



CITY OF LOS ANGELES
Department of Recreation and Parks
CITYWIDE AQUATICS DIVISION



Web Site: www.laparks.org

Email: citywide.aquatics@lacity.org

SEASONAL PART-TIME JOB ANNOUNCEMENT

OPEN WATER LIFEGUARD I

(Class Code: 2420-1)

This position is exempt from civil service.*

THIS EXAMINATION IS GIVEN TO FILL SUMMER SEASON 2022 OPEN WATER FACILITIES ONLY

SALARY: \$27.93/hour (The salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

DUTIES: Oversees the safety of patrons using open water facilities such as beaches and lakes; patrols open water facilities operating an authorized emergency vehicle; rescues and takes preventative measures to protect patrons using the facility for recreational boating, jet skiing, water skiing, sail boarding, swimming, and other recreational activities; may operate rescue trucks and rescue powerboats to perform these tasks; may conduct swimming, lifesaving, and instructor level courses; enforces regulations and codes; and perform related work. The lifeguard is required to work day and evening hours including weekends. An employee of this class is usually employed only during the summer months and must qualify each year in a performance test.

As a condition of employment, an Open Water Lifeguard I must successfully complete the Open Water Lifeguard I Academy, attend all in-service trainings and must work a minimum of 56 hours (does not include paid training time such as orientation; HO, CPTO/VC or SK Hours) between opening day and Labor Day (5/28/22 – 9/05/22) in order to continue employment with Citywide Aquatics (after Labor Day).

***This position is an exempt, at-will position. The incumbent will not accrue any civil service tenure, contractual employment rights, or due process rights. The incumbent may be removed, without finding of cause, by the hiring authority.**

REQUIREMENTS:

- EXPERIENCE:** None
- AGE:** 18 years of age by May 28, 2022. A valid government issued photo ID is required to take the test and must be presented at the time of test to be admitted. (See section #6 - Department of Homeland Security for types of acceptable identification to bring on test date.)
- CERTIFICATION:** A valid California Driver's License is required and must be presented at the time of the exam to be admitted.
- MEDICAL:** City medical exam required after successful completion of the swim test. Vision must be correctable to 20/20.
- AVAILABILITY FOR WORK:** In the summer season, an Open Water Lifeguard I must be available for no less than three days of work in each week between Memorial Day and Labor Day. These days must remain consistent and must be declared in advance of the summer season. Each Open Water Lifeguard I must work at least 56 non-training hours between the Saturday preceding Memorial Day and Labor Day to be retained as an intermittent employee.
- DOCUMENTS:** DEPARTMENT OF HOMELAND SECURITY: All new city employees must show satisfactory proof of identity and a legal right to work in the United States.

If you have ONE document from CATEGORY A, you will need no further documentation.

- Documents that show both identity and employment eligibility:
U.S. Passport, Alien Registration Receipt Card (Form I-551, Permanent Resident Card, or Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B).

If you DO NOT have documentation from CATEGORY A, you need one document EACH from Categories B and C.

- Documents that show identity only:
Valid Driver License, D.M.V. ID Card, Current School ID with photograph, U.S. Military Card, Draft Record or Military Dependent's ID Card.
- Documents that show employment eligibility only:
Social Security Card, Original Copy of U.S. Birth Certificate by a government agency with a

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seal, U.S. Citizen ID Card, or I.N.S Employment Authorization Document.

All names and initials MUST match exactly when presenting one document from CATEGORY B and CATEGORY C. This includes, but is not limited to: spelling, titles, initials and surnames. Documents with missing information will NOT be accepted. All documents must be on hand at the test location or submitted to the office immediately following the test.

7. For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment may be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf (Download PDF reader).
8. **TESTING CRITERIA:** Candidate must successfully complete a 1000 meter open water swim test with a time of 19:59 or less. The test consists of a beach entry, swim out 250 meters, across 500 meters and back to shore 250 beach exit. No wetsuit or swim goggles will be allowed or permitted during the swim test.

The top 60 candidates completing the Open Water Lifeguard I swim test with a time of 19:59 or less will be placed on an eligibility list in the order of their final time for a period of six (6) months following the date of promulgation. Applications will be processed on an as-received basis and promulgated to the eligible list accordingly.
9. **PROCESSING:** Candidates will be contacted via email from the eligibility list to be given appointments for City Medical Exam.
10. **LIFEGUARD ACADEMY:** New applicants selected for appointment will be required to successfully complete the paid 100 hour Open Water Lifeguard I Academy as well as additional paid in-service training. Due to uncertainty regarding 2022 summer staffing levels, this test and Open Water Lifeguard I Academy are subject to cancellation at any point in the hiring process.

*****IMPORTANT INFORMATION*****

ALL CANDIDATES MUST COMPLETE THE FOLLOWING STEPS:

1. REGISTER ONLINE AT <http://bit.ly/22lacityowl>
2. **CANDIDATES WILL BE REQUIRED TO COMPLETE THE APPLICATION PROCESS**
DATE: By appointment
TIME: By appointment
LOCATION: CITYWIDE AQUATICS HEADQUARTERS
3900 Chevy Chase Drive,
Los Angeles, CA 90039
3. **ATTEND THE LA CITY OPEN WATER LIFEGUARD I TEST***
DATE: Saturday, March 26, 2022
TIME: 9:00 AM
LOCATION: CABRILLO BEACH BATH HOUSE
3720 Stephen M. White Drive,
San Pedro, CA 90731

***CANDIDATES MUST SHOW DOCUMENTATION LISTED ON CRITERIA # 3 and # 6 ABOVE AT CHECK-IN**

Interested applicants may register on their smart phones or other mobile device on the day of the exam, and must show staff their confirmation email, in order to check-in. HOWEVER, IT IS STRONGLY RECOMMENDED THAT APPLICATIONS ARE FILED 3 DAYS PRIOR TO EXAM DATE.

CORRESPONDENCE AND UPDATES WILL BE SENT VIA E-MAIL. We strongly advise applicants to add citywide.aquatics@lacity.org to your e-mail address book/contacts and/or safe list, to ensure receipt of notifications and to check your junk/spam e-mail folder regularly. Should any of your contact information change, including mailing address, please notify our office.

FOR MORE INFORMATION CALL OR EMAIL CITYWIDE AQUATICS
Call (323) 906-7953 or Email: citywide.aquatics@lacity.org

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome. Applicants or employees who believe that they have been discriminated against are encouraged to contact the Office of Discrimination Complaint Resolution at (213) 473-9123.

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