

APPROVED  
NOV 07 2018

BOARD REPORT BOARD OF RECREATION AND PARK COMMISSIONERS NO. 18-231

DATE November 7, 2018 C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RUNYON CANYON PARK – NEW GATES AND SIGNAGE (PRJ21212) PROJECT – ALLOCATION OF PARK FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 2(2) [REMOVAL AND REPLACEMENT OF EXISTING STRUCTURES] AND CLASS 11(1) [ON-PREMISE SIGNS] OF THE CITY CEQA GUIDELINES

for AP Diaz \_\_\_\_\_ V. Israel \_\_\_\_\_  
R. Barajas *for* \_\_\_\_\_ S. Piña-Cortez \_\_\_\_\_  
H. Fujita \_\_\_\_\_ N. Williams \_\_\_\_\_

*for* Ramon Barajas  
General Manager

Approved   X   Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS

- 1. Approve the scope of work for the Runyon Canyon Park – New Gates and Signage (PRJ21212) Project (Project), as described in the Summary of this Report;
- 2. Authorize the Department of Recreation and Parks (RAP) staff to commit from the following funds and work order numbers, a maximum of One Hundred Fifty Thousand Dollars (\$150,000.00) in Park Fees, for the Runyon Canyon Park – New Gates and Signage (PRJ21212) Project:

FUNDING SOURCE	FUND/DEPT./ACCT. NO.	WORK ORDER NO.
Park Fees	302/89/89716H	QT067577
Park Fees	302/89/89718H	QZ144074

- 3. Find that the proposed Runyon Canyon Park – New Gates and Signage (PRJ21212) Project is categorically exempt from the California Environmental Quality Act (CEQA), and direct RAP staff to file a Notice of Exemption (NOE);
- 4. Authorize the RAP's Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a NOE and,
- 5. Authorize RAP's Chief Accounting Employee or designee to make technical corrections as necessary to carry out the intent of this Report.

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### SUMMARY

Runyon Canyon Park is located at 2000 North Fuller Avenue in the Hollywood community of the City. This 136.76-acre facility provides open space, hiking trails, and an off-leash dog exercise area for the use of the local community. Approximately 8,055 City residents live within a one-half (1/2) mile walking distance of Runyon Canyon Park. Due to the facilities, features, programs, and services it provides, Runyon Canyon Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

### PROJECT SCOPE

The Runyon Canyon Park – New Gates and Signage (PRJ21212) Project consists of the replacement of existing gates and installation of new signage at Runyon Canyon Park.

The Runyon Canyon Park – New Gates and Signage (PRJ21212) Project includes the repair and new installation of several gates, which includes the replacement of the existing pedestrian gate at the Vista Street entrance (Attachment 1), the replacement of the existing pedestrian gate at the Fuller Avenue entrance (Attachment 2), the replacement of the existing vehicle gate at the Mulholland Drive entrance – Gate 1 (Attachment 3), and the replacement of the existing pedestrian gate at the Mulholland Drive entrance - Gate 2 (Attachment 4).

The Project also includes the installation of a new steel wrought iron gate to replace the existing chain link fence and gate at the Solar Drive entrance of the park (Attachment 5). It should be noted that the proposed location of the new Solar Drive entrance gate would be within the right-of-way of Solar Drive, which is a public street. Therefore, prior to the installation of the new steel wrought iron gate at Solar Gate, the Department of Public Works, Bureau of Engineering will need to issue RAP a permit to construct the gate in the public right-of-way.

In addition, the Runyon Canyon Park – New Gates and Signage (PRJ21212) Project includes the installation of a total of twenty-four (24) signs and posts for trail markers and three (3) facility maps.

### COMMUNITY OUTREACH

RAP received letters from the Hollywood Hills West Neighborhood Council (Attachment 6) and Friends of Runyon Canyon Foundation (Attachment 7) in support of the project.

The Project was presented to the Hollywood Hills West Neighborhood Council on (HHWNC) August 21, 2018 and the HHWNC Board unanimously approved of the Project.

### PROJECT FUNDING

Upon approval of this Report, One Hundred Fifty Thousand Dollars (\$150,000.00) in Park Fees can be committed to Runyon Canyon Park – New Gates and Signage (PRJ21212) Project.

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The total Park Fee funding available for the Runyon Canyon Park – New Gates and Signage (PRJ21212) Project would be One Hundred Fifty Thousand Dollars (\$150,000.00).

These Park Fees were collected within five (5) miles of Runyon Canyon Park, which is the standard distance for the allocation of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Work Order	Amount	Percentage
Park Fees	302/89/89718H	QZ144074	\$107,829.40	72%
Park Fees	302/89/89716H	QT067577	\$42,170.60	28%
<b>Total</b>			\$150,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified for the Runyon Canyon Park – New Gates and Signage (PRJ21212) Project.

The Runyon Canyon Park – New Gates and Signage (PRJ21212) Project is anticipated to begin in December 2018.

TREES AND SHADE

The approval of this project will have no impact on existing trees and no new trees are proposed to be added to Runyon Canyon as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT

The proposed Project consists of the removal and replacement of existing structures where the new structure will be located on the same site as the structure replaced. It also includes the installation of signs. Therefore, staff recommends that the Board of Recreation and Park Commissioners (Board) determine that it is exempt from the provisions of CEQA pursuant to Article III, Section 1, Class 2(2) and Class 11(1) of the City CEQA Guidelines, and to Article 19, Section 15302 and 15311 of California CEQA Guidelines. A NOE will be filed with the Los Angeles County Clerk upon approval by the Board.

