

City of Los Angeles Department of Recreation and Parks
BALBOA SPORTS CENTER
17015 Burbank Blvd. Encino, CA 91316
818-756-9642
Balboa.SportsCenter@lacity.org

RECREATION AIDE: SUMMER CAMP JUNIOR COUNSELOR

Available Hours: 0-35 hours a week
June 13, 2022 to August 12, 2022
Variable Hours available Monday-Friday, 7:00am to 6:00pm.
Must be available 8 of the 9 Weeks of Camp.
Exact Schedule will vary weekly based on the needs of the program.
* Mandatory training JUNE 4 OR JUNE 11, 9AM-4PM

Positions Available: Four Recreation Aide Positions Available

Rate of Pay: \$ 15.00 per hour

Description of Duties: Under the direction of Recreation Assistants and Camp Director:
Duties include, but are not limited to, supervising children enrolled in summer camp. Preparation, Set-up, Clean- up of activities, leading activities and following schedules. Guiding campers and participating in all activities and field trips. Distribution of information and communication with parents. Any additional duties as needed for the effectiveness of the program. Candidates must be enthusiastic, energetic, creative and pro-active in managing the safety of children.

Qualifications: Ages 14 - 17
Honest, reliable and dependable.
Experience working with children ages 5-15 preferred.
Must use sound judgment in problem solving, working with children, communicating with parents and dealing with the public.
Ability to supervise campers and engage with them.
CPR/FIRST AID Certified is preferred.
Ability to lift equipment up to 25 pounds.

To Apply: Send email or Resume to the following:
Balboa Sports Center
17015 Burbank Blvd.
Encino, CA 91316

Email: Balboa.SportsCenter@lacity.org
Kathrynn.Penny@lacity.org
Kristen.demmerle@lacity.org

Subject: Recreation Aide, Summer Camp Counselor

Last Day to Apply: April 22, 2022