SPECIAL EVENTS
GENERAL INFORMATION

SCHEDULE A TOUR by APPOINTMENT ONLY
Tours are conducted Monday—Friday

FACILITY RENTAL
All events must be booked at least eight (8) weeks in advance in order to ensure room availability. Rooms are on a first come first serve basis.

DEPOSITS
50% of Fees are due at time of reservation. A permit will be issued after fees are submitted.

DECORATIONS
All decorations interior and exterior of facility must be approved by the Special Events Office.

NON EXPO CENTER EVENT PARKING
Exposition Park Parking Operations Office
(213) 741–0160
Los Angeles City
Department of Recreation and Parks
Staff is Required at all Special Events.

The First and Last hour of every event is reserved for staff to Setup and Breakdown rented equipment by the patron.
AHMANSON SENIOR CENTER
- Building First 3 hours: $300
- Each Additional Hour: $50
- Kitchen Flat Rate (Counter and Sink Only): $75
- Front or Back Patio (First 3hrs): $175
- Each Additional: $40
- Refundable Cleanup Deposit: $300

KECK AMPHITHEATRE
- First 2 hours: $500
- Each Additional Hour: $100
- Electrical Hook-up fee: $50
- Refundable Cleanup Deposit: $500

GYMNASIUM RENTAL
- Single Gym:
  - First 3hrs: $200
  - Each additional hour: $40
- Double Gym:
  - First 3 hours: $400
  - Each additional hour: $100
- Refundable Cleanup Deposit: $300

MULTIPURPOSE ROOM 1
- First 3 hours: $100
- Each additional hour: $30
- Refundable Deposit: $300
- (Counter and Sink Only): $150

MULTIPURPOSE ROOM 1 & 2
- First 3 hours: $200
- Each additional hour: $40
- Refundable Deposit: $300
- (Counter and Sink Only): $150

MULTIPURPOSE ROOM 1-3
- First 3 hours: $300
- Each Additional hour: $50
- Refundable Deposit: $300
- (Counter and Sink Only): $150

PARSONS PRESCHOOL
- First 2 hours: $100
- Each Additional hr: $25
- Kitchen Fee:
  - (Sink Use & Counter Space ONLY): $25
- Refundable Cleanup Deposit: $300

SOBOROFF SPORTS PLAY FIELD
- **Adult Day Play**
  - Per hour Non-fee Generating: $55
  - Per hour fee Generating: $110
- **Adult Night Play**
  - Per hour Non-fee Generating: $60
  - Per hour fee Generating: $120
- **Youth Day Play**
  - Per hour Non-fee Generating: $15
  - Per hour fee Generating: $30
- **Youth Night Play**
  - Per hour Non-fee Generating: $20
  - Per hour fee Generating: $40
- Refundable Cleanup Deposit: $300

COMRIE HALL
- First 3 hours: $300
- Each additional hour: $50
- Refundable Deposit: $300

EQUIPMENT RENTAL
- **TABLES**
  - (9) or less: $50
  - (10) or more: $100
- **CHAIRS**
  - (99) or less: $50
  - (100) or more: $100
- **SCORE BOARD RENTAL**
  - Per hour Per Gym: $10

**SPECIAL EVENTS and SPORT PROGRAMS**

**REQUIRED FEES**

**STAFF FEE – $30 HOUR PER STAFF**
- Staff personnel based on occupancy and size of event.
- The First and Last hour of every event is reserved for staff to Setup and Breakdown rented equipment by the patron.

**APPLICATION FEE – $35**

**STAFF MAINTENANCE FEE – $60**

(213) 763-0114 Ext. 214