



REPORT OF GENERAL MANAGER

NO. 15-268

DATE December 9, 2015

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR BUDGETARY ADJUSTMENTS

R. Barajas _____
H. Fujita _____
V. Israel _____

K. Regan _____
*N. Williams NR

Neil O'Neil
General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Subject to approval by the Mayor, authorize the transfers of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

FROM:	Account 1010 – Salaries, General	\$3,500,000.00
TO:	Account 1070 – Salaries, As-Needed	\$1,300,000.00
	Account 1090 – Salaries, Overtime	500,000.00
	Account 1100 – Salaries, Hiring Hall	700,000.00
	Account 1120 – Fringe Benefits, Hiring Hall	500,000.00
	Account 3040 – Contractual Services	500,000.00
		<u>\$3,500,000.00</u>
FROM:	Account 3160 – Maintenance Materials Supplies & Services	\$500,000.00
TO:	Account 3040 – Contractual Services	\$500,000.00
FROM:	Account 8620 – Children’s Play Equipment	\$400,000.00
TO:	Account 3040 – Contractual Services	\$400,000.00

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this Report to carry out the intent of the transfer as stated in the Summary of this Report.

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SUMMARY:

Salaries, As-Needed (Account 1070), Salaries, Overtime (Account 1090), Salaries, Hiring Hall (Account 1100), and Fringe Benefits, Hiring Hall (Account 1120) are in need of additional appropriations. The Department of Recreation and Parks (RAP) anticipates shortages in these accounts due to fire watches, El Nino, extreme summer season, and other unexpected program and event needs. RAP has had to continue utilizing part-time and hiring hall staff as well as overtime due to shortages of full-time personnel as a result of retirements, transfers, and promotions, despite the aggressive hiring effort that RAP has put forth. The Da Vinci Fire on December 8, 2014 also necessitated the use of overtime and part-time staff to relocate staff to temporary work locations and back to the Figueroa Plaza.

RAP has been provided funding from the City General Fund to provide landscaping maintenance services to various non-RAP owned public buildings and facilities throughout the City. The transfer of \$500,000 from Maintenance Materials Supplies and Services account to Contractual Services is a budgetary adjustment within the program to meet the operational needs. This transfer is necessary as RAP contracts for Animal Services, Police and other Departments are being implemented.

Each year, the City of Los Angeles receives from the United States Department of Housing and Urban Development allocations of Community Development Block Grant (CDBG) funds. These funds are used for programs and capital projects. However, the funds do have restrictions on the time in which they must be spent. This year, the Housing and Community Investment Department (HCID) reported to City Council that the Department must spend approximately \$14.3 million dollars by January 30, 2016 or risk losing future allocations to the City. In late October, Council District Nine (9) reached out to RAP for input and suggestions on projects which could meet the timeline criteria. RAP staff working with the Council District produced a list of projects (Attachment). RAP staff was able to complete all the required paperwork (applications, environmental reports, census reports, etc.) and submit the necessary documents to HCID. This process also included a thirty (30) day review period which ended on November 30, 2015. In recommending the projects, RAP staff determined that in order to meet the deadlines for fund expenditures, the CDBG funds could best be utilized by buying the materials on the proposed projects and leveraging RAP budgetary funds for the installation costs.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments (with zero impact on RAP's General Fund) and \$490,000 will be utilized for installation costs of the identified projects listed in the attachment. The \$490,000 is available due to salary savings in RAP's full-time salary account.

This Report was prepared by Noel Williams, Chief Financial Officer, Finance Division.

Council District Nine (9) Project Proposals for Community Development Block Grant Funding (CDBG)

Attachment

Project Name	PRJ #	Address	Census Tract	Project Scope	Estimated Project Cost	CDBG Funds	Play Ground Account Funds	Salary Savings Funds
Central Park Recreation Center Playground	20946	1357 E. 22nd Street Los Angeles, CA 90011	2270.10	Replace existing playground with new custom playground	\$ 286,100.00	\$ 163,488.85	\$ 122,611.15	\$ -
Latham Park Playground		5308 S Latham Street Los Angeles, CA 90011	2291.00	Replace existing playground with new custom playground	\$ 115,784.16	\$ 71,995.16	\$ 43,789.00	\$ -
Ross Snyder Recreation Center Synthetic Soccer Field	20945	1501 E. 41st Street Los Angeles, CA 90011	2281.00	Replace existing synthetic soccer fields with state of the art new synthetic without crumb rubber	\$ 1,000,000.00	\$ 650,000.00	\$ -	\$ 350,000.00
Trinity Recreation Center Synthetic Soccer Field	20944	2415 Trinity Street Los Angeles, CA 90011	2264.10	Construct new synthetic soccer field	\$ 400,000.00	\$ 260,000.00	\$ -	\$ 140,000.00
Vermont Square Playground and Outdoor Improvements	20943	1248 W. 47th Street Los Angeles, CA 90037	2322.00	Replace playground with new custom playground, install new fitness zone, install 4 game tables, 10 park benches, and 2 drinking fountains, rehab and paint existing trellis, paint doors and install trilogy locks on restroom, refurbish broken concrete sidewalks (trip hazards), resurface existing basketball court (5000 sf) and install 3 new backboards and rims	\$ 595,660.00	\$ 370,000.00	\$ 225,660.00	\$ -
					\$ 2,397,544.16	\$ 1,515,484.01	\$ 392,060.15	\$ 490,000.00