

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 18-246

DATE December 12, 2018

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND
BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT
OF RECREATION AND PARKS

AP Diaz	_____	V. Israel	_____
R. Barajas	_____	S. Piña-Cortez	_____
H. Fujita	_____	*N. Williams	<u>NDW</u>

Noel Williams

General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriation of \$2,125,000.00 from Fund 302, Department 88, subject to approval by the Mayor, to various accounts as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$2,125,000.00
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TO:

Account 1090 – Salaries, Overtime	\$1,000,000.00
Account 1100 – Salaries, Hiring Hall	750,000.00
Account 1120 – Fringe Benefits, Hiring Hall	<u>375,000.00</u>
TOTAL	\$2,125,000.00

2. Authorize the Department of Recreation and Parks' (RAP) General Manager, the Chief Accounting Employee, or designee to make technical or clerical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to the RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

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UUFb funds are generally used to meet RAP's urgent and/or unforeseen funding needs, or are re-appropriated in the current Fiscal Year for uses that were authorized in a prior year. The Board authorizes appropriations from the UUFb for a variety of purposes, subject to approval of the Mayor, and in accordance with Charter Section 343(b).

RAP anticipates additional appropriations needed in Salaries, Overtime (Account 1090), Salaries, Hiring Hall (Account 1100), and Fringe Benefits, Hiring Hall (Account 1120) due to shortage of full-time employees, fire watches and response to emergency situations, shelter activations, extreme weather, response to homeless encampments, safety compliance, as well as other unexpected or unbudgeted program and event needs. Although RAP has been working hard and aggressively to hire critically needed full-time employees, the shortage in full-time personnel persists as a result of retirements, transfers, promotions, etc. RAP currently has approximately 230 vacant full-time RAP general funded positions.

The appropriation from UUFb to RAP's salary accounts totaling \$2,125,000.00 is recommended to meet the RAP's operating needs through the end of FY 2018-19.

FISCAL IMPACT STATEMENT

The appropriation of \$2,125,000.00 is needed in FY 2018-19 for RAP operations.

This Report was prepared by Sondra Fu, Senior Management Analyst II, Finance Division.

ATTACHMENT:

- 1) Resolution

RESOLUTION NO. _____

WHEREAS, The Department of Recreation and Parks (RAP) needs additional appropriations in Salaries, Overtime (Account 1090), Salaries, Hiring Hall (Account 1100), and Fringe Benefits, Hiring Hall (Account 1120) due to shortage of full-time employees, emergency responses, and other unexpected or unbudgeted program and event needs;

WHEREAS, The requested appropriations are needed to meet the RAP's operational needs through the end of Fiscal Year 2018-19;

WHEREAS, The budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year revert to RAP's Unreserved and Undesignated Fund Balance (UUFB) to be used generally to meet RAP's urgent and/or unforeseen funding needs; and

WHEREAS, The Board of Recreation and Park Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes, subject to approval of the Mayor, and in accordance with Charter Section 343(b).

NOW, THEREFORE, BE IT RESOLVED, that the Board, subject to approval by the Mayor, authorizes the appropriation from Fund 302, Department 88 to various accounts as follows :

FROM:

UUFB \$2,125,000.00

TO:

Account 1090 – Salaries, Overtime \$1,000,000.00

Account 1100 – Salaries, Hiring Hall 750,000.00

Account 1120 – Fringe Benefits, Hiring Hall 375,000.00

TOTAL \$2,125,000.00

BE IT FURTHER RESOLVED, that the Board authorizes the General Manager or designee to make technical corrections as necessary, consistent with the intent of the appropriations.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on December 12, 2018 (Board Report No. _____).

IRIS L. DAVIS, BOARD SECRETARY

RESOLUTION NO. _____