

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, May 6, 2021**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the telephonic Regular Meeting at 9:30 a.m. Present were President Sylvia Patsaouras, Commissioners Tafarai Bayne and Nicole Chas. Also present were Michael A. Shull, General Manager, Anthony-Paul Diaz, Executive Officer and Chief of Staff, Assistant City Attorney Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were also present:

Jimmy Kim, Acting Assistant General Manager, Recreation Services Branch  
Cathie Santo Domingo, Assistant General Manager, Planning, Maintenance, and Construction Branch  
Matthew Rudnick, Acting Assistant General Manager, Special Operations Branch  
Noel Williams, Chief Financial Officer, Finance Branch

**CALL TO ORDER**

Acknowledgement of Service – Superintendent of Operations, Venice Region, Bob Davis

Michael A. Shull, General Manager, presented a retirement citation to Mr. Davis. Several RAP Staff thanked Mr. Davis for his 41 years of service to the City.

Acknowledgement of Service – Principal Grounds Maintenance Supervisor, Therman Calloway, Jr.

Cathie Santo Domingo, Assistant General Manager, Planning, Maintenance, and Construction Branch presented a retirement citation to Mr. Calloway and thanked him for his 37 years of City service.

President Patsaouras and the Board Commissioners joined members of the public and former staff members in thanking Mr. Davis and Mr. Calloway for their service to the City and wished them well in retirement.

*Vice-President Lynn Alvarez and Commissioner Joseph Halper joined the meeting during this time.*

**APPROVAL OF THE MINUTES**

President Patsaouras called for a motion to approve the Regular Meeting Minutes of April 15, 2021. Commissioner Chase made such motion and it was seconded by Commissioner Bayne. There being no objections, the motion was unanimously approved by a vote of 5-0.

## **GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 2 such request were submitted.

## **GENERAL MANAGER'S UPDATE**

Michael A. Shull, General Manager, announced that RAP continues to work with City Council and the Mayor's Office in the budget process for next fiscal year. Mr. Shull shared that RAP was successful in retaining 140 positions which will allow for hiring of staff to support summertime operations to meet community needs. He stated that 103 summer camp sites will be active and registration began on April 29<sup>th</sup> for \$10 per week thanks in large part to a funding allocation from City Council and the Mayor's Office. Mr. Shull reported that registration for Week 1 of summer camp is 1400 kids and registration for Weeks 1-9 stands at over 11,000 kids. He concluded his remarks by sharing his expectations of the summer camp program in terms of participation, safety protocols, and logistics.

Deanne Dedmon, Acting Superintendent, Pacific Region, presented the Update on RAP's Park Advisory Boards (PAB). Ms. Dedmon provided some background on the PAB system as well as the mission of the program. She also shared how PABs interact with RAP staff to achieve their goals.

## **BOARD REPORTS**

21-067            Alternative Learning Centers – Acceptance of Donation from Good Sports Inc. and Dick's Sporting Goods Foundation

Jimmy Kim, Acting Assistant General Manager, Recreation Services Branch, presented Board Report No. 21-067.

DISPOSITION: APPROVED

21-068            As-Needed Park Facility Construction, Retrofit, Maintenance, and/or Repairs – Award of Contracts

John Busby, Senior Management Analyst I, Contracts Administration, Special Operations Branch, presented Revised Board Report No. 21-068.

DISPOSITION: APPROVED

21-069            As-Needed General Park Building Construction - Award of Contract

John Busby, Senior Management Analyst I, Contracts Administration, Special Operations Branch, presented Board Report No. 21-069.

DISPOSITION: APPROVED

21-070            As-Needed Electrical Construction, Retrofit, Maintenance, and/or Repairs – Award of Contracts

John Busby, Senior Management Analyst I, Contracts Administration, Special Operations Branch, presented Board Report No. 21-070.

DISPOSITION: APPROVED

21-071 Barnsdall Art Park – Donation of Horticultural Assessment Services and Maintenance of Olive Trees and a One-Year Forest Maintenance Plan; Approval of Donor Recognition Signage; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 4(3) [Landscaping and Tree Planting], Class 6(2) [Research and Resource Management Activities which do Not Result in Serious or Major Disturbances to an Environmental Resource] and Class 11(5) [Placement of Signs Located on City Property Managed by a City Department which Has a Sign Policy Adopted by its Board of Commissioners] of City CEQA Guidelines and Article 19, Sections 15304(b), 15306 and 15311(a) of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-071.

DISPOSITION: APPROVED

21-072 Hollenbeck Park – Donation and Installation of Twenty (20) 24-Inch Box Trees and a Two-Year Forest Maintenance Plan for a Los Angeles Park Forest to be Planted in Spring 2021; Approval of Donor Recognition Signage; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 4(3) [New Gardening, Tree Planting, or Landscaping] and Class 11(5) [Placement of Signs Located on City Property Managed by a City Department which Has a Sign Policy Adopted by the Board of Commissioners] of City CEQA Guidelines and Article 19, Sections 15304(b) and 15311 of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-072.

DISPOSITION: APPROVED

21-073 Mar Vista Recreation Center – Donation and Installation of Twelve (12) 24-Inch Box Trees and a Two-Year Forest Maintenance Plan for a Los Angeles Park Forest to be Planted in Spring 2021; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 4(3) [New Gardening, Tree Planting, and Landscaping] of City CEQA Guidelines and Article 19, Section 15304(b) of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-073.

DISPOSITION: APPROVED

21-074 Robert L. Burns Park – Donation and Installation of Four (4) 24-Inch Box Trees and a Two-Year Forest Maintenance Plan for a Los Angeles Park Forest to be Planted in Spring 2021; Categorical Exemption from the Provisions of the

California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 4(3) [New Tree Planting, or Landscaping] of City CEQA Guidelines as well as to Article 19, Section 15304(b) of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-074.

