



City Of Los Angeles • Department of Recreation & Parks  
**CHEVIOT HILLS RECREATION CENTER**  
2551 Motor Avenue, Los Angeles, CA 90064  
(310) 837-5186 • [cheviothills.recreationcenter@lacity.org](mailto:cheviothills.recreationcenter@lacity.org)

## **Assistant Camp Counselor (Recreation Aide) Ages 16 -17**

Cheviot Hills Recreation Center strives to provide a safe, exciting, and inclusive space where campers can learn, explore, and create lasting memories. Through engaging activities, teamwork, and adventure, we inspire campers to build confidence, develop new skills, and form meaningful connections. As part of our team, you'll help shape an unforgettable summer experience while growing your leadership skills and having fun along the way!

**Description of Duties:** We are seeking enthusiastic and responsible Assistant Camp Counselors to join our team. As an Assistant Camp Counselor, you will support the Camp Counselors and staff in creating a safe, fun, and engaging environment for campers. This is a fantastic opportunity to develop leadership skills, gain experience working with children, and contribute to an unforgettable camp experience. This is a great opportunity to develop leadership and interpersonal skills, gain valuable experience in childcare and outdoor recreation, and be a part of a dynamic team creating lasting memories for campers.

### **Key Responsibilities:**

- Assist in supervising and ensuring the safety and well-being of campers.
- Support counselors in leading recreational, educational, and team-building activities.
- Encourage camper participation and foster a positive, inclusive environment.
- Assist with daily tasks, including meals, cleanup, and activity setup.
- Provide individual attention to campers as needed and help resolve minor conflicts.
- Serve as a positive role model for campers, demonstrating respect, teamwork, and enthusiasm.
- Communicate effectively with counselors, camp leadership, and parents/guardians as required.

**Available Hours:** Weekdays between 8am and 6pm. Friday's hours vary based on field trips.

**Qualifications:** Passion for working with children and creating positive experiences. Strong communication and interpersonal skills to effectively engage with children, parents, and colleagues. Ability to inspire and motivate youths of all ages and abilities. Must have strong customer service ability and the capability to take initiative and lead activities. Willingness to fully engage in activities and lead by example. Ability to set and maintain clear boundaries with campers and coworkers. Must be able to correspond over the phone and via email. Experience working with a variety of personalities. Work independently and collaboratively as needed. Ability to problem solve and be flexible to last minute changes. Willingness to follow directions, be on time, and be reliable. First Aid & CPR certification is a plus, but not required.

**To Apply:** Send Resume to:

Kathryne Garcia  
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2551 Motor Avenue, Los Angeles, CA 90064  
(310) 837-5186  
[Kathryne.Garcia@lacity.org](mailto:Kathryne.Garcia@lacity.org)

**Last Day to Apply:**

Until Position is Filled