

APPROVED

NOV 19 2020

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-220

DATE November 19, 2020

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO OVERTIME GENERAL ACCOUNT IN THE DEPARTMENT OF RECREATION AND PARKS DUE TO COVID-19 RESPONSE

AP Diaz	_____	C. Santo Domingo	_____
H. Fujita	_____	* N. Williams	<u>NDW</u>
V. Israel	_____		



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations within Recreation and Parks Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$450,000.00
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TO:

Account 1090 – Overtime General	\$450,000.00
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2. Authorize the Department of Recreation and Parks' (RAP) General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

UUFB funds are generally used to meet urgent and/or unforeseen funding needs, or are re-appropriated in the current Fiscal Year for uses that were authorized in a prior year. The Board

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of Recreation and Park Commissioners authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section 343(b). The following transfer is being recommended to meet current operational needs due to RAP's response to COVID-19.

RAP requests additional appropriations in Overtime General (\$450,000) due to costs related to RAP's response to COVID-19. RAP continues to incur labor expenses associated with the activation of RAP's Department Operation Center (DOC); the maintenance of outdoor park space and restrooms that have public access; and operation and maintenance of various 24-Hour Emergency Homeless Shelters and trailers. Additionally, RAP began the Safer at Parks – Alternative Learning Centers and After School Program in late August 2020 to offer a safe, structured environment for children at fifty recreation centers mostly located in communities with the highest need.

RAP has been working with the Office of the City Administrative Officer on reimbursements for eligible COVID-19 related costs. This transfer is to address the immediate cash flow need.

FISCAL IMPACT

The appropriation of \$450,000 is needed in FY 2020-21 to support RAP's operations due to RAP's response to COVID-19.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Joshua Beltran, Management Analyst, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, The Department of Recreation and Parks (RAP) anticipates additional appropriations needed in its Overtime General account in the amount of \$450,000 due to COVID-19 related operations;

WHEREAS, RAP continues to incur labor expenses associated with the activation of RAP's Department Operation Center (DOC); the maintenance of outdoor park space and restrooms that have public access; operation and maintenance of various 24-Hour Emergency Homeless Shelters and trailers; RAP began the Safer at Parks – Alternative Learning Centers and After School Program in late August 2020 to offer a safe, structured environment for children at fifty recreation centers mostly located in communities with the highest need; and

WHEREAS, the requested appropriation from the Unreserved and Undesignated Fund Balance (UUFB) is needed to provide the funds for Overtime General to meet RAP's operational needs as a result of RAP's response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), subject to approval by the Mayor, authorizes the appropriation from Fund 302, Department 88 to various accounts as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$450,000.00
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TO:

Account 1090 – Overtime General	\$450,000.00
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BE IT FURTHER RESOLVED, that the Board authorizes RAP's General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of the transfer.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on November 19, 2020 (Board Report No. _____).

HAROLD ARRIVILLAGA, BOARD SECRETARY

RESOLUTION NO. _____