DISPOSITION: APPROVED

21-075 Encino Park - Agreement with Encino Parents Nursery School, Incorporated for the Operation of a Recreational Child Development and Preschool Program - Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(14) [Renewal of a License to Use an Existing Structure, Involving Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-075.

DISPOSITION: APPROVED

21-076 Studio City Recreation Center - Agreement with the Studio City Preschool for the Operation of a Recreational Child Development and Preschool Program - Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(14) [Renewal of a License to Use an Existing Structure Involving Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Joel Alvarez, Senior Management Analyst II, Partnerships, Special Operations Branch, presented Board Report No. 21-076.

DISPOSITION: APPROVED

21-077 Griffith Park – Lake Hollywood Park – Donation Acceptance of Dog Waste Stations – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11(5) [Signs Located on City Property Managed by a City Department which Has a Sign Policy Adopted by its Board of Commissioners] and Class 11(6) [Placement of Minor Structures Accessory to Existing Institutional Facilities] of City CEQA Guidelines and Article 19, Section 15311 of California CEQA Guidelines

Stefanie Smith, Acting Superintendent, Griffith Region, Special Operations Branch, presented Board Report No. 21-077.

DISPOSITION: APPROVED

21-078 Griffith Park – Approval of Memorial Plaque Installation to Commemorate Ranger Albert E. Torres and Related Improvements – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 2 [Replacement of Existing Structures where the New

Structure will be Located on the Same Site as the Structure Replaced and will have Substantially the Same Purpose and Capacity], Class 4(3) [New Gardening and Landscaping] and Class 11(5) [Signs Located on City Property Managed By a City Department which Has a Sign Policy Adopted by its Board of Commissioners] of City CEQA Guidelines and to Article 19, Sections 15302, 15304(b) and 15311(a) of California CEQA Guidelines

Ligaya Khennavong, Management Assistant, Planning, Construction and Maintenance Branch, presented Board Report No. 21-078.

DISPOSITION: APPROVED

21-079 Rancho Cienega Sports Complex – Approval of Murals Installation – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations where there be Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301(a) of California CEQA Guidelines

Ligaya Khennavong, Management Assistant, Planning, Construction and Maintenance Branch, presented Board Report No. 21-079.

DISPOSITION: APPROVED

21-080 Banning High School Pool - Building Improvements (PRJ21486) (PRJ21487) Project – Allocation of Quimby Fees – Commitment of Park Fees -- Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior Alterations involving Minor Construction where there be Negligible or No Expansion of Use] of City CEQA Guidelines and to Article 19, Section 15301(a) of California CEQA Guidelines

Ajmal Noorzayee, Management Assistant, Planning, Construction and Maintenance Branch, presented Board Report No. 21-080.

DISPOSITION: APPROVED

21-081 Various Locations – Proposed Agreement with the Los Angeles County Registrar-Recorder/County Clerk for the Use of Four Department of Recreation and Parks (RAP) Facilities to Host Voting Centers for the Upcoming Assembly District 54 Special Elections – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(14) [Issuance of a Permit to Use an Existing Facility involving Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines

Ligaya Khennavong, Management Assistant, Planning, Construction and Maintenance Branch, presented Board Report No. 21-081.

DISPOSITION: APPROVED

21-082 Echo Park – Tennis Court & Ballfield Restroom (PRJ21250) Project – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 2 [Replacement and Reconstruction of an Existing Structure where the New Structure will be Located on the Same Site as the Structure Replaced and have Substantially the Same Purpose and Capacity] of City CEQA Guidelines and Article 19, Section 15302 of California CEQA Guidelines

Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch, presented Board Report No. 21-082.

DISPOSITION: APPROVED

21-083 Echo Park – Park Improvements (PRJ21471) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Exterior Alterations Involving Remodeling and Minor Construction where there be Negligible or No Expansion of Use], Class 1(3) [Maintenance and Minor Alteration of Existing Driveways, Parking Lots and Paved Areas], Class 3(4) [Installation of New Equipment Required for Safety and the Public Convenience involving Negligible or No Expansion of Use], Class 4(3) [New Gardening, Tree Planting, and Landscaping], Class 4(12) [Minor Trenching and Backfilling where the Surface is Restored], Class 6(2) [Basic Data Collection Activities which do Not Result in Serious or Major Disturbances to an Environmental Resource] and Class 11(5) [Signs Located on City Property Managed by a City Department which has a Sign Policy Adopted by its Board of Commissioners] of City CEQA Guidelines and Article 19, Sections 15301(a), 15301(c), 15303, 15304(b), 15304(f) 15306 and 15311(a) of California CEQA Guidelines

Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch, presented Board Report No. 21-083.

DISPOSITION: APPROVED

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**BOARD REPORT PUBLIC COMMENT AND CONSIDERATION OF THE BOARD REPORTS**

Public comments relevant to the Board Reports were requested; no such requests were submitted. President Patsaouras requested a Motion to approve the Board Reports as presented. It was moved by Commissioner Halper and seconded by Commissioner Bayne that the Board Reports be approved as listed above. There being no objections, the motion was unanimously approved by a vote of 5-0.

**COMMISSION TASK FORCE UPDATES**

**Commission Task Force on Facility Repair and Maintenance**

Vice-President Alvarez reported that the Task Force met and discussed the Veterans Gardens Project and Measure W – Safe Clean Water Program Proposed Round 3 Projects at various RAP sites.

**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested. Commissioner Halper requested an update on the Westwood Park restroom project.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 11:19 a.m.

**ATTEST**

  
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**PRESIDENT**

  
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**BOARD SECRETARY**