



REPORT OF GENERAL MANAGER

NO. 15-264

DATE December 09, 2015

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AS-NEEDED ENVIRONMENTAL SITE ASSESSMENT SERVICES —
CONTRACT AMENDMENTS (VARIOUS)

R. Barajas	_____	K. Regan	_____
H. Fujita	_____	*N. Williams	<u>NDW</u>
V. Israel	_____		



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to the eleven (11) contracts listed in Attachment A, substantially in the form on file in the Board Office, between the City of Los Angeles Department of Recreation and Parks (RAP) and each of the listed contractors for environmental site assessment services, to extend the term of each contract from three (3) years to five (5) years, subject to approval of the Mayor in accordance with Executive Directive No. 3, of the City Council, and of the City Attorney as to form;
2. Find, in accordance with Charter Section 1022, that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks and that it is more economical and feasible to secure these services by contract;
3. Direct the Board Secretary to transmit forthwith each proposed Amendment to the Mayor in accordance with Executive Directive No. 3 and, concurrently to the City Attorney, for review and approval as to form; and
4. Authorize the Board President and Secretary to execute each Amendment upon receipt of the necessary approvals.

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SUMMARY:

RAP continues to require environmental site assessment services that staff cannot provide; therefore, one or more environmental site assessment services consultants are required. Currently, RAP has twelve (12) consultant contracts in place to perform the required due diligence in accordance with the U.S. Environmental Protection Agency's Standards and Practices for All Appropriate Inquiries (40 Code of Federal Regulation [CFR] Part 312) when it acquires property for park use through a purchase, a donation; or a transfer. The scope of these contracts includes, but is not limited to, the preparation of Phase I site assessments in accordance with American Society for Testing and Materials (ASTM) Standard E1527-05, and Phase II site assessments in accordance with ASTM Standard E1903-11 and related standards.

On March 14, 2012, the Board approved a Request for Qualifications (RFQ), which was released June 19, 2012 (Report No. 12-062). On August 14, 2012, RAP received seventeen (17) proposals in response to the RFQ for Environmental Site Assessment. Of those seventeen (17) proposals, only thirteen (13) were deemed responsive to the RFP. Of those thirteen (13) firms, only twelve (12) signed contracts with the Department. Of the twelve (12) firms with signed contracts, eleven (11) have indicated they would sign a contract amendment (Attachment A). The twelfth (12th) firm, Parsons Transportation Group, Inc., has declined to be included.

The current contracts for the eleven (11) firms listed on Attachment A are set to expire on February 19, 2016. RAP requests that the Board approve the Amendments to extend the term of the contracts by two (2) years, making the total contract length five (5) years and the new expiration date February 19, 2018.

Because the contracts are set to expire February 19, 2016, RAP does not have sufficient time to conduct the Request for Qualifications (RFQ) process. During the contract extension period, RAP will prepare an RFQ for Environmental Site Assessment Consultant Services and request the Board's approval to release the RFQ and conduct the full RFQ process.

Amending the term of these contracts will allow RAP to continue using consultants with environmental site assessment expertise and resources that otherwise cannot be performed by City staff.

RAP is seeking authorization to direct staff to prepare Amendments for each of the eleven (11) contracts and authorize the Board President and Secretary to execute these contracts, subject to Mayor, City Council, and City Attorney approval. Because the two (2) year extension increases the total term of each contract to five (5) years, City Council approval is required. All other terms and conditions of the contracts remain unchanged.

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Funding for projects will be provided from various funding sources including, but not limited to, Proposition K, Quimby, and Proposition 40.

FISCAL IMPACT STATEMENT:

Executing these Amendments has no impact to the Department's General Fund.

This report was prepared by Désirée Guzzetta, Management Analyst II, Finance Division.

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
FINANCE DIVISION
ENVIRONMENTAL SITE ASSESSMENT CONTRACTS**

ATTACHMENT A

CONTRACTOR	ADDRESS	CONTRACT NO.	START DATE	END DATE
Alta EM, Inc.	8280 Utica Ave., Suite 200 Rancho Cucamonga, CA 91730	3406	2/20/2013	2/19/2016
Alta Environmental	3777 Long Beach Boulevard Long Beach, CA 90807	3405	2/20/2013	2/19/2016
California Environmental	30423 Canwood Street, Suite 208 Agoura Hilla, CA 91301	3408	2/20/2013	2/19/2016
Converse Consultants	222 E. Huntington Drive, Suite 211 Monrovia, CA 91016	3409	2/20/2013	2/19/2016
Partner Engineering & Science	2154 Torrance Blvd., Ste. 200 Torrance, CA 90501	3411	2/20/2013	2/19/2016
Rincon Consultants, Inc.	180 North Ashwood Ave. Ventura, CA 93003	3412	2/20/2013	2/19/2016
Sapphos Environmental, Inc.	430 N. Halstead St. Pasadena, CA 91107	3413	2/20/2013	2/19/2016
SCS Engineers	3900 Kilroy Airport Way, Suite 100 Long Beach, CA 90806	3414	2/20/2013	2/19/2016
Tetra Tech, Inc.	3475 E. Foothill Boulevard Pasadena, CA 91107	3415	2/20/2013	2/19/2016
TRC Solutions, Inc.	707 Wilshire Boulevard, Suite 3250 Los Angeles, CA 90017	3416	2/20/2013	2/19/2016
URS Corporation	915 Wilshire Boulevard, Suite 1850 Los Angeles, CA 90017	3417	2/20/2013	2/19/2016