

City of Los Angeles, Department of Recreation and Parks
Algin Sutton Recreation Center
8800 S. Hoover Street
Los Angeles, CA. 90044
(323) 753-5808

RECREATION INSTRUCTORS

(2-6 positions)

Available Hours: Up to 20 hours per week

Hours are not guaranteed and based on scheduled calendar of site

Must be available for a consistent schedule; same days each week

Job Description: Seeking motivated candidates with varied skills (dance, music, tennis, hockey, fitness, martial arts, boxing, track and field, etc.) to facilitate and supervise recreation activities indoors and outdoors.

Responsibilities:

- Greet youth and present the day's activity
- Group leader - facilitate and supervise recreational activities in open spaces, buildings, or day camp settings.
- Including, but not limited to, organizing individual and group activities while being creative and energetic
- Supervising a group of 10-20 children
- Leading children in creative activities, including indoor and outdoor games, sports, science, arts and crafts, art, movement, and fitness
- Setup, breakdown, and cleaning/sanitizing daily of all supplies used
- Support the Recreation Coordinator and Director in following rules and emergency procedures with youth should it become necessary
- Additional related duties, including, but not limited to, activity preparation, tracking and scheduling paperwork, online timesheet system, and supply requests and pick-up

Qualifications:

- Must have experience working with a group of 10-20 children, ages 6-15 years old
- Must be able to actively lead children and work independently, as well as collaboratively, as needed
- Ability to problem solve and communicate effectively with youth, co-workers, and supervisor
- Must be able to participate in all activities, including standing for long periods, squatting, kneeling, and lifting/carrying at least 20 lbs.
- Ability to have exposure to the sun
- Must be able to follow directions, be on time, and be reliable
- Must be experienced and able to teach at least two varied activities: sports, science, arts and crafts, art, movement/dance, acting, singing, fitness, music, and more.

To Apply: Send Resume to or apply with:

De Anna Tunstalle

Email: alginsutton.recreationcenter@lacity.org

Subject: RECREATION INSTRUCTORS

Last Date to Apply: October 20th 2023

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:
https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf