

# **RULES AND REGULATIONS**

## **Facility Covid Restrictions**

- Masks are required to enter the facility and required indoors at all times regardless of vaccination status
- Masks are not required outside but highly suggested

## **Check-in/Check Out**

- Table time cannot be extended for late arrivals
- You can check in half hour prior to Party start time to decorate and set-up
- Check-in at golf register to let staff know of your arrival
- After setting up Party Area, let staff know when you would like your golf clubs and/or arcade cards so we prepare and get ready for you to pick up
- Upon completion of your party, check in with staff if trash bags are needed for clean up
- If party is left a mess, party deposit will be kept

## **Party Areas**

- Party Hosts will not be available
- Characters, amplified music, and on site cooking is not allowed
- Decorations are okay as long as it is not confetti or silly string

## **Food & Beverages**

- The Castle Café is closed, therefore parties must bring in their own food
- There is no refrigeration available
- Food can only be brought if a party area has been rented out
- Arcade sells Water Bottles (\$2.00) and Gatorade (\$4.00)
- Party may bring in own beverages (non-alcoholic) instead of purchasing from arcade, but will be charged a beverage fee
- Fee will be determined based on the number of guests

## **Forms of Payment**

- Visa, MasterCard, Cash or Checks made out to the City of Los Angeles will be accepted

## **Cancelation Policy**

- We have a 7 day cancellation fee
- Cancelling in less than 7 days will result in you losing your \$35 Deposit
- You may change to a later date with no penalty if something comes up