FISCAL IMPACT STATEMENT

The approval of this allocation of Park Fees will have no fiscal impact on RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

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This Report was prepared by Wendy Cervantes, Management Assistant, Planning, Maintenance and Construction Branch.

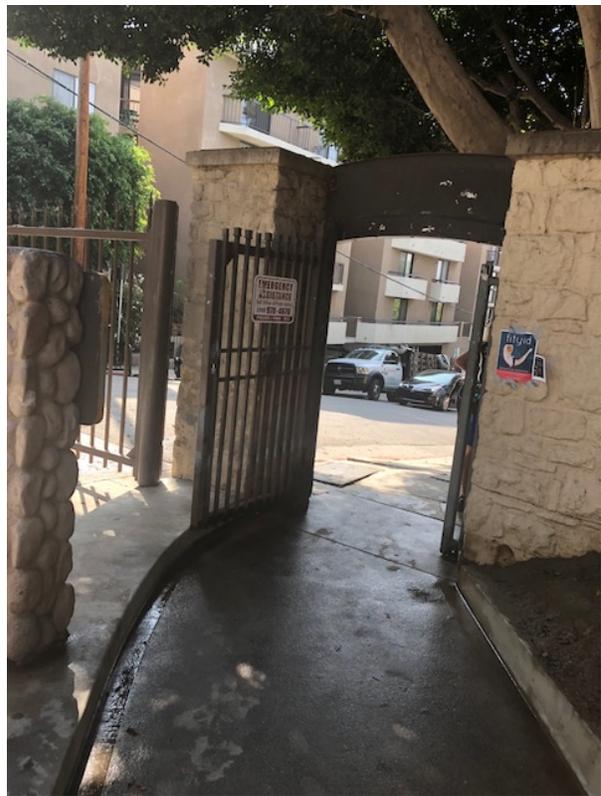
### LIST OF ATTACHMENTS

- 1) Pedestrian gate at Vista Street entrance
- 2) Pedestrian gate at Fuller Avenue entrance
- 3) Vehicle gate at Mulholland Drive #1 entrance
- 4) Pedestrian gate at Mulholland Drive #2 entrance
- 5) Chain link fence and gate at Solar Drive
- 6) Letter of Support – Hollywood Hills West Neighborhood Council
- 7) Letter of Support – Friends of Runyon Canyon Foundation

# Vista Gate



# Fuller Gate



# Mulholland Gate #1



## Mulholland Gate #2



# Solar Gate





June 21, 2018

Anthony-Paul (AP) Diaz, Esq. and Fire Chiefs  
Executive Officer & Chief of Staff  
City of Los Angeles Department of Recreation and Parks 221 North Figueroa Street,  
Suite 350 Los Angeles, CA 90012

Dear Mr. Diaz:

The Hollywood Hills West Neighborhood Council (HHWNC) is one of the certified neighborhood councils in the City of Los Angeles. At a regularly scheduled meeting of June 20, 2018, HHWNC's board voted unanimously (14-0) to support the following motion:

**Motion:** HHWNC supports LAFD's request for the installation of location markers in Runyon Canyon Park to improve emergency services and to address a safety concern.

This stems from a long-held LAFD request for trail mile markers at Runyon Canyon Park to improve emergency rescues within the park and overall improve park safety.

The markers could be based on ones implemented at other parks, such as Griffith Park. They are described as being 3 or 4 ' tall, placed every 1/4 mile, and utilizing an established system based on logistics for search and rescue.

Best regards

Anastasia Mann  
President, Hollywood Hills West Neighborhood Council

Cc: Station 41 – Captain Kevin Willis [kevin.willis@lacity.org](mailto:kevin.willis@lacity.org)  
Station 76 – Captain Alfred Leon [Alfred.leon@lacity.org](mailto:Alfred.leon@lacity.org)  
Station 27 – Captain Kevin Rudd [kevin.rudd@lacity.org](mailto:kevin.rudd@lacity.org)  
Jeffrey Masino [parkschair@hhwnc.org](mailto:parkschair@hhwnc.org)  
Stacy Sillins [lupio@aol.com](mailto:lupio@aol.com)  
Don Andres [andres2007@sbcglobal.net](mailto:andres2007@sbcglobal.net)

7095 Hollywood Blvd, Box 1004  
Los Angeles, CA 90028-8911



***Friends of Runyon Canyon Foundation***

**7119 W. Sunset Blvd., #336, Los Angeles, CA 90046**

13 September 2018

Office of the Board of Commissioners  
Los Angeles Recreation & Parks  
Figueroa Plaza  
221 North Figueroa Street, 3<sup>rd</sup> Floor, Suite 300  
Los Angeles, CA 90012

Dear Commissioners,

On behalf of the Friends of Runyon Canyon Foundation, we are pleased to support the proposed Trail Markers in Runyon Canyon Park.

We have discussed the trail markers with the Los Angeles Fire Department over the past couple of years, and they were very enthused with these markers as a means to help facilitate the various rescue missions in Runyon Canyon. Hikers often do not have a sense of where they are in the Canyon when they are injured, and need assistance.

Additionally, the trail markers along with the accompanying maps displaying the trail marker locations at the park entrances will go a long way in helping the numerous first-time Runyon visitors in navigating the park.

We express our thanks to the City and the Department of Recreation and Parks for providing this much-needed addition to Runyon Canyon, and look forward to further improvements making Runyon a healthy and safe experience for its many visitors.

Very truly yours,

***Don Andres***

Donald H. Andres  
President

Cc: FOR File