchitas for the Halloween event. The total estimated value of this donation is \$20.00.

Lily's Market donated six (6) trophies for the Halloween Costume Contest. The total estimated value of this donation is \$30.00.

SCO, LLC (Shakey's Pizza Parlor) donated \$298.34 for the Halloween event.

Hollywood Recreation Center

Hungry Man, Inc., donated \$2,000.00 to be used for staffing costs, classes, and sports programs.

Lincoln Heights Youth Center

Santa Piano Movers donated two (2) office desks. The total estimated value of this donation is \$200.00.

Lincoln Park Recreation Center

Amerigroup/Caremore donated \$4,500.00 for the "2013 90+ Senior Legacy Luncheon."

Lou Costello Jr. Recreation Center

East Los Angeles Emergency Association, Inc. donated \$600.00 to be used for flag football and other sports programs.

Paddy Costello Humphreys donated \$300.00 to be used for scholarships.

Pan Pacific Recreation Center

California United Bank donated six (6) chairs, seven (7) tables, two (2) file cabinets, and one (1) cabinet. The total estimated value of this donation is not known.

Pacific Hills School donated \$100.00 for the rental of a 'moon-bounce' and decorative trophy tops and plates with an estimated value of \$97.00. The total estimated value of this donation is \$197.00.

Smart & Final donated bottle water of various sizes. The total estimated value of this donation is \$78.22.

REPORT OF GENERAL MANAGER

PG. 3

NO. 14-018

Walgreen's donated twelve (12) bags of various kinds of candies for the Halloween Carnival. The total estimated value of this donation is between \$75.00 and \$80.00.

Queen Anne Recreation Center

Bob Auerbach Photography donated \$405.00 to be used for sports programs.

State Street Recreation Center

Luis Navarro donated Wilson soccer balls and Adidas goalie gloves. The total estimated value of this donation is \$300.00.

Yosemite Recreation Center

Angie Marin donated an Epson 3 LCD Projector to be used at special events. The total estimated value of this donation is \$450.00.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund, except for unknown savings, as the donations may offset some expenditures. All cash donations will be deposited into various Municipal Recreation Program (MRP) accounts for program related expenses.

This report was prepared by Marcus Chinelo, Clerk Typist, Metro Region.

REPORT OF GENERAL MANAGER

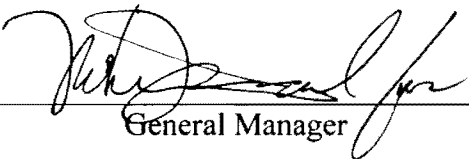
NO. 14-019

DATE January 22, 2014

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) Mayor, relative to a proposed Agreement with the Encino Parents Nursery School, Inc. for licensed child care at Encino Park.

Recommendation:

Referred to staff for further processing.

2) Mayor, relative to proposed Agreements for the Golf Business Analysis Section.

Referred to staff for further processing.

3) Mayor, relative to a proposed Lease Agreement with the Department of Water and Power and Use Agreement with the Los Angeles County Flood Control District relative to the Aliso and Los Angeles Confluence Park.

Referred to staff for further processing.

4) City Clerk, relative to funds for programming, general beautification, and plant improvement at the Lake Street Recreation Center and Echo Park Recreation Center.

Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 14-019

- 5) City Clerk, relative to Yale/Ord Street Pedestrian Linkage. Referred to General Manager.
- 6) Chief Legislative Analyst, forwarding the Legislative Report for the week ending December 6, 2013. Note and File.
- 7) Tim Donovan, four communications to the California Department of Justice, relative to Stoner Skate Park. Note and File.
- 8) Bob Harter, Chair, Master Plan Committee, Pacific Palisades Park Advisory Board, relative to Acting General Manager Michael Shull. Note and File.
- 9) Two hundred ninety-four residents, to the Department of Public Works, relative to the Draft Environmental Impact Report for a proposed baseball field in Griffith Park. Referred to General Manager.
- 10) Joyce Dillard, four Communications relative to various items on the December 11, 2013 Board Agenda. Referred to General Manager.
- 11) Ziggy Kruse, relative to the Hollywood Central Park Project. Referred to General Manager.
- 12) Christine Davila, Director, Ambulante California, seeking to partner with the Department. Referred to General Manager.
- 13) Margie Beeson, Chairman, Hansen Dam Park Advisory Board, relative to naming the lake at Hansen Dam for Dennis Kroeplin. Referred to General Manager.
- 14) Dion Neutra, relative to a proposed "Ecology Park" at the Silverlake Reservoir. Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 3

NO. 14-019

15) Rick Selan, three communications relative to the Venice Neighborhood Council.

Note and File.

16) Deborah Lara, relative to staff at the Lincoln Heights Youth Center Complex.

Referred to General Manager.

17) Nancy E. Topete, Volunteer Folklórico Teacher, Winnetka Park, relative to the staff at the park.

Referred to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

ORIGINALLY PLACED ON <u>BOARD AGENDA</u>	PLACED ON MATTERS <u>PENDING</u>	DEEMED <u>WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

3/11/2014 Operation and Maintenance of The Lummis House

QUALIFICATIONS TO BE RECEIVED:

None