

City of Los Angeles Department of Recreation and Parks

Cardenas Recreation Center

14740 Blythe St., Panorama City, CA 91420

Phone: (818) 781-3952

Recreation Aide

(Junior Camp Counselor)

2 POSITIONS AVAILABLE

Job Description:

The Junior Camp Counselor's top priority is to assist the Senior Counselor in the supervision, safety, and happiness of the campers. They are to always have an enthusiastic and positive attitude as they are a role model and mentor to CIT's, and Campers. Junior Counselors are responsible for all aspects of their group, including the completion of all programmed activities and initiation of filler activities during down time (free-time). They are responsible for properly training and the delegation of responsibilities to the CIT's assigned to their group. Junior Counselors are responsible for assisting the Senior Counselor in the initial discipline of campers including warnings, redirection of behavior and reflection time (not time-out), and the performance of "Band-Aid" first aid.

Description of Duties/Responsibilities:

Candidates will be responsible for supervising, producing, leading and implementing **age** appropriate indoor and outdoor activities including, songs, spirited chants, science, drama, sports, games, cooking, arts & crafts, special events, swimming, water activities, field trips, etc. for children ages 3-15 years. This position requires setting up and taking down program/activity equipment & any other program/activity related materials. This position requires active participation in all aspects of the program including movement such as standing for prolonged periods, walking long distances, frequent bending and crouching, lifting equipment up to 45 pounds, and withstanding daily exposure to the sun, heat, and cold weather.

Position Requirements:

- ✓ Attend required staff orientation and training day held between
- ✓ Have the ability to swim and be prepared to actively swim & supervise children in a pool when needed and on water park field trips.

Available Days/Hours:

Monday-Friday. Hours will vary daily/weekly depending on enrollment.

Needed Availability:

- ✓ June 13th – August 12th, 2022 (hours of 7:30am - 6:00pm)

To Apply: Email resumes to: **Charlton A. Burton**

E-mail: Charlton.burton@lacity.org

Last Day to Apply: May 4, 